

Brooks Public Library
Income Statement 01/01/2012 to 04/30/2012

TOTAL EXPENSES	<u>101,893.90</u>
TOTAL EXPENSE	<u>101,893.90</u>
NET INCOME	<u><u>94,434.95</u></u>

Brooks Public Library

Income Statement 03/30/2012 to 04/30/2012

REVENUE

REVENUE

Town of Brooks	301.45
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,635.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,075.49
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	3,011.94

TOTAL REVENUE	3,011.94
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	20.00
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	370.00
Library Supplies	75.93
Administration & Travel	1,282.48
Recruitment Expense	0.00
Program Expense	49.04
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	743.00
Telephone and Fax Expense	523.76
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	67.66
Professional Memberships	200.00
Publicity and Advertising	139.72
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	34,604.14
Wage Reimbursement	0.00
EI Expense	886.56
CPP Expense	1,500.36
WCB Expense	0.00
AUMA Extended Health	501.84
L.A.P.P. Expense	1,855.33
AB Health Expense	0.00

Brooks Public Library
Income Statement 03/30/2012 to 04/30/2012

TOTAL EXPENSES	<u>43,303.16</u>
TOTAL EXPENSE	<u>43,303.16</u>
NET INCOME	<u><u>-40,291.22</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 03/30/2012 to 04/30/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
03/30/2012	J76	March 30 2012, Sarah McCo...	4549	-	4,281.03		Y	Cleared
03/30/2012	J77	March 30 2012, Maxine Meld...	4550	-	1,758.01		Y	Cleared
03/30/2012	J78	March 30 2012, Bessie Jaco...	4551	-	1,652.42		Y	Cleared
03/30/2012	J79	March 30 2012, Bruce Schmid	4552	-	474.66		Y	Cleared
03/30/2012	J80	March 30 2012, Tamara Van...	4553	-	1,668.48		Y	Cleared
03/30/2012	J81	March 30 2012, Cathryn Kro...	4554	-	1,677.15		Y	Cleared
03/30/2012	J82	March 30 2012, Jillian Clarke	4555	-	1,485.37		Y	Cleared
03/30/2012	J83	March 30 2012, Canada Cus...	4556	-	4,717.86		Y	Cleared
03/30/2012	J84	March 30 2012, Local Author...	4557	-	1,746.10		Y	Cleared
03/30/2012	J85	March 30 2012, AMSC Insur...	4558	-	358.46		Y	Cleared
03/30/2012	J86	April 30 2012, Maxine Meldr...	4559	-	1,697.12		N	Outstanding
03/30/2012	J87	April 30 2012, Bessie Jacowi...	4560	-	1,840.70		N	Outstanding
03/30/2012	J88	April 30 2012, Bruce Schmid	4561	-	455.07		N	Outstanding
03/30/2012	J89	April 30 2012, Tamara Van ...	4562	-	1,812.69		Y	Cleared
03/30/2012	J90	April 30 2012, Cathryn Kroch...	4563	-	1,507.91		N	Outstanding
03/30/2012	J91	April 30 2012, Jillian Clarke	4564	-	1,466.41		N	Outstanding
03/30/2012	J92	April 30 2012, Sarah McCor...	4565	-	3,836.10		N	Outstanding
03/30/2012	J93	April 30 2012, Jeanette Zahn	4566	-	326.59		N	Outstanding
03/30/2012	J94	April 30 2012, Canada Cust...	4567	-	4,450.30		N	Outstanding
03/30/2012	J95	April 30 2012, Local Authoriti...	4568	-	1,777.34		N	Outstanding
03/30/2012	J96	April 30 2012, AMSC Insura...	4569	-	358.46		N	Outstanding
03/30/2012	J97	April 2012, Bessie Jacowishen	4570	-	20.94		N	Outstanding
03/30/2012	J98	April 30 2012, Lisa Mendenhall	4571	-	70.00		N	Outstanding
03/30/2012	J99	April 2012, Jillian Clarke	4572	-	14.31		N	Outstanding
03/30/2012	J100	April 2012, Sarah McCormack	4573	-	1,869.80		N	Outstanding
03/30/2012	J101	April 30 2012, Brooks Bulletin	4574	-	159.72		N	Outstanding
03/30/2012	J102	April 30 2012, Canadian Libr...	4575	-	200.00		N	Outstanding
03/30/2012	J103	April 30 2012, Iwaasa Indust...	4576	-	24.18		N	Outstanding
03/30/2012	J104	April 2012, University of Regi...	4577	-	488.25		N	Outstanding
03/30/2012	J105	April 30 2012, Purolator	4578	-	71.05		N	Outstanding
03/30/2012	J106	April 30 2012, Shortgrass Lib...	4579	-	301.87		N	Outstanding
03/30/2012	J107	April 30 2012, Telus Commu...	4580	-	549.95		N	Outstanding
03/30/2012	J108	April 2012, Xerox Canada Ltd	4581	-	190.40		N	Outstanding
03/30/2012	J109	April 30 2012, Medicine Hat ...	4582	-	145.95		N	Outstanding
04/02/2012	J113	Fines	Deposit	301.45	-		Y	Cleared
04/02/2012	J114	Resident Cardholder	Deposit	295.00	-		Y	Cleared
04/09/2012	J115	Fines	Deposit	173.65	-		Y	Cleared
04/09/2012	J116	Resident Cardholder	Deposit	275.00	-		Y	Cleared
04/16/2012	J117	Resident Cardholder	Deposit	385.00	-		Y	Cleared
04/16/2012	J118	Fines	Deposit	336.00	-		Y	Cleared
04/23/2012	J119	Resident Cardholder	Deposit	355.00	-		Y	Cleared
04/23/2012	J120	Fines	Deposit	250.70	-		Y	Cleared
04/30/2012	J121	Fines	Deposit	315.14	-		Y	Cleared
04/30/2012	J122	Resident Cardholder	Deposit	325.00	-		Y	Cleared
				3,011.94	43,454.65			

Brooks Public Library
All Journal Entries 03/30/2012 to 04/30/2012

		Account Number	Account Description	Debits	Credits
03/30/2012	J76	4549, March 30 2012,	Sarah McCormack		
		5300	Wages	5,976.75	-
		1080	Cash In Bank	-	4,281.03
		2310	EI Payable	-	109.37
		2320	CPP Payable	-	281.41
		2330	Income Tax Payable	-	1,304.94
03/30/2012	J77	4550, March 30 2012,	Maxine Meldrum		
		5300	Wages	2,395.80	-
		1080	Cash In Bank	-	1,758.01
		2310	EI Payable	-	43.84
		2320	CPP Payable	-	104.67
		2330	Income Tax Payable	-	271.44
		2400	L.A.P.P.	-	213.39
		2420	AUMA Extended Health	-	4.45
03/30/2012	J78	4551, March 30 2012,	Bessie Jacowishen		
		5300	Wages	2,305.05	-
		1080	Cash In Bank	-	1,652.42
		2310	EI Payable	-	42.18
		2320	CPP Payable	-	100.18
		2330	Income Tax Payable	-	250.29
		2400	L.A.P.P.	-	205.38
		2420	AUMA Extended Health	-	54.60
03/30/2012	J79	4552, March 30 2012,	Bruce Schmidt		
		5300	Wages	493.69	-
		1080	Cash In Bank	-	474.66
		2310	EI Payable	-	9.03
		2320	CPP Payable	-	10.00
03/30/2012	J80	4553, March 30 2012,	Tamara Van Horne		
		5300	Wages	2,282.00	-
		1080	Cash In Bank	-	1,668.48
		2310	EI Payable	-	41.76
		2320	CPP Payable	-	99.03
		2330	Income Tax Payable	-	244.88
		2400	L.A.P.P.	-	203.41
		2420	AUMA Extended Health	-	24.44
03/30/2012	J81	4554, March 30 2012,	Cathryn Krochak		
		5300	Wages	2,295.00	-
		1080	Cash In Bank	-	1,677.15
		2310	EI Payable	-	42.00
		2320	CPP Payable	-	99.63
		2330	Income Tax Payable	-	247.69
		2400	L.A.P.P.	-	204.48
		2420	AUMA Extended Health	-	24.05
03/30/2012	J82	4555, March 30 2012,	Jillian Clarke		
		5300	Wages	1,690.00	-
		1080	Cash In Bank	-	1,485.37
		2310	EI Payable	-	30.93
		2320	CPP Payable	-	69.22
		2330	Income Tax Payable	-	104.48
03/30/2012	J83	4556, March 30 2012,	Canada Customs and Revenue Agency		
		2310	EI Payable	319.11	-
		2320	CPP Payable	764.14	-
		2330	Income Tax Payable	2,423.72	-
		5310	EI Expense	446.75	-
		5320	CPP Expense	764.14	-
		1080	Cash In Bank	-	4,717.86
03/30/2012	J84	4557, March 30 2012,	Local Authorities Pension Plan		
		2400	L.A.P.P.	826.66	-

Brooks Public Library
All Journal Entries 03/30/2012 to 04/30/2012

		Account Number	Account Description	Debits	Credits
		5350	L.A.P.P. Expense	919.44	-
		1080	Cash In Bank	-	1,746.10
03/30/2012	J85	4558, March 30 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
03/30/2012	J86	4559, April 30 2012, Maxine Meldrum			
		5300	Wages	2,295.98	-
		1080	Cash In Bank	-	1,697.12
		2310	EI Payable	-	42.02
		2320	CPP Payable	-	99.73
		2330	Income Tax Payable	-	248.18
		2400	L.A.P.P.	-	204.48
		2420	AUMA Extended Health	-	4.45
03/30/2012	J87	4560, April 30 2012, Bessie Jacowishen			
		5300	Wages	2,613.60	-
		1080	Cash In Bank	-	1,840.70
		2310	EI Payable	-	47.83
		2320	CPP Payable	-	115.45
		2330	Income Tax Payable	-	322.20
		2400	L.A.P.P.	-	232.82
		2420	AUMA Extended Health	-	54.60
03/30/2012	J88	4561, April 30 2012, Bruce Schmidt			
		5300	Wages	472.68	-
		1080	Cash In Bank	-	455.07
		2310	EI Payable	-	8.65
		2320	CPP Payable	-	8.96
03/30/2012	J89	4562, April 30 2012, Tamara Van Horne			
		5300	Wages	2,518.35	-
		1080	Cash In Bank	-	1,812.69
		2310	EI Payable	-	46.09
		2320	CPP Payable	-	110.73
		2330	Income Tax Payable	-	299.96
		2400	L.A.P.P.	-	224.44
		2420	AUMA Extended Health	-	24.44
03/30/2012	J90	4563, April 30 2012, Cathryn Krochak			
		5300	Wages	2,017.50	-
		1080	Cash In Bank	-	1,507.91
		2310	EI Payable	-	36.92
		2320	CPP Payable	-	85.89
		2330	Income Tax Payable	-	183.02
		2400	L.A.P.P.	-	179.71
		2420	AUMA Extended Health	-	24.05
03/30/2012	J91	4564, April 30 2012, Jillian Clarke			
		5300	Wages	1,662.88	-
		1080	Cash In Bank	-	1,466.41
		2310	EI Payable	-	30.43
		2320	CPP Payable	-	67.88
		2330	Income Tax Payable	-	98.16
03/30/2012	J92	4565, April 30 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
03/30/2012	J93	4566, April 30 2012, Jeanette Zahn			
		5300	Wages	334.86	-

Brooks Public Library
All Journal Entries 03/30/2012 to 04/30/2012

		Account Number	Account Description	Debits	Credits
		1080	Cash In Bank	-	326.59
		2310	EI Payable	-	6.13
		2320	CPP Payable	-	2.14
03/30/2012	J94	4567, April 30 2012, Canada Customs and Revenue Agency			
		2310	EI Payable	314.15	-
		2320	CPP Payable	736.22	-
		2330	Income Tax Payable	2,223.90	-
		5310	EI Expense	439.81	-
		5320	CPP Expense	736.22	-
		1080	Cash In Bank	-	4,450.30
03/30/2012	J95	4568, April 30 2012, Local Authorities Pension Plan			
		2400	L.A.P.P.	841.45	-
		5350	L.A.P.P. Expense	935.89	-
		1080	Cash In Bank	-	1,777.34
03/30/2012	J96	4569, April 30 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
03/30/2012	J97	4570, April 2012, Bessie Jacowishen			
		5070	Library Supplies	20.94	-
		1080	Cash In Bank	-	20.94
03/30/2012	J98	4571, April 30 2012, Lisa Mendenhall			
		5080	Administration & Travel	70.00	-
		1080	Cash In Bank	-	70.00
03/30/2012	J99	4572, April 2012, Jillian Clarke			
		2100	GST Paid on Purchases	0.31	-
		5090	Program Expense	14.00	-
		1080	Cash In Bank	-	14.31
03/30/2012	J100	4573, April 2012, Sarah McCormack			
		2100	GST Paid on Purchases	81.32	-
		5060	Payroll Expense	370.00	-
		5070	Library Supplies	31.96	-
		5080	Administration & Travel	1,212.48	-
		5090	Program Expense	35.04	-
		5130	Staff Training	139.00	-
		1080	Cash In Bank	-	1,869.80
03/30/2012	J101	4574, April 30 2012, Brooks Bulletin			
		5030	Books and Materials	20.00	-
		5220	Publicity and Advertising	139.72	-
		1080	Cash In Bank	-	159.72
03/30/2012	J102	4575, April 30 2012, Canadian Library Association			
		5210	Professional Memberships	200.00	-
		1080	Cash In Bank	-	200.00
03/30/2012	J103	4576, April 30 2012, Iwaasa Industries Inc.			
		2100	GST Paid on Purchases	1.15	-
		5070	Library Supplies	23.03	-
		1080	Cash In Bank	-	24.18
03/30/2012	J104	4577, April 2012, University of Regina			
		2100	GST Paid on Purchases	23.25	-
		5130	Staff Training	465.00	-
		1080	Cash In Bank	-	488.25
03/30/2012	J105	4578, April 30 2012, Purolator			
		2100	GST Paid on Purchases	3.39	-
		5200	Freight and Postage	67.66	-

