

General Purpose:

The Development and Policy Committee aims to maintain a superior and learned Board that is engaged and involved in the Library community. They will produce policy that is forward-thinking and enhances the public experience and maintains effective operations in the library. They will be proactive and will ensure that the policies and development reflect the changing needs of their community.

The Development and Policy Committee functions to ensure that Board members are adequately trained and informed to fulfill their role as a Library Board member. They are responsible for Governance, Collections, Services and Operations policy development, revision, and presentation to the Board.

Roles and Responsibilities

1. To recruit potential board members on advisement from :
 - a. Current board members
 - b. General public
 - c. Through advertisement
2. To recommend potential board members to the Board. The Board will then make their recommendations to the City Council
3. To keep the Board informed of training opportunities
4. To hold an annual board professional development day
5. To develop and update a handbook/manual for board members
6. To provide orientation to new board members
7. To ensure adherence to the Libraries Act and Regulations
8. To annually review and update the by-laws for enactment by the Board
9. To develop and annually review and update the Board's mission and vision statements for approval by the Board
10. To review assigned policies according to the schedule outlined in the Policy on Policy Making (insert number here). Policies to be presented to the Board for approval.

Composition and Appointment

1. The Board will be equally divided between two Standing Committees plus the Board Chair. Chairperson of this committee shall be appointed from within the committee. The Head Librarian shall be present for advice and counsel.
2. All membership appointments will be for one year. Re-appointments are permitted.

Approved by: _____

Board Chair

Date Approved: April 23, 2013

Meetings

1. Meetings will occur monthly to a minimum of eight (8) times per year and are called by the Chair of the committee.

Review:

1. Review of the committee shall be carried out annually to ensure that the committee is reaching its goals and adhering to the Mandate.
2. The Mandate statement and committee membership will be reviewed annually at the February meeting by the Board.

Approved by: _____

Board Chair

Date Approved: April 23, 2013



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Brooks Public Library

Income Statement 01/01/2013 to 03/28/2013

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	34,516.00
Resident Cardholder Fees	4,845.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	4,018.71
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,727.50
Fundraisers	0.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	45,207.21

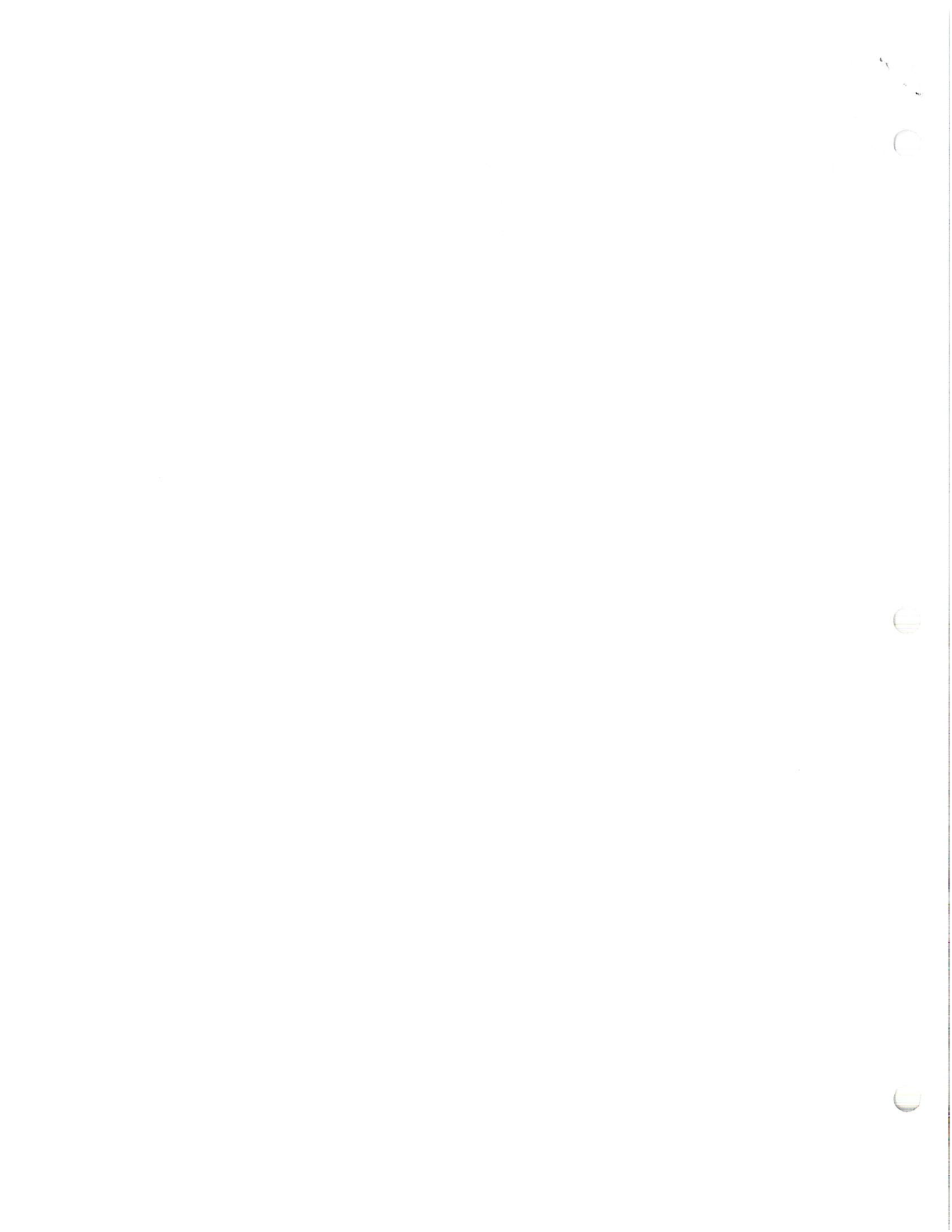
TOTAL REVENUE 45,207.21

EXPENSE

EXPENSES	
SLS Expense (Materials)	93.96
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	39.48
New Library Furnishings	0.00
Library Equipment	1,200.00
Payroll Expense	160.00
Library Supplies	6,890.16
Administration & Travel	2,789.79
Recruitment Expense	0.00
Program Expense	449.01
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	25.73
Telephone and Fax Expense	946.34
Copier & Computer Costs	157.48
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	132.30
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	121.46
Miscellaneous	0.00
Wages	52,684.26
Wage Reimbursement	0.00
EI Expense	916.50
CPP Expense	1,498.96
WCB Expense	447.06
AUMA Extended Health	711.94
L.A.P.P. Expense	3,595.01

Brooks Public Library
Income Statement 01/01/2013 to 03/28/2013

AB Health Expense	0.00
TOTAL EXPENSES	<u>72,859.44</u>
TOTAL EXPENSE	<u>72,859.44</u>
NET INCOME	<u><u>-27,652.23</u></u>



Brooks Public Library

Income Statement 03/01/2013 to 03/28/2013

REVENUE

REVENUE

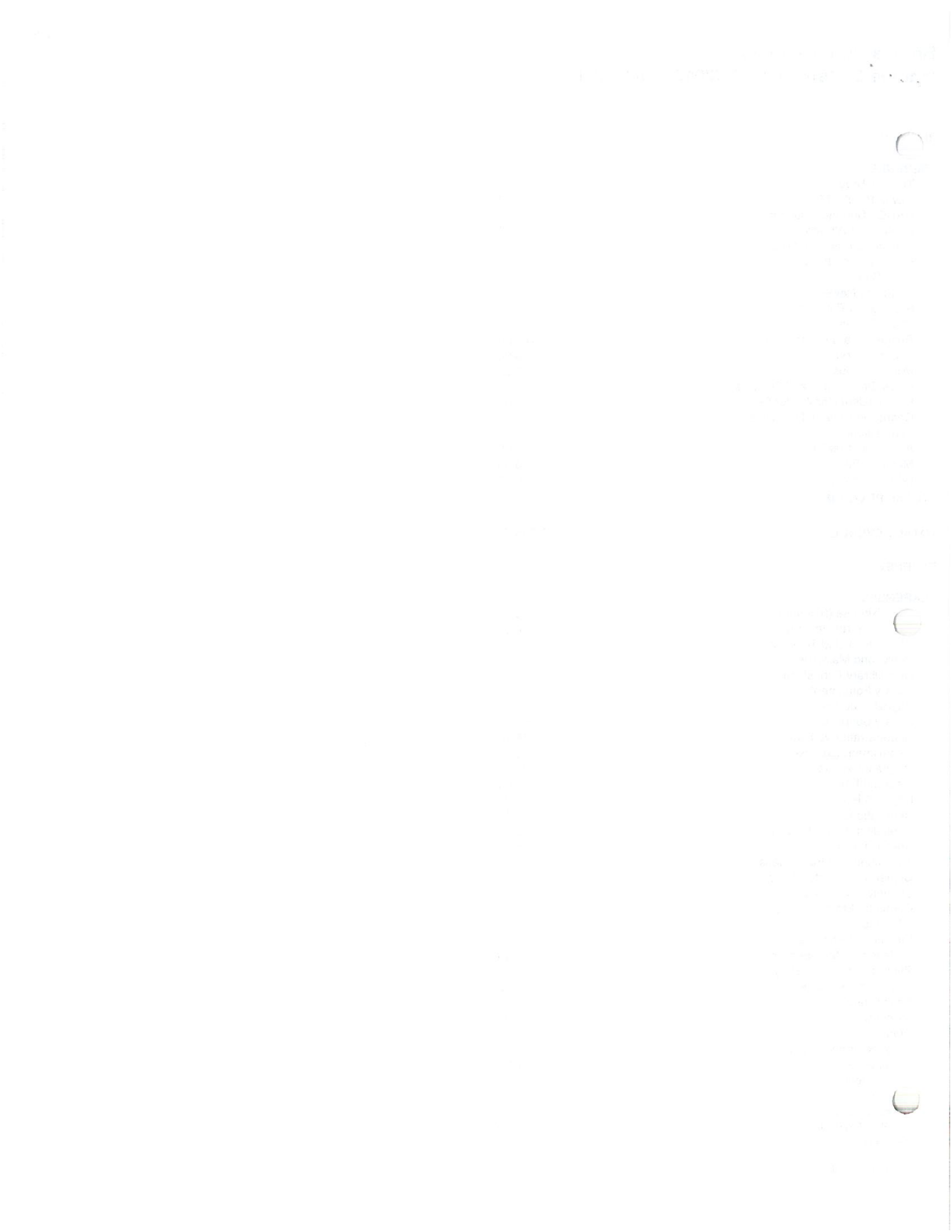
Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,780.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,505.77
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	3,285.77

TOTAL REVENUE 3,285.77

EXPENSE

EXPENSES

SLS Expense (Materials)	93.96
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	0.00
Library Equipment	1,200.00
Payroll Expense	160.00
Library Supplies	6,058.61
Administration & Travel	1,719.16
Recruitment Expense	0.00
Program Expense	307.69
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	25.73
Telephone and Fax Expense	396.70
Copier & Computer Costs	157.48
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	117.46
Miscellaneous	0.00
Wages	17,863.84
Wage Reimbursement	0.00
EI Expense	0.00
CPP Expense	0.00
QPP Expense	447.06
WMA Extended Health	50.00
L.A.P.P. Expense	0.00
AB Health Expense	0.00



Brooks Public Library
Income Statement 03/01/2013 to 03/28/2013

TOTAL EXPENSES	<u>28,597.69</u>
TOTAL EXPENSE	<u>28,597.69</u>
NET INCOME	<u><u>-25,311.92</u></u>

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Brooks Public Library
Balance Sheet As at 03/28/2013

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	36,639.63
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS 129,532.02

TOTAL ASSET 129,532.02

LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-9,288.05
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	495.02
CPP Payable	612.77
Income Tax Payable	2,312.25
L.A.P.P.	413.42
AUMA Extended Health	1,985.50
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES 1,266.55

TOTAL LIABILITY 1,266.55

EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	117,403.50
Current Earnings	-27,652.23

CURRENT EARNINGS 128,265.47

TOTAL EQUITY 128,265.47

LIABILITIES AND EQUITY 129,532.02



BOARD DEVELOPMENT AND POLICY COMMITTEE

**Thursday May 5th, 2013
3:00p.m. to 4:30p.m.
Brooks Public Library**

Report

1. POLICIES

Policy Review

- Policy G.2 Trustee Orientation and Education was reviewed. Discussion was held around creating an Orientation Manual with modifications to the current Handbooks. This was determined to be an action item for further discussion at a Board Meeting.
- Policy G.6 Policy on Policy Making was revised with small revisions.
- A policy was drafted for Code of Ethics with strong similarities to MHPL policy.
- Policies up for review next meeting: C.1 Resources and Management Policy and C.2 Gifts and Donations

2. PLAN OF SERVICE

Lisa and Sarah met on May 21st to go over the Plan of Service.

3. NEXT MEETING

To be determined



City of Brooks

201 - 1st Avenue West
Bag 880
Brooks, AB. T1R 0Z6
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website: www.brooks.ca
Confidential Fax: 403-501-0090

May 7th, 2013

Beverly Signarowski
Box 2071
44 Pleasant Park Road
Brooks, AB T1R 1C7

Dear Ms. Signarowski:

RE: Appointment To The Brooks & District Library Board

This is to advise that you have been appointed to the Brooks & Library Board in the City of Brooks for a first, two year term, commencing May 7th, 2013 and ending May 6th, 2015.

The motion was presented and approved at the May 6th, 2013 Council meeting.

I would like to take this opportunity to thank you for your support and dedication in serving the City in this manner.

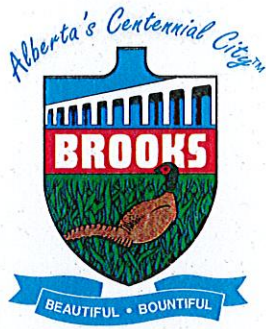
Sincerely,

Martin Shields
Mayor

MS/sh

Cc: Sarah McCormack, Head Librarian





City of Brooks

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Bus: 403-362-3333 • Fax: 403-362-4787
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May 7th, 2013

Jannet Bactol
4-68 Upland Court
Brooks, AB T1R 1M3

Dear Ms. Bactol

RE: Appointment To The Brooks & District Library Board

This is to advise that you have been appointed to the Brooks & Library Board in the City of Brooks for a first, two year term, commencing May 7th, 2013 and ending May 6th, 2015.

