

In Attendance: Lisa, Bjornda, Shelley, Joel C, Biftu, Joel G, Sarah, Denise

Regrets: Karen, Linda

1. Call to Order – 5:35 pm

2. **Motion to Approve the Agenda, Joel G** **PASSED**


- Motion to Approval of November Minutes, Sarah** **PASSED**

4. **Motion to Accept Standing Reports, Sarah** **PASSED**
 - a. Library Manager Report
 - b. Committee Minutes: HR & F
 - c. TAB - none

5. **Motion to Accept Treasurer’s Report, Biftu** **PASSED**

6. Correspondence - none

7. Old Business
 - a. Policy review schedule status
 - i. HR&F policies for review in 2021
 - HR.1 Terms of Employment (LAPP revisions)
 - HR.2 Grievances Policy (revision suggestions)
 - HR.7 Volunteers Policy (no recommendations)
 - HR.8 Violence and Harassment (revision suggestions)
 - G.7 Staff Orientation and Education Policy (revision suggestions)
 - ii. BD&P policies for review in 2021
 - C.1 Resource Management Policy
 - G.11 Records Management Policy
 - G.6 Policy on Policy Making
 - G.2 Trustee Orientation and Education
 - G.1 Board Trustee Recruitment and Membership
 - b. Capital commitments (pink chairs, acknowledgements, Board room) – no forward progress
 - c. Board Vacancies – 2 vacancies (Lisa will touch base with Johnene on County Library Board re: county rep, Shelley is willing)
 - i. **Motion to Accept and forward Denise’s application to city council, Joel G. PASSED**



Committee Chair: *Shelley*
 Library Manager: *Lisa Patton*

8. New Business

a. Committee Mandates Review

i. **Motion to Accept Changes to BD&P Mandate, Sarah** PASSED

ii. **Motion to Accept Changes to HR&F Mandate with amendments, BJORnda** PASSED

b. Committee organization

i. HR&F – BJORnda, chair

ii. Linda, Shelley, Biftu

iii. BD&P – Karen, chair

Joel C., Joel G., Karen, Sarah

c. BD&P chair appointment, **Joel G. nominates Karen** PASSED

d. Lisa will draft a letter to Kenny, Hinshaw, municipal affairs minister, PLSB director and MLA – we're capable offering professional services in virtual isolation in response to high community needs other than browsing - changes to education is driving an increased need.

9. **Motion to Move In-Camera @ 6:34, Biftu**

a. **Motion to Move Out-of-Camera @ 6:42, BJORnda**

10. **Motion to Adjourn @ 6:43pm, Biftu**

Next Board meeting is February 22nd @5:30

Committee Chair: _____



Library Manager: _____