Brooks Public Library
All Journal Entries 03/30/2012 to 04/30/2012

		Account Number	Account Description	Debits	Credits
		1080	Cash In Bank	-	71.05
03/30/2012	J106	4579, April 30 2012, Shortgrass Library System			
		5160	Copier & Computer Costs	301.87	-
		1080	Cash In Bank	-	301.87
03/30/2012	J107	4580, April 30 2012, Telus Communications			
		2100	GST Paid on Purchases	26.19	-
		5140	Telephone and Fax Expense	523.76	-
		1080	Cash In Bank	-	549.95
03/30/2012	J108	4581, April 2012, Xerox Canada Ltd			
		2100	GST Paid on Purchases	8.93	-
		5160	Copier & Computer Costs	181.47	-
		1080	Cash In Bank	-	190.40
03/30/2012	J109	4582, April 30 2012, Medicine Hat College			
		2100	GST Paid on Purchases	6.95	-
		5130	Staff Training	139.00	-
		1080	Cash In Bank	-	145.95
04/02/2012	J113	Deposit, Fines			
		4020	Town of Brooks	-	301.45
		1080	Cash In Bank	301.45	-
04/02/2012	J114	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	295.00
		1080	Cash In Bank	295.00	-
04/09/2012	J115	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	173.65
		1080	Cash In Bank	173.65	-
04/09/2012	J116	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	275.00
		1080	Cash In Bank	275.00	-
04/16/2012	J117	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	385.00
		1080	Cash In Bank	385.00	-
04/16/2012	J118	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	336.00
		1080	Cash In Bank	336.00	-
04/23/2012	J119	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	355.00
		1080	Cash In Bank	355.00	-
04/23/2012	J120	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	250.70
		1080	Cash In Bank	250.70	-
04/30/2012	J121	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	315.14
		1080	Cash In Bank	315.14	-
04/30/2012	J122	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	325.00
		1080	Cash In Bank	325.00	-
				55,131.02	55,131.02

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2011 to 04/30/2011	Actual 01/01/2012 to 04/30/2012	Percent
REVENUE			
REVENUE			
Town of Brooks	92,052.50	92,353.97	-0.33
City of Brooks Misc	2,111.15	0.00	0.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	0.00	0.00	0.00
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	0.00	0.00	0.00
RISE Grant Funding	13,788.28	0.00	0.00
Grant Funding	0.00	0.00	0.00
Resident Cardholder Fees	6,592.20	6,465.00	1.97
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Fines, Book Sales and Services	5,536.47	4,329.86	27.87
Non-resident Cardholder Fees	200.00	0.00	0.00
Charitable Receipt Donations	1,377.50	1,127.50	22.17
Fundraisers	0.00	0.00	0.00
Adopt-a-magazine	0.00	0.00	0.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	0.00	0.00
TOTAL REVENUE	121,658.10	104,276.33	16.67
TOTAL REVENUE	121,658.10	104,276.33	16.67
EXPENSE			
EXPENSES			
SLS Expense (Materials)	0.00	0.00	0.00
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	0.00	3,391.12	-100.00
Books and Materials	25.45	97.15	-73.80
New Library Furnishings	0.00	100.00	-100.00
Library Equipment	3,655.26	0.00	0.00
Payroll Expense	215.00	535.00	-59.81
Library Supplies	358.64	245.37	46.16
Administration & Travel	1,532.91	1,574.48	-2.64
Recruitment Expense	0.00	198.00	-100.00
Program Expense	1,398.19	486.25	187.55
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	0.00	107.75	-100.00
Renovations	0.00	13,366.60	-100.00
Rebinding, Microfilming, Laminati...	0.00	0.00	0.00
Staff Training	579.75	1,004.00	-42.26
Telephone and Fax Expense	994.02	1,041.87	-4.59
Copier & Computer Costs	895.68	483.34	85.31
Security Monitoring	0.00	0.00	0.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	48.77	1,629.83	-97.01
Professional Memberships	345.00	305.00	13.11
Publicity and Advertising	674.59	189.72	255.57
Audit and Insurance	2,003.00	1,957.00	2.35
Bank Charges	59.09	10.43	466.54
Miscellaneous	0.00	0.00	0.00
Wages	71,329.95	63,430.98	12.45
Wage Reimbursement	0.00	0.00	0.00
EI Expense	1,777.57	1,625.11	9.38
CPP Expense	2,976.51	2,715.58	9.61
WCB Expense	663.71	248.22	167.39
AUMA Extended Health	955.05	1,138.07	-16.08

**Brooks Public Library
Comparative Income Statement**

	Actual 01/01/2011 to 04/30/2011	Actual 01/01/2012 to 04/30/2012	Percent
L.A.P.P. Expense	5,466.79	6,013.03	-9.08
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>95,954.93</u>	<u>101,893.90</u>	-5.83
TOTAL EXPENSE	<u>95,954.93</u>	<u>101,893.90</u>	-5.83
NET INCOME	<u>25,703.17</u>	<u>2,382.43</u>	978.86

Brooks Public Library

Comparative Income Statement

	Actual 01/01/2011 to 04/30/2011	Actual 01/01/2012 to 04/30/2012	Percent
REVENUE			
REVENUE			
Town of Brooks	92,052.50	92,353.97	-0.33
City of Brooks Misc	2,111.15	0.00	0.00
HRDC - Summer Student	0.00	0.00	0.00
Province of Alberta	0.00	0.00	0.00
Industry Canada - CAP 3	0.00	0.00	0.00
Industry Canada - CAP YI	0.00	0.00	0.00
PLDI Grant	0.00	0.00	0.00
County of Newell Library Board	0.00	0.00	0.00
RISE Grant Funding	13,788.28	0.00	0.00
Grant Funding	0.00	0.00	0.00
Resident Cardholder Fees	6,592.20	6,465.00	1.97
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Fines, Book Sales and Services	5,536.47	4,329.86	27.87
Non-resident Cardholder Fees	200.00	0.00	0.00
Charitable Receipt Donations	1,377.50	1,127.50	22.17
Fundraisers	0.00	0.00	0.00
Adopt-a-magazine	0.00	0.00	0.00
Medieval Faire	0.00	0.00	0.00
GST Recovery	0.00	0.00	0.00
TOTAL REVENUE	121,658.10	104,276.33	16.67
TOTAL REVENUE	121,658.10	104,276.33	16.67
EXPENSE			
EXPENSES			
SLS Expense (Materials)	0.00	0.00	0.00
SLS - Non-resident fees	0.00	0.00	0.00
SLS - Dynix and Telecom	0.00	3,391.12	-100.00
Books and Materials	25.45	97.15	-73.80
New Library Furnishings	0.00	100.00	-100.00
Library Equipment	3,655.26	0.00	0.00
Payroll Expense	215.00	535.00	-59.81
Library Supplies	358.64	245.37	46.16
Administration & Travel	1,532.91	1,574.48	-2.64
Recruitment Expense	0.00	198.00	-100.00
Program Expense	1,398.19	486.25	187.55
Medieval Faire	0.00	0.00	0.00
Repair & Maintenance	0.00	107.75	-100.00
Renovations	0.00	13,366.60	-100.00
Rebinding, Microfilming, Laminati...	0.00	0.00	0.00
Staff Training	579.75	1,004.00	-42.26
Telephone and Fax Expense	994.02	1,041.87	-4.59
Copier & Computer Costs	895.68	483.34	85.31
Security Monitoring	0.00	0.00	0.00
Computer Main. Contracts	0.00	0.00	0.00
GST Expense	0.00	0.00	0.00
Freight and Postage	48.77	1,629.83	-97.01
Professional Memberships	345.00	305.00	13.11
Publicity and Advertising	674.59	189.72	255.57
Audit and Insurance	2,003.00	1,957.00	2.35
Bank Charges	59.09	10.43	466.54
Miscellaneous	0.00	0.00	0.00
Wages	71,329.95	63,430.98	12.45
Wage Reimbursement	0.00	0.00	0.00
EI Expense	1,777.57	1,625.11	9.38
CPP Expense	2,976.51	2,715.58	9.61
WCB Expense	663.71	248.22	167.39
AUMA Extended Health	955.05	1,138.07	-16.08

**Brooks Public Library
Comparative Income Statement**

	Actual 01/01/2011 to 04/30/2011	Actual 01/01/2012 to 04/30/2012	Percent
L.A.P.P. Expense	5,466.79	6,013.03	-9.08
AB Health Expense	0.00	0.00	0.00
TOTAL EXPENSES	<u>95,954.93</u>	<u>101,893.90</u>	-5.83
TOTAL EXPENSE	<u>95,954.93</u>	<u>101,893.90</u>	-5.83
NET INCOME	<u>25,703.17</u>	<u>2,382.43</u>	978.86

**MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
JUNE 27, 2012
HELD IN BROOKS PUBLIC LIBRARY**

PRESENT: Tilly Gamble-Altwasser (Vice Chair), Joyce Aasen (Secretary), Karen Nelson, Cathleen Paterson, Kimberly Sharkey (Councilor), Lisa Crosby, Nigel Seymour (County Representative), Sarah McCormack (Librarian)

REGRETS: Dino Champlone (Chair)

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Tilly called the meeting to order at 6:26 p .m.
2. Consent Agenda: **Moved by Karen the following items in the Consent Agenda. Carried.**
 - a) May 2012 Board Meeting Minutes
 - b) May 2012 Receipts and Expenditures
3. Business arising from the May 31, 2012 Board Meeting minutes.
 - a) CPR House and Parking: Kimberly, Lisa and Sarah will form a sub-committee to draft an agreement to allow some overflow parking from the house in the Library Parking lot.
4. New Business:
 - a) Ken Feser and Plan of Service Planning.
The **Policy Committee** will meet in July or August to plan the meeting for the facilitator to come to Brooks in approximately October to conduct it..
 - b) Board Committee Mandates: Mandates for both Policy and H&R were reviewed and amended. **Tilly moved to adopt the two Board mandates as amended. Carried**
 - c) Request for Reconsideration Form: **Nigel moved we accept the new form. Carried.**

d) Volunteers: Policy needs to be developed in regard to using volunteers in the Library.

e) Partnerships and Events:

i. Adopt-a-Library Literacy Program: Brooks Library as well as Shortgrass has joined this program..

ii. Volunteer Resource Centre :A request has been made to have volunteers work in the Library..

iii. Food Bank: The Library will participate in their event by hosting a Literacy fishing game.

iv. Relay for Life: The Library participated in this event, but felt it was not the right fit.

v. Newell Community Action Group: A successful event.

vi. Medieval Faire: The Library will participate again in this event.

vii. Genealogy Society: A partnership is being formed to enter their information into a data base, and the card catalogue can then be dispensed of.

f) New story times (Thursday evening)

g) Program evaluation: A form for evaluating events is being developed.

h) Other:

i) The Library has formed a partnership with Coldstone Creamery where children can win ice cream cakes.

ii) Cathleen is resigning as Treasurer because of a conflict with her position other duties. The Board was asked to consider both this and that of Chair over the summer.

iii) Tilly asked the Board for permission to approach XL Packers regarding the purchase of Library memberships to be placed in backpacks at school of children of immigrants.


iv) Sarah advised the Board that the Library is very close to lending Kobo's to patrons.