The motion was presented and approved at the May 6th, 2013 Council meeting.

I would like to take this opportunity to thank you for your support and dedication in serving the City in this manner.

Sincerely,

Martin Shields
Mayor

MS/sh

Cc: Sarah McCormack, Head Librarian



Brooks Public Library

Comparative Income Statement

	Actual 01/01/2012 to 04/30/2012	Actual 01/01/2013 to 04/22/2013	Percent
REVENUE			
REVENUE			
Town of Brooks	92,353.97	47,867.25	92.94
City of Brooks Misc	0.00	0.00	0.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	0.00	0.00	0.00
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	0.00	0.00	0.00
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	0.00	34,516.00	-100.00
Resident Cardholder Fees	6,465.00	6,140.00	5.29
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Fines, Book Sales and Services	4,329.86	5,274.96	-17.92
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	1,127.50	1,727.50	-34.73
Fundraisers	0.00	0.00	0.00
Adopt-a-magazine	0.00	100.00	-100.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	0.00	0.00
TOTAL REVENUE	104,276.33	95,625.71	9.05
TOTAL REVENUE	104,276.33	95,625.71	9.05
EXPENSE			
EXPENSES			
SLS Expense (Materials)	0.00	93.96	-100.00
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	3,391.12	0.00	0.00
Books and Materials	97.15	39.48	146.07
New Library Furnishings	100.00	0.00	0.00
Library Equipment	0.00	1,200.00	-100.00
Payroll Expense	535.00	160.00	234.38
Library Supplies	245.37	7,693.68	-96.81
Administration & Travel	1,574.48	4,248.48	-62.94
Recruitment Expense	198.00	0.00	0.00
Program Expense	486.25	449.01	8.29
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	107.75	0.00	0.00
Renovations	13,366.60	0.00	0.00
Rebinding, Microfilming, Laminati...	0.00	0.00	0.00
Staff Training	1,004.00	52.10	1,827.06
Telephone and Fax Expense	1,041.87	1,220.50	-14.64
Copier & Computer Costs	483.34	157.48	206.92
Security Monitoring	0.00	0.00	0.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	1,629.83	219.70	641.84
Professional Memberships	305.00	272.50	11.93
Publicity and Advertising	189.72	426.40	-55.51
Audit and Insurance	1,957.00	0.00	0.00
Bank Charges	10.43	123.46	-91.55
Miscellaneous	0.00	0.00	0.00
Wages	63,430.98	52,684.26	20.40
Wage Reimbursement	0.00	0.00	0.00
EI Expense	1,625.11	1,386.70	17.19
CPP Expense	2,715.58	2,270.90	19.58
WCB Expense	248.22	447.06	-44.48
AUMA Extended Health	1,138.07	1,042.91	9.12

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2012 to 04/30/2012	Actual 01/01/2013 to 04/22/2013	Percent
L.A.P.P. Expense	6,013.03	5,403.15	11.29
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>101,893.90</u>	<u>79,591.73</u>	28.02
TOTAL EXPENSE	<u>101,893.90</u>	<u>79,591.73</u>	28.02
NET INCOME	<u><u>2,382.43</u></u>	<u><u>16,033.98</u></u>	-85.14

Brooks Public Library

Comparative Income Statement

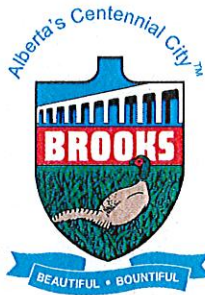
	Actual 01/01/2012 to 04/30/2012	Actual 01/01/2013 to 04/22/2013	Percent
REVENUE			
REVENUE			
Town of Brooks	92,353.97	47,867.25	92.94
City of Brooks Misc	0.00	0.00	0.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	0.00	0.00	0.00
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	0.00	0.00	0.00
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	0.00	34,516.00	-100.00
Resident Cardholder Fees	6,465.00	6,140.00	5.29
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Fines, Book Sales and Services	4,329.86	5,274.96	-17.92
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	1,127.50	1,727.50	-34.73
Fundraisers	0.00	0.00	0.00
Adopt-a-magazine	0.00	100.00	-100.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	0.00	0.00
TOTAL REVENUE	104,276.33	95,625.71	9.05
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EXPENSE			
EXPENSES			
SLS Expense (Materials)	0.00	93.96	-100.00
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	3,391.12	0.00	0.00
Books and Materials	97.15	39.48	146.07
New Library Furnishings	100.00	0.00	0.00
Library Equipment	0.00	1,200.00	-100.00
Payroll Expense	535.00	160.00	234.38
Library Supplies	245.37	7,693.68	-96.81
Administration & Travel	1,574.48	4,248.48	-62.94
Recruitment Expense	198.00	0.00	0.00
Program Expense	486.25	449.01	8.29
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	107.75	0.00	0.00
Renovations	13,366.60	0.00	0.00
Rebinding, Microfilming, Laminati...	0.00	0.00	0.00
Staff Training	1,004.00	52.10	1,827.06
Telephone and Fax Expense	1,041.87	1,220.50	-14.64
Copier & Computer Costs	483.34	157.48	206.92
Security Monitoring	0.00	0.00	0.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	1,629.83	219.70	641.84
Professional Memberships	305.00	272.50	11.93
Publicity and Advertising	189.72	426.40	-55.51
Audit and Insurance	1,957.00	0.00	0.00
Bank Charges	10.43	123.46	-91.55
Miscellaneous	0.00	0.00	0.00
Wages	63,430.98	52,684.26	20.40
Wage Reimbursement	0.00	0.00	0.00
Expense	1,625.11	1,386.70	17.19
CPP Expense	2,715.58	2,270.90	19.58
WCB Expense	248.22	447.06	-44.48
AUMA Extended Health	1,138.07	1,042.91	9.12

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2012 to 04/30/2012	Actual 01/01/2013 to 04/22/2013	Percent
L.A.P.P. Expense	6,013.03	5,403.15	11.29
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>101,893.90</u>	<u>79,591.73</u>	28.02
TOTAL EXPENSE	<u>101,893.90</u>	<u>79,591.73</u>	28.02
NET INCOME	<u>2,382.43</u>	<u>16,033.98</u>	-85.14

COPY



City of Brooks

201 - 1st Avenue West
Bag 880
Brooks, AB. T1R 0Z6
Bus: 362-3333 • Fax: 362-4787
website: www.brooks.ca

OFFICE OF THE MAYOR

June 4th, 2013

Dawn Marie Fleming
319 – 6th Street West
Brooks, AB T1R 0B4

Dear Ms. Fleming:

RE: Appointment To The Brooks & District Library Board

This is to advise that you have been appointed to the Brooks & District Library Board in the City of Brooks for a first, three year term, commencing June 4th, 2013 and ending June 3rd, 2016.

The motion was presented and approved at the June 3rd, 2013 Council meeting.

I would like to take this opportunity to thank you for your support and dedication in serving the City in this manner.

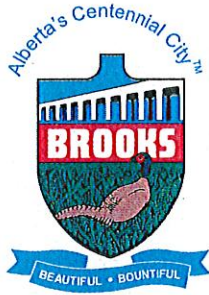
Sincerely,

A handwritten signature in blue ink that reads "Martin Shields". The signature is written in a cursive style.

Martin Shields
Mayor

MS/sh

Cc: Sarah McCormack, Head Librarian



OFFICE OF THE MAYOR

City of Brooks

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website: www.brooks.ca

June 4th, 2013

Joshua Boardman
12 Chinook Way West
Brooks, AB T1R 0C8

Dear Mr. Boardman:

RE: Appointment To The Brooks & District Library Board

This is to advise that you have been appointed to the Brooks & District Library Board in the City of Brooks for a first, three year term, commencing June 4th, 2013 and ending June 3rd, 2016.

The motion was presented and approved at the June 3rd, 2013 Council meeting.

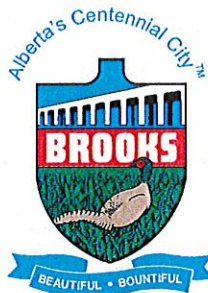
I would like to take this opportunity to thank you for your support and dedication in serving the City in this manner.

Sincerely,

Martin Shields
Mayor

MS/sh

Cc: Sarah McCormack, Head Librarian



OFFICE OF THE MAYOR

City of Brooks

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Brooks, AB. T1R 0Z6
Bus: 362-3333 • Fax: 362-4787
website: www.brooks.ca

June 4th, 2013

Christine Dingwall
756- 1st Street East
Brooks, AB T1R 0N2

Dear Ms. Dingwall:

RE: Appointment To The Brooks & District Library Board

This is to advise that you have been appointed to the Brooks & District Library Board in the City of Brooks for a first, three year term, commencing June 4th, 2013 and ending June 3rd, 2016.

The motion was presented and approved at the June 3rd, 2013 Council meeting.

I would like to take this opportunity to thank you for your support and dedication in serving the City in this manner.

Sincerely,

Martin Shields
Mayor

MS/sh

Cc: Sarah McCormack, Head Librarian

COPY

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Brooks Public Library
Balance Sheet As at 06/30/2013

As of

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	3,818.62
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS 96,711.01

TOTAL ASSET 96,711.01

LIABILITY**CURRENT LIABILITIES**

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-10,180.14
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	376.52
PIP Payable	654.03
Income Tax Payable	2,366.03
L.A.P.P.	401.60
AUMA Extended Health	2,091.73
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES 445.41

TOTAL LIABILITY 445.41

EQUITY**EARNINGS**

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	117,403.50
Current Earnings	-59,652.10

CURRENT EARNINGS 96,265.60

TOTAL EQUITY 96,265.60

LIABILITIES AND EQUITY 96,711.01

Brooks Public Library

Income Statement 06/01/2013 to 06/30/2013

REVENUE

City of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	3,000.00
Resident Cardholder Fees	1,050.00
Interest Income	0.00
Miscellaneous	200.00
Fines, Book Sales and Services	1,203.13
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	1,108.55
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	6,561.68

TOTAL REVENUE 6,561.68

EXPENSE

EXPENSES	
Grant Spending	7,639.98
Fundraising Expense	0.00
SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	1,795.52
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	55.00
Library Supplies	211.93
Administration & Travel	764.64
Recruitment Expense	0.00
Program Expense	763.50
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	249.81
Rebinding, Microfilming, Laminati...	0.00
Staff Training	2,556.83
Telephone and Fax Expense	1,358.12
Copier & Computer Costs	810.26
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	63.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	216.17
Miscellaneous	-1,636.57
Wages	18,983.75
Wage Reimbursement	0.00
Expense	0.00
CPP Expense	0.00
WCB Expense	443.70
AUMA Extended Health	0.00



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Brooks Public Library
Income Statement 06/01/2013 to 06/30/2013

.P.P. Expense	0.00
Health Expense	0.00
TOTAL EXPENSES	<u>34,275.64</u>
TOTAL EXPENSE	<u>34,275.64</u>
NET INCOME	<u><u>-27,713.96</u></u>

Brooks Public Library

Income Statement 01/01/2013 to 06/30/2013

REVENUE

REVENUE	
City of Brooks	47,867.25
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	2,836.80
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	37,516.00
Resident Cardholder Fees	8,730.00
Interest Income	0.00
Miscellaneous	200.00
Fines, Book Sales and Services	8,347.61
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	3,177.50
Fundraisers	1,108.55
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	109,883.71

TOTAL REVENUE 109,883.71

EXPENSE

EXPENSES	
Grant Spending	9,901.78
Fundraising Expense	2,680.65
SLS Expense (Materials)	93.96
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	1,856.00
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	315.00
Library Supplies	4,313.39
Administration & Travel	6,250.59
Recruitment Expense	0.00
Program Expense	1,980.13
Medieval Faire	0.00
Repair & Maintenance	364.75
Renovations	249.81
Rebinding, Microfilming, Laminati...	818.50
Staff Training	3,161.43
Telephone and Fax Expense	2,578.62
Copier & Computer Costs	1,038.64
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	386.77
Professional Memberships	388.00
Publicity and Advertising	853.40
Audit and Insurance	7,867.55
Bank Charges	351.83
Miscellaneous	-1,636.57
Wages	107,992.93
Wage Reimbursement	0.00
Travel Expense	2,203.24
CPP Expense	3,832.81
WCB Expense	890.76
AUMA Extended Health	1,694.25



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Brooks Public Library
Income Statement 01/01/2013 to 06/30/2013

P.P. Expense	9,107.59
Health Expense	0.00
TOTAL EXPENSES	<u>169,535.81</u>
TOTAL EXPENSE	<u>169,535.81</u>
NET INCOME	<u><u>-59,652.10</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 06/01/2013 to 06/30/2013

