

SUMMER READING

PROGRAM

COORDINATOR



We are looking for an enthusiastic, energetic, and highly motivated student to coordinate and deliver the Children's Summer Reading Program.

Full time hours July and August, Monday – Friday – 28.5 hrs/week

Qualifications

- Student between the ages of 15 and 30
- Knowledge of/interest in the workings of a Library
- Self-motivated
- Previous experience with children
- Computer skills
- Be able to plan and run creative weekly craft sessions and other activities for three age groups
- Communication and organizational skills an asset

Job Description

- Must be available all summer
- Must plan & implement outreach visits to the school
- Must assist with and participate in an entry in the local parade
- Through the use of a board game, craft times, and story times, the SRP Coordinator will implement a quality literacy program within this year's theme
- Also will assist with regular library operations
- Reports to Library Manager

Closing date for applications is May 15th.

Foremost Municipal Library

Box 397

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[JOB RESPONSIBILITES MAY CHANGE DUE TO COVID-19 RESTRICTIONS AND TIMELINES](#)