5. Adjournment: **Tilly moved to adjourn at 7:50 p.m.**

6. Next Board Meeting: September 27, 2012 at 6:30 p.m.



Board Chair



Librarian

Date: _____

Brooks Library Board – Meeting Agenda
6:30pm – Wednesday, June 27, 2012

1. Call to Order
2. Approval of the Consent Agenda*
3. *Consent Agenda
 - a) May 2012 Board Meeting Minutes
 - b) May 2012 Receipts and Expenditures
4. Business Arising from the March 2012 Board meeting minutes
5. New Business
 - a) Ken Feser and Plan of Service Planning
 - b) Board Committee Mandates
 - c) Request for Reconsideration form
 - d) Volunteers
 - e) Partnerships and Events:
 - i. Adopt-a-Library Literacy Program (fightingcrime.ca)
 - ii. Volunteer Resource Centre
 - iii. Food Bank
 - iv. Relay for Life
 - v. Newell Community Action Group
 - vi. Medieval Faire
 - vii. Genealogy Society
 - f) New storytimes (Thursday evening)
 - g) Program evaluation
 - h) Other
6. Adjournment
7. Next Board Meeting: September 27, 2012



Brooks Public Library

Balance Sheet As at 05/31/2012

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	46,746.26
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS	<u>139,638.65</u>
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TOTAL ASSET	<u><u>139,638.65</u></u>
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LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-7,942.32
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	11.58
CPP Payable	-11.58
Income Tax Payable	0.00
L.A.P.P.	-1,242.70
AUMA Extended Health	1,843.70
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES	<u>-2,605.68</u>
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TOTAL LIABILITY	<u>-2,605.68</u>
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EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	-7,761.69

CURRENT EARNINGS	<u>142,244.33</u>
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TOTAL EQUITY	<u>142,244.33</u>
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LIABILITIES AND EQUITY	<u><u>139,638.65</u></u>
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Brooks Public Library

Income Statement 04/30/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,505.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,283.29
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	<u>2,788.29</u>
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TOTAL REVENUE	<u>2,788.29</u>
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	-8,081.98
Library Equipment	0.00
Payroll Expense	0.00
Library Supplies	0.00
Administration & Travel	0.00
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	0.00
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	17,875.30
Wage Reimbursement	0.00
EI Expense	457.96
CPP Expense	771.32
WCB Expense	0.00
AUMA Extended Health	250.92
L.A.P.P. Expense	1,018.75
AB Health Expense	0.00

Brooks Public Library
Income Statement 04/30/2012 to 05/31/2012

TOTAL EXPENSES	<u>12,292.27</u>
TOTAL EXPENSE	<u>12,292.27</u>
NET INCOME	<u><u>-9,503.98</u></u>

Brooks Public Library

Income Statement 01/01/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	92,353.97
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	7,645.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	5,298.01
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,127.50
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	<u>106,424.48</u>
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TOTAL REVENUE	<u>106,424.48</u>
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	3,391.12
Books and Materials	97.15
New Library Furnishings	-7,981.98
Library Equipment	0.00
Payroll Expense	535.00
Library Supplies	245.37
Administration & Travel	1,574.48
Recruitment Expense	198.00
Program Expense	486.25
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	0.00
Staff Training	1,004.00
Telephone and Fax Expense	1,041.87
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	1,629.83
Professional Memberships	305.00
Publicity and Advertising	189.72
Audit and Insurance	1,957.00
Bank Charges	10.43
Miscellaneous	0.00
Wages	81,306.28
Wage Reimbursement	0.00
EI Expense	2,083.07
CPP Expense	3,486.90
WCB Expense	248.22
AUMA Extended Health	1,388.99
L.A.P.P. Expense	7,031.78
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 05/31/2012

TOTAL EXPENSES	<u>114,186.17</u>
TOTAL EXPENSE	<u>114,186.17</u>
NET INCOME	<u><u>-7,761.69</u></u>

Brooks Public Library

Balance Sheet As at 05/31/2012

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	46,746.26
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS	<u>139,638.65</u>
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TOTAL ASSET	<u><u>139,638.65</u></u>
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LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-7,942.32
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	11.58
CPP Payable	-11.58
Income Tax Payable	0.00
L.A.P.P.	-1,242.70
AUMA Extended Health	1,843.70
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES	<u>-2,605.68</u>
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TOTAL LIABILITY	<u>-2,605.68</u>
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EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	-7,761.69

CURRENT EARNINGS	<u>142,244.33</u>
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TOTAL EQUITY	<u>142,244.33</u>
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LIABILITIES AND EQUITY	<u><u>139,638.65</u></u>
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Brooks Public Library

Income Statement 04/30/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP Y1	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,505.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,283.29
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE 2,788.29

TOTAL REVENUE 2,788.29

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	-8,081.98
Library Equipment	0.00
Payroll Expense	0.00
Library Supplies	0.00
Administration & Travel	0.00
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	0.00
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	17,875.30
Wage Reimbursement	0.00
EI Expense	457.96
CPP Expense	771.32
WCB Expense	0.00
AUMA Extended Health	250.92
L.A.P.P. Expense	1,018.75
AB Health Expense	0.00

Brooks Public Library
Income Statement 04/30/2012 to 05/31/2012

TOTAL EXPENSES	<u>12,292.27</u>
TOTAL EXPENSE	<u>12,292.27</u>
NET INCOME	<u><u>-9,503.98</u></u>

Brooks Public Library

Income Statement 01/01/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	92,353.97
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	7,645.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	5,298.01
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,127.50
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	106,424.48

TOTAL REVENUE

106,424.48

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	3,391.12
Books and Materials	97.15
New Library Furnishings	-7,981.98
Library Equipment	0.00
Payroll Expense	535.00
Library Supplies	245.37
Administration & Travel	1,574.48
Recruitment Expense	198.00
Program Expense	486.25
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	0.00
Staff Training	1,004.00
Telephone and Fax Expense	1,041.87
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	1,629.83
Professional Memberships	305.00
Publicity and Advertising	189.72
Audit and Insurance	1,957.00
Bank Charges	10.43
Miscellaneous	0.00
Wages	81,306.28
Wage Reimbursement	0.00
EI Expense	2,083.07
CPP Expense	3,486.90
WCB Expense	248.22
AUMA Extended Health	1,388.99
L.A.P.P. Expense	7,031.78
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 05/31/2012

TOTAL EXPENSES	<u>114,186.17</u>
TOTAL EXPENSE	<u>114,186.17</u>
NET INCOME	<u><u>-7,761.69</u></u>

Brooks Public Library
Balance Sheet As at 05/31/2012

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	46,746.26
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS 139,638.65

TOTAL ASSET 139,638.65

LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-7,942.32
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	11.58
CPP Payable	-11.58
Income Tax Payable	0.00
L.A.P.P.	-1,242.70
AUMA Extended Health	1,843.70
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES -2,605.68

TOTAL LIABILITY -2,605.68

EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	-7,761.69

CURRENT EARNINGS 142,244.33

TOTAL EQUITY 142,244.33

LIABILITIES AND EQUITY 139,638.65

Brooks Public Library

Income Statement 04/30/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,505.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,283.29
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	2,788.29
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TOTAL REVENUE	2,788.29
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	-8,081.98
Library Equipment	0.00
Payroll Expense	0.00
Library Supplies	0.00
Administration & Travel	0.00
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	0.00
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	17,875.30
Wage Reimbursement	0.00
EI Expense	457.96
CPP Expense	771.32
WCB Expense	0.00
AUMA Extended Health	250.92
L.A.P.P. Expense	1,018.75
AB Health Expense	0.00

Brooks Public Library
Income Statement 04/30/2012 to 05/31/2012

TOTAL EXPENSES	<u>12,292.27</u>
TOTAL EXPENSE	<u>12,292.27</u>
NET INCOME	<u><u>-9,503.98</u></u>

Brooks Public Library

Income Statement 01/01/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	92,353.97
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	7,645.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	5,298.01
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,127.50
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	106,424.48
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TOTAL REVENUE	106,424.48
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	3,391.12
Books and Materials	97.15
New Library Furnishings	-7,981.98
Library Equipment	0.00
Payroll Expense	535.00
Library Supplies	245.37
Administration & Travel	1,574.48
Recruitment Expense	198.00
Program Expense	486.25
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	0.00
Staff Training	1,004.00
Telephone and Fax Expense	1,041.87
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	1,629.83
Professional Memberships	305.00
Publicity and Advertising	189.72
Audit and Insurance	1,957.00
Bank Charges	10.43
Miscellaneous	0.00
Wages	81,306.28
Wage Reimbursement	0.00
EI Expense	2,083.07
CPP Expense	3,486.90
WCB Expense	248.22
AUMA Extended Health	1,388.99
L.A.P.P. Expense	7,031.78
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 05/31/2012

TOTAL EXPENSES	<u>114,186.17</u>
TOTAL EXPENSE	<u>114,186.17</u>
NET INCOME	<u><u>-7,761.69</u></u>

Brooks Public Library
Balance Sheet As at 05/31/2012

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	46,746.26
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS 139,638.65

TOTAL ASSET 139,638.65

LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-7,942.32
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	11.58
CPP Payable	-11.58
Income Tax Payable	0.00
L.A.P.P.	-1,242.70
AUMA Extended Health	1,843.70
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES -2,605.68

TOTAL LIABILITY -2,605.68

EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	-7,761.69

CURRENT EARNINGS 142,244.33

TOTAL EQUITY 142,244.33

LIABILITIES AND EQUITY 139,638.65

Brooks Public Library

Reconciliation Transactions Detail Report 04/30/2012 to 05/31/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
04/30/2012	J121	Fines	Deposit	315.14	-		Y	Cleared
04/30/2012	J122	Resident Cardholder	Deposit	325.00	-		Y	Cleared
05/07/2012	J123	Fines	Deposit	280.10	-		Y	Cleared
05/07/2012	J124	Resident Cardholder	Deposit	440.00	-		Y	Cleared
05/07/2012	J125	Brodart-Furnishings Overpay...	Deposit	8,081.98	-		Y	Cleared
05/15/2012	J126	Fines	Deposit	260.00	-		Y	Cleared
05/15/2012	J127	Resident Cardholder	Deposit	295.00	-		Y	Cleared
05/22/2012	J128	Fines	Deposit	286.85	-		Y	Cleared
05/22/2012	J129	Resident Cardholder	Deposit	250.00	-		Y	Cleared
05/28/2012	J130	Fines	Deposit	141.20	-		Y	Cleared
05/28/2012	J131	Resident Cardholder	Deposit	195.00	-		Y	Cleared
05/31/2012	J137	May 2012, Maxine Meldrum	4584	-	-			Outstanding
05/31/2012	J138	May 2012, Bessie Jacowishen	4585	-	-			Outstanding
05/31/2012	J139	May 2012, Bruce Schmidt	4586	-	-			Outstanding
05/31/2012	J140	May 2012, Tamara Van Horne	4587	-	-			Outstanding
05/31/2012	J141	May 2012, Cathryn Krochak	4588	-	-			Outstanding
05/31/2012	J142	May 2012, Jillian Clarke	4589	-	-			Outstanding
05/31/2012	J143	May 2012, Sarah McCormack	4590	-	-			Outstanding
05/31/2012	J144	May 2012, Jeanette Zahn	4591	-	-			Outstanding
05/31/2012	J145	May 2012, Canada Customs...	4592	-	-			Outstanding
05/31/2012	J146	May 2012, Local Authorities ...	4593	-	-			Outstanding
05/31/2012	J147	May 2012, AMSC Insurance ...	4594	-	-			Outstanding
				10,870.27				

June 20/12
 Reconciliation
 Complete
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Brooks Public Library
All Journal Entries 04/30/2012 to 05/31/2012

		Account Number	Account Description	Debits	Credits
04/30/2012	J121	Deposit, Fines 4120 1080	Fines, Book Sales and Services Cash In Bank	- 315.14	315.14 -
04/30/2012	J122	Deposit, Resident Cardholder 4090 1080	Resident Cardholder Fees Cash In Bank	- 325.00	325.00 -
05/07/2012	J123	Deposit, Fines 4120 1080	Fines, Book Sales and Services Cash In Bank	- 280.10	280.10 -
05/07/2012	J124	Deposit, Resident Cardholder 4090 1080	Resident Cardholder Fees Cash In Bank	- 440.00	440.00 -
05/07/2012	J125	Deposit, Brodart-Furnishings Overpayment 5050 1080	New Library Furnishings Cash In Bank	- 8,081.98	8,081.98 -
05/15/2012	J126	Deposit, Fines 4120 1080	Fines, Book Sales and Services Cash In Bank	- 260.00	260.00 -
05/15/2012	J127	Deposit, Resident Cardholder 4090 1080	Resident Cardholder Fees Cash In Bank	- 295.00	295.00 -
05/22/2012	J128	Deposit, Fines 4120 1080	Fines, Book Sales and Services Cash In Bank	- 286.85	286.85 -
05/22/2012	J129	Deposit, Resident Cardholder 4090 1080	Resident Cardholder Fees Cash In Bank	- 250.00	250.00 -
05/28/2012	J130	Deposit, Fines 4120 1080	Fines, Book Sales and Services Cash In Bank	- 141.20	141.20 -
05/28/2012	J131	Deposit, Resident Cardholder 4090 1080	Resident Cardholder Fees Cash In Bank	- 195.00	195.00 -
05/31/2012	J137	4584, May 2012, Maxine Meldrum 5300 1080 2310 2320 2330 2400 2420	Wages Cash In Bank EI Payable CPP Payable Income Tax Payable L.A.P.P. AUMA Extended Health	2,577.30 - - - - - -	- 1,868.69 47.16 113.65 313.74 229.61 4.45
05/31/2012	J138	4585, May 2012, Bessie Jacowishen 5300 1080 2310 2320 2330 2400 2420	Wages Cash In Bank EI Payable CPP Payable Income Tax Payable L.A.P.P. AUMA Extended Health	2,849.55 - - - - - -	- 1,984.63 52.15 127.13 377.19 253.85 54.60
5/31/2012	J139	4586, May 2012, Bruce Schmidt 5300 1080 2310	Wages Cash In Bank EI Payable	451.67 - -	- 435.48 8.27

