

In Attendance: Lisa, Bjornda, Shelley, Denise, Karen, Linda, Robyn, Sarah
Regrets: Biftu, Joel C, Joel G

1. Call to Order – 5:36pm

2. **Motion to Approve the Agenda, Denise** **PASSED**

3. **Motion to Approve February Minutes, Shelley** **PASSED**

4. **Motion to Accept Standing Reports, Karen** **PASSED**
 - a. Library Manager Report
 - b. Committee Minutes: HR&F
 - c. TAB – none

5. **Motion to Accept Treasurer’s Report, Denise** **PASSED**

6. Correspondence
 - a. Materials allotment Memorandum
 - b. ALTA letter – would be good to take them up on the offer of a presentation in the fall.
 - c. Letter from County of Newell Library Board
 - d. Letter to Premier – will be included in Budget Package to Council

7. Old Business
 - a. Policy review schedule status
 - i. HR&F policies (3/5 presented today)
 - ii. BD&P policies (3/5 complete)
 - b. Capital commitments
 - i. pink chairs – at the cost of \$210/chair (total \$1680 inc GST) the project is moving forward
 1. looking to have Friends of the Library reimburse cost
 2. slipcovers to be offered to schools as art class projects?
 - a. Lisa to investigate vinyl covers
 - ii. acknowledgements – Frontier updated their quote, higher includes Dickens donation discount
 - iii. Board room – Lisa thinks a Vibe board or used Surface Hub and speakers is best plan

Committee Chair: *Shelley*

Library Manager: *L Patton*

- c. Board Vacancies
 - i. Seeing there are no vacancies, Lisa recommends this recurring item become "Board Updates" and can include the occasional Libraries Act educational item (as per BD&P responsibilities)
 - ii. Denise assigned to HR&F committee, Robyn's "committee" is her County Board participation
- 8. New Business
 - a. **Motion to Add "Any person entering the Library must abide by any measures put in place to protect the health and safety of library users and staff." to Bylaw, Sarah PASSED**
 - b. SALC sessions Board sessions? Shelley, Sarah got slides from Jordan Souza for first session only (Karen attended last year)
 - c. Annual report draft – to be re-presented next month
 - i. Linda will provide Message to Community as Chair
 - ii. Lisa will spruce up pie chart graphics
 - d. Policy Review
 - i. HR.1 Terms of Employment
 - ii. HR.7 Volunteers Policy
 - iii. G.7 Staff Orientation and Education Policy

Motion to Approve Policy HR.1, HR.7, and G.7 with amendments, Sarah PASSED
- 9. **Motion to Adjourn @ 7pm, Karen**

Next Board meeting is April 26th @5:30



Committee Chair: _____
Library Manager: _____