



**SLS Board Meeting – SLS Headquarters**  
**MINUTES – APPROVED**  
**Wednesday, January 16, 2019**

**Mission Statement**

**Shortgrass Library System provides quality library support services to member municipalities and partners.**

Present:		
Dwight Kilpatrick (Chair)	Kelly Christman (Trustee)	Joel Goodnough (Trustee)
Ernest Mudie (Vice Chair)	Kevin Jones (Trustee)	Phil Turnbull (Trustee)
Craig Widmer (Treasurer)	Terrie Matz (Trustee)	Deborah Reid-Mickler (Trustee)
Petra Mauerhoff (CEO)	Stacey Pahl (Executive Assistant)	
<u>Agenda Item</u>		<u>Page(s)</u>
1. Dwight Kilpatrick called the meeting to order at 1:04p.m.	<b>CARRIED</b>	
1.1. Acknowledgement of Traditional Territory - Shortgrass Library System honors and acknowledges that we are situated on Treaty 7 and Treaty 4 territory, traditional lands of the Siksika, Kainai, Piikani, Stoney-Nakoda, and Tsuut'ina as well as the Cree, Sioux, and the Saulteaux bands of the Ojibwa peoples. We also honor and acknowledge that we are on the homelands of the Metis Nation within Region III.		
1.2. Moved by Craig Widmer that the SLS Board excuse absent Board members Yoko Fujimoto and Dale Webster due to prior commitments.	<b>CARRIED</b>	
1.3. Moved by Kelly Christman that the SLS Board approve the January 16, 2019 Agenda as presented.	<b>CARRIED</b>	1
1.4. Moved by Kevin Jones that the SLS Board approve the November 26, 2018 SLS Board Meeting Minutes.	<b>CARRIED</b>	2-3
2. Moved by Joel Goodnough that the SLS Board approve the Financial Statements as presented.	<b>CARRIED</b>	4-7
3. Action Items		
3.1. Moved by Ernest Mudie that the SLS Board approve the deletion of Policy E.03: SLS Plan of Expansion.	<b>CARRIED</b>	8-11
3.2. Moved by Kelly Christman that the SLS Board approve Policy G.07: Acquisitions: Mem Lib and Additional Resources as presented.	<b>CARRIED</b>	12-13
3.3. Moved by Deborah Reid-Mickler that the SLS Board approve Policy H.01: Vehicle Promotional Use – approval as presented.	<b>CARRIED</b>	14
3.4. Moved by Craig Widmer that the SLS Board approve Policy H.02: Vehicle Use and Replacement – approval as presented.	<b>CARRIED</b>	15
3.5. Moved by Kelly Christman that the SLS Board approve Policy H.03: Building/Vehicles: Non Smoking as presented with recommended amendments referencing both the Provincial Act and City Bylaws in the policy.	<b>CARRIED</b>	16
3.6. Moved by Kevin Jones that the SLS Board approve the Christmas Dinner & Social Date of December 11, 2019.	<b>CARRIED</b>	
3.7. Jasper Conference April 25-28, 2019 attendance confirmation discussion. Details can be found at <a href="https://www.albertalibraryconference.com/">https://www.albertalibraryconference.com/</a> . Trustees are asked to let Petra know if they are interested in attending by the end of January 2019.		
3.8. Moved by Terrie Matz that the SLS Board approved the Bow Island Library as the meeting location for the September 18, 2019 Board Meeting.	<b>CARRIED</b>	

<p>3.9. Moved by Deborah Reid-Mickler that the SLS Board approve the Annual Report for Public Library Services Branch as presented.</p>	<p><b>CARRIED</b></p>
<p>4. Moved by Joel Goodnough that the SLS Board receive the following items for information.</p> <p>4.1. Board report – Dwight Kilpatrick</p> <p>4.2. CEO report – Petra Mauerhoff</p> <p>4.3. Manager, Systems &amp; Technical Services report – Chris Field</p> <p>4.4. Client Services Librarian report – Samantha West</p> <p>4.5. ALTA Representative Update – Ernest Mudie</p> <p>4.6. Solar panel energy production information reports</p> <p>4.7. Budget Approval Letter</p> <p>4.8. Shortgrass Library Board Appointment Letter</p> <p>4.9. Suffield Thank You Letter</p> <p>4.10. November 2018 Library Manager Meeting Minutes</p>	<p><b>CARRIED</b></p> <p>17</p> <p>18</p> <p>19</p> <p>20-25</p> <p>26</p> <p>27</p> <p>28</p> <p>29-31</p>
<p>5. Moved by Terrie Matz that the meeting be adjourned at 2:03p.m.  Next Board Meeting – February 20, 2019  12:30 p.m. luncheon  Shortgrass Library System HQ, Skype Locations as requested</p>	<p><b>CARRIED</b></p>