Brooks Public Library
All Journal Entries 04/30/2012 to 05/31/2012

		Account Number	Account Description	Debits	Credits
		2320	CPP Payable	-	7.92
05/31/2012	J140	4587, May 2012, Tamara Van Horne			
		5300	Wages	2,542.80	-
		1080	Cash In Bank	-	1,827.65
		2310	EI Payable	-	46.53
		2320	CPP Payable	-	111.94
		2330	Income Tax Payable	-	305.66
		2400	L.A.P.P.	-	226.58
		2420	AUMA Extended Health	-	24.44
05/31/2012	J141	4588, May 2012, Cathryn Krochak			
		5300	Wages	2,310.00	-
		1080	Cash In Bank	-	1,686.21
		2310	EI Payable	-	42.27
		2320	CPP Payable	-	100.37
		2330	Income Tax Payable	-	251.19
		2400	L.A.P.P.	-	205.91
		2420	AUMA Extended Health	-	24.05
05/31/2012	J142	4589, May 2012, Jillian Clarke			
		5300	Wages	1,060.00	-
		1080	Cash In Bank	-	1,001.15
		2310	EI Payable	-	19.40
		2320	CPP Payable	-	38.03
		2330	Income Tax Payable	-	1.42
05/31/2012	J143	4590, May 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
05/31/2012	J144	4591, May 2012, Jeanette Zahn			
		5300	Wages	833.98	-
		1080	Cash In Bank	-	791.88
		2310	EI Payable	-	26.84
		2320	CPP Payable	-	15.26
05/31/2012	J145	4592, May 2012, Canada Customs and Revenue Agency			
		2310	EI Payable	327.12	-
		2320	CPP Payable	771.32	-
		2330	Income Tax Payable	2,321.58	-
		5310	EI Expense	457.96	-
		5320	CPP Expense	771.32	-
		1080	Cash In Bank	-	4,649.30
05/31/2012	J146	4593, May 2012, Local Authorities Pension Plan			
		2400	L.A.P.P.	915.95	-
		5350	L.A.P.P. Expense	1,018.75	-
		1080	Cash In Bank	-	1,934.70
05/31/2012	J147	4594, May 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
				35,688.03	35,688.03

Brooks Public Library

Reconciliation Transactions Detail Report 05/01/2012 to 05/31/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
05/07/2012	J123	Fines	Deposit	280.10	-		Y	Cleared
05/07/2012	J124	Resident Cardholder	Deposit	440.00	-		Y	Cleared
05/07/2012	J125	Brodart-Furnishings Overpay...	Deposit	8,081.98	-		Y	Cleared
05/15/2012	J126	Fines	Deposit	260.00	-		Y	Cleared
05/15/2012	J127	Resident Cardholder	Deposit	295.00	-		Y	Cleared
05/22/2012	J128	Fines	Deposit	286.85	-		Y	Cleared
05/22/2012	J129	Resident Cardholder	Deposit	250.00	-		Y	Cleared
05/28/2012	J130	Fines	Deposit	141.20	-		Y	Cleared
05/28/2012	J131	Resident Cardholder	Deposit	195.00	-		Y	Cleared
05/31/2012	J137	May 2012, Maxine Meldrum	4584	-	1,868.69		N	Outstanding
05/31/2012	J138	May 2012, Bessie Jacowishen	4585	-	1,984.63		N	Outstanding
05/31/2012	J139	May 2012, Bruce Schmidt	4586	-	435.48		N	Outstanding
05/31/2012	J140	May 2012, Tamara Van Horne	4587	-	1,827.65		N	Outstanding
05/31/2012	J141	May 2012, Cathryn Krochak	4588	-	1,686.21		N	Outstanding
05/31/2012	J142	May 2012, Jillian Clarke	4589	-	1,001.15		N	Outstanding
05/31/2012	J143	May 2012, Sarah McCormack	4590	-	3,836.10		N	Outstanding
05/31/2012	J144	May 2012, Jeanette Zahn	4591	-	791.88		N	Outstanding
05/31/2012	J145	May 2012, Canada Customs...	4592	-	4,649.30		N	Outstanding
05/31/2012	J146	May 2012, Local Authorities ...	4593	-	1,934.70		N	Outstanding
05/31/2012	J147	May 2012, AMSC Insurance ...	4594	-	358.46		N	Outstanding
				10,230.13	20,374.25			

Brooks Public Library

Income Statement 05/01/2012 to 05/31/2012

REVENUE

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	1,180.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	968.15
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	<u>2,148.15</u>
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TOTAL REVENUE	<u>2,148.15</u>
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	-8,081.98
Library Equipment	0.00
Payroll Expense	0.00
Library Supplies	0.00
Administration & Travel	0.00
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	0.00
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	0.00
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	17,875.30
Wage Reimbursement	0.00
EI Expense	457.96
CPP Expense	771.32
WCB Expense	0.00
AUMA Extended Health	250.92
L.A.P.P. Expense	1,018.75
AB Health Expense	0.00

Brooks Public Library
Income Statement 05/01/2012 to 05/31/2012

TOTAL EXPENSES	<u>12,292.27</u>
TOTAL EXPENSE	<u>12,292.27</u>
NET INCOME	<u><u>-10,144.12</u></u>

Brooks Public Library

Balance Sheet As at 06/29/2012

ASSET

CURRENT ASSETS

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	72,356.10
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS	<u>165,248.49</u>
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TOTAL ASSET	<u><u>165,248.49</u></u>
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LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-8,003.20
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	11.58
CPP Payable	-11.58
Income Tax Payable	0.00
L.A.P.P.	-1,242.70
AUMA Extended Health	1,843.70
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES	<u>-2,666.56</u>
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TOTAL LIABILITY	<u>-2,666.56</u>
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EQUITY

EARNINGS

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	17,909.03

CURRENT EARNINGS	<u>167,915.05</u>
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TOTAL EQUITY	<u>167,915.05</u>
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LIABILITIES AND EQUITY	<u><u>165,248.49</u></u>
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Brooks Public Library

Income Statement 05/31/2012 to 06/29/2012

REVENUE

REVENUE

Town of Brooks	46,026.24
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	1,258.08
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	600.00
Resident Cardholder Fees	1,515.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,434.85
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	145.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	50,979.17

TOTAL REVENUE

50,979.17

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	31.65
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	850.75
Library Supplies	329.21
Administration & Travel	470.00
Recruitment Expense	0.00
Program Expense	964.57
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	525.30
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	130.00
Audit and Insurance	0.00
Bank Charges	0.00
Miscellaneous	0.00
Wages	36,999.25
Wage Reimbursement	0.00
EI Expense	947.95
CPP Expense	1,590.02
WCB Expense	0.00
AUMA Extended Health	501.84
L.A.P.P. Expense	1,958.22
AB Health Expense	0.00

Brooks Public Library
Income Statement 05/31/2012 to 06/29/2012

TOTAL EXPENSES	45,682.70
TOTAL EXPENSE	45,682.70
NET INCOME	5,296.47

Brooks Public Library

Income Statement 01/01/2012 to 06/29/2012

REVENUE

REVENUE

Town of Brooks	138,380.21
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	1,258.08
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	600.00
Resident Cardholder Fees	9,160.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	6,732.86
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,272.50
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	0.00

TOTAL REVENUE	157,403.65
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TOTAL REVENUE	157,403.65
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	3,391.12
Books and Materials	128.80
New Library Furnishings	-7,981.98
Library Equipment	0.00
Payroll Expense	1,385.75
Library Supplies	574.58
Administration & Travel	2,044.48
Recruitment Expense	198.00
Program Expense	1,450.82
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	0.00
Staff Training	1,004.00
Telephone and Fax Expense	1,567.17
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	1,629.83
Professional Memberships	305.00
Publicity and Advertising	319.72
Audit and Insurance	1,957.00
Bank Charges	10.43
Miscellaneous	0.00
Wages	100,430.23
Wage Reimbursement	0.00
EI Expense	2,573.06
CPP Expense	4,305.60
WCB Expense	248.22
AUMA Extended Health	1,639.91
L.A.P.P. Expense	7,971.25
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 06/29/2012

TOTAL EXPENSES	<u>139,494.62</u>
TOTAL EXPENSE	<u>139,494.62</u>
NET INCOME	<u><u>17,909.03</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 05/31/2012 to 06/29/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
05/31/2012	J137	May 2012, Maxine Meldrum	4584	-	1,868.69		Y	Cleared
05/31/2012	J138	May 2012, Bessie Jacowishen	4585	-	1,984.63		Y	Cleared
05/31/2012	J139	May 2012, Bruce Schmidt	4586	-	435.48		Y	Cleared
05/31/2012	J140	May 2012, Tamara Van Horne	4587	-	1,827.65		Y	Cleared
05/31/2012	J141	May 2012, Cathryn Krochak	4588	-	1,686.21		Y	Cleared
05/31/2012	J142	May 2012, Jillian Clarke	4589	-	1,001.15		Y	Cleared
05/31/2012	J143	May 2012, Sarah McCormack	4590	-	3,836.10		Y	Cleared
05/31/2012	J144	May 2012, Jeanette Zahn	4591	-	791.88		Y	Cleared
05/31/2012	J145	May 2012, Canada Customs...	4592	-	4,649.30		N	Outstanding
05/31/2012	J146	May 2012, Local Authorities ...	4593	-	1,934.70		N	Outstanding
05/31/2012	J147	May 2012, AMSC Insurance ...	4594	-	358.46		N	Outstanding
06/04/2012	J149	Fines	Deposit	278.65	-		Y	Cleared
06/04/2012	J150	Resident Cardholder	Deposit	390.00	-		Y	Cleared
06/04/2012	J151	Donation	Deposit	100.00	-		Y	Cleared
06/04/2012	J152	Grant Funding	Deposit	600.00	-		Y	Cleared
06/11/2012	J153	Fines	Deposit	364.34	-		Y	Cleared
06/11/2012	J154	Resident Cardholder	Deposit	215.00	-		Y	Cleared
06/11/2012	J155	Donation	Deposit	20.00	-		Y	Cleared
06/18/2012	J156	Fines	Deposit	339.09	-		Y	Cleared
06/18/2012	J157	Resident Cardholder	Deposit	380.00	-		Y	Cleared
06/20/2012	J158	Jun 15 2012, Shannon Voss...	4598	-	688.00		N	Outstanding
06/29/2012	J159	June 2012, Maxine Meldrum	4599	-	1,719.11		N	Outstanding
06/29/2012	J160	June 2012, Bessie Jacowishen	4600	-	1,713.30		Y	Cleared
06/29/2012	J161	June 2012, Bruce Schmidt	4601	-	435.48		N	Outstanding
06/29/2012	J162	June 2012, Tamara Van Horne	4602	-	1,782.96		Y	Cleared
06/29/2012	J163	June 2012, Cathryn Krochak	4603	-	1,663.38		N	Outstanding
06/29/2012	J164	June 2012, Jillian Clarke	4604	-	1,037.89		Y	Cleared
06/29/2012	J165	June 2012, Sarah McCormack	4595	-	3,836.10		Y	Cleared
06/29/2012	J166	June 2012, Jeannette Zahn	4605	-	597.52		Y	Reversed
06/29/2012	J167	Reversing J166. Correction i...	ADJ4605	597.52	-		Y	Adjustment
06/29/2012	J168	June 2012, Jeannette Zahn	4605	-	597.52		N	Outstanding
06/29/2012	J169	June 2012, Kayley Skriver	4606	-	2,034.90		Y	Cleared
06/29/2012	J170	June 2012, Canada Custom...	4607	-	4,659.79		N	Outstanding
06/29/2012	J171	June 2012, Local Authorities ...	4608	-	1,784.14		N	Outstanding
06/29/2012	J172	June 2012, AMSC Insurance...	4609	-	358.46		N	Outstanding
06/29/2012	J173	June 2012, Brooks Compute...	4610	-	162.75		Y	Cleared
06/29/2012	J174	June 2012, Brooks and Cou...	4611	-	84.00		N	Outstanding
06/29/2012	J175	June 29 2012, Sarah McCor...	4596	-	316.94		Y	Cleared
06/29/2012	J176	June 2012, Harold Webber	4612	-	300.00		N	Outstanding
06/29/2012	J177	June 2012, Heritage Inn - Br...	4613	-	236.87		N	Outstanding
06/29/2012	J178	June 2012, Home Hardware	4614	-	47.22		N	Outstanding
06/29/2012	J179	June 2012, Lisa Crosby	4615	-	175.00		N	Outstanding
06/29/2012	J180	June 2012, M&M Meat Shops	4616	-	111.82		N	Outstanding
06/29/2012	J181	June 2012, Shortgrass Librar...	4617	-	473.19		N	Outstanding
06/29/2012	J182	June 2012, Telus Communic...	4618	-	551.57		N	Outstanding
06/29/2012	J183	JULY 29 2012, Sarah McCor...	4619	-	598.94		N	Outstanding
06/25/2012	J195	Fines	Deposit	452.77	-		Y	Cleared
06/25/2012	J196	Resident Cardholder	Deposit	530.00	-		Y	Cleared
06/25/2012	J197	Donation	Deposit	25.00	-		Y	Cleared
06/25/2012	J198	City of Brooks	Deposit	46,026.24	-		Y	Cleared
06/05/2012	J214	Province of Alberta	Debit	1,258.08	-		Y	Cleared
				51,576.69	46,341.10			

