

SLS Board Meeting – Susan Andersen Library – Bow Island
MINUTES – APPROVED
Wednesday, September 18, 2019



<i>Tour of the Susan Andersen Library @ 12:30p.m.</i>		
Present:		
Dwight Kilpatrick (Chair)	Kelly Christman (Vice-Chair)	Craig Widmer (Treasurer)
Deborah Reid-Mickler (Trustee)	Yoko Fujimoto (Trustee)	Michelle McKenzie (Trustee)
Kevin Jones (Trustee)	Petra Mauerhoff (CEO)	Terrie Matz (Trustee)
Joel Goodnough (Trustee)	Stacey Pahl (Executive Assistant)	
<i>Agenda Item</i>		
1. Dwight Kilpatrick called the meeting to order at 12:54p.m.	CARRIED	
1.1. Acknowledgement of Traditional Territory. Shortgrass Library System honors and acknowledges that we are situated on Treaty 7 and Treaty 4 territory, traditional lands of the Siksika, Kainai, Piikani, Stoney-Nakoda, and Tsuut'ina as well as the Cree, Sioux, and the Saulteaux bands of the Ojibwa peoples. We also honor and acknowledge that we are on the homelands of the Métis Nation within Region III.		
1.2. Moved by Joel Goodnough that the SLS Board excuse absent Board members Phil Turnbull and Stacey Barrows due to prior commitments.	CARRIED	
1.3. Moved by Kevin Jones that the SLS Board approve the September 18, 2019 Agenda with the following amendments:		
- Addition of Item 1.21: Moved by Deborah Reid-Mickler that the SLS Board approve scheduling a tentative budget review meeting for November 5, 2019 at 2:00p.m.		
- Move Action Item 3.2 to the end of the meeting, prior to adjournment.	CARRIED	1
1.4. Moved by Yoko Fujimoto that the SLS Board approve the August 21, 2019 SLS Board meeting minutes as presented.	CARRIED	2-3
2. Moved by Craig Widmer that the SLS Board approve the Financial Statements as presented.	CARRIED	4-7
3. Action Items		
3.1. Moved by Michelle McKenzie that the SLS Board approve adopting the 2020 – 2022 Plan of Service (1 st draft) as presented.	CARRIED	8-9
3.3. Moved by Terrie Matz that the SLS Board approve Policy F.01: Backup of Financial Data as presented.	CARRIED	10
3.4. Moved by Deborah Reid-Mickler that the SLS Board approve Policy F.02: Capital Equipment as presented.	CARRIED	11
3.5. Moved by Kelly Christman that the SLS Board approve Policy F.04: Cheque Review and Signing as presented.	CARRIED	12
4. Moved by Craig Widmer that the SLS Board receive the following items for information.	CARRIED	
4.1. CEO report – Petra Mauerhoff		13-14
4.2. Manager, Systems & Technical Services report – Chris Field		15
4.3. Client Services Librarian report – Samantha West		16-17
4.4. 2019 Library System operating grant letter		18
4.5. Solar panel energy production information reports		19-21

Mission Statement

Shortgrass Library System provides quality library support services to member municipalities and partners.

3. Action Items	
3.2. Moved by Deborah Reid-Mickler that the SLS Board meeting move from an open meeting to in-camera at 1:47 p.m. CEO & Executive Assistant left the meeting. Moved by Joel Goodnough that the SLS Board meeting move from in-camera to an open meeting at 3:25 p.m.	CARRIED CARRIED
5. Moved by Craig Widmer that the meeting be adjourned at 3:26p.m. Next Board Meeting – October 16, 2019 12:30p.m. luncheon Shortgrass Library System HQ, Skype locations as requested.	CARRIED

Dwight Kilpatrick
Board Chair

Kim Carlson
Executive Assistant to the Board