



In Attendance:

Dan, Marilyn, Lisa, Linda, Bev, Jodi, Mohammed, Nigel, Jessi, (Jordan-Teen rep),

Levi (Member of Public)

Regrets:

Boyd and Bjornda

1. Call to Order – Welcome @ 5:30

2. Approval of the Agenda, Motion to Approve: Linda

**PASSED** 

3. September Minutes, Motion to Accept: Bev

PASSED

4. Standing reports, Motion to Accept: Jessi

**PASSED** 

- a. Library Manager
- b. HR&F
- C. BD & P
- d. TAB- Oct 13 scary movie night 29 people response was good and had fun. First Friday in Nov, event is like an escape room
- 5. Treasurer report, Motion to Accept: Marilyn

**PASSED** 

6. Correspondence, none

## 7. Old Business

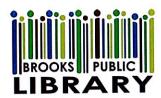
- a. Policy review status/ schedule- on schedule
- b. Fundraising update (Recognitions) on going
- c. Genealogical Society agreement- agreed to new proposal \$200/month and we can run some programs out of the room supervised. Time line unknown for move in.
- d. 2018 plan of service-Karen Alberta culture booking for next year. Lisa will send out a survey for what Saturday in January or February would work.
- e. Board retreat-see (d)
- f. Shortgrass PD day- Mohammed attended and gave feed back to board. Our board welcoming package was shared with other smaller libraries. Sessions attended: Coping with change, All technology in the system, Accessibility, and Occupational health and safety. Though~ consider inviting "sister library" board members to attend meetings.

## 8. New Business

a. HR & F Policy approvals/ review/ deletion

|  | Board Chair: Mohammed Idriss |
|--|------------------------------|
|  | Library Manager:             |
|  | Date:                        |
|  |                              |







- i. Human Resources and Financial Committee Mandate, Motion to Accept with Amendment: Jodi PASSED
- b. BD & P Policy approvals/ review/ deletion
  - i. Policy HR.6 -Staff and Board Member Recognition Policy, Motion to Approve: Linda PASSED
- c. Wage Grid revision proposal, Motion to Accept new pay grid: Nigel PASSED
- d. 2018 Budget, Motion to present a deficit budget to City with amendments (\$200/month from genealogy rental income), Jodi PASSED
- e. Holiday Party- email to be sent out by Lisa requesting volunteers
- f. Committee Reassignment request
  - i. Need members to attend HR&F meetings Lisa will ask again before meeting
- g. Storage room situation- make into an office, gather quotes to run a data line in storage room and a line to the top floor from the board room. 3 quotes are needed.
- h. Gala-survey. Murder Mystery? Have it at the library. What is capacity? Silent auction? Meal? Field House? Lisa will send out email requesting volunteers to gather/evaluate info.
- 9. Motion to Adjourn @ 7pm: Dan

Next Board meeting is November 27, 2017 @ 5:30pm

|               | Board Chair:     |
|---------------|------------------|
|               | Library Manager: |
| Marie Company | Date:            |
|               |                  |