Brooks Public Library
All Journal Entries 05/31/2012 to 06/29/2012

		Account Number	Account Description	Debits	Credits
05/31/2012	J137	4584, May 2012, Maxine Meldrum			
		5300	Wages	2,577.30	-
		1080	Cash In Bank	-	1,868.69
		2310	EI Payable	-	47.16
		2320	CPP Payable	-	113.65
		2330	Income Tax Payable	-	313.74
		2400	L.A.P.P.	-	229.61
		2420	AUMA Extended Health	-	4.45
05/31/2012	J138	4585, May 2012, Bessie Jacowishen			
		5300	Wages	2,849.55	-
		1080	Cash In Bank	-	1,984.63
		2310	EI Payable	-	52.15
		2320	CPP Payable	-	127.13
		2330	Income Tax Payable	-	377.19
		2400	L.A.P.P.	-	253.85
		2420	AUMA Extended Health	-	54.60
05/31/2012	J139	4586, May 2012, Bruce Schmidt			
		5300	Wages	451.67	-
		1080	Cash In Bank	-	435.48
		2310	EI Payable	-	8.27
		2320	CPP Payable	-	7.92
05/31/2012	J140	4587, May 2012, Tamara Van Horne			
		5300	Wages	2,542.80	-
		1080	Cash In Bank	-	1,827.65
		2310	EI Payable	-	46.53
		2320	CPP Payable	-	111.94
		2330	Income Tax Payable	-	305.66
		2400	L.A.P.P.	-	226.58
		2420	AUMA Extended Health	-	24.44
05/31/2012	J141	4588, May 2012, Cathryn Krochak			
		5300	Wages	2,310.00	-
		1080	Cash In Bank	-	1,686.21
		2310	EI Payable	-	42.27
		2320	CPP Payable	-	100.37
		2330	Income Tax Payable	-	251.19
		2400	L.A.P.P.	-	205.91
		2420	AUMA Extended Health	-	24.05
05/31/2012	J142	4589, May 2012, Jillian Clarke			
		5300	Wages	1,060.00	-
		1080	Cash In Bank	-	1,001.15
		2310	EI Payable	-	19.40
		2320	CPP Payable	-	38.03
		2330	Income Tax Payable	-	1.42
05/31/2012	J143	4590, May 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
05/31/2012	J144	4591, May 2012, Jeanette Zahn			
		5300	Wages	833.98	-
		1080	Cash In Bank	-	791.88
		2310	EI Payable	-	26.84
		2320	CPP Payable	-	15.26
05/31/2012	J145	4592, May 2012, Canada Customs and Revenue Agency			
		2310	EI Payable	327.12	-
		2320	CPP Payable	771.32	-
		2330	Income Tax Payable	2,321.58	-

Brooks Public Library
All Journal Entries 05/31/2012 to 06/29/2012

		Account Number	Account Description	Debits	Credits
		5310	EI Expense	457.96	-
		5320	CPP Expense	771.32	-
		1080	Cash In Bank	-	4,649.30
05/31/2012	J146	4593, May 2012, Local Authorities Pension Plan			
		2400	L.A.P.P.	915.95	-
		5350	L.A.P.P. Expense	1,018.75	-
		1080	Cash In Bank	-	1,934.70
05/31/2012	J147	4594, May 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
06/04/2012	J149	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	278.65
		1080	Cash In Bank	278.65	-
06/04/2012	J150	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	390.00
		1080	Cash In Bank	390.00	-
06/04/2012	J151	Deposit, Donation			
		4170	Charitable Receipt Donations	-	100.00
		1080	Cash In Bank	100.00	-
06/04/2012	J152	Deposit, Grant Funding			
		4070	Grant Funding	-	600.00
		1080	Cash In Bank	600.00	-
06/11/2012	J153	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	364.34
		1080	Cash In Bank	364.34	-
06/11/2012	J154	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	215.00
		1080	Cash In Bank	215.00	-
06/11/2012	J155	Deposit, Donation			
		4170	Charitable Receipt Donations	-	20.00
		1080	Cash In Bank	20.00	-
06/18/2012	J156	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	339.09
		1080	Cash In Bank	339.09	-
06/18/2012	J157	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	380.00
		1080	Cash In Bank	380.00	-
06/20/2012	J158	4598, Jun 15 2012, Shannon Vossepel			
		5060	Payroll Expense	688.00	-
		1080	Cash In Bank	-	688.00
06/29/2012	J159	4599, June 2012, Maxine Meldrum			
		5300	Wages	2,332.28	-
		1080	Cash In Bank	-	1,719.11
		2310	EI Payable	-	42.68
		2320	CPP Payable	-	101.53
		2330	Income Tax Payable	-	256.64
		2400	L.A.P.P.	-	207.87
		2420	AUMA Extended Health	-	4.45
06/29/2012	J160	4600, June 2012, Bessie Jacowishen			
		5300	Wages	2,404.88	-
		1080	Cash In Bank	-	1,713.30

Brooks Public Library
All Journal Entries 05/31/2012 to 06/29/2012

		Account Number	Account Description	Debits	Credits
		2310	EI Payable	-	44.01
		2320	CPP Payable	-	105.12
		2330	Income Tax Payable	-	273.56
		2400	L.A.P.P.	-	214.29
		2420	AUMA Extended Health	-	54.60
06/29/2012	J161	4601, June 2012, Bruce Schmidt			
		5300	Wages	451.67	-
		1080	Cash In Bank	-	435.48
		2310	EI Payable	-	8.27
		2320	CPP Payable	-	7.92
06/29/2012	J162	4602, June 2012, Tamara Van Horne			
		5300	Wages	2,469.45	-
		1080	Cash In Bank	-	1,782.96
		2310	EI Payable	-	45.19
		2320	CPP Payable	-	108.31
		2330	Income Tax Payable	-	288.56
		2400	L.A.P.P.	-	219.99
		2420	AUMA Extended Health	-	24.44
06/29/2012	J163	4603, June 2012, Cathryn Krochak			
		5300	Wages	2,272.50	-
		1080	Cash In Bank	-	1,663.38
		2310	EI Payable	-	41.59
		2320	CPP Payable	-	98.51
		2330	Income Tax Payable	-	242.45
		2400	L.A.P.P.	-	202.52
		2420	AUMA Extended Health	-	24.05
06/29/2012	J164	4604, June 2012, Jillian Clarke			
		5300	Wages	1,106.38	-
		1080	Cash In Bank	-	1,037.89
		2310	EI Payable	-	20.25
		2320	CPP Payable	-	40.33
		2330	Income Tax Payable	-	7.91
06/29/2012	J165	4595, June 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
06/29/2012	J168	4605, June 2012, Jeannette Zahn			
		5300	Wages	625.49	-
		1080	Cash In Bank	-	597.52
		2310	EI Payable	-	11.45
		2320	CPP Payable	-	16.52
06/29/2012	J169	4606, June 2012, Kayley Skriver			
		5300	Wages	2,211.30	-
		1080	Cash In Bank	-	2,034.90
		2310	EI Payable	-	40.47
		2320	CPP Payable	-	95.02
		2330	Income Tax Payable	-	40.91
06/29/2012	J170	4607, June 2012, Canada Customs and Revenue Agency			
		2310	EI Payable	349.99	-
		2320	CPP Payable	818.70	-
		2330	Income Tax Payable	2,182.41	-
		5310	EI Expense	489.99	-
		5320	CPP Expense	818.70	-
		1080	Cash In Bank	-	4,659.79
06/29/2012	J171	4608, June 2012, Local Authorities Pension Plan			

Brooks Public Library
All Journal Entries 05/31/2012 to 06/29/2012

		Account Number	Account Description	Debits	Credits
		2400	L.A.P.P.	844.67	-
		5350	L.A.P.P. Expense	939.47	-
		1080	Cash In Bank	-	1,784.14
06/29/2012	J172	4609, June 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
06/29/2012	J173	4610, June 2012, Brooks Computer Services Ltd.			
		5060	Payroll Expense	162.75	-
		1080	Cash In Bank	-	162.75
06/29/2012	J174	4611, June 2012, Brooks and County Chronicle			
		2100	GST Paid on Purchases	4.00	-
		5220	Publicity and Advertising	80.00	-
		1080	Cash In Bank	-	84.00
06/29/2012	J175	4596, June 29 2012, Sarah McCormack			
		2100	GST Paid on Purchases	11.50	-
		5070	Library Supplies	157.00	-
		5090	Program Expense	148.44	-
		1080	Cash In Bank	-	316.94
06/29/2012	J176	4612, June 2012, Harold Webber			
		5090	Program Expense	300.00	-
		1080	Cash In Bank	-	300.00
06/29/2012	J177	4613, June 2012, Heritage Inn - Brooks			
		5090	Program Expense	236.87	-
		1080	Cash In Bank	-	236.87
06/29/2012	J178	4614, June 2012, Home Hardware			
		2100	GST Paid on Purchases	2.25	-
		5070	Library Supplies	44.97	-
		1080	Cash In Bank	-	47.22
06/29/2012	J179	4615, June 2012, Lisa Crosby			
		2100	GST Paid on Purchases	5.00	-
		5080	Administration & Travel	170.00	-
		1080	Cash In Bank	-	175.00
06/29/2012	J180	4616, June 2012, M&M Meat Shops			
		5090	Program Expense	111.82	-
		1080	Cash In Bank	-	111.82
06/29/2012	J181	4617, June 2012, Shortgrass Library System			
		5030	Books and Materials	31.65	-
		5070	Library Supplies	57.60	-
		5175	Computer Main. Contracts	383.94	-
		1080	Cash In Bank	-	473.19
06/29/2012	J182	4618, June 2012, Telus Communications			
		2100	GST Paid on Purchases	26.27	-
		5140	Telephone and Fax Expense	525.30	-
		1080	Cash In Bank	-	551.57
06/29/2012	J183	4619, JULY 29 2012, Sarah McCormack			
		2100	GST Paid on Purchases	11.86	-
		5070	Library Supplies	69.64	-
		5080	Administration & Travel	300.00	-
		5090	Program Expense	167.44	-
		5220	Publicity and Advertising	50.00	-
		1080	Cash In Bank	-	598.94
06/25/2012	J195	Deposit, Fines			

Brooks Public Library
All Journal Entries 05/31/2012 to 06/29/2012

		Account Number	Account Description	Debits	Credits
		4120	Fines, Book Sales and Services	-	452.77
		1080	Cash In Bank	452.77	-
06/25/2012	J196		Deposit, Resident Cardholder		
		4090	Resident Cardholder Fees	-	530.00
		1080	Cash In Bank	530.00	-
06/25/2012	J197		Deposit, Donation		
		4170	Charitable Receipt Donations	-	25.00
		1080	Cash In Bank	25.00	-
06/25/2012	J198		Deposit, City of Brooks		
		4020	Town of Brooks	-	46,026.24
		1080	Cash In Bank	46,026.24	-
06/05/2012	J214		Debit, Province of Alberta		
		4040	Province of Alberta	-	1,258.08
		1080	Cash In Bank	1,258.08	-
				<u>105,469.57</u>	<u>105,469.57</u>

Brooks Public Library
Balance Sheet As at 07/31/2012

ASSET**CURRENT ASSETS**

GIC Account	-502.77
GST Recoverable	1,152.16
Building Fund	0.00
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	136,600.77
Reserve Fund	55,000.00
GIC 0001	30,000.00
GIC 0002	7,000.00
Accounts Receivable	60.00
Interest Receivable	133.00

TOTAL CURRENT ASSETS	<u>229,493.16</u>
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TOTAL ASSET	<u><u>229,493.16</u></u>
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LIABILITY**CURRENT LIABILITIES**

Accounts Payable	0.00
MNP Accrual	4,830.00
GST Charged on Sales	0.00
GST Paid on Purchases	-8,010.95
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	358.82
CPP Payable	799.76
Income Tax Payable	2,135.03
L.A.P.P.	-416.38
AUMA Extended Health	1,951.24
AB Health Payable	-94.36
W.C.B. Payable	0.00
Miscellaneous	0.00

