



In Attendance: Lisa, Mohammed, Linda, Marilyn, Jodi, Dan

Regrets: Bev, Jessi, Bjornda, Nigel

1. Call to Order @ 5:32pm
2. Approval of the Agenda **Motion: Linda** **PASSED**
3. Approval of Minutes **Motion: Dan** **PASSED**
4. Standing Reports **Motion to Accept: Dan** **PASSED**
 - a. Library Manager's Report
 - b. BD&P
 - c. Fundraising
5. TAB Report
 - a. Reindeer games in December successful with good attendance
 - b. Feb 3rd, Teen Iron Chef (teens will prepare 3 dishes for judging)
 - c. Attendance ranges from 6-12 people
6. Treasurer's Report – no report received. Tabled for approval next month.
7. Correspondence
 - a. Email from Russ
 - i. Library Opening (April 15th to May 1st)
 - ii. Facility Grand Opening (May 13th)
 - iii. March 13th-ish for getting Library access
 - b. Letter from City re: funding
 - i. Expected \$25,000 will not be awarded (last of 4 installment increases promised over 4 years)
 - ii. Lisa will write reply indicating disappointment, outlining effects to the library, and request a review of the situation for next year.
8. Old Business
 - a. Policy Review Status Schedule
 - i. Tabled
 - b. Grants/Pledges/Donations/Fundraising updates
 - i. Spreadsheet updated for 2016

	Unrestricted	Sponsored	Total	Other
2016	16,098.25	12,000	28,098.25	\$20,000 from Chinook
2017	6,550	65,000	71,550	\$1500 gift in kind from Tread

- c. New Building Project
 - i. Furnishings are next to be ordered for sponsored areas (looking into reupholstering costs for chairs, preference is for vinyl seat pans in dark greys and fabric backs)
 1. 8-12 weeks delivery, Lisa may travel to Calgary to see items
 2. Self-checkout is priority of Casino money
 3. Computers will be in pods of 4
 4. Unreserved funds could possibly be used for unsponsored main area seating
 5. Likely closure for move – End of April?

- d. CFSEA funds
 - i. Not yet received
- e. Naming Rights – Policy G.4
 - i. General form letter of thanks (confirm plaque info and money usage) for all sponsors to be developed by Lisa
 - ii. Specific naming, to come before the board and letter with specific wording to be issued individually (How is Rotary room to be named?)
 - iii. Chinook requested form letter, acknowledgements are a little different:
 - 1 large plaque (same size as other major donors) “Computer Technology” in a prominent location
- f. Holiday Party, January 28th @6pm
 - i. Terry’s Family Restaurant (Curling Club), no new facility tour
- g. Board Vacancy
 - i. 6 applicants reviewed, Lisa will communicate referrals to City Council
- 9. New Business
 - a. BD&P Policy approvals
 - i. HR.4, **Motion: Linda** PASSED
 - ii. G.8, **Motion: Marilyn** PASSED
 - b. Genealogical Society agreement
 - i. Discussions went very positively
 - ii. They currently pay for rent plus internet, our price will be rent, internet and access to board room or other for general meetings
 - iii. They will need to provide their own content insurance
 - iv. Some concerns about parking, Library cannot get involved, they must contact city directly

Motion to enter into negotiations for room rental in our new facility: Marilyn PASSED
 - c. SALC
 - i. Lisa and Cathryn will attend this year
 - d. Chamber of Commerce/Trade Show (April 28th, 29th, and 30th)
 - i. Will not be able to offer trade show exhibitors “sneak peek” or access.
 - e. Library Manager’s Annual Performance review
 - Motion to award a 1.5% salary increase from January 2017 and purchase a laptop for her use: Marilyn** PASSED
- 10. **Motion: To Move In-Camera @ 7:20PM, Jodi** PASSED
- 11. **Motion: To Move Out-Camera @7:47PM, Dan** PASSED
- 12. **Motion: To Adjourn @7:49PM, Dan** PASSED

Next Board meeting is February 27th, 2017 @ 5pm

