

2018 ANNUAL REPORT



MESSAGE FROM THE CEO

2018 was a year of internal disruption in many ways, as we continue to apply LEAN principles to all aspects of our operations. In the spring the Board of Trustees voted to switch banks. Given the number of accounts, investments and funds held in trust for 14 member libraries, this was a major undertaking. Thanks to the organizational talents of Executive Assistant Stacey and the great help from our new banking institution it all went smoothly.

The Shortgrass Board authorized spending for a system-wide Windows 10 computer refresh program at all libraries. Any library computers (staff or public) unable to migrate to Windows 10 were replaced at Shortgrass expense.

Additionally, the Board authorized a Capacity Grant of \$5,000 for each of the 14 member libraries. The grant was provided for patron-focused initiatives, with individual libraries investing in new technology, additional materials, and more.

The provincial government's Capital HQ Renovation Grant allowed us to start renovating the office in the fall. While this renovation caused major disruption in the building, everyone at Shortgrass is excited to see how it all turns out. Throughout it all, Shortgrass staff continued to provide the high level of service to which member libraries and partners have become accustomed.

2018 also brought the inaugural Shorty Awards. Categories included Excellence in Advocacy, Innovative Partnerships, Best New Program, Innovative Fundraiser, Library Manager and Staff Member of the Year and Program of the Year. We look forward to honouring all the excellent work being done in public libraries in the region annually.

Petra Mauerhoff
Chief Executive Officer

eBooks in collection

13,136

Physical items in collection

380,253

Digital items in collection

649,239



**14 LIBRARIES
WORKING TOGETHER**
INNOVATIVE • FLEXIBLE • SUSTAINABLE

Alcoma Community Library • Bassano Memorial Library
Bow Island Municipal Library • Brooks Public Library •
Duchess & District Public Library • Foremost Municipal
Library • Gem Jubilee Library • Graham Community Library
• Irvine Community Library • Medicine Hat Public Library •
Redcliff Public Library • Rolling Hills Public Library •
Rosemary Community Library • Tilley & District Public Library

Number of items catalogued

↑11%



Average turn-around time

2017: 4.00 days

2018: 2.91 days

Discs Repaired

1,847



104% increase over last year

eAudio Check-Outs

9,298



30% increase over last year

Overdrive Check-Outs

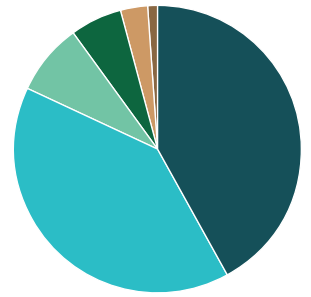
71,126



9% increase over last year

REVENUES

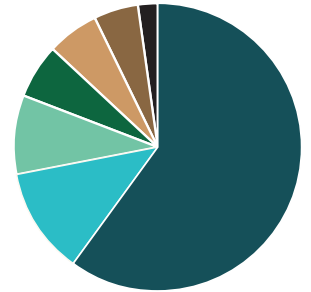
- 42% ● Municipal
- 40% ● Provincial
- 8% ● Library Boards
- 6% ● Contracts
- 3% ● Investments/Reimbursements
- 1% ● Other Grants



Total Revenues \$1,302,174

EXPENSES

- 60% ● Staffing
- 12% ● Grants & Donations
- 9% ● Administration
- 6% ● Technology
- 6% ● Public Services
- 5% ● Building/Capital
- 2% ● Delivery/ILL



Total Expenses \$1,353,708

LIBRARY MATERIALS

Total Expenses \$411,798

WINDOWS 10 COMPUTER REFRESH

Number of staff computers replaced

12

Number of public computers replaced

61



Total Amount Spent \$56,589

Resourceful
by Nature



SHORTGRASS.CA