TOTAL CURRENT LIABILITIES	<u>1,553.16</u>
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TOTAL LIABILITY	<u>1,553.16</u>
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EQUITY**EARNINGS**

Building Fund Reserves	38,314.20
Externally restricted	200.00
Retained Earnings	111,491.82
Current Earnings	77,933.98

CURRENT EARNINGS	<u>227,940.00</u>
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TOTAL EQUITY	<u>227,940.00</u>
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LIABILITIES AND EQUITY	<u><u>229,493.16</u></u>
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Brooks Public Library

Income Statement 06/29/2012 to 07/31/2012

REVENUE

REVENUE

Town of Brooks	0.00
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	74,016.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	0.00
Resident Cardholder Fees	2,195.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,606.14
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	0.00
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	1,375.86
TOTAL REVENUE	79,193.00

TOTAL REVENUE 79,193.00

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	31.65
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	162.75
Library Supplies	329.21
Administration & Travel	470.00
Recruitment Expense	0.00
Program Expense	1,137.98
Medieval Faire	0.00
Repair & Maintenance	0.00
Renovations	0.00
Rebinding, Microfilming, Laminati...	0.00
Staff Training	0.00
Telephone and Fax Expense	525.30
Copier & Computer Costs	0.00
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	10.35
Professional Memberships	0.00
Publicity and Advertising	130.00
Audit and Insurance	0.00
Bank Charges	9.00
Miscellaneous	0.00
Wages	38,099.24
Wage Reimbursement	0.00
EI Expense	489.99
CPP Expense	818.70
WCB Expense	0.00
AUMA Extended Health	250.92
L.A.P.P. Expense	939.47
AB Health Expense	0.00

Brooks Public Library
Income Statement 06/29/2012 to 07/31/2012

TOTAL EXPENSES	<u>43,788.50</u>
TOTAL EXPENSE	<u>43,788.50</u>
NET INCOME	<u><u>35,404.50</u></u>

Brooks Public Library

Income Statement 01/01/2012 to 07/31/2012

REVENUE

REVENUE

Town of Brooks	138,380.21
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	75,274.08
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	600.00
Resident Cardholder Fees	11,355.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	8,339.00
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,272.50
Fundraisers	0.00
Adopt-a-magazine	0.00
Medieval Faire	0.00
GST Recovery	1,375.86
TOTAL REVENUE	236,596.65

TOTAL REVENUE 236,596.65

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	3,391.12
Books and Materials	128.80
New Library Furnishings	-7,981.98
Library Equipment	0.00
Payroll Expense	1,385.75
Library Supplies	574.58
Administration & Travel	2,044.48
Recruitment Expense	198.00
Program Expense	1,624.23
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	0.00
Staff Training	1,004.00
Telephone and Fax Expense	1,567.17
Copier & Computer Costs	483.34
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	1,640.18
Professional Memberships	305.00
Publicity and Advertising	319.72
Audit and Insurance	1,957.00
Bank Charges	19.43
Miscellaneous	0.00
Wages	119,405.52
Wage Reimbursement	0.00
EI Expense	2,573.06
CPP Expense	4,305.60
WCB Expense	248.22
AUMA Extended Health	1,639.91
L.A.P.P. Expense	7,971.25
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 07/31/2012

TOTAL EXPENSES	<u>158,662.67</u>
TOTAL EXPENSE	<u>158,662.67</u>
NET INCOME	<u><u>77,933.98</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 06/29/2012 to 07/31/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
06/29/2012	J159	June 2012, Maxine Meldrum	4599	-	1,719.11		Y	Cleared
06/29/2012	J160	June 2012, Bessie Jacowishen	4600	-	1,713.30		Y	Cleared
06/29/2012	J161	June 2012, Bruce Schmidt	4601	-	435.48		Y	Cleared
06/29/2012	J162	June 2012, Tamara Van Horne	4602	-	1,782.96		Y	Cleared
06/29/2012	J163	June 2012, Cathryn Krochak	4603	-	1,663.38		Y	Cleared
06/29/2012	J164	June 2012, Jillian Clarke	4604	-	1,037.89		Y	Cleared
06/29/2012	J165	June 2012, Sarah McCormack	4595	-	3,836.10		Y	Cleared
06/29/2012	J166	June 2012, Jeannette Zahn	4605	-	597.52		Y	Reversed
06/29/2012	J167	Reversing J166. Correction i...	ADJ4605	597.52	-		Y	Adjustment
06/29/2012	J168	June 2012, Jeannette Zahn	4605	-	597.52		Y	Cleared
06/29/2012	J169	June 2012, Kayley Skriver	4606	-	2,034.90		Y	Cleared
06/29/2012	J170	June 2012, Canada Custom...	4607	-	4,659.79		N	Outstanding
06/29/2012	J171	June 2012, Local Authorities ...	4608	-	1,784.14		N	Outstanding
06/29/2012	J172	June 2012, AMSC Insurance...	4609	-	358.46		N	Outstanding
06/29/2012	J173	June 2012, Brooks Compute...	4610	-	162.75		Y	Cleared
06/29/2012	J174	June 2012, Brooks and Cou...	4611	-	84.00		Y	Cleared
06/29/2012	J175	June 29 2012, Sarah McCor...	4596	-	316.94		Y	Cleared
06/29/2012	J176	June 2012, Harold Webber	4612	-	300.00		Y	Cleared
06/29/2012	J177	June 2012, Heritage Inn - Br...	4613	-	236.87		Y	Cleared
06/29/2012	J178	June 2012, Home Hardware	4614	-	47.22		Y	Cleared
06/29/2012	J179	June 2012, Lisa Crosby	4615	-	175.00		Y	Cleared
06/29/2012	J180	June 2012, M&M Meat Shops	4616	-	111.82		Y	Cleared
06/29/2012	J181	June 2012, Shortgrass Librar...	4617	-	473.19		Y	Cleared
06/29/2012	J182	June 2012, Telus Communic...	4618	-	551.57		Y	Cleared
06/29/2012	J183	JJuly 29 2012, Sarah McCor...	4619	-	598.94		Y	Cleared
07/31/2012	J184	July 31, 2012, Maxine Meldr...	4621	-	1,802.17		N	Outstanding
07/31/2012	J185	July 31 2012, Bessie Jacowi...	4622	-	1,752.02		Y	Cleared
07/31/2012	J186	July 31 2012, Bruce Schmidt	4623	-	464.86		N	Outstanding
07/31/2012	J187	July 31 2012, Tamara Van H...	4624	-	1,658.69		Y	Cleared
07/31/2012	J188	July 31 2012, Cathryn Krochak	4625	-	1,539.79		N	Outstanding
07/31/2012	J189	July 31 2012, Jillian Clarke	4626	-	1,274.12		Y	Cleared
07/31/2012	J190	July 31 2012, Jeanette Zahn	4627	-	756.53		N	Outstanding
07/31/2012	J191	July 31 2012, Kayley Skriver	4628	-	1,663.54		Y	Cleared
07/31/2012	J192	July 31 2012, Sarah McCor...	4597	-	3,836.10		Y	Cleared
07/31/2012	J193	August 7, 2012, Bessie Jaco...	4629	-	10.87		N	Outstanding
07/31/2012	J194	August 7, 2012, Kayley Skriver	4630	-	180.64		N	Outstanding
07/03/2012	J199	Fines	Deposit	310.58	-		Y	Cleared
07/03/2012	J200	Resident Cardholder	Deposit	250.00	-		Y	Cleared
07/09/2012	J201	Fines	Deposit	318.15	-		Y	Cleared
07/09/2012	J202	Resident Cardholder	Deposit	600.00	-		Y	Cleared
07/16/2012	J203	Fines	Deposit	261.65	-		Y	Cleared
07/16/2012	J204	Resident Cardholder	Deposit	605.00	-		Y	Cleared
07/23/2012	J205	Fines	Deposit	316.92	-		Y	Cleared
07/23/2012	J206	Resident Cardholder	Deposit	440.00	-		Y	Cleared
07/23/2012	J207	Government of Canada	Deposit	1,375.86	-		Y	Cleared
07/30/2012	J208	Fines	Deposit	398.84	-		Y	Cleared
07/30/2012	J209	Resident Cardholder	Deposit	315.00	-		Y	Cleared
07/03/2012	J215	Bank Charge-Paper Statement	Debit	-	2.00		Y	Cleared
07/06/2012	J216	NSF Cheque Returned	Debit	-	15.00		Y	Cleared
07/09/2012	J217	Bank Charges for NSF Cheq...	Debit	-	7.00		Y	Cleared
07/12/2012	J218	Alberta Government	Deposit	74,016.00	-		Y	Cleared
				79,805.52	40,242.18			

Brooks Public Library
All Journal Entries 06/29/2012 to 07/31/2012

		Account Number	Account Description	Debits	Credits
06/29/2012	J159	4599, June 2012, Maxine Meldrum			
		5300	Wages	2,332.28	-
		1080	Cash In Bank	-	1,719.11
		2310	EI Payable	-	42.68
		2320	CPP Payable	-	101.53
		2330	Income Tax Payable	-	256.64
		2400	L.A.P.P.	-	207.87
		2420	AUMA Extended Health	-	4.45
06/29/2012	J160	4600, June 2012, Bessie Jacowishen			
		5300	Wages	2,404.88	-
		1080	Cash In Bank	-	1,713.30
		2310	EI Payable	-	44.01
		2320	CPP Payable	-	105.12
		2330	Income Tax Payable	-	273.56
		2400	L.A.P.P.	-	214.29
		2420	AUMA Extended Health	-	54.60
06/29/2012	J161	4601, June 2012, Bruce Schmidt			
		5300	Wages	451.67	-
		1080	Cash In Bank	-	435.48
		2310	EI Payable	-	8.27
		2320	CPP Payable	-	7.92
06/29/2012	J162	4602, June 2012, Tamara Van Horne			
		5300	Wages	2,469.45	-
		1080	Cash In Bank	-	1,782.96
		2310	EI Payable	-	45.19
		2320	CPP Payable	-	108.31
		2330	Income Tax Payable	-	288.56
		2400	L.A.P.P.	-	219.99
		2420	AUMA Extended Health	-	24.44
06/29/2012	J163	4603, June 2012, Cathryn Krochak			
		5300	Wages	2,272.50	-
		1080	Cash In Bank	-	1,663.38
		2310	EI Payable	-	41.59
		2320	CPP Payable	-	98.51
		2330	Income Tax Payable	-	242.45
		2400	L.A.P.P.	-	202.52
		2420	AUMA Extended Health	-	24.05
06/29/2012	J164	4604, June 2012, Jillian Clarke			
		5300	Wages	1,106.38	-
		1080	Cash In Bank	-	1,037.89
		2310	EI Payable	-	20.25
		2320	CPP Payable	-	40.33
		2330	Income Tax Payable	-	7.91
06/29/2012	J165	4595, June 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
06/29/2012	J168	4605, June 2012, Jeannette Zahn			
		5300	Wages	625.49	-
		1080	Cash In Bank	-	597.52
		2310	EI Payable	-	11.45
		2320	CPP Payable	-	16.52
06/29/2012	J169	4606, June 2012, Kayley Skriver			
		5300	Wages	2,211.30	-
		1080	Cash In Bank	-	2,034.90
		2310	EI Payable	-	40.47

Brooks Public Library
All Journal Entries 06/29/2012 to 07/31/2012

		Account Number	Account Description	Debits	Credits
		2320	CPP Payable	-	95.02
		2330	Income Tax Payable	-	40.91
06/29/2012	J170	4607, June 2012, Canada Customs and Revenue Agency			
		2310	EI Payable	349.99	-
		2320	CPP Payable	818.70	-
		2330	Income Tax Payable	2,182.41	-
		5310	EI Expense	489.99	-
		5320	CPP Expense	818.70	-
		1080	Cash In Bank	-	4,659.79
06/29/2012	J171	4608, June 2012, Local Authorities Pension Plan			
		2400	L.A.P.P.	844.67	-
		5350	L.A.P.P. Expense	939.47	-
		1080	Cash In Bank	-	1,784.14
06/29/2012	J172	4609, June 2012, AMSC Insurance Services Limited			
		2420	AUMA Extended Health	107.54	-
		5340	AUMA Extended Health	250.92	-
		1080	Cash In Bank	-	358.46
06/29/2012	J173	4610, June 2012, Brooks Computer Services Ltd.			
		5060	Payroll Expense	162.75	-
		1080	Cash In Bank	-	162.75
06/29/2012	J174	4611, June 2012, Brooks and County Chronicle			
		2100	GST Paid on Purchases	4.00	-
		5220	Publicity and Advertising	80.00	-
		1080	Cash In Bank	-	84.00
06/29/2012	J175	4596, June 29 2012, Sarah McCormack			
		2100	GST Paid on Purchases	11.50	-
		5070	Library Supplies	157.00	-
		5090	Program Expense	148.44	-
		1080	Cash In Bank	-	316.94
06/29/2012	J176	4612, June 2012, Harold Webber			
		5090	Program Expense	300.00	-
		1080	Cash In Bank	-	300.00
06/29/2012	J177	4613, June 2012, Heritage Inn - Brooks			
		5090	Program Expense	236.87	-
		1080	Cash In Bank	-	236.87
06/29/2012	J178	4614, June 2012, Home Hardware			
		2100	GST Paid on Purchases	2.25	-
		5070	Library Supplies	44.97	-
		1080	Cash In Bank	-	47.22
06/29/2012	J179	4615, June 2012, Lisa Crosby			
		2100	GST Paid on Purchases	5.00	-
		5080	Administration & Travel	170.00	-
		1080	Cash In Bank	-	175.00
06/29/2012	J180	4616, June 2012, M&M Meat Shops			
		5090	Program Expense	111.82	-
		1080	Cash In Bank	-	111.82
06/29/2012	J181	4617, June 2012, Shortgrass Library System			
		5030	Books and Materials	31.65	-
		5070	Library Supplies	57.60	-
		5175	Computer Main. Contracts	383.94	-
		1080	Cash In Bank	-	473.19
06/29/2012	J182	4618, June 2012, Telus Communications			
		2100	GST Paid on Purchases	26.27	-

