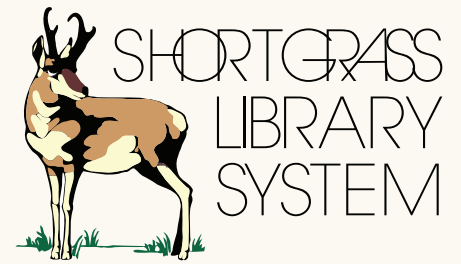


# 2015 ANNUAL REPORT



## CHAIR'S MESSAGE

I am pleased to present the 2015 Annual Report for Shortgrass Library System. Throughout the year, the Shortgrass Library System Board and Staff continued working together to improve the library support services provided to member libraries and contracted partners.

Our goal of enhancing services to our clients and, in turn, the lives of all residents of southeastern Alberta, is something we have continued to strive for, by evolving the services we provide and ensuring the relevance of our operations. Through the introduction of new technologies, workflow improvements and more efficient use of resources, we have continued to support our library partners, empowering them to better serve their communities.

Dwight Kilpatrick, *Chair of Shortgrass Library System Board of Trustees*



Number of physical items  
in the collection

433,922

Number of digital items  
in the collection

55,114



## KEY HAPPENINGS

Shortgrass management initiated a review of the Bibliographic Services Department utilizing a LEAN Thinking process, to streamline workflows. Several processes were automated as a result, with the goal being better overall service and better turnaround times for items ordered, catalogued and processed for member libraries.

With the assistance of a Community Initiatives Program (CIP) Grant from Alberta Tourism & Culture, we replaced the roof on the Shortgrass facility. The savings created through the grant funding allowed for the installation of a 50.5kw rooftop PV solar installation, which is currently the largest rooftop PV solar installation in southern Alberta.

Two long term staff members retired in 2015: Phyllis Worrall, Manager of Bibliographic Services and Jackie Hope-Hammel, Bibliographic Services Assistant. With over 50 years of service to Shortgrass combined, they will be missed.

Shared Librarian Intern Emma Stewart left for a permanent position at Peace Library System in late spring 2015. Emma's term was the third and last year of the shared librarian program between Medicine Hat College, Medicine Hat Public Library and Shortgrass. The Intern position allowed for sharing of expertise and resources among the three participating library organizations and provided a great opportunity for a new graduate of a Master of Library and Information Science program to gain insight into three library streams.

Number of holds placed

84,706

9% increase over last year



Number of items processed

30,102

(incl. Irvine library recon)

18% increase over last year



Hoopla check-outs

7,767

67% increase over last year



Online magazine (Zinio) check outs

12,258

29% increase over last year



Total Overdrive titles circulated

54,620

14% increase over last year

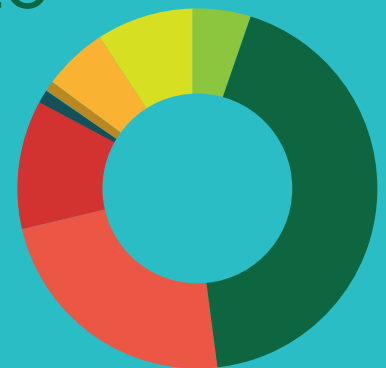
## REVENUE



- 5% ● Contracts
- 28% ● Municipal funding
- 31% ● Provincial grants
- 4% ● Other grants
- 5% ● Miscellaneous
- 27% ● Member library materials

Total \$1,781,095

## EXPENSES



- 5% ● ILS/Tech
- 43% ● Staffing
- 23% ● Materials
- 12% ● Building/Capital
- 1% ● Marketing
- 1% ● Postage/Supplies
- 6% ● Grants
- 9% ● Other

Total \$1,819,066

Shortgrass Library System provides library support services to...

Alcoma Community Library • Bassano Memorial Library • Bow Island Municipal Library • Brooks Public Library • Duchess & District Public Library • Foremost Municipal Library • Graham Community Library • Irvine Community Library • Medicine Hat Public Library • Redcliff Public Library • Rolling Hills Public Library • Rosemary Community Library • Tilley & District Public Library

