

Purpose: The Medicine Hat Public Library recognizes the hard work and dedication shown by all our Library employees.

1. Employees' years of service are recognized by the Board in the following way:
 - 1.1. With a gift certificate or cheque to be presented at the annual Board/Staff Yearend Social.
 - 1.1.1. At five (5) years of service, an award of \$50
 - 1.1.2. At ten (10) years of service, an award of \$100
 - 1.1.3. At fifteen (15) years of service, an award of \$150
 - 1.1.4. At twenty (20) years of service, an award of \$200
 - 1.1.5. At twenty-five (25) years of service, an award of \$250
 - 1.1.6. At thirty (30) years of service, an award of \$300
 - 1.1.7. At thirty-five (35) years of service, an award of \$350
 - 1.1.8. At forty (40) years of service, an award of \$400
 - 1.2. With a cake on or close to the significant anniversary dates listed in 1.1. Arrangements shall be handled by the employee's supervisor.
2. Employees' retirements are recognized by the Board in the following way:
 - 2.1 With a cheque presented at a meeting of the full Board.
 - 2.1.1. For at least twenty five (25) years of service, an award of \$250
 - 2.1.2. For at least thirty (30) years of service, an award of \$300
 - 2.1.3. For at least thirty-five (35) years of service, an award of \$350
 - 2.1.4. For at least forty (40) years of service, an award of \$400
 - 2.2. And a letter from the Board thanking the employee for service to the library.