Brooks Public Library
All Journal Entries 06/29/2012 to 07/31/2012

		Account Number	Account Description	Debits	Credits
		5140	Telephone and Fax Expense	525.30	-
		1080	Cash In Bank	-	551.57
06/29/2012	J183	4619, July 29 2012, Sarah McCormack			
		2100	GST Paid on Purchases	11.86	-
		5070	Library Supplies	69.64	-
		5080	Administration & Travel	300.00	-
		5090	Program Expense	167.44	-
		5220	Publicity and Advertising	50.00	-
		1080	Cash In Bank	-	598.94
07/31/2012	J184	4621, July 31, 2012, Maxine Meldrum			
		5300	Wages	2,468.40	-
		1080	Cash In Bank	-	1,802.17
		2310	EI Payable	-	45.17
		2320	CPP Payable	-	108.26
		2330	Income Tax Payable	-	288.36
		2400	L.A.P.P.	-	219.99
		2420	AUMA Extended Health	-	4.45
07/31/2012	J185	4622, July 31 2012, Bessie Jacowishen			
		5300	Wages	2,468.40	-
		1080	Cash In Bank	-	1,752.02
		2310	EI Payable	-	45.17
		2320	CPP Payable	-	108.26
		2330	Income Tax Payable	-	288.36
		2400	L.A.P.P.	-	219.99
		2420	AUMA Extended Health	-	54.60
07/31/2012	J186	4623, July 31 2012, Bruce Schmidt			
		5300	Wages	483.18	-
		1080	Cash In Bank	-	464.86
		2310	EI Payable	-	8.84
		2320	CPP Payable	-	9.48
07/31/2012	J187	4624, July 31 2012, Tamara Van Horne			
		5300	Wages	2,265.70	-
		1080	Cash In Bank	-	1,658.69
		2310	EI Payable	-	41.46
		2320	CPP Payable	-	98.22
		2330	Income Tax Payable	-	241.08
		2400	L.A.P.P.	-	201.81
		2420	AUMA Extended Health	-	24.44
07/31/2012	J188	4625, July 31 2012, Cathryn Krochak			
		5300	Wages	2,070.00	-
		1080	Cash In Bank	-	1,539.79
		2310	EI Payable	-	37.88
		2320	CPP Payable	-	88.49
		2330	Income Tax Payable	-	195.26
		2400	L.A.P.P.	-	184.53
		2420	AUMA Extended Health	-	24.05
07/31/2012	J189	4626, July 31 2012, Jillian Clarke			
		5300	Wages	1,404.50	-
		1080	Cash In Bank	-	1,274.12
		2310	EI Payable	-	25.70
		2320	CPP Payable	-	55.09
		2330	Income Tax Payable	-	49.59
07/31/2012	J190	4627, July 31 2012, Jeanette Zahn			
		5300	Wages	796.07	-
		1080	Cash In Bank	-	756.53
		2310	EI Payable	-	14.57
		2320	CPP Payable	-	24.97

Brooks Public Library
All Journal Entries 06/29/2012 to 07/31/2012

		Account Number	Account Description	Debits	Credits
07/31/2012	J191	4628, July 31 2012, Kayley Skriver			
		5300	Wages	1,769.04	-
		1080	Cash In Bank	-	1,663.54
		2310	EI Payable	-	32.37
		2320	CPP Payable	-	73.13
07/31/2012	J192	4597, July 31 2012, Sarah McCormack			
		5300	Wages	5,250.00	-
		1080	Cash In Bank	-	3,836.10
		2310	EI Payable	-	96.08
		2320	CPP Payable	-	245.44
		2330	Income Tax Payable	-	1,072.38
07/31/2012	J193	4629, August 7, 2012, Bessie Jacowishen			
		2100	GST Paid on Purchases	0.52	-
		5200	Freight and Postage	10.35	-
		1080	Cash In Bank	-	10.87
07/31/2012	J194	4630, August 7, 2012, Kayley Skriver			
		2100	GST Paid on Purchases	7.23	-
		5090	Program Expense	173.41	-
		1080	Cash In Bank	-	180.64
07/03/2012	J199	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	310.58
		1080	Cash In Bank	310.58	-
07/03/2012	J200	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	250.00
		1080	Cash In Bank	250.00	-
07/09/2012	J201	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	318.15
		1080	Cash In Bank	318.15	-
07/09/2012	J202	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	600.00
		1080	Cash In Bank	600.00	-
07/16/2012	J203	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	261.65
		1080	Cash In Bank	261.65	-
07/16/2012	J204	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	605.00
		1080	Cash In Bank	605.00	-
07/23/2012	J205	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	316.92
		1080	Cash In Bank	316.92	-
07/23/2012	J206	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	440.00
		1080	Cash In Bank	440.00	-
07/23/2012	J207	Deposit, Government of Canada			
		4220	GST Recovery	-	1,375.86
		1080	Cash In Bank	1,375.86	-
07/30/2012	J208	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	398.84
		1080	Cash In Bank	398.84	-
07/30/2012	J209	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	315.00
		1080	Cash In Bank	315.00	-

Brooks Public Library
All Journal Entries 06/29/2012 to 07/31/2012

		<u>Account Number</u>	<u>Account Description</u>	<u>Debits</u>	<u>Credits</u>
07/03/2012	J215	Debit, Bank Charge-Paper Statement			
		5250	Bank Charges	2.00	-
		1080	Cash In Bank	-	2.00
07/06/2012	J216	Debit, NSF Cheque Returned			
		4090	Resident Cardholder Fees	15.00	-
		1080	Cash In Bank	-	15.00
07/09/2012	J217	Debit, Bank Charges for NSF Cheque			
		5250	Bank Charges	7.00	-
		1080	Cash In Bank	-	7.00
07/12/2012	J218	Deposit, Alberta Government			
		4040	Province of Alberta	-	74,016.00
		1080	Cash In Bank	74,016.00	-
				<u>127,383.44</u>	<u>127,383.44</u>

**MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
SEPTEMBER 5, 2012
HELD IN BROOKS PUBLIC LIBRARY**

PRESENT: Joyce Aasen (Secretary), Lisa Crosby, Nigel Seymour (County Representative), Sarah McCormack (Librarian)

REGRETS: Dino Champlone (Chair) Tilly Gamble-Altwasser (Vice Chair), Karen Nelson, Cathleen Paterson, Kimberly Sharkey (Councillor).

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Nigel, acting chair, called the meeting to order at 6:45 p .m.
2. Lisa proposed that all subsequent meetings be held on the 4th Wednesday of each month and that an alternate backup date be chosen.
3. **Nigel moved the Library be closed from September 24th through October 4th for the installation of new carpet and reorganization of the floor plan. The following voted in absences: Tilly Altwasser, Dino Champlone, Kimberley Sharkey, Karen Nelson, Cathleen Patterson**

Carried.

4. Sarah gave a brief description of some of the new programs being implemented in the library.
5. Joyce moved the meeting adjourn at 7:00 p.m.
6. Next Board Meeting: September 27, 2012 at 6:30 p.m. at City Hall.



Board Chair



Librarian

Date: Sept 6, 2012
Brooks Library Board Minutes
Page 1 of 2

Date: September 5, 2012

**MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
SEPTEMBER 27, 2012
HELD IN BROOKS CITY HALL**

PRESENT: Tilly Gamble-Altwasser (Vice Chair), Joyce Aasen (Secretary), Karen Nelson, Lisa Crosby, Nigel Seymour (County Representative), Sarah McCormack (Librarian)

REGRETS: Dino Champlone (Chair), Cathleen Patterson, Kimberley Sharkey (Councillor)

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Tilly called the meeting to order at 6:33 p.m.
2. Consent Agenda: **Moved by Joyce the following items in the Consent Agenda. Carried.**
 - a) September 5, 2012 Board Meeting Minutes
 - b) September 2012 Receipts and Expenditures
3. Business arising from the September 5, 2012 Board Meeting minutes.
 - a) N/A
4. New Business:
 - i) Board Chair and other positions
Karen nominated Lisa for the position of Board Chair. No other name put forward. **Lisa Crosby, Board Chair** by acclamation.
 - ii) Joyce nominated Nigel for the position of Treasurer. No other name put forward. **Nigel Seymour, Treasurer** by acclamation.
 - iii) Position of Secretary will be dealt with at the next meeting.

b) Board Recruitment:

Moved by Lisa that we amend the policy on a one time basis, to address the succession policy to 2 one year terms, 1 two year term and 2 three year terms. Carried.

- c) Debit/Credit machine
Pending as Sarah gathers more information.
- d) Canadian Urban Libraries Council (CULC) Leadership Fellowship

Fellowship associated cost
Moved by Nigel, that we uphold Sarah's acceptance into the Canadian Urban Libraries Council (CULC) Leadership program, and to cover the \$1,695.00 tuition fee, and to a maximum of \$4,500.00. Carried.

- e) Renovations:
Renovations moving along, and will be complete by October 9th for the Grand Reopening.

- f) Plan of Service:

to Julie Friesen will be in Brooks on October 30th to plan the Focus Group gather information that will impact Library operation for the next 3 to 5 years. The date of the Focus Group is set for **November 17, 2012.**

- g) Rest of year schedule

be **Moved by Lisa that as of October 24th, 2012, board meetings will held on the 4th Wednesday of the month at 6:00 p.m. Carried.**

- h) Parking Agreement. Tabled
- i) Staff Celebrations: Tabled to the next meeting.

- j) Other:

- i) **Moved by Karen, that Brooks Public Library implement a Youth Membership Card for ages 17 and under for \$5.00 each with the same restrictions as that of the temporary Card. Carried.**

- ii) The resignation of Cathleen Patterson was accepted.

- iii) Joyce informed the Board she will not be standing for a 3rd term.

5. Adjournment: **Nigel moved to adjourn at 8:50 p.m.**

6. Next Board Meeting: October 24, 2012 at 6:00 p.m.

J. Hanks
Board Chair
DJK

S. Curran
Librarian

Date: Oct 11, 2012



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR56450

September 24, 2012

Mr. Dino Champlone
Chairperson, City of Brooks Library Board
c/o Brooks Public Library
Box 1149
Brooks, AB T1R 1B9

Dear Mr. Champlone:

I am pleased to invite the City of Brooks Library Board to provide submissions for the fourth annual Minister's Awards for Excellence and Innovation in Public Library Service. These awards formally recognize great services at public libraries and promote knowledge sharing within Alberta's library community.

In 2012, I was pleased to recognize Edmonton Public Library, Strathcona County Library, Rocky Mountain House Public Library, and Cold Lake Public Library. These awards were given for their aboriginal services, bookmobile, preserving local history and teen tech program. The next awards will be presented at the Alberta Library Conference in Jasper in April 2013.

There are two Public Library Service awards in each category of Excellence and Innovation for 2013:

Excellence in public library service, in a library serving a population of:

- less than 15,000
- 15,000 or more

Innovation in public library service, in a library serving a population of:

- less than 15,000
- 15,000 or more

Submission forms and additional details are available on the Public Library Services Branch website at www.albertalibraries.ca, and click on the Minister's Awards link. The submission deadline is February 15, 2013.

.../2

Alberta 

Mr. Dino Champlone
Page 2

If you have any questions on the awards program, please contact Karen Petch, Branch Information Co-ordinator, at the Public Library Services Branch, toll-free at 310-0000, then 780-427-9709, or by email at libraries@gov.ab.ca.

Winners will be notified at the end of March 2013 and formally announced at the Alberta Library Conference in Jasper (April 25-28, 2013).

Thank you for your work in ensuring public libraries are part of strong communities across Alberta. I look forward to hearing and celebrating your stories.

