

## Placing an interlibrary loan request in D2D

1. Access the D2D Alberta Discovery page via the following URL:  
<https://alberta.relaisd2d.com/?LS=AMS>
2. When you reach the D2D Alberta Discovery page, enter your search terms inside the “Simple Search” box which appears in the middle of the screen and then click the magnifying glass icon to perform the search. Alternatively, use the “Advanced Search” option in the top-right corner of the screen to perform a more specific search.

The image shows two search interfaces side-by-side. The left interface is titled "Simple Search" and has a text input field containing "Chilliwack Lake" and a magnifying glass icon to its right. The right interface is titled "Advanced Search" and has a text input field containing "9781987915396". Below this field are several dropdown menus for "Title", "Author", "Subject", "ISBN", and "ISSN", each with "ALL" selected. At the bottom right of the advanced search interface are "Clear" and "Search" buttons.

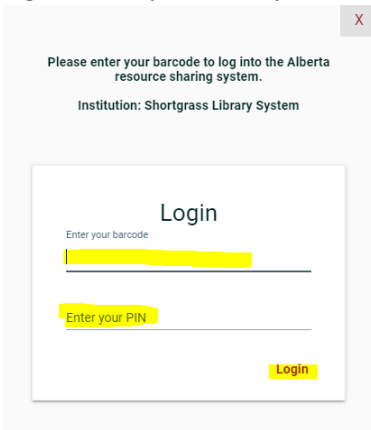
3. Click on the title you wish to request from the list of results.

The screenshot shows the top of the search results page. The Alberta logo is on the left, and the query "Query: term='chilliwack' and term='lake'" is on the right. Below the logo is the text "Limit results by". Underneath, there is a "DATE" filter section with a checkbox for "2017" and "Clear" and "Apply" buttons. A single result is shown: "How deep is the lake? - a century at Chilliwack Lake by O'Callaghan, Shelley 2017 Held by : CALGARY". The title and author information are circled in red.

4. Select a library branch pickup location from the dropdown box and, if applicable, make note of which volumes you require. Click the checkbox to acknowledge your library's conditions for placing a request, and then click the “Request” button.

The screenshot shows the request form for the book "How deep is the lake? - a century at Chilliwack Lake by O'Callaghan, Shelley 2017 Held by : CALGARY". The form includes fields for "Publication", "Subject(s)", "ISBN(s)", and "Physical Description". Below these is a section titled "This item is available within Alberta" which contains a dropdown menu for "Select a pickup location" with "Graham Community Library" selected. There are also fields for "Volumes needed (optional)" and "Notes (optional)". At the bottom, there is a checkbox labeled "Please acknowledge that you accept the institution's condition for placing requests." which is checked. A "Request" button is located at the bottom left of the form.

5. Sign in with your library barcode and PIN number if prompted to do so.



Please enter your barcode to log into the Alberta resource sharing system.

Institution: Shortgrass Library System

**Login**

Enter your barcode

Enter your PIN

Login

6. A confirmation message and request number will appear on the screen.

Showing 1 - 1 of 1 records

[How deep is the lake? - a century at Chilliwack Lake](#) by O'Callaghan, Shelley 2017

**Held by :** CALGARY

**Publication**

Caitlin Press; Halfmoon Bay, British Columbia; 2017, ©2017

**Subject(s)**

Chilliwack Lake (B.C.)

**ISBN(s)**

9781987915396 (paperback)

**Physical Description**

book  
287 pages; 23 cm

Your request has been submitted. Request Number: SLS-10000239