Account: 1080 Cash In Bank

Da	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
06/10/2013	J254	June 10 2013, Telus Commu...	4882	-	568.44		Y	Cleared
06/10/2013	J255	June 10 2013, Total Office Pl...	4883	-	230.39		Y	Cleared
06/10/2013	J256	June 10 2013, Cathryn Kroc...	4884	-	65.00		N	Outstanding
06/10/2013	J257	June 10 2013, Happy Harbo...	4885	-	112.22		N	Outstanding
06/10/2013	J258	June 10 2013, Brooks Comp...	4886	-	57.75		Y	Cleared
06/10/2013	J259	June 10 2013, Dylan Marsh	4887	-	70.00		Y	Cleared
06/10/2013	J260	June 10 2013, RBC Royal B...	4888	-	4,621.12		Y	Cleared
06/10/2013	J261	June 10 2013, Sarah McCor...	4889	-	353.86		Y	Cleared
06/10/2013	J262	June 10 2013, Bessie Jacow...	4890	-	66.15		Y	Cleared
06/10/2013	J263	June 10 2013, Brooks Bulletin	4891	-	102.90		Y	Cleared
06/10/2013	J264	June 10 2013, Home Hardw...	4892	-	20.98		Y	Cleared
06/10/2013	J265	June 10 2013, Engravables	4893	-	13.65		N	Outstanding
06/20/2013	J266	June 20 2013, Brooks Hotel	4895	-	557.03		Y	Cleared
06/25/2013	J267	June 25 2013, Water Pure & ...	4896	-	36.00		Y	Cleared
06/25/2013	J268	June 25 2013, Jillian Clarke	4897	-	12.59		Y	Cleared
06/25/2013	J269	June 25 2013, Workers' Com...	4898	-	443.70		Y	Reversed
06/25/2013	J270	June 25 2013, Jewalls Contr...	4901	-	6,090.00		N	Outstanding
06/25/2013	J271	Reversing J269. Correction i...	ADJ4898	443.70	-		Y	Adjustment
06/25/2013	J272	June 25 2013, Workers' Com...	4900	-	443.70		N	Outstanding
06/25/2013	J273	June 25 2013, RBC Royal B...	4902	-	3,158.07		N	Outstanding
06/25/2013	J274	June 25 2013, Kayley Skriver	4903	-	192.92		Y	Cleared
06/25/2013	J275	June 25 2013, Sarah McCor...	4898	-	183.78		Y	Cleared
06/25/2013	J276	June 25 2013, Telus Commu...	4904	-	576.75		N	Outstanding
06/25/2013	J277	June 25 2013, Cathryn Kroc...	4905	-	36.46		N	Outstanding
06/17/2013	J282	Miscellaneous	Deposit	1,636.57	-		Y	Reversed
06/24/2013	J283	Fundraisers	Deposit	200.00	-		Y	Cleared
06/24/2013	J284	Resident Cardholder	Deposit	160.00	-		Y	Cleared
06/24/2013	J285	Fines	Deposit	231.48	-		Y	Cleared
06/03/2013	J298	Fundraisers	Deposit	173.55	-		Y	Cleared
06/03/2013	J299	Miscellaneous	Deposit	200.00	-		Y	Cleared
06/03/2013	J300	Grant Funding	Deposit	3,000.00	-		Y	Cleared
06/03/2013	J301	Resident Cardholder	Deposit	260.00	-		Y	Cleared
06/03/2013	J302	Fines	Deposit	182.95	-		Y	Cleared
06/10/2013	J303	Fundraisers	Deposit	400.00	-		Y	Cleared
06/10/2013	J304	Resident Cardholder	Deposit	180.00	-		Y	Cleared
06/10/2013	J305	Fines	Deposit	260.31	-		Y	Cleared
06/17/2013	J306	Resident Cardholder	Deposit	175.00	-		Y	Cleared
06/17/2013	J307	Fines	Deposit	354.48	-		Y	Cleared
06/17/2013	J308	Fundraisers	Deposit	335.00	-		Y	Cleared
06/27/2013	J313	June 30 2013, Bessie Jacow...	4910	-	1,749.11		Y	Cleared
06/27/2013	J314	June 30 2013, Bruce Schmidt	4911	-	649.31		N	Outstanding
06/27/2013	J315	June 30 2013, Tamara Van ...	4912	-	1,771.52		Y	Cleared
06/27/2013	J316	June 26 2013, Cathryn Kroc...	4913	-	1,771.52		N	Outstanding
06/27/2013	J317	June 30 2013, Jillian Clarke	4914	-	1,495.06		Y	Cleared
06/27/2013	J318	June 30 2013, Sarah McCor...	4899	-	3,225.03		Y	Cleared
06/27/2013	J319	June 30 2013, Jeanette Zahn	4915	-	979.82		N	Outstanding
06/27/2013	J320	June 30 2013, Kayley Skriver	4916	-	1,602.93		Y	Cleared
06/27/2013	J321	June 30 2013, Cassandra S...	4917	-	311.00		Y	Cleared
06/17/2013	J329	Miscellaneous	Deposit	1,636.57	-		Y	Cleared
06/24/2013	J330	Fundraisers	Deposit	200.00	-		Y	Cleared
06/24/2013	J331	Resident Cardholder	Deposit	160.00	-		Y	Reversed
06/24/2013	J332	Fines	Deposit	231.48	-		Y	Reversed
06/03/2013	J341	Fines	Deposit	9.75	-		Y	Cleared
06/03/2013	J342	Resident Cardholder	Deposit	30.00	-		Y	Cleared
06/05/2013	J343	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/05/2013	J344	Fines	Deposit	10.75	-		Y	Cleared
06/05/2013	J345	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/06/2013	J346	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/06/2013	J347	Fines	Deposit	25.00	-		Y	Cleared
06/11/2013	J348	Fines	Deposit	10.00	-		Y	Cleared
06/11/2013	J349	Fines	Deposit	7.75	-		Y	Cleared
06/11/2013	J350	Fines	Deposit	1.50	-		Y	Cleared
06/11/2013	J351	Resident Cardholder	Deposit	20.00	-		Y	Cleared
06/12/2013	J352	Fines	Deposit	26.95	-		Y	Cleared

Printed On: 07/26/2013

Case No.	Case Name	Case Description	Case Status	Case Date
100-1001	John Doe
100-1002	Jane Smith
100-1003
100-1004
100-1005
100-1006
100-1007
100-1008
100-1009
100-1010
100-1011
100-1012
100-1013
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100-1016
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100-1018
100-1019
100-1020
100-1021
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Brooks Public Library

Reconciliation Transactions Detail Report 06/01/2013 to 06/30/2013

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
06/12/2013	J353	Resident Cardholder	Deposit	30.00	-		Y	Cleared
06/13/2013	J354	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/14/2013	J355	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/17/2013	J356	Fines	Deposit	33.65	-		Y	Cleared
06/17/2013	J357	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/17/2013	J358	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/17/2013	J359	Fines	Deposit	9.15	-		Y	Cleared
06/17/2013	J360	Resident Cardholder	Deposit	20.00	-		Y	Cleared
06/20/2013	J361	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/20/2013	J362	Fines	Deposit	9.40	-		Y	Cleared
06/20/2013	J363	Resident Cardholder	Deposit	30.00	-		Y	Cleared
06/24/2013	J364	Fines	Deposit	25.00	-		Y	Cleared
06/24/2013	J365	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/26/2013	J366	Resident Cardholder	Deposit	25.00	-		Y	Cleared
06/27/2013	J367	Fines	Deposit	8.60	-		Y	Cleared
06/27/2013	J368	Resident Cardholder	Deposit	10.00	-		Y	Cleared
06/28/2013	J369	Fines	Deposit	10.00	-		Y	Cleared
06/28/2013	J370	Fines	Deposit	19.90	-		Y	Cleared
06/28/2013	J371	Resident Cardholder	Deposit	20.00	-		Y	Cleared
06/03/2013	J373	Elavon	Elavon	-	40.45		Y	Cleared
06/03/2013	J374	Bank Fee	Bank F...	-	2.00		Y	Cleared
06/19/2013	J375	Bank Fee	Bank F...	-	7.00		Y	Cleared
06/24/2013	J376	Reversing J332. Correction i...	ADJDe...	-	231.48		Y	Adjustment
06/24/2013	J377	Reversing J283. Correction i...	ADJDe...	-	200.00		Y	Adjustment
06/17/2013	J378	Reversing J282. Correction i...	ADJDe...	-	1,636.57		Y	Adjustment
06/24/2013	J379	Reversing J331. Correction i...	ADJDe...	-	160.00		Y	Adjustment
06/18/2013	J392	Fines	Bank F...	-	33.49		Y	Cleared
06/18/2013	J397	June 2013, Linda Cristoffersen	4894	-	40.00		Y	Cleared
				10,903.49	33,919.75			

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

		Account Number	Account Description	Debits	Credits
06/01/2013	J254	4882, June 10 2013,	Telus Communications		
		2100	GST Paid on Purchases	27.07	-
		5140	Telephone and Fax Expense	541.37	-
		1080	Cash In Bank	-	568.44
06/10/2013	J255	4883, June 10 2013,	Total Office Plus		
		2100	GST Paid on Purchases	10.97	-
		5160	Copier & Computer Costs	219.42	-
		1080	Cash In Bank	-	230.39
06/10/2013	J256	4884, June 10 2013,	Cathryn Krochak		
		5130	Staff Training	65.00	-
		1080	Cash In Bank	-	65.00
06/10/2013	J257	4885, June 10 2013,	Happy Harbour Comics		
		2100	GST Paid on Purchases	5.34	-
		5030	Books and Materials	106.88	-
		1080	Cash In Bank	-	112.22
06/10/2013	J258	4886, June 10 2013,	Brooks Computer Services Ltd.		
		2100	GST Paid on Purchases	2.75	-
		5060	Payroll Expense	55.00	-
		1080	Cash In Bank	-	57.75
06/10/2013	J259	4887, June 10 2013,	Dylan Marsh		
		5030	Books and Materials	70.00	-
		1080	Cash In Bank	-	70.00
06/10/2013	J260	4888, June 10 2013,	RBC Royal Bank VISA		
		2100	GST Paid on Purchases	220.06	-
		5030	Books and Materials	1,558.64	-
		5080	Administration & Travel	30.94	-
		5090	Program Expense	271.06	-
		5130	Staff Training	1,930.17	-
		5160	Copier & Computer Costs	518.54	-
		5250	Bank Charges	91.71	-
		1080	Cash In Bank	-	4,621.12
06/10/2013	J261	4889, June 10 2013,	Sarah McCormack		
		2100	GST Paid on Purchases	5.90	-
		5090	Program Expense	167.96	-
		5140	Telephone and Fax Expense	180.00	-
		1080	Cash In Bank	-	353.86
06/10/2013	J262	4890, June 10 2013,	Bessie Jacowishen		
		2100	GST Paid on Purchases	3.15	-
		5200	Freight and Postage	63.00	-
		1080	Cash In Bank	-	66.15
06/10/2013	J263	4891, June 10 2013,	Brooks Bulletin		
		2100	GST Paid on Purchases	4.90	-
		5070	Library Supplies	98.00	-
		1080	Cash In Bank	-	102.90
06/10/2013	J264	4892, June 10 2013,	Home Hardware		
		2100	GST Paid on Purchases	1.00	-
		5070	Library Supplies	19.98	-
		1080	Cash In Bank	-	20.98
06/10/2013	J265	4893, June 10 2013,	Engravables		
		2100	GST Paid on Purchases	0.65	-
		5070	Library Supplies	13.00	-
		1080	Cash In Bank	-	13.65
06/20/2013	J266	4895, June 20 2013,	Brooks Hotel		
		5080	Administration & Travel	557.03	-

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

		Account Number	Account Description	Debits	Credits
		1080	Cash In Bank	-	557.03
06/25/2013	J267	4896, June 25 2013, Water Pure & Simple			
		5080	Administration & Travel	36.00	-
		1080	Cash In Bank	-	36.00
06/25/2013	J268	4897, June 25 2013, Jillian Clarke			
		5090	Program Expense	12.59	-
		1080	Cash In Bank	-	12.59
06/25/2013	J270	4901, June 25 2013, Jewalls Contracting Ltd.			
		2100	GST Paid on Purchases	290.00	-
		5010	Grant Spending	5,800.00	-
		1080	Cash In Bank	-	6,090.00
06/25/2013	J272	4900, June 25 2013, Workers' Compensation Board Alberta			
		5330	WCB Expense	443.70	-
		1080	Cash In Bank	-	443.70
06/25/2013	J273	4902, June 25 2013, RBC Royal Bank VISA			
		2100	GST Paid on Purchases	144.89	-
		5010	Grant Spending	1,839.98	-
		5080	Administration & Travel	140.67	-
		5090	Program Expense	73.75	-
		5110	Renovations	249.81	-
		5130	Staff Training	561.66	-
		5160	Copier & Computer Costs	31.85	-
		5250	Bank Charges	115.46	-
		1080	Cash In Bank	-	3,158.07
06/25/2013	J274	4903, June 25 2013, Kayley Skriver			
		2100	GST Paid on Purchases	8.28	-
		5090	Program Expense	184.64	-
		1080	Cash In Bank	-	192.92
06/25/2013	J275	4898, June 25 2013, Sarah McCormack			
		2100	GST Paid on Purchases	4.05	-
		5030	Books and Materials	20.00	-
		5070	Library Supplies	80.95	-
		5090	Program Expense	18.78	-
		5140	Telephone and Fax Expense	60.00	-
		1080	Cash In Bank	-	183.78
06/25/2013	J276	4904, June 25 2013, Telus Communications			
		5140	Telephone and Fax Expense	576.75	-
		1080	Cash In Bank	-	576.75
06/25/2013	J277	4905, June 25 2013, Cathryn Krochak			
		2100	GST Paid on Purchases	1.74	-
		5090	Program Expense	34.72	-
		1080	Cash In Bank	-	36.46
06/24/2013	J284	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	160.00
		1080	Cash In Bank	160.00	-
06/24/2013	J285	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	231.48
		1080	Cash In Bank	231.48	-
06/03/2013	J298	Deposit, Fundraisers			
		4180	Fundraisers	-	173.55
		1080	Cash In Bank	173.55	-
06/03/2013	J299	Deposit, Miscellaneous			
		4110	Miscellaneous	-	200.00

