

SLS Board Meeting – SLS Headquarters
MINUTES – APPROVED
Wednesday, May 15, 2019



Present:			
Dwight Kilpatrick (Chair)	Kelly Christman (Trustee)	Joel Goodnough (Trustee)	
Deborah Reid-Mickler (Trustee)	Phil Turnbull (Trustee)	Yoko Fujimoto (Trustee)	
Kevin Jones (Trustee)	Petra Mauerhoff (CEO)	Stacey Pahl (Executive Assistant)	
<u>Agenda Item</u>			<u>Page(s)</u>
1.	Dwight Kilpatrick called the meeting to order at 1:02p.m.	CARRIED	
1.1.	Acknowledgement of Traditional Territory. Shortgrass Library System honors and acknowledges that we are situated on Treaty 7 and Treaty 4 territory, traditional lands of the Siksika, Kainai, Piikani, Stoney-Nakoda, and Tsuut'ina as well as the Cree, Sioux, and the Saulteaux bands of the Ojibwa peoples. We also honor and acknowledge that we are on the homelands of the Métis Nation within Region III.		
1.2.	Moved by Yoko Fujimoto that the SLS Board excuse absent Board members Terri Matz and Stacey Barrows due to prior commitments.	CARRIED	
1.3.	Moved by Craig Widmer that the SLS Board approve the May 15, 2019 Agenda with the following amendments: <ul style="list-style-type: none"> - Remove action item 5.1: replacement of shipping & receiving doors (current frame is bent and not air-tight), to be paid for from capital reserves. Item removed as replacement is no longer required. - Add new action item 5.1: election of Vice-Chair 	CARRIED	1
1.4.	Moved by Kevin Jones that the SLS Board approve the March 20, 2019 SLS Board Meeting Minutes.	CARRIED	2-3
2.	Moved by Kelly Christman that the SLS Board approve the Financial Statements as presented.	CARRIED	4-7
3.	Moved by Kevin Jones that the SLS Board receive for information – Marlene Watson, Community Foundation of SE Alberta Presentation: Fund Development.	CARRIED	
4.	Moved by Yoko Fujimoto that the SLS Board receive for information – Samantha West, Client Services Presentation: Outreach Services at Shortgrass.	CARRIED	
5.	Action Items		
5.1.	Board Vice Chair Election <u>Board Vice Chair</u> Chair, Dwight Kilpatrick called for nominations from the floor. Craig Widmer nominated Kelly Christman. 2 nd call for nominations from the floor. 3 rd call for nominations from the floor. Kelly Christman was elected by acclamation and accepted the position of SLS Board Vice Chair. Congratulatlons Kelly Christman.	CARRIED	
5.2.	Moved by Kelly Christman that the SLS Board approve Policy H:04: FOIP as presented.	CARRIED	10
5.3.	Moved by Craig Widmer that the SLS Board approve Policy H:05: FOIP Records Retention as presented. Action: CEO will follow up on ensuring readability of archived electronic files in older/obsolete formats.	CARRIED	11-15
5.4.	Moved by Joel Goodnough that the SLS Board approve Policy H:06: Facility, Green Building Operations as presented.	CARRIED	16-17
5.5.	Moved by Joel Goodnough that that the SLS Board receive for information: MLA Welcome Letter.	CARRIED	18-19

Mission Statement

Shortgrass Library System provides quality library support services to member municipalities and partners.

<p>6. Moved by Deborah Reid-Mickler that the SLS Board receive the following items for information.</p> <p>Action: Standing item 6.1 will be removed from agenda going forward unless applicable.</p>	CARRIED	
6.1. Board report – Dwight Kilpatrick		
6.2. CEO report – Petra Mauerhoff		20-21
6.3. Manager, Systems & Technical Services report – Chris Field		22-23
6.4. Client Services Librarian report – Samantha West		24-26
6.5. ALC Conference report – Samantha West		27-28
6.6. Solar panel energy production information reports		29-36
6.7. 2018 Annual report		37-38
6.8. Minister of Municipal Affairs letter		39-40
<p>6.9. Shortgrass Board policies are now available here: https://shortgrass.ca/about-shortgrass/governance/sls-board-policies</p>		
<p>7. Moved by Kevin Jones that the meeting be adjourned at 2:32p.m. Next Board Meeting – June 19, 2019 9:00 a.m. Board Meeting 9:45 a.m. to 1:30 p.m. Strategic Planning Session Veiner Centre, 225 Woodman Ave SE, Medicine Hat, AB T1A 3H2</p>	CARRIED	

Dwight Kilpatrick
Board Chair

Stacey Pahl
Executive Assistant to the Board