Sincerely,



Doug Griffiths
Minister

copy: His Worship Martin Shields, Mayor
City of Brooks

**Brooks Library Board – Meeting Agenda
6:30pm – Wednesday, September 27, 2012**

1. Call to Order
2. Approval of the Consent Agenda
3. Consent Agenda
 - a) September 5, 2012 Board Meeting Minutes
 - b) September 2012 Receipts and Expenditures
4. Business Arising from the September 5, 2012 Board meeting minutes
 - a) N/A
5. New Business
 - a) Board Chair and other positions
 - b) Board recruitment
 - c) Debit/Credit machine
 - d) Canadian Urban Libraries Council (CULC) Leadership Fellowship - Sarah
 - e) Renovations
 - f) Plan of Service
 - g) Rest of year schedule
 - h) Parking Agreement
 - i) Staff Celebrations
 - j) Other
6. Adjournment
7. Next Board Meeting: TBD

*One card
One Comm.
Grants*

*Youth card
17 + under*

*email
Board*

*Card
for Cathleen*

Oct 24 6pm

Brooks Public Library

Income Statement 01/01/2012 to 08/31/2012

REVENUE

Town of Brooks	138,380.21
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	75,274.08
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	600.00
Resident Cardholder Fees	13,120.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	9,523.14
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,522.50
Fundraisers	2,300.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	1,375.86
TOTAL REVENUE	242,195.79

TOTAL REVENUE 242,195.79

EXPENSE

EXPENSES	
SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	6,644.00
Books and Materials	128.80
New Library Furnishings	-7,861.99
Library Equipment	0.00
Payroll Expense	1,485.75
Library Supplies	2,285.91
Administration & Travel	2,044.48
Recruitment Expense	198.00
Program Expense	2,097.74
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	933.50
Staff Training	1,032.05
Telephone and Fax Expense	2,107.55
Copier & Computer Costs	998.43
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	1,732.17
Professional Memberships	305.00
Publicity and Advertising	319.72
Audit and Insurance	7,072.60
Bank Charges	21.43
Miscellaneous	455.00
Wages	139,284.81
Wage Reimbursement	0.00
EI Expense	3,568.49
CPP Expense	5,973.04
WCB Expense	567.65
AUMA Extended Health	2,141.75
L.A.P.P. Expense	9,870.61

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Brooks Public Library
Income Statement 01/01/2012 to 08/31/2012

AB Health Expense	0.00
TOTAL EXPENSES	<u>197,264.78</u>
TOTAL EXPENSE	<u>197,264.78</u>
NET INCOME	<u><u>44,931.01</u></u>

**MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
SEPTEMBER 5, 2012
HELD IN BROOKS PUBLIC LIBRARY**

PRESENT: Joyce Aasen (Secretary), Lisa Crosby, Nigel Seymour (County Representative), Sarah McCormack (Librarian)

REGRETS: Dino Champlone (Chair) Tilly Gamble-Altwasser (Vice Chair), Karen Nelson, Cathleen Paterson, Kimberly Sharkey (Councillor).

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

- 1. Call to Order: Nigel, acting chair, called the meeting to order at 6:45 p .m.
- 2. Lisa proposed that all subsequent meetings be held on the 4th Wednesday of each month and that an alternate backup date be chosen.
- 3. **Nigel moved the Library be closed from September 24th through October 4th for the installation of new carpet and reorganization of the floor plan. The following voted in absences: Tilly Altwasser, Dino Champlone, Kimberley Sharkey, Karen Nelson, Cathleen Patterson**

Carried.

- 4. Sarah gave a brief description of some of the new programs being implemented in the library.
- 5. Joyce moved the meeting adjourn at 7:00 p.m.
- 6. Next Board Meeting: September 27, 2012 at 6:30 p.m. at City Hall.

Board Chair

Librarian

Date: _____

**MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
SEPTEMBER 5, 2012
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Board Chair

Librarian

Date: _____

Brooks Public Library

Income Statement 01/01/2012 to 08/31/2012

REVENUE

REVENUE

Town of Brooks	138,380.21
City of Brooks Misc	0.00
HRDC - Summer Student	0.00
Province of Alberta	75,274.08
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
PLDI Grant	0.00
County of Newell Library Board	0.00
RISE Grant Funding	0.00
Grant Funding	600.00
Resident Cardholder Fees	13,120.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	9,523.14
Non-resident Cardholder Fees	0.00
Charitable Receipt Donations	1,522.50
Fundraisers	2,300.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	1,375.86

TOTAL REVENUE	242,195.79
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EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	6,644.00
Books and Materials	128.80
New Library Furnishings	-7,861.99
Library Equipment	0.00
Payroll Expense	1,485.75
Library Supplies	2,285.91
Administration & Travel	2,044.48
Recruitment Expense	198.00
Program Expense	2,097.74
Medieval Faire	0.00
Repair & Maintenance	107.75
Renovations	13,366.60
Rebinding, Microfilming, Laminati...	933.50
Staff Training	1,032.05
Telephone and Fax Expense	2,107.55
Copier & Computer Costs	998.43
Security Monitoring	0.00
Computer Main. Contracts	383.94
GST Expense	0.00
Freight and Postage	1,732.17
Professional Memberships	305.00
Publicity and Advertising	319.72
Audit and Insurance	7,072.60
Bank Charges	21.43
Miscellaneous	455.00
Wages	139,284.81
Wage Reimbursement	0.00
EI Expense	3,568.49
CPP Expense	5,973.04
WCB Expense	567.65
AUMA Extended Health	2,141.75
L.A.P.P. Expense	9,870.61
AB Health Expense	0.00

Brooks Public Library
Income Statement 01/01/2012 to 08/31/2012

TOTAL EXPENSES	<u>197,264.78</u>
TOTAL EXPENSE	<u>197,264.78</u>
NET INCOME	<u><u>44,931.01</u></u>

Brooks Public Library

Reconciliation Transactions Detail Report 07/31/2012 to 08/31/2012

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
07/31/2012	J184	July 31, 2012, Maxine Meldr...	4621	-	1,802.17		Y	Cleared
07/31/2012	J185	July 31 2012, Bessie Jacowi...	4622	-	1,752.02		Y	Cleared
07/31/2012	J186	July 31 2012, Bruce Schmidt	4623	-	464.86		Y	Cleared
07/31/2012	J187	July 31 2012, Tamara Van H...	4624	-	1,658.69		Y	Cleared
07/31/2012	J188	July 31 2012, Cathryn Krochak	4625	-	1,539.79		Y	Cleared
07/31/2012	J189	July 31 2012, Jillian Clarke	4626	-	1,274.12		Y	Cleared
07/31/2012	J190	July 31 2012, Jeanette Zahn	4627	-	756.53		Y	Cleared
07/31/2012	J191	July 31 2012, Kayley Skriver	4628	-	1,663.54		Y	Cleared
07/31/2012	J192	July 31 2012, Sarah McCor...	4597	-	3,836.10		Y	Cleared
07/31/2012	J193	August 7, 2012, Bessie Jaco...	4629	-	10.87		Y	Cleared
07/31/2012	J194	August 7, 2012, Kayley Skriver	4630	-	180.64		N	Outstanding
08/07/2012	J210	Fines	Deposit	257.14	-		Y	Cleared
08/07/2012	J211	Resident Cardholder	Deposit	280.00	-		Y	Cleared
08/07/2012	J212	Donation-Bob Scammell	Deposit	250.00	-		Y	Cleared
08/07/2012	J213	Fundraising - Calendar	Deposit	800.00	-		Y	Cleared
08/14/2012	J219	August 2012, Dolphin Printin...	4631	-	446.51		Y	Cleared
08/14/2012	J220	August 2012, Brooks Compu...	4632	-	105.00		Y	Cleared
08/14/2012	J221	August 2012, Memory Lane ...	4633	-	393.74		N	Outstanding
08/14/2012	J222	August 2012, Purolator	4634	-	96.59		N	Outstanding
08/14/2012	J223	August 2012, Total Office Plus	4635	-	598.01		Y	Cleared
08/14/2012	J224	August 2012, Shortgrass Lib...	4636	-	3,252.88		Y	Cleared
08/14/2012	J225	August 2012, Telus Commu...	4637	-	287.35		N	Outstanding
08/14/2012	J226	August 2012, A Twist of Colo...	4638	-	80.00		N	Outstanding
08/14/2012	J227	August 2012, Water Pure & ...	4639	-	60.00		Y	Cleared
08/14/2012	J228	August 2012, Workers' Com...	4640	-	319.43		Y	Cleared
08/14/2012	J229	August 2012, Xerox Canada ...	4641	-	368.55		N	Outstanding
08/14/2012	J230	August 2012, RBC Royal Ba...	4642	-	167.36		N	Outstanding
07/31/2012	J231	August 2012, Maxine Meldrum	4643	-	1,901.94		N	Outstanding
07/31/2012	J232	August 2012, Bessie Jacowi...	4644	-	1,752.02		Y	Cleared
07/31/2012	J233	August 2012, Bruce Schmidt	4645	-	474.66		N	Outstanding
07/31/2012	J234	August 2012, Tamara Van H...	4646	-	1,768.01		Y	Cleared
07/31/2012	J235	August 2012, Cathryn Krochak	4647	-	1,709.21		N	Outstanding
07/31/2012	J236	August 2012, Jillian Clarke	4648	-	1,406.20		Y	Cleared
07/31/2012	J237	August 2012, Sarah McCorm...	4661	-	3,836.10		Y	Cleared
07/31/2012	J238	August 2012, Jeanette Zahn	4650	-	838.98		N	Outstanding
07/31/2012	J239	August 2012, Kayley Skriver	4651	-	1,675.32		N	Outstanding
07/31/2012	J240	August 2012, Canada Custo...	4652	-	4,893.32		N	Outstanding
07/31/2012	J241	August 2012, Local Authoriti...	4653	-	1,861.68		N	Outstanding
07/31/2012	J242	August 2012, AMSC Insuran...	4654	-	358.46		N	Outstanding
07/31/2012	J243	August 2012, Critical Control...	4655	-	980.18		N	Outstanding
07/31/2012	J244	Aug 2012, Xerox Canada Ltd	4656	-	2.68		N	Outstanding
07/31/2012	J245	August 29, 2012, Xerox Can...	4657	-	169.48		N	Outstanding
07/31/2012	J246	Aug 2012, RBC Royal Bank ...	4658	-	28.05		N	Outstanding
07/31/2012	J247	Aug 2012, Telus Communica...	4659	-	279.68		N	Outstanding
07/31/2012	J248	Aug 29 2012, Maxine Meldrum	4660	-	32.98		N	Outstanding
07/31/2012	J249	Aug 29 2012, Kayley Skriver	4664	-	29.99		N	Outstanding
07/31/2012	J250	Aug 29 2012, Cathryn Krochak	4665	-	236.87		N	Outstanding
07/31/2012	J251	Aug 29 2012, Bessie Jacowi...	4666	-	20.94		Y	Cleared
07/31/2012	J252	Aug 29 2012, Jillian Clarke	4667	-	33.61		Y	Cleared
07/31/2012	J253	August 29 2012, Sarah McC...	4662	-	680.79		Y	Cleared
07/31/2012	J254	Aug 29 2012, Shortgrass Lib...	4668	-	83.78		N	Outstanding
07/31/2012	J255	August 2012, Mactavish & C...	4669	-	5,115.60		N	Outstanding
07/31/2012	J256	July 2012, Local Authorities ...	4620	-	1,745.38		N	Outstanding
07/31/2012	J257	July 31 2012, AMSC Insuran...	4670	-	358.46		N	Outstanding
07/31/2012	J258	July 31 2012, Canada Custo...	4671	-	4,591.09		N	Outstanding
08/13/2012	J261	Fines	Deposit	246.31	-		Y	Cleared
08/13/2012	J262	Resident Cardholder	Deposit	530.00	-		Y	Cleared
08/13/2012	J263	Fundraiser-Calendar	Deposit	500.00	-		Y	Cleared
08/20/2012	J264	Fines	Deposit	319.30	-		Y	Cleared
08/20/2012	J265	Resident Cardholder	Deposit	410.00	-		Y	Cleared
08/20/2012	J266	Fundraiser-Calendar	Deposit	700.00	-		Y	Cleared
08/20/2012	J267	Adopt-a-Magazine	Deposit	100.00	-		Y	Cleared
08/27/2012	J268	Fines	Deposit	361.39	-		Y	Cleared
08/27/2012	J269	Resident Cardholder	Deposit	545.00	-		Y	Cleared

Printed On: 09/26/2012

Brooks Public Library**Reconciliation Transactions Detail Report 07/31/2012 to 08/31/2012**

Account: 1080 Cash In Bank

Date	JE#	Comment	Source	Deposits	Withdrawals	Dep...	Cleared	Status
08/27/2012	J270	Fundraiser-Calendar	Deposit	300.00	-		Y	Cleared
08/01/2012	J288	Bank Charges- Paper State...	Debit	-	2.00		Y	Cleared
				5,599.14	57,982.21			