

MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
January 25, 2007
HELD IN BROOKS PUBLIC LIBRARY

PRESENT: Dino Champlone (Chair), Shannon Vossepoel (Head Librarian), Karen Nelson, Cathleen Patterson, Joyce Aasen, Elsie Strach, Tilly Gamble-Altwasser, Sheila Tiegs, Gloria Evans

REGRETS: Martin Shields, Michael McDonald

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Dino called the meeting to order at 6:33pm.
2. Approval of Agenda: **Motion to approve the agenda: Elsie/Sheila. Carried.**
3. Consent Agenda: **Motion to approve November 2006 Board Meeting Minutes, the Finance Committee Report including receipts and expenditures for Nov and Dec 2006, and the Librarian's Report and Year in Review: Karen/Cathleen. Carried.**
4. Correspondence
 - a. City of Brooks: Reappointment of Dino Champlone to BPL Library Board effective until January 5, 2010.
 - b. Brooks Fire Department: fire safety inspection was completed in Dec 2006. Inspection showed that the fire extinguishers had to be checked. The extinguishers were subsequently checked on December 19, 2006.
 - c. Shortgrass Library System: Merry Christmas from their staff.
 - d. Shortgrass Library System: Thank you for hosting their board meeting.
 - e. Shortgrass Library System: SLS Board Minutes circulated.
 - f. South Alberta Light Horse Regiment Foundation: Donation of two books to library.
 - g. Vitalize Conference: information circulated.
 - h. Patron suggestions: Two from youth. Shannon will reply to the one youth who signed his suggestion.
5. Shortgrass Library System: Tabled in Martin's absence.
6. Business Arising from November 2006 Board meeting minutes
 - a. Alberta Libraries Centennial: This year is the 100th anniversary of Alberta libraries. Shannon will look into inviting City councilors, County councilors and Shortgrass representatives to an event sometime in mid March.

- b. Audit: The full audit by Gordon, Mactavish and Company will cost between \$4000 and \$5000. The cost will be locked in for a three-year term. The audit is now being completed.
- c. Insurance: The contract has been signed and sent to AMSC (the same insurance company as the city). The insurance will begin retroactive to January 1, 2007.
- d. Signage: Shannon reported Terry Welsh has done only preliminary work on the signage. At this time no board committee will be formed to be involved with the signage. Instead, Shannon will have Terry Welsh provide reports on progress and ensure Board has final say on design and placement. Shannon will invite Terry Welsh to one of the upcoming board meetings to discuss the roof replacement/repair, the sign, and other library items the city is involved with.
- e. Engineer's Residence: The board now has concerns regarding the use of the engineer's residence, particularly how the library's parking area will be impacted by any commercial use of the engineer's residence. The letter of support we sent earlier supported giving the residence a historical designation only. Shannon requested that she be informed of any upcoming City Council discussion of the engineer's residence. She is attending a February 20th Council meeting in that regard. **Motion to have Shannon investigate the EID owned property that impacts library parking as to acquiring said property: Elsie/Sheila. Carried.**