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

		Account Number	Account Description	Debits	Credits
		1080	Cash In Bank	200.00	-
06/03/2013	J300	Deposit, Grant Funding			
		4070	Grant Funding	-	3,000.00
		1080	Cash In Bank	3,000.00	-
06/03/2013	J301	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	260.00
		1080	Cash In Bank	260.00	-
06/03/2013	J302	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	182.95
		1080	Cash In Bank	182.95	-
06/10/2013	J303	Deposit, Fundraisers			
		4180	Fundraisers	-	400.00
		1080	Cash In Bank	400.00	-
06/10/2013	J304	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	180.00
		1080	Cash In Bank	180.00	-
06/10/2013	J305	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	260.31
		1080	Cash In Bank	260.31	-
06/17/2013	J306	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	175.00
		1080	Cash In Bank	175.00	-
06/17/2013	J307	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	354.48
		1080	Cash In Bank	354.48	-
06/17/2013	J308	Deposit, Fundraisers			
		4180	Fundraisers	-	335.00
		1080	Cash In Bank	335.00	-
06/27/2013	J313	4910, June 30 2013, Bessie Jacowishen			
		5300	Wages	2,480.34	-
		1080	Cash In Bank	-	1,749.11
		2310	EI Payable	-	46.63
		2320	CPP Payable	-	108.86
		2330	Income Tax Payable	-	285.32
		2400	L.A.P.P.	-	233.90
		2420	AUMA Extended Health	-	56.52
06/27/2013	J314	4911, June 30 2013, Bruce Schmidt			
		5300	Wages	681.41	-
		1080	Cash In Bank	-	649.31
		2310	EI Payable	-	12.81
		2320	CPP Payable	-	19.29
06/27/2013	J315	4912, June 30 2013, Tamara Van Horne			
		5300	Wages	2,464.50	-
		1080	Cash In Bank	-	1,771.52
		2310	EI Payable	-	46.33
		2320	CPP Payable	-	108.03
		2330	Income Tax Payable	-	281.37
		2400	L.A.P.P.	-	232.40
		2420	AUMA Extended Health	-	24.85
06/27/2013	J316	4913, June 26 2013, Cathryn Krochak			
		5300	Wages	2,464.50	-
		1080	Cash In Bank	-	1,771.52
		2310	EI Payable	-	46.33

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

		Account Number	Account Description	Debits	Credits
		2320	CPP Payable	-	108.03
		2330	Income Tax Payable	-	281.37
		2400	L.A.P.P.	-	232.40
		2420	AUMA Extended Health	-	24.85
06/27/2013	J317	4914, June 30 2013, Jillian Clarke			
		5300	Wages	2,153.40	-
		1080	Cash In Bank	-	1,495.06
		2310	EI Payable	-	40.48
		2320	CPP Payable	-	92.99
		2330	Income Tax Payable	-	210.64
		2400	L.A.P.P.	-	203.07
		2420	AUMA Extended Health	-	111.16
06/27/2013	J318	4899, June 30 2013, Sarah McCormack			
		5300	Wages	5,512.50	-
		1080	Cash In Bank	-	3,225.03
		2310	EI Payable	-	103.64
		2320	CPP Payable	-	259.57
		2330	Income Tax Payable	-	1,151.08
		2400	L.A.P.P.	-	742.53
		2420	AUMA Extended Health	-	30.65
06/27/2013	J319	4915, June 30 2013, Jeanette Zahn			
		5300	Wages	1,036.15	-
		1080	Cash In Bank	-	979.82
		2310	EI Payable	-	19.48
		2320	CPP Payable	-	36.85
06/27/2013	J320	4916, June 30 2013, Kayley Skriver			
		5300	Wages	1,851.18	-
		1080	Cash In Bank	-	1,602.93
		2310	EI Payable	-	34.80
		2320	CPP Payable	-	77.20
		2330	Income Tax Payable	-	136.25
06/27/2013	J321	4917, June 30 2013, Cassandra Socchia			
		5300	Wages	339.77	-
		1080	Cash In Bank	-	311.00
		2310	EI Payable	-	6.39
		2320	CPP Payable	-	2.38
		2330	Income Tax Payable	-	20.00
06/17/2013	J329	Deposit, Miscellaneous			
		5260	Miscellaneous	-	1,636.57
		1080	Cash In Bank	1,636.57	-
06/24/2013	J330	Deposit, Fundraisers			
		4180	Fundraisers	-	200.00
		1080	Cash In Bank	200.00	-
06/03/2013	J341	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	9.75
		1080	Cash In Bank	9.75	-
06/03/2013	J342	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	30.00
		1080	Cash In Bank	30.00	-
06/05/2013	J343	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
06/05/2013	J344	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	10.75
		1080	Cash In Bank	10.75	-

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

	Account Number	Account Description	Debits	Credits
06/01/2013	J345	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/06/2013	J346	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/06/2013	J347	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	25.00
	1080	Cash In Bank	25.00	-
06/10/2013	J348	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	10.00
	1080	Cash In Bank	10.00	-
06/10/2013	J349	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	7.75
	1080	Cash In Bank	7.75	-
06/11/2013	J350	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	1.50
	1080	Cash In Bank	1.50	-
06/11/2013	J351	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
06/12/2013	J352	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	26.95
	1080	Cash In Bank	26.95	-
06/12/2013	J353	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	30.00
	1080	Cash In Bank	30.00	-
06/13/2013	J354	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/14/2013	J355	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/17/2013	J356	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	33.65
	1080	Cash In Bank	33.65	-
06/17/2013	J357	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/17/2013	J358	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
06/17/2013	J359	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	9.15
	1080	Cash In Bank	9.15	-
06/17/2013	J360	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
06/20/2013	J361	Deposit, Resident Cardholder		

Brooks Public Library
All Journal Entries 06/01/2013 to 06/30/2013

		Account Number	Account Description	Debits	Credits
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
06/20/2013	J362	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	9.40
		1080	Cash In Bank	9.40	-
06/20/2013	J363	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	30.00
		1080	Cash In Bank	30.00	-
06/24/2013	J364	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	25.00
		1080	Cash In Bank	25.00	-
06/24/2013	J365	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
06/26/2013	J366	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	25.00
		1080	Cash In Bank	25.00	-
06/27/2013	J367	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	8.60
		1080	Cash In Bank	8.60	-
06/27/2013	J368	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
06/28/2013	J369	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	10.00
		1080	Cash In Bank	10.00	-
06/28/2013	J370	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	19.90
		1080	Cash In Bank	19.90	-
06/28/2013	J371	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	20.00
		1080	Cash In Bank	20.00	-
06/03/2013	J373	Elavon, Elavon			
		5160	Copier & Computer Costs	40.45	-
		1080	Cash In Bank	-	40.45
06/03/2013	J374	Bank Fee, Bank Fee			
		5250	Bank Charges	2.00	-
		1080	Cash In Bank	-	2.00
06/19/2013	J375	Bank Fee, Bank Fee			
		5250	Bank Charges	7.00	-
		1080	Cash In Bank	-	7.00
06/18/2013	J392	Bank Fee, Fines			
		4120	Fines, Book Sales and Services	33.49	-
		1080	Cash In Bank	-	33.49
06/18/2013	J397	4894, June 2013, Linda Cristoffersen			
		5030	Books and Materials	40.00	-
		1080	Cash In Bank	-	40.00
				<u>44,908.19</u>	<u>44,908.19</u>

Brooks Public Library
Balance Sheet As at 07/31/2013

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	301.45
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	17,670.26
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS 109,711.94

TOTAL ASSET 109,711.94

LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-10,409.78
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	22.24
CPP Payable	-152.32
Income Tax Payable	32.21
L.A.P.P.	-1,229.58
AUMA Extended Health	2,036.15
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES -4,965.44

TOTAL LIABILITY -4,965.44

EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	117,403.50
Current Earnings	-41,240.32

CURRENT EARNINGS 114,677.38

TOTAL EQUITY 114,677.38

LIABILITIES AND EQUITY 109,711.94



CURRENT ASSETS
 Cash
 Accounts Receivable
 Inventory
 Prepaid Expenses
 Other Current Assets
TOTAL CURRENT ASSETS

100,000
 200,000
 50,000
 20,000
 10,000
 1,000,000
 1,300,000

LIABILITIES

CURRENT LIABILITIES
 Accounts Payable
 Short-Term Debt
 Other Current Liabilities
TOTAL CURRENT LIABILITIES

100,000
 200,000
 50,000
 1,500,000

EQUITY

Shareholders' Equity
 Common Stock
 Retained Earnings
TOTAL EQUITY

1,000,000
 1,300,000
 2,300,000

TOTAL ASSETS

1,300,000



Brooks Public Library

Income Statement 07/01/2013 to 07/31/2013

REVENUE

REVENUE

City of Brooks	47,867.25
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,070.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,875.19
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	800.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	51,612.44
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TOTAL REVENUE	51,612.44
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EXPENSE

EXPENSES

Grant Spending	4,000.00
Fundraising Expense	0.00
SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	8.00
New Library Furnishings	0.00
Library Equipment	45.00
Payroll Expense	50.00
Library Supplies	69.00
Administration & Travel	236.00
Recruitment Expense	0.00
Program Expense	127.24
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	0.00
Copier & Computer Costs	1,601.59
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	7.28
Miscellaneous	0.00
Wages	20,120.83
Wage Reimbursement	0.00
Expense	1,025.58
P Expense	1,675.47
WCB Expense	0.00
AUMA Extended Health	579.79



REVENUE

100.00	ADMISSIONS
100.00	SALES
100.00	GRANTS
100.00	CONTRIBUTIONS
100.00	INTEREST
100.00	ROYALTIES
100.00	RENTS
100.00	DISCOUNTS
100.00	FINANCIAL
100.00	OTHER
100.00	TOTAL REVENUE

EXPENSES

100.00	PERSONNEL
100.00	DEPRECIATION
100.00	REPAIRS
100.00	UTILITIES
100.00	BOOKS
100.00	POSTAGE
100.00	TRAVEL
100.00	INSURANCE
100.00	LEGAL
100.00	ADVERTISING
100.00	CONTRACTS
100.00	OTHER
100.00	TOTAL EXPENSES



Brooks Public Library
Income Statement 07/01/2013 to 07/31/2013

A.P.P. Expense	3,654.88
Health Expense	0.00
TOTAL EXPENSES	<u>33,200.66</u>
TOTAL EXPENSE	<u>33,200.66</u>
NET INCOME	<u><u>18,411.78</u></u>

2019/2020
Income Statement

2019/2020
Income Statement

TOTAL EXPENSES

TOTAL EXPENSES

TOTAL INCOME

TOTAL INCOME



Brooks Public Library

Income Statement 01/01/2013 to 07/31/2013

REVENUE

REVENUE

City of Brooks	95,734.50
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	2,836.80
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	37,516.00
Resident Cardholder Fees	9,800.00
Interest Income	0.00
Miscellaneous	200.00
Fines, Book Sales and Services	10,222.80
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	3,177.50
Fundraisers	1,908.55
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	161,496.15

TOTAL REVENUE

161,496.15

EXPENSE

EXPENSES

Grant Spending	13,901.78
Fundraising Expense	2,680.65
SLS Expense (Materials)	93.96
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	1,864.00
New Library Furnishings	0.00
Library Equipment	45.00
Payroll Expense	365.00
Library Supplies	4,382.39
Administration & Travel	6,486.59
Recruitment Expense	0.00
Program Expense	2,107.37
Medieval Faire	0.00
Repair & Maintenance	364.75
Renovations	249.81
Rebinding, Microfilming, Laminati...	818.50
Staff Training	3,161.43
Telephone and Fax Expense	2,578.62
Copier & Computer Costs	2,640.23
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	386.77
Professional Memberships	388.00
Publicity and Advertising	853.40
Audit and Insurance	7,867.55
Bank Charges	359.11
Miscellaneous	-1,636.57
Wages	128,113.76
Wage Reimbursement	0.00
Expense	3,228.82
P Expense	5,508.28
WCB Expense	890.76
AUMA Extended Health	2,274.04

Brooks Public Library
Income Statement 01/01/2013 to 07/31/2013

A.P.P. Expense	12,762.47
Health Expense	0.00
TOTAL EXPENSES	<u>202,736.47</u>
TOTAL EXPENSE	<u>202,736.47</u>
NET INCOME	<u><u>-41,240.32</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 07/01/2013 to 07/31/2013

