

SLS Board Meeting –Virtual Skype Meeting
MINUTES – APPROVED
Wednesday, May 20th, 2020



Present:

Trustees: Dwight Kilpatrick(Chair) Kelly Christman (Vice-Chair) CraigWidmer(Treasurer)
Joel Goodnough Kevin Jones Deborah Reid-Mickler
Terrie Matz

Staff: Kim Carlson (Executive Assistant) Petra Mauerhoff (CEO)

1. CALL TO ORDER

Dwight Kilpatrick called the meeting to order at 1:10 p.m. **CARRIED**

1.1 ACKNOWLEDGEMENT OF TERRITORY

Acknowledgement of Traditional Territory - Shortgrass Library System honors and acknowledges that we are situated on Treaty 7 and Treaty 4 territory, traditional lands of the Siksika, Kainai, Piikani, Stoney-Nakoda, and Tsuut'ina as well as the Cree, Sioux, and the Saulteaux bands of the Ojibwa peoples. We also honor and acknowledge that we are on the homelands of the Metis Nation within Region III.

1.2 EXCUSE ABSENT BOARD MEMBERS

Moved by Deborah Reid-Mickler that the SLS Board excuse absent Board members Michelle McKenzie and Yoko Fujimoto due to prior commitments. **CARRIED**

1.3 APPROVAL OF AGENDA

Moved by Terrie Matz that the SLS Board approve the May 20, 2020 Agenda as presented. **CARRIED**

1.4 APPROVAL OF MINUTES

Moved by Joel Goodnough that the SLS Board approve the April 15, 2020 SLS Board Meeting Minutes. **CARRIED**

2. FINANCIAL STATEMENTS

Moved by Kelly Christman that the SLS Board approve the Financial Statements as presented. **CARRIED**

3. ACTION ITEMS

3.1 Moved by Deborah Reid-Mickler that the SLS board approve as amended Policy C.21: Sick Leave. **CARRIED**

3.2 Moved by Craig Widmer that the SLS board approve as amended Policy C.28: Code of Conduct. **CARRIED**

3.3 Moved by Terrie Matz that the Shortgrass Board of Trustees approve one time additional spending of \$15,000 from unrestricted funds to support the greatly increased need for Overdrive eBooks among library patrons. **CARRIED**

Mission Statement

Shortgrass Library System provides quality library support services to member municipalities and partners.

3.4 Moved by Kelly Christman that the Shortgrass Board restrict \$15,000 from unrestricted operating account funds into the Technology reserve fund to rebuild the fund closer to the maximum reserve level outlined in Policy F.08: Management of System Revenues. **CARRIED**

3.5 Discussion re: 2021 Municipal Levy expectations from City of Medicine Hat
The City of Medicine Hat has informed Shortgrass that they expect a municipal levy cut of 5% in 2021.

1:40 p.m.- Trustee Kevin Jones left the meeting.

4. INFORMATION ITEMS

Moved by Deborah Reid-Mickler that the SLS Board receive the following items for information. **CARRIED**

4.1 CEO report - Petra Mauerhoff

4.2 Manager, Systems & Technical Services report – Chris Field.

4.3 Client Services Librarian report – Samantha West.

4.4 Solar Panel Energy Production Information Reports.

4.5 1 Year Warranty Walk through of the building conducted March 18, 2020

4.6 Library Managers Meeting Minutes- April and May 2020

4.7 April 2020 Contract Termination letter Prairie Rose School Division

4.8 SG Annual Report

5. ADJOURNMENT

Moved by Kelly Christman that the meeting be adjourned at 1:51 p.m. **CARRIED**

Board Chair

Executive Assistant