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
07/02/2013	J323	June 30 2013, AUMA	4918	-	828.21		Y	Cleared
07/02/2013	J324	June 30 2013, Local Authorit...	4919	-	3,411.72		Y	Cleared
07/02/2013	J325	June 30 2013, Canada Cust...	4920	-	4,796.79		Y	Cleared
07/02/2013	J326	July 2 2013, Ronnie Adams	4921	-	45.00		Y	Cleared
07/03/2013	J327	July 2013, Xerox Canada Ltd	4922	-	27.78		Y	Cleared
07/03/2013	J328	July 2013, Brooks Computer ...	4923	-	52.50		Y	Cleared
07/02/2013	J333	Fundraisers	Deposit	800.00	-		Y	Cleared
07/02/2013	J334	Resident Cardholder	Deposit	150.00	-		Y	Cleared
07/02/2013	J335	Fines	Deposit	352.75	-		Y	Cleared
07/08/2013	J336	Resident Cardholder	Deposit	140.00	-		Y	Cleared
07/08/2013	J337	Fines	Deposit	276.27	-		Y	Cleared
07/10/2013	J338	Town of Brooks	Deposit	47,867.25	-		Y	Cleared
07/15/2013	J339	Fines	Deposit	186.70	-		Y	Cleared
07/15/2013	J340	Resident Cardholder	Deposit	170.00	-		Y	Cleared
07/02/2013	J372	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/17/2013	J380	July 2013, Linda Cristoffersen	4894	-	40.00		Y	Reversed
07/17/2013	J381	July 18 2013, Water Pure & ...	4924	-	12.00		Y	Cleared
07/17/2013	J382	July 18 2013, Shortgrass Lib...	4925	-	1,338.61		Y	Cleared
07/17/2013	J383	July 18 2013, Total Office Plus	4926	-	204.49		Y	Cleared
07/17/2013	J384	July 18 2013, A Twist of Col...	4927	-	50.00		Y	Cleared
07/17/2013	J385	July 18 2013, Brooks Bulletin	4928	-	72.45		Y	Cleared
07/17/2013	J386	July 18 2013, Kayley Skriver	4929	-	36.68		Y	Cleared
07/17/2013	J387	July 18 2013, Cathryn Krochak	4930	-	43.31		N	Outstanding
07/17/2013	J388	July 18 2013, Mustang Ranc...	4931	-	4,000.00		Y	Reversed
07/17/2013	J389	July 18 2013, Gray Graphics...	4932	-	235.20		Y	Cleared
07/17/2013	J390	Reversing J388. Correction i...	ADJ4931	4,000.00	-		Y	Adjustment
07/17/2013	J391	July 18 2013, Mustang Ranc...	4933	-	4,200.00		N	Outstanding
07/24/2013	J393	4934, Linda Christoffersen	4934	-	8.00		N	Outstanding
07/17/2013	J394	Reversing J380. Correction i...	ADJ4894	40.00	-		Y	Adjustment
07/17/2013	J395	July 2013, Linda Cristoffersen	4894	-	40.00		Y	Reversed
07/17/2013	J396	Reversing J395. Correction i...	ADJ4894	40.00	-		Y	Adjustment
07/31/2013	J398	July 2013, Bessie Jacowishen	4935	-	1,905.76		Y	Cleared
07/31/2013	J399	July 2013, Bruce Schmidt	4936	-	528.38		N	Outstanding
07/31/2013	J400	July 2013, Tamara Van Horne	4937	-	1,849.69		Y	Cleared
07/31/2013	J401	July 2013, Cathryn Krochak	4938	-	1,829.19		N	Outstanding
07/31/2013	J402	July 2013, Jillian Clarke	4939	-	1,645.41		Y	Cleared
07/31/2013	J403	July 2013, Sarah McCormack	4940	-	3,225.03		N	Outstanding
07/31/2013	J404	July 2013, Jeanette Zahn	4941	-	838.54		N	Outstanding
07/31/2013	J405	July 2013, Kayley Skriver	4942	-	1,700.06		Y	Cleared
07/31/2013	J406	July 2013, Cassandra Socchia	4943	-	908.95		N	Outstanding
07/31/2013	J407	July 2013, Canada Customs ...	4944	-	5,191.26		N	Outstanding
07/31/2013	J408	July 2013, Local Authorities ...	4945	-	3,578.77		N	Outstanding
07/22/2013	J409	Resident Cardholder	Deposit	130.00	-		Y	Cleared
07/22/2013	J410	Fines	Deposit	359.90	-		Y	Cleared
07/29/2013	J411	Resident Cardholder	Deposit	180.00	-		Y	Cleared
07/29/2013	J412	Fines	Deposit	347.67	-		Y	Cleared
07/31/2013	J413	GST Recoverable	Deposit	850.71	-		Y	Cleared
07/02/2013	J425	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/02/2013	J426	Fines	Deposit	12.75	-		Y	Cleared
07/04/2013	J427	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/04/2013	J428	Fines	Deposit	11.45	-		Y	Cleared
07/05/2013	J429	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/05/2013	J430	Fines	Deposit	0.75	-		Y	Cleared
07/08/2013	J431	Resident Cardholder	Deposit	20.00	-		Y	Cleared
07/08/2013	J432	Fines	Deposit	0.75	-		Y	Cleared
07/08/2013	J433	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/08/2013	J434	Fines	Deposit	19.00	-		Y	Cleared
07/10/2013	J435	Resident Cardholder	Deposit	40.00	-		Y	Cleared
07/10/2013	J436	Fines	Deposit	33.10	-		Y	Cleared
07/11/2013	J437	Resident Cardholder	Deposit	20.00	-		Y	Cleared
07/11/2013	J438	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/12/2013	J439	Fines	Deposit	24.50	-		Y	Cleared
07/15/2013	J440	Resident Cardholder	Deposit	20.00	-		Y	Cleared
07/15/2013	J441	Fines	Deposit	8.80	-		Y	Cleared

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Annual Report 2013

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Item	Value	Unit	Description	Category	Year	Notes
1	1000	kg	Wheat	Grain	2013	
2	2000	kg	Barley	Grain	2013	
3	3000	kg	Oats	Grain	2013	
4	4000	kg	Rye	Grain	2013	
5	5000	kg	Maize	Grain	2013	
6	6000	kg	Sorghum	Grain	2013	
7	7000	kg	Millet	Grain	2013	
8	8000	kg	Buckwheat	Grain	2013	
9	9000	kg	Rice	Grain	2013	
10	10000	kg	Wheat	Grain	2014	
11	11000	kg	Barley	Grain	2014	
12	12000	kg	Oats	Grain	2014	
13	13000	kg	Rye	Grain	2014	
14	14000	kg	Maize	Grain	2014	
15	15000	kg	Sorghum	Grain	2014	
16	16000	kg	Millet	Grain	2014	
17	17000	kg	Buckwheat	Grain	2014	
18	18000	kg	Rice	Grain	2014	
19	19000	kg	Wheat	Grain	2015	
20	20000	kg	Barley	Grain	2015	
21	21000	kg	Oats	Grain	2015	
22	22000	kg	Rye	Grain	2015	
23	23000	kg	Maize	Grain	2015	
24	24000	kg	Sorghum	Grain	2015	
25	25000	kg	Millet	Grain	2015	
26	26000	kg	Buckwheat	Grain	2015	
27	27000	kg	Rice	Grain	2015	
28	28000	kg	Wheat	Grain	2016	
29	29000	kg	Barley	Grain	2016	
30	30000	kg	Oats	Grain	2016	
31	31000	kg	Rye	Grain	2016	
32	32000	kg	Maize	Grain	2016	
33	33000	kg	Sorghum	Grain	2016	
34	34000	kg	Millet	Grain	2016	
35	35000	kg	Buckwheat	Grain	2016	
36	36000	kg	Rice	Grain	2016	
37	37000	kg	Wheat	Grain	2017	
38	38000	kg	Barley	Grain	2017	
39	39000	kg	Oats	Grain	2017	
40	40000	kg	Rye	Grain	2017	
41	41000	kg	Maize	Grain	2017	
42	42000	kg	Sorghum	Grain	2017	
43	43000	kg	Millet	Grain	2017	
44	44000	kg	Buckwheat	Grain	2017	
45	45000	kg	Rice	Grain	2017	
46	46000	kg	Wheat	Grain	2018	
47	47000	kg	Barley	Grain	2018	
48	48000	kg	Oats	Grain	2018	
49	49000	kg	Rye	Grain	2018	
50	50000	kg	Maize	Grain	2018	
51	51000	kg	Sorghum	Grain	2018	
52	52000	kg	Millet	Grain	2018	
53	53000	kg	Buckwheat	Grain	2018	
54	54000	kg	Rice	Grain	2018	
55	55000	kg	Wheat	Grain	2019	
56	56000	kg	Barley	Grain	2019	
57	57000	kg	Oats	Grain	2019	
58	58000	kg	Rye	Grain	2019	
59	59000	kg	Maize	Grain	2019	
60	60000	kg	Sorghum	Grain	2019	
61	61000	kg	Millet	Grain	2019	
62	62000	kg	Buckwheat	Grain	2019	
63	63000	kg	Rice	Grain	2019	
64	64000	kg	Wheat	Grain	2020	
65	65000	kg	Barley	Grain	2020	
66	66000	kg	Oats	Grain	2020	
67	67000	kg	Rye	Grain	2020	
68	68000	kg	Maize	Grain	2020	
69	69000	kg	Sorghum	Grain	2020	
70	70000	kg	Millet	Grain	2020	
71	71000	kg	Buckwheat	Grain	2020	
72	72000	kg	Rice	Grain	2020	
73	73000	kg	Wheat	Grain	2021	
74	74000	kg	Barley	Grain	2021	
75	75000	kg	Oats	Grain	2021	
76	76000	kg	Rye	Grain	2021	
77	77000	kg	Maize	Grain	2021	
78	78000	kg	Sorghum	Grain	2021	
79	79000	kg	Millet	Grain	2021	
80	80000	kg	Buckwheat	Grain	2021	
81	81000	kg	Rice	Grain	2021	
82	82000	kg	Wheat	Grain	2022	
83	83000	kg	Barley	Grain	2022	
84	84000	kg	Oats	Grain	2022	
85	85000	kg	Rye	Grain	2022	
86	86000	kg	Maize	Grain	2022	
87	87000	kg	Sorghum	Grain	2022	
88	88000	kg	Millet	Grain	2022	
89	89000	kg	Buckwheat	Grain	2022	
90	90000	kg	Rice	Grain	2022	
91	91000	kg	Wheat	Grain	2023	
92	92000	kg	Barley	Grain	2023	
93	93000	kg	Oats	Grain	2023	
94	94000	kg	Rye	Grain	2023	
95	95000	kg	Maize	Grain	2023	
96	96000	kg	Sorghum	Grain	2023	
97	97000	kg	Millet	Grain	2023	
98	98000	kg	Buckwheat	Grain	2023	
99	99000	kg	Rice	Grain	2023	
100	100000	kg	Wheat	Grain	2024	

Brooks Public Library

Reconciliation Transactions Detail Report 07/01/2013 to 07/31/2013

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
07/16/2013	J442	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/16/2013	J443	Fines	Deposit	95.00	-		Y	Cleared
07/17/2013	J444	Resident Cardholder	Deposit	20.00	-		Y	Cleared
07/17/2013	J445	Fines	Deposit	17.50	-		Y	Cleared
07/17/2013	J446	Fines	Deposit	6.75	-		Y	Cleared
07/19/2013	J447	Fines	Deposit	10.00	-		Y	Cleared
07/22/2013	J448	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/22/2013	J449	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/22/2013	J450	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/22/2013	J451	Fines	Deposit	24.10	-		Y	Cleared
07/24/2013	J452	Resident Cardholder	Deposit	20.00	-		Y	Cleared
07/24/2013	J453	Fines	Deposit	19.75	-		Y	Cleared
07/25/2013	J454	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/25/2013	J455	Fines	Deposit	6.00	-		Y	Cleared
07/25/2013	J456	Resident Cardholder	Deposit	30.00	-		Y	Cleared
07/25/2013	J457	Fines	Deposit	25.00	-		Y	Cleared
07/26/2013	J458	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/26/2013	J459	Fines	Deposit	0.70	-		Y	Cleared
07/29/2013	J460	Fines	Deposit	25.00	-		Y	Cleared
07/29/2013	J461	Resident Cardholder	Deposit	10.00	-		Y	Cleared
07/29/2013	J462	Fines	Deposit	11.00	-		Y	Cleared
07/02/2013	J465	Bank Fee	Bank F...	-	2.00		Y	Cleared
07/02/2013	J466	Elavon	Elavon	-	40.45		Y	Cleared
07/10/2013	J467	Bank Fee	Bank F...	-	5.00		Y	Cleared
07/17/2013	J468	Bank Fee	Bank F...	-	0.28		Y	Cleared
				56,543.15	42,691.51			

Brooks Public Library

All Journal Entries 07/01/2013 to 07/31/2013

		Account Number	Account Description	Debits	Credits
07/01/2013	J323	4918, June 30 2013, AUMA			
		2420	AUMA Extended Health	248.42	-
		5340	AUMA Extended Health	579.79	-
		1080	Cash In Bank	-	828.21
07/02/2013	J324	4919, June 30 2013, Local Authorities Pension Plan			
		2400	L.A.P.P.	1,631.18	-
		5350	L.A.P.P. Expense	1,780.54	-
		1080	Cash In Bank	-	3,411.72
07/02/2013	J325	4920, June 30 2013, Canada Customs and Revenue Agency			
		2310	EI Payable	354.28	-
		2320	CPP Payable	806.35	-
		2330	Income Tax Payable	2,333.82	-
		5310	EI Expense	495.99	-
		5320	CPP Expense	806.35	-
		1080	Cash In Bank	-	4,796.79
07/02/2013	J326	4921, July 2 2013, Ronnie Adams			
		5055	Library Equipment	45.00	-
		1080	Cash In Bank	-	45.00
07/03/2013	J327	4922, July 2013, Xerox Canada Ltd			
		5160	Copier & Computer Costs	27.78	-
		1080	Cash In Bank	-	27.78
07/03/2013	J328	4923, July 2013, Brooks Computer Services Ltd.			
		2100	GST Paid on Purchases	2.50	-
		5060	Payroll Expense	50.00	-
		1080	Cash In Bank	-	52.50
07/01/2013	J333	Deposit, Fundraisers			
		4180	Fundraisers	-	800.00
		1080	Cash In Bank	800.00	-
07/02/2013	J334	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	150.00
		1080	Cash In Bank	150.00	-
07/02/2013	J335	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	352.75
		1080	Cash In Bank	352.75	-
07/08/2013	J336	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	140.00
		1080	Cash In Bank	140.00	-
07/08/2013	J337	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	276.27
		1080	Cash In Bank	276.27	-
07/10/2013	J338	Deposit, Town of Brooks			
		4020	City of Brooks	-	47,867.25
		1080	Cash In Bank	47,867.25	-
07/15/2013	J339	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	186.70
		1080	Cash In Bank	186.70	-
07/15/2013	J340	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	170.00
		1080	Cash In Bank	170.00	-
07/02/2013	J372	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-

Brooks Public Library
All Journal Entries 07/01/2013 to 07/31/2013

		Account Number	Account Description	Debits	Credits
07/...2013	J381	4924, July 18 2013, Water Pure & Simple			
		5080	Administration & Travel	12.00	-
		1080	Cash In Bank	-	12.00
07/17/2013	J382	4925, July 18 2013, Shortgrass Library System			
		5160	Copier & Computer Costs	1,338.61	-
		1080	Cash In Bank	-	1,338.61
07/17/2013	J383	4926, July 18 2013, Total Office Plus			
		2100	GST Paid on Purchases	9.74	-
		5160	Copier & Computer Costs	194.75	-
		1080	Cash In Bank	-	204.49
07/17/2013	J384	4927, July 18 2013, A Twist of Colour			
		5090	Program Expense	50.00	-
		1080	Cash In Bank	-	50.00
07/17/2013	J385	4928, July 18 2013, Brooks Bulletin			
		2100	GST Paid on Purchases	3.45	-
		5070	Library Supplies	69.00	-
		1080	Cash In Bank	-	72.45
07/17/2013	J386	4929, July 18 2013, Kayley Skriver			
		2100	GST Paid on Purchases	1.51	-
		5090	Program Expense	35.17	-
		1080	Cash In Bank	-	36.68
07/17/2013	J387	4930, July 18 2013, Cathryn Krochak			
		2100	GST Paid on Purchases	1.24	-
		5090	Program Expense	42.07	-
		1080	Cash In Bank	-	43.31
07/17/2013	J389	4932, July 18 2013, Gray Graphics Ltd.			
		2100	GST Paid on Purchases	11.20	-
		5080	Administration & Travel	224.00	-
		1080	Cash In Bank	-	235.20
07/17/2013	J391	4933, July 18 2013, Mustang Ranch Artist Retreat			
		2100	GST Paid on Purchases	200.00	-
		5010	Grant Spending	4,000.00	-
		1080	Cash In Bank	-	4,200.00
07/24/2013	J393	4934, 4934, Linda Christoffersen			
		5030	Books and Materials	8.00	-
		1080	Cash In Bank	-	8.00
07/31/2013	J398	4935, July 2013, Bessie Jacowishen			
		5300	Wages	2,739.48	-
		1080	Cash In Bank	-	1,905.76
		2310	EI Payable	-	51.50
		2320	CPP Payable	-	121.69
		2330	Income Tax Payable	-	345.68
		2400	L.A.P.P.	-	258.33
		2420	AUMA Extended Health	-	56.52
07/31/2013	J399	4936, July 2013, Bruce Schmidt			
		5300	Wages	551.62	-
		1080	Cash In Bank	-	528.38
		2310	EI Payable	-	10.37
		2320	CPP Payable	-	12.87
07/...013	J400	4937, July 2013, Tamara Van Horne			
		5300	Wages	2,594.90	-
		1080	Cash In Bank	-	1,849.69
		2310	EI Payable	-	48.78

Brooks Public Library
All Journal Entries 07/01/2013 to 07/31/2013

		Account Number	Account Description	Debits	Credits
		2320	CPP Payable	-	114.53
		2330	Income Tax Payable	-	311.96
		2400	L.A.P.P.	-	244.70
		2420	AUMA Extended Health	-	25.24
07/31/2013	J401	4938, July 2013, Cathryn Krochak			
		5300	Wages	2,559.90	-
		1080	Cash In Bank	-	1,829.19
		2310	EI Payable	-	48.13
		2320	CPP Payable	-	112.75
		2330	Income Tax Payable	-	303.58
		2400	L.A.P.P.	-	241.40
		2420	AUMA Extended Health	-	24.85
07/31/2013	J402	4939, July 2013, Jillian Clarke			
		5300	Wages	2,306.18	-
		1080	Cash In Bank	-	1,645.41
		2310	EI Payable	-	43.36
		2320	CPP Payable	-	100.13
		2330	Income Tax Payable	-	244.23
		2400	L.A.P.P.	-	217.47
		2420	AUMA Extended Health	-	55.58
07/31/2013	J403	4940, July 2013, Sarah McCormack			
		5300	Wages	5,512.50	-
		1080	Cash In Bank	-	3,225.03
		2310	EI Payable	-	103.64
		2320	CPP Payable	-	259.57
		2330	Income Tax Payable	-	1,151.08
		2400	L.A.P.P.	-	742.53
		2420	AUMA Extended Health	-	30.65
07/31/2013	J404	4941, July 2013, Jeanette Zahn			
		5300	Wages	884.52	-
		1080	Cash In Bank	-	838.54
		2310	EI Payable	-	16.63
		2320	CPP Payable	-	29.35
07/31/2013	J405	4942, July 2013, Kayley Skriver			
		5300	Wages	1,990.18	-
		1080	Cash In Bank	-	1,700.06
		2310	EI Payable	-	37.42
		2320	CPP Payable	-	84.08
		2330	Income Tax Payable	-	168.62
07/31/2013	J406	4943, July 2013, Cassandra Socchia			
		5300	Wages	981.55	-
		1080	Cash In Bank	-	908.95
		2310	EI Payable	-	18.45
		2320	CPP Payable	-	34.15
		2330	Income Tax Payable	-	20.00
07/31/2013	J407	4944, July 2013, Canada Customs and Revenue Agency			
		2310	EI Payable	378.28	-
		2320	CPP Payable	869.12	-
		2330	Income Tax Payable	2,545.15	-
		5310	EI Expense	529.59	-
		5320	CPP Expense	869.12	-
		1080	Cash In Bank	-	5,191.26
07/31/2013	J408	4945, July 2013, Local Authorities Pension Plan			
		2400	L.A.P.P.	1,704.43	-
		5350	L.A.P.P. Expense	1,874.34	-
		1080	Cash In Bank	-	3,578.77
07/22/2013	J409	Deposit, Resident Cardholder			

Brooks Public Library
All Journal Entries 07/01/2013 to 07/31/2013

		Account Number	Account Description	Debits	Credits
		4090	Resident Cardholder Fees	-	130.00
		1080	Cash In Bank	130.00	-
07/22/2013	J410	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	359.90
		1080	Cash In Bank	359.90	-
07/29/2013	J411	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	180.00
		1080	Cash In Bank	180.00	-
07/29/2013	J412	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	347.67
		1080	Cash In Bank	347.67	-
07/31/2013	J413	Deposit, GST Recoverable			
		1030	GST Recoverable	-	850.71
		1080	Cash In Bank	850.71	-
07/02/2013	J425	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/02/2013	J426	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	12.75
		1080	Cash In Bank	12.75	-
07/04/2013	J427	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/01/2013	J428	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	11.45
		1080	Cash In Bank	11.45	-
07/05/2013	J429	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/05/2013	J430	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	0.75
		1080	Cash In Bank	0.75	-
07/08/2013	J431	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	20.00
		1080	Cash In Bank	20.00	-
07/08/2013	J432	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	0.75
		1080	Cash In Bank	0.75	-
07/08/2013	J433	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/08/2013	J434	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	19.00
		1080	Cash In Bank	19.00	-
07/10/2013	J435	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	40.00
		1080	Cash In Bank	40.00	-
07/10/2013	J436	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	33.10
		1080	Cash In Bank	33.10	-

Brooks Public Library
All Journal Entries 07/01/2013 to 07/31/2013

	Account Number	Account Description	Debits	Credits
07/11/2013	J437	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
07/12/2013	J438	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
07/12/2013	J439	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	24.50
	1080	Cash In Bank	24.50	-
07/15/2013	J440	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
07/15/2013	J441	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	8.80
	1080	Cash In Bank	8.80	-
07/16/2013	J442	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
07/16/2013	J443	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	95.00
	1080	Cash In Bank	95.00	-
07/17/2013	J444	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
07/17/2013	J445	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	17.50
	1080	Cash In Bank	17.50	-
07/17/2013	J446	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	6.75
	1080	Cash In Bank	6.75	-
07/19/2013	J447	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	10.00
	1080	Cash In Bank	10.00	-
07/22/2013	J448	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
07/22/2013	J449	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
07/22/2013	J450	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	10.00
	1080	Cash In Bank	10.00	-
07/22/2013	J451	Deposit, Fines		
	4120	Fines, Book Sales and Services	-	24.10
	1080	Cash In Bank	24.10	-
07/24/2013	J452	Deposit, Resident Cardholder		
	4090	Resident Cardholder Fees	-	20.00
	1080	Cash In Bank	20.00	-
07/24/2013	J453	Deposit, Fines		

Brooks Public Library
All Journal Entries 07/01/2013 to 07/31/2013

		Account Number	Account Description	Debits	Credits
		4120	Fines, Book Sales and Services	-	19.75
		1080	Cash In Bank	19.75	-
07/25/2013	J454	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/25/2013	J455	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	6.00
		1080	Cash In Bank	6.00	-
07/25/2013	J456	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	30.00
		1080	Cash In Bank	30.00	-
07/25/2013	J457	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	25.00
		1080	Cash In Bank	25.00	-
07/26/2013	J458	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/26/2013	J459	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	0.70
		1080	Cash In Bank	0.70	-
07/29/2013	J460	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	25.00
		1080	Cash In Bank	25.00	-
07/29/2013	J461	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	10.00
		1080	Cash In Bank	10.00	-
07/29/2013	J462	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	11.00
		1080	Cash In Bank	11.00	-
07/02/2013	J465	Bank Fee, Bank Fee			
		5250	Bank Charges	2.00	-
		1080	Cash In Bank	-	2.00
07/02/2013	J466	Elavon, Elavon			
		5160	Copier & Computer Costs	40.45	-
		1080	Cash In Bank	-	40.45
07/10/2013	J467	Bank Fee, Bank Fee			
		5250	Bank Charges	5.00	-
		1080	Cash In Bank	-	5.00
07/17/2013	J468	Bank Fee, Bank Fee			
		5250	Bank Charges	0.28	-
		1080	Cash In Bank	-	0.28
				<u>96,764.48</u>	<u>96,764.48</u>

Brooks Public Library

Income Statement 09/01/2013 to 09/24/2013

REVENUE

REVENUE	
City of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	6,578.99
Resident Cardholder Fees	460.00
Interest Income	0.00
Miscellaneous	557.03
Fines, Book Sales and Services	769.60
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	900.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	9,265.62

TOTAL REVENUE 9,265.62

EXPENSE

EXPENSES	
Grant Spending	8,464.69
Fundraising Expense	0.00
SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	517.26
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	100.00
Library Supplies	593.14
Administration & Travel	0.00
Recruitment Expense	0.00
Program Expense	1,014.36
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	68.82
Telephone and Fax Expense	395.89
Copier & Computer Costs	978.37
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	206.32
Professional Memberships	0.00
Publicity and Advertising	788.03
Audit and Insurance	0.00
Bank Charges	133.32
Miscellaneous	0.00
Wages	0.00
Wage Reimbursement	0.00
Expense	0.00
CPP Expense	0.00
WCB Expense	0.00
AUMA Extended Health	0.00

Printed On: 09/25/2013



Particulars	2014	2013
Share Capital	100,000	100,000
Reserves	200,000	150,000
Current Assets	300,000	250,000
Current Liabilities	100,000	100,000
Total	600,000	500,000

EXPENSES

Particulars	2014	2013
Salaries	100,000	90,000
Wages	50,000	45,000
Depreciation	20,000	15,000
Interest	10,000	10,000
Income Tax	10,000	10,000
Other Expenses	10,000	10,000
Total	200,000	170,000



Brooks Public Library
Income Statement 09/01/2013 to 09/24/2013

A.P.P. Expense	0.00
Health Expense	0.00
TOTAL EXPENSES	<u>13,260.20</u>
TOTAL EXPENSE	<u>13,260.20</u>
NET INCOME	<u><u>-3,994.58</u></u>

Brooks Public Library
All Journal Entries 09/01/2013 to 09/24/2013

		Account Number	Account Description	Debits	Credits
09/01/2013	J489	4965, September 2013, 5160	Shortgrass Library System Copier & Computer Costs	337.77	-
		1080	Cash In Bank	-	337.77
09/03/2013	J490	4966, Sept 2013, Brooks Computer Services Ltd. 2100	GST Paid on Purchases	5.00	-
		5060	Payroll Expense	100.00	-
		1080	Cash In Bank	-	105.00
09/03/2013	J491	4967, Sept 2013, Memory Lane Computers 2100	GST Paid on Purchases	75.19	-
		5010	Grant Spending	1,503.80	-
		1080	Cash In Bank	-	1,578.99
09/03/2013	J492	4968, Sept 3 2013, Cathryn Krochak 2100	GST Paid on Purchases	0.35	-
		5090	Program Expense	7.00	-
		1080	Cash In Bank	-	7.35
09/03/2013	J493	4969, Sepetember 3 2013, Kayley Skriver 2100	GST Paid on Purchases	4.49	-
		5090	Program Expense	135.15	-
		1080	Cash In Bank	-	139.64
09/03/2013	J494	4970, September 2013, RBC Royal Bank VISA 5010	Grant Spending	1,456.36	-
		5030	Books and Materials	437.26	-
		5070	Library Supplies	537.14	-
		5090	Program Expense	527.57	-
		5130	Staff Training	68.82	-
		5160	Copier & Computer Costs	231.35	-
		5200	Freight and Postage	67.56	-
		5220	Publicity and Advertising	619.73	-
		5250	Bank Charges	133.32	-
		1080	Cash In Bank	-	4,079.11
09/03/2013	J495	4971, September 2013, Sarah McCormack 5030	Books and Materials	80.00	-
		5140	Telephone and Fax Expense	120.00	-
		1080	Cash In Bank	-	200.00
09/03/2013	J496	4972, September 2013, Vernon Earp 5010	Grant Spending	25.00	-
		1080	Cash In Bank	-	25.00
09/03/2013	J497	4973, September 2013, Brandon Hoefman 5010	Grant Spending	70.00	-
		1080	Cash In Bank	-	70.00
09/11/2013	J498	4974, September 11 2013, Canadiana.org 5010	Grant Spending	5,000.00	-
		1080	Cash In Bank	-	5,000.00
09/03/2013	J501	Deposit, Resident Cardholder 4090	Resident Cardholder Fees	-	160.00
		1080	Cash In Bank	160.00	-
09/03/2013	J502	Deposit, Fines 4120	Fines, Book Sales and Services	-	246.55
		1080	Cash In Bank	246.55	-
09/03/2013	J503	Deposit, Grant Fundraising 4070	Grant Funding	-	1,578.99
		1080	Cash In Bank	1,578.99	-
09/03/2013	J504	Deposit, Adopt a Magazine			

Brooks Public Library
All Journal Entries 09/01/2013 to 09/24/2013

		Account Number	Account Description	Debits	Credits
		4185	Adopt-a-magazine	-	500.00
		1080	Cash In Bank	500.00	-
09/09/2013	J505		Deposit, Resident Cardholder		
		4090	Resident Cardholder Fees	-	150.00
		1080	Cash In Bank	150.00	-
09/09/2013	J506		Deposit, Fines		
		4120	Fines, Book Sales and Services	-	248.10
		1080	Cash In Bank	248.10	-
09/09/2013	J507		Deposit, Adopt a Magazine		
		4185	Adopt-a-magazine	-	100.00
		1080	Cash In Bank	100.00	-
09/09/2013	J508		Deposit, Miscellaneous		
		4110	Miscellaneous	-	557.03
		1080	Cash In Bank	557.03	-
09/09/2013	J509		Deposit, Grant Funding		
		4070	Grant Funding	-	5,000.00
		1080	Cash In Bank	5,000.00	-
09/16/2013	J510		Deposit, Resident Cardholder		
		4090	Resident Cardholder Fees	-	150.00
		1080	Cash In Bank	150.00	-
09/16/2013	J511		Deposit, Fines		
		4120	Fines, Book Sales and Services	-	274.95
		1080	Cash In Bank	274.95	-
09/16/2013	J512		Deposit, Adopt a Magazine		
		4185	Adopt-a-magazine	-	300.00
		1080	Cash In Bank	300.00	-
09/24/2013	J554		4975, September 2013, Xerox Canada Ltd		
		2100	GST Paid on Purchases	16.81	-
		5160	Copier & Computer Costs	336.29	-
		1080	Cash In Bank	-	353.10
09/24/2013	J555		4976, Sept 25 2013, Cathryn Krochak		
		2100	GST Paid on Purchases	6.94	-
		5200	Freight and Postage	138.76	-
		1080	Cash In Bank	-	145.70
09/24/2013	J556		4977, Sept 25 2013, Esplanade Arts and Heritage Centre		
		5090	Program Expense	225.00	-
		1080	Cash In Bank	-	225.00
09/24/2013	J557		4978, September 2013, Telus Communications		
		5140	Telephone and Fax Expense	275.89	-
		1080	Cash In Bank	-	275.89
09/24/2013	J558		4979, September 25 2013, Water Pure & Simple		
		5070	Library Supplies	30.00	-
		1080	Cash In Bank	-	30.00
09/24/2013	J559		4980, Sept 25 2013, Michael Glynn Macdonald		
		2100	GST Paid on Purchases	4.31	-
		5090	Program Expense	86.18	-
		1080	Cash In Bank	-	90.49
09/24/2013	J560		4981, September, Sarah McCormack		
		5010	Grant Spending	409.53	-
		1080	Cash In Bank	-	409.53

Case No.	Date	Location	Time	Officer	Remarks
100-100001	10/10/78	100-100001	10:00	Officer Smith	Initial report received.
100-100002	10/10/78	100-100002	10:15	Officer Jones	Investigation in progress.
100-100003	10/10/78	100-100003	10:30	Officer Brown	Witness interviewed.
100-100004	10/10/78	100-100004	10:45	Officer Davis	Scene secured.
100-100005	10/10/78	100-100005	11:00	Officer Miller	Forensic analysis initiated.
100-100006	10/10/78	100-100006	11:15	Officer Wilson	Victim's family notified.
100-100007	10/10/78	100-100007	11:30	Officer Moore	Report filed.
100-100008	10/10/78	100-100008	11:45	Officer Taylor	Case closed.
100-100009	10/10/78	100-100009	12:00	Officer Anderson	Final report submitted.
100-100010	10/10/78	100-100010	12:15	Officer Thomas	Case reviewed.
100-100011	10/10/78	100-100011	12:30	Officer Jackson	Case archived.
100-100012	10/10/78	100-100012	12:45	Officer White	Case closed.
100-100013	10/10/78	100-100013	13:00	Officer Harris	Case reviewed.
100-100014	10/10/78	100-100014	13:15	Officer Martin	Case closed.
100-100015	10/10/78	100-100015	13:30	Officer Thompson	Case reviewed.
100-100016	10/10/78	100-100016	13:45	Officer Garcia	Case closed.
100-100017	10/10/78	100-100017	14:00	Officer Rodriguez	Case reviewed.
100-100018	10/10/78	100-100018	14:15	Officer Lopez	Case closed.
100-100019	10/10/78	100-100019	14:30	Officer Hernandez	Case reviewed.
100-100020	10/10/78	100-100020	14:45	Officer King	Case closed.
100-100021	10/10/78	100-100021	15:00	Officer Green	Case reviewed.
100-100022	10/10/78	100-100022	15:15	Officer Adams	Case closed.
100-100023	10/10/78	100-100023	15:30	Officer Baker	Case reviewed.
100-100024	10/10/78	100-100024	15:45	Officer Nelson	Case closed.
100-100025	10/10/78	100-100025	16:00	Officer Hill	Case reviewed.
100-100026	10/10/78	100-100026	16:15	Officer Scott	Case closed.
100-100027	10/10/78	100-100027	16:30	Officer Walker	Case reviewed.
100-100028	10/10/78	100-100028	16:45	Officer Young	Case closed.
100-100029	10/10/78	100-100029	17:00	Officer Allen	Case reviewed.
100-100030	10/10/78	100-100030	17:15	Officer Evans	Case closed.
100-100031	10/10/78	100-100031	17:30	Officer King	Case reviewed.
100-100032	10/10/78	100-100032	17:45	Officer Wright	Case closed.
100-100033	10/10/78	100-100033	18:00	Officer Lopez	Case reviewed.
100-100034	10/10/78	100-100034	18:15	Officer Hill	Case closed.
100-100035	10/10/78	100-100035	18:30	Officer Scott	Case reviewed.
100-100036	10/10/78	100-100036	18:45	Officer Walker	Case closed.
100-100037	10/10/78	100-100037	19:00	Officer Young	Case reviewed.
100-100038	10/10/78	100-100038	19:15	Officer Allen	Case closed.
100-100039	10/10/78	100-100039	19:30	Officer Evans	Case reviewed.
100-100040	10/10/78	100-100040	19:45	Officer King	Case closed.

Brooks Public Library
All Journal Entries 09/01/2013 to 09/24/2013

		Account Number	Account Description	Debits	Credits
09/01/2013	J561	4982, Sept. 25 2013, Cathryn Krochak			
		2100	GST Paid on Purchases	0.67	-
		5090	Program Expense	33.46	-
		1080	Cash In Bank	-	34.13
09/24/2013	J563	4984, Sept 25 2013, Total Office Plus			
		2100	GST Paid on Purchases	12.07	-
		5160	Copier & Computer Costs	72.96	-
		5220	Publicity and Advertising	168.30	-
		1080	Cash In Bank	-	253.33
09/24/2013	J565	4983, Sept 25 2013, Engravables			
		2100	GST Paid on Purchases	1.30	-
		5070	Library Supplies	26.00	-
		1080	Cash In Bank	-	27.30
				<u>22,652.95</u>	<u>22,652.95</u>

Brooks Public Library

Comparative Income Statement

	Budget 01/01/2013 to 12/31/2013	Actual 01/01/2013 to 09/24/2013	Percent
REVENUE			
REVENUE			
City of Brooks	184,105.00	95,734.50	92.31
City of Brooks Misc	9,100.00	2,092.55	334.88
HRDC - Summer Student	2,100.00	0.00	0.00
Province of Alberta	73,337.00	2,836.80	2,485.20
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	35,185.00	0.00	0.00
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	3,000.00	64,094.99	-95.32
Resident Cardholder Fees	20,625.00	11,520.00	79.04
Interest Income	0.00	0.00	0.00
Miscellaneous	200.00	757.03	-73.58
Fines, Book Sales and Services	17,000.00	12,058.05	40.98
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	3,000.00	3,177.50	-5.59
Fundraisers	500.00	2,408.55	-79.24
Adopt-a-magazine	2,000.00	1,000.00	100.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	1,000.00	0.00	0.00
TOTAL REVENUE	351,152.00	195,679.97	79.45
TOTAL REVENUE	351,152.00	195,679.97	79.45
EXPENSE			
EXPENSES			
Grant Spending	0.00	22,366.47	-100.00
Fundraising Expense	0.00	2,680.65	-100.00
SLS Expense (Materials)	57,991.00	93.96	61,618.82
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	3,400.00	0.00	0.00
Books and Materials	0.00	2,381.26	-100.00
New Library Furnishings	3,461.00	0.00	0.00
Library Equipment	0.00	45.00	-100.00
Payroll Expense	750.00	465.00	61.29
Library Supplies	8,500.00	4,999.53	70.02
Administration & Travel	4,500.00	6,486.59	-30.63
Recruitment Expense	0.00	0.00	0.00
Program Expense	4,000.00	3,121.73	28.13
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	2,000.00	364.75	448.32
Renovations	0.00	249.81	-100.00
Rebinding, Microfilming, Laminati...	800.00	818.50	-2.26
Staff Training	4,000.00	3,230.25	23.83
Telephone and Fax Expense	3,200.00	2,974.51	7.58
Copier & Computer Costs	3,600.00	3,980.41	-9.56
Security Monitoring	600.00	0.00	0.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	1,000.00	593.09	68.61
Professional Memberships	550.00	388.00	41.75
Publicity and Advertising	1,700.00	1,840.94	-7.66
Audit and Insurance	8,500.00	7,867.55	8.04
Bank Charges	200.00	527.98	-62.12
Miscellaneous	200.00	-1,972.37	-110.14
Pages	204,000.00	148,158.37	37.69
Wage Reimbursement	0.00	0.00	0.00
EI Expense	5,200.00	3,756.42	38.43
CPP Expense	8,900.00	6,373.62	39.64

REVENUE

REVENUE

DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT
10-1-60	10-1-60
10-2-60	10-2-60
10-3-60	10-3-60
10-4-60	10-4-60
10-5-60	10-5-60
10-6-60	10-6-60
10-7-60	10-7-60
10-8-60	10-8-60
10-9-60	10-9-60
10-10-60	10-10-60
10-11-60	10-11-60
10-12-60	10-12-60
11-1-60	11-1-60
11-2-60	11-2-60
11-3-60	11-3-60
11-4-60	11-4-60
11-5-60	11-5-60
11-6-60	11-6-60
11-7-60	11-7-60
11-8-60	11-8-60
11-9-60	11-9-60
11-10-60	11-10-60
11-11-60	11-11-60
11-12-60	11-12-60
12-1-60	12-1-60
12-2-60	12-2-60
12-3-60	12-3-60
12-4-60	12-4-60
12-5-60	12-5-60
12-6-60	12-6-60
12-7-60	12-7-60
12-8-60	12-8-60
12-9-60	12-9-60
12-10-60	12-10-60
12-11-60	12-11-60
12-12-60	12-12-60
TOTAL			TOTAL		

Brooks Public Library

Comparative Income Statement

	Budget 01/01/2013 to 12/31/2013	Actual 01/01/2013 to 09/24/2013	Percent
WCB Expense	900.00	890.76	1.04
AUMA Extended Health	5,000.00	3,174.20	57.52
L.A.P.P. Expense	18,200.00	14,595.75	24.69
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>351,152.00</u>	<u>240,452.73</u>	46.04
TOTAL EXPENSE	<u>351,152.00</u>	<u>240,452.73</u>	46.04
NET INCOME	<u>0.00</u>	<u>-44,772.76</u>	-100.00

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2013 to 09/24/2013	Actual 01/01/2012 to 09/24/2012	Percent
REVENUE			
REVENUE			
City of Brooks	95,734.50	138,380.21	-30.82
City of Brooks Misc	2,092.55	0.00	0.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	2,836.80	75,274.08	-96.23
Industry Canada - CAP 3	0.00	824.58	-100.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	0.00	0.00	0.00
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	64,094.99	600.00	10,582.50
Resident Cardholder Fees	11,520.00	14,495.00	-20.52
Interest Income	0.00	0.00	0.00
Miscellaneous	757.03	0.00	0.00
Fines, Book Sales and Services	12,058.05	10,575.89	14.01
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	3,177.50	2,597.50	22.33
Fundraisers	2,408.55	2,750.00	-12.42
Adopt-a-magazine	1,000.00	1,500.00	-33.33
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	1,375.86	-100.00
TOTAL REVENUE	195,679.97	248,373.12	-21.22
TOTAL REVENUE	195,679.97	248,373.12	-21.22
EXPENSE			
EXPENSES			
Grant Spending	22,366.47	0.00	0.00
Fundraising Expense	2,680.65	0.00	0.00
SLS Expense (Materials)	93.96	0.00	0.00
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	0.00	6,644.00	-100.00
Books and Materials	2,381.26	128.80	1,748.80
New Library Furnishings	0.00	-7,861.99	-100.00
Library Equipment	45.00	0.00	0.00
Payroll Expense	465.00	797.75	-41.71
Library Supplies	4,999.53	2,285.91	118.71
Administration & Travel	6,486.59	2,044.48	217.27
Recruitment Expense	0.00	198.00	-100.00
Program Expense	3,121.73	2,351.84	32.74
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	364.75	107.75	238.52
Renovations	249.81	13,366.60	-98.13
Rebinding, Microfilming, Laminati...	818.50	933.50	-12.32
Staff Training	3,230.25	1,032.05	212.99
Telephone and Fax Expense	2,974.51	2,107.55	41.14
Copier & Computer Costs	3,980.41	998.43	298.67
Security Monitoring	0.00	0.00	0.00
Computer Main. Contracts	0.00	383.94	-100.00
GST Expense	0.00	0.00	0.00
Freight and Postage	593.09	1,732.17	-65.76
Professional Memberships	388.00	305.00	27.21
Publicity and Advertising	1,840.94	319.72	475.80
Audit and Insurance	7,867.55	7,072.60	11.24
Bank Charges	527.98	23.43	2,153.44
Miscellaneous	-1,972.37	455.00	-533.49
Wages	148,158.37	139,972.81	5.85
Wage Reimbursement	0.00	0.00	0.00
EI Expense	3,756.42	3,568.49	5.27
CPP Expense	6,373.62	5,973.04	6.71

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2013 to 09/24/2013	Actual 01/01/2012 to 09/24/2012	Percent
WCB Expense	890.76	567.65	56.92
AUMA Extended Health	3,174.20	2,141.75	48.21
L.A.P.P. Expense	14,595.75	9,870.61	47.87
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>240,452.73</u>	<u>197,520.88</u>	21.74
TOTAL EXPENSE	<u>240,452.73</u>	<u>197,520.88</u>	21.74
NET INCOME	<u>-44,772.76</u>	<u>50,852.24</u>	-188.04

Brooks Public Library
All Journal Entries 10/01/2013 to 10/22/2013

		Account Number	Account Description	Debits	Credits
10/01/2013	J574	4993, September 2013,	Canada Customs and Revenue Agency		
		2310	EI Payable	284.89	-
		2320	CPP Payable	747.33	-
		2330	Income Tax Payable	2,244.73	-
		5310	EI Expense	398.85	-
		5320	CPP Expense	747.33	-
		1080	Cash In Bank	-	4,423.13
10/04/2013	J575	4994, September 2013,	Local Authorities Pension Plan		
		2400	L.A.P.P.	1,651.36	-
		5350	L.A.P.P. Expense	1,802.54	-
		1080	Cash In Bank	-	3,453.90
10/04/2013	J576	4995, September 2013,	AMSC Insurance Services Limited		
		2420	AUMA Extended Health	192.84	-
		5340	AUMA Extended Health	268.94	-
		1080	Cash In Bank	-	461.78
10/07/2013	J586	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	100.00
		1080	Cash In Bank	100.00	-
10/07/2013	J587	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	339.34
		1080	Cash In Bank	339.34	-
10/07/2013	J588	Deposit, Adopt-a-Magazine			
		4185	Adopt-a-magazine	-	100.00
		1080	Cash In Bank	100.00	-
10/17/2013	J630	4996, October 17 2013,	Brooks and County Chronicle		
		2100	GST Paid on Purchases	20.00	-
		5010	Grant Spending	400.00	-
		1080	Cash In Bank	-	420.00
10/17/2013	J633	4997, October 17 2013,	Brooks Bulletin		
		2100	GST Paid on Purchases	26.55	-
		5010	Grant Spending	531.00	-
		1080	Cash In Bank	-	557.55
10/17/2013	J634	4998, October 17 2013,	Mara Nesbitt		
		2100	GST Paid on Purchases	8.12	-
		5010	Grant Spending	201.90	-
		1080	Cash In Bank	-	210.02
10/17/2013	J635	4999, October 17, 2013,	Brooks Bulletin		
		2100	GST Paid on Purchases	20.85	-
		5010	Grant Spending	417.00	-
		1080	Cash In Bank	-	437.85
10/17/2013	J636	5000, October 17 2013,	City of Brooks		
		5010	Grant Spending	360.00	-
		1080	Cash In Bank	-	360.00
10/17/2013	J637	5001, October 17 2013,	Newcap Inc		
		2100	GST Paid on Purchases	72.00	-
		5010	Grant Spending	1,440.00	-
		1080	Cash In Bank	-	1,512.00
10/17/2013	J638	5002, October 2013,	Newcap Inc		
		2100	GST Paid on Purchases	28.80	-
		5010	Grant Spending	576.00	-
		1080	Cash In Bank	-	604.80
10/17/2013	J639	5003, Oct 17 2013,	Brooks Bulletin		

Brooks Public Library
All Journal Entries 10/01/2013 to 10/22/2013

		Account Number	Account Description	Debits	Credits
		2100	GST Paid on Purchases	6.25	-
		5010	Grant Spending	125.00	-
		1080	Cash In Bank	-	131.25
10/17/2013	J640	5004, October 17 2013,	Total Office Plus		
		2100	GST Paid on Purchases	0.50	-
		5160	Copier & Computer Costs	9.99	-
		1080	Cash In Bank	-	10.49
10/17/2013	J641	5005, October 17 2013,	Brooks Computer Services Ltd.		
		2100	GST Paid on Purchases	2.50	-
		5060	Payroll Expense	50.00	-
		1080	Cash In Bank	-	52.50
10/17/2013	J642	5006, October 17 2013,	Community Foundation of Southeastern Alberta		
		5220	Publicity and Advertising	25.00	-
		1080	Cash In Bank	-	25.00
10/17/2013	J643	5007, October 17 2013,	Michael Glynn MacDonald		
		2100	GST Paid on Purchases	3.35	-
		5090	Program Expense	69.65	-
		1080	Cash In Bank	-	73.00
10/17/2013	J644	5008, October 17 2013,	Cathryn Krochak		
		5090	Program Expense	77.19	-
		1080	Cash In Bank	-	77.19
10/17/2013	J645	5009, October 17 2013,	Securtek - A SaskTel Company		
		2100	GST Paid on Purchases	15.00	-
		5170	Security Monitoring	300.00	-
		1080	Cash In Bank	-	315.00
10/17/2013	J646	5010, October 17 2013,	Frontier Signworks		
		2100	GST Paid on Purchases	150.00	-
		5010	Grant Spending	3,000.00	-
		1080	Cash In Bank	-	3,150.00
10/17/2013	J647	5011, Oct 17 2013,	City of Brooks		
		5010	Grant Spending	6,239.05	-
		1080	Cash In Bank	-	6,239.05
10/17/2013	J648	5012, October 17 2013,	RBC Royal Bank VISA		
		2100	GST Paid on Purchases	19.43	-
		5010	Grant Spending	214.08	-
		5015	Fundraising Expense	118.68	-
		5160	Copier & Computer Costs	57.79	-
		5220	Publicity and Advertising	29.36	-
		5250	Bank Charges	59.82	-
		1080	Cash In Bank	-	499.16
10/17/2013	J649	5013, October 17 2013,	Telus Communications		
		2100	GST Paid on Purchases	13.70	-
		5140	Telephone and Fax Expense	273.91	-
		1080	Cash In Bank	-	287.61
10/17/2013	J650	5014, October 2013,	Alberta Library Trustees Association		
		5080	Administration & Travel	250.00	-
		1080	Cash In Bank	-	250.00
10/22/2013	J651	5015, October 2013,	Sharmeen Zahir		
		2100	GST Paid on Purchases	10.96	-
		5010	Grant Spending	247.67	-
		1080	Cash In Bank	-	258.63
10/22/2013	J652	5016, October,	Sage Brush Arts Society		

Brooks Public Library

All Journal Entries 10/01/2013 to 10/22/2013

		Account Number	Account Description	Debits	Credits
		2100	GST Paid on Purchases	27.16	-
		5010	Grant Spending	543.17	-
		1080	Cash In Bank	-	570.33
10/22/2013	J653	5017, October 23 2013, SPEC			
		2100	GST Paid on Purchases	22.57	-
		5010	Grant Spending	451.38	-
		1080	Cash In Bank	-	473.95
10/22/2013	J654	5018, October 23 2013, RBC Royal Bank VISA			
		2100	GST Paid on Purchases	47.66	-
		5010	Grant Spending	613.68	-
		5080	Administration & Travel	142.15	-
		5090	Program Expense	82.72	-
		5160	Copier & Computer Costs	57.14	-
		5220	Publicity and Advertising	57.14	-
		5250	Bank Charges	16.85	-
		1080	Cash In Bank	-	1,017.34
10/22/2013	J655	5019, October 2013, Shortgrass Library System			
		5030	Books and Materials	60,174.00	-
		1080	Cash In Bank	-	60,174.00
				<u>86,584.87</u>	<u>86,584.87</u>

Brooks Public Library
Balance Sheet As at 10/22/2013



CURRENT ASSETS	
GIC Account	-502.77
GST Recoverable	301.45
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	63,502.13
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00
TOTAL CURRENT ASSETS	<u>155,543.81</u>
TOTAL ASSET	<u>155,543.81</u>
LIABILITY	
CURRENT LIABILITIES	
Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-10,940.03
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	22.24
CPP Payable	-152.32
Income Tax Payable	32.21
L.A.P.P.	-1,229.58
AUMA Extended Health	1,843.31
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00
TOTAL CURRENT LIABILITIES	<u>-5,688.53</u>
TOTAL LIABILITY	<u>-5,688.53</u>
EQUITY	
EARNINGS	
Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	117,403.50
Current Earnings	5,314.64
CURRENT EARNINGS	<u>161,232.34</u>
TOTAL EQUITY	<u>161,232.34</u>
LIABILITIES AND EQUITY	<u>155,543.81</u>

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2012 to 10/22/2012	Actual 01/01/2013 to 10/22/2013	Percent
REVENUE			
REVENUE			
City of Brooks	189,446.45	143,601.75	31.92
City of Brooks Misc	0.00	2,092.55	-100.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	75,274.08	2,836.80	2,553.49
Industry Canada - CAP 3	824.58	0.00	0.00
Industry Canada - CAP Y1	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	35,185.49	35,301.64	-0.33
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	600.00	64,094.99	-99.06
Resident Cardholder Fees	15,442.00	12,025.00	28.42
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	773.83	-100.00
Fines, Book Sales and Services	11,419.99	13,409.10	-14.83
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	2,597.50	3,477.50	-25.31
Fundraisers	2,750.00	2,408.55	14.18
Adopt-a-magazine	1,800.00	1,200.00	50.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	1,375.86	0.00	0.00
TOTAL REVENUE	336,715.95	281,221.71	19.73
TOTAL REVENUE	336,715.95	281,221.71	19.73
EXPENSE			
EXPENSES			
Grant Spending	0.00	35,870.50	-100.00
Fundraising Expense	0.00	2,799.33	-100.00
SLS Expense (Materials)	57,991.00	93.96	61,618.82
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	6,644.00	0.00	0.00
Books and Materials	128.80	2,381.26	-94.59
New Library Furnishings	-7,861.99	0.00	0.00
Library Equipment	0.00	45.00	-100.00
Payroll Expense	847.75	515.00	64.61
Library Supplies	3,149.88	4,999.53	-37.00
Administration & Travel	2,720.88	6,736.59	-59.61
Recruitment Expense	198.00	0.00	0.00
Program Expense	3,007.60	3,268.57	-7.98
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	107.75	364.75	-70.46
Renovations	13,366.60	249.81	5,250.71
Rebinding, Microfilming, Laminati...	933.50	818.50	14.05
Staff Training	2,905.89	3,230.25	-10.04
Telephone and Fax Expense	2,365.94	3,248.42	-27.17
Copier & Computer Costs	1,145.11	4,088.64	-71.99
Security Monitoring	0.00	300.00	-100.00
Computer Main. Contracts	383.94	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	1,732.17	593.09	192.06
Professional Memberships	305.00	388.00	-21.39
Publicity and Advertising	319.72	1,895.30	-83.13
Audit and Insurance	7,072.60	7,867.55	-10.10
Bank Charges	27.51	589.80	-95.34
Miscellaneous	455.00	-1,972.37	-123.07
Wages	156,873.85	165,527.18	-5.23
Vage Reimbursement	0.00	0.00	0.00
EI Expense	4,001.48	4,155.27	-3.70
CPP Expense	6,696.13	7,120.95	-5.97

Printed On: 10/22/2013

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2012 to 10/22/2012	Actual 01/01/2013 to 10/22/2013	Percent
WCB Expense	567.65	890.76	-36.27
AUMA Extended Health	2,392.67	3,443.14	-30.51
L.A.P.P. Expense	10,749.43	16,398.29	-34.45
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>279,227.86</u>	<u>275,907.07</u>	1.20
TOTAL EXPENSE	<u>279,227.86</u>	<u>275,907.07</u>	1.20
NET INCOME	<u>57,488.09</u>	<u>5,314.64</u>	981.69

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2013 to 10/22/2013	Budget 01/01/2013 to 12/31/2013	Percent
REVENUE			
REVENUE			
City of Brooks	143,601.75	184,105.00	-22.00
City of Brooks Misc	2,092.55	9,100.00	-77.00
HRDC - Summer Student	0.00	2,100.00	-100.00
Province of Alberta	2,836.80	73,337.00	-96.13
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP Y1	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	35,301.64	35,185.00	0.33
RISE Grant Funding	0.00	0.00	0.00
Grant Funding	64,094.99	3,000.00	2,036.50
Resident Cardholder Fees	12,025.00	20,625.00	-41.70
Interest Income	0.00	0.00	0.00
Miscellaneous	773.83	200.00	286.92
Fines, Book Sales and Services	13,409.10	17,000.00	-21.12
Non-resident Cardholder Fees	0.00	0.00	0.00
Charitable Receipt Donations	3,477.50	3,000.00	15.92
Fundraisers	2,408.55	500.00	381.71
Adopt-a-magazine	1,200.00	2,000.00	-40.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	1,000.00	-100.00
TOTAL REVENUE	281,221.71	351,152.00	-19.91
TOTAL REVENUE	281,221.71	351,152.00	-19.91
EXPENSE			
EXPENSES			
Grant Spending	35,870.50	0.00	0.00
Fundraising Expense	2,799.33	0.00	0.00
SLS Expense (Materials)	93.96	57,991.00	-99.84
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	0.00	3,400.00	-100.00
Books and Materials	2,381.26	0.00	0.00
New Library Furnishings	0.00	3,461.00	-100.00
Library Equipment	45.00	0.00	0.00
Payroll Expense	515.00	750.00	-31.33
Library Supplies	4,999.53	8,500.00	-41.18
Administration & Travel	6,736.59	4,500.00	49.70
Recruitment Expense	0.00	0.00	0.00
Program Expense	3,268.57	4,000.00	-18.29
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	364.75	2,000.00	-81.76
Renovations	249.81	0.00	0.00
Rebinding, Microfilming, Laminati...	818.50	800.00	2.31
Staff Training	3,230.25	4,000.00	-19.24
Telephone and Fax Expense	3,248.42	3,200.00	1.51
Copier & Computer Costs	4,088.64	3,600.00	13.57
Security Monitoring	300.00	600.00	-50.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	593.09	1,000.00	-40.69
Professional Memberships	388.00	550.00	-29.45
Publicity and Advertising	1,895.30	1,700.00	11.49
Audit and Insurance	7,867.55	8,500.00	-7.44
Bank Charges	589.80	200.00	194.90
Miscellaneous	-1,972.37	200.00	-1,086.19
Wages	165,527.18	204,000.00	-18.86
Vage Reimbursement	0.00	0.00	0.00
EI Expense	4,155.27	5,200.00	-20.09
CPP Expense	7,120.95	8,900.00	-19.99

Printed On: 10/22/2013

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2013 to 10/22/2013	Budget 01/01/2013 to 12/31/2013	Percent
WCB Expense	890.76	900.00	-1.03
AUMA Extended Health	3,443.14	5,000.00	-31.14
L.A.P.P. Expense	16,398.29	18,200.00	-9.90
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>275,907.07</u>	<u>351,152.00</u>	-21.43
TOTAL EXPENSE	<u>275,907.07</u>	<u>351,152.00</u>	-21.43
NET INCOME	<u>5,314.64</u>	<u>0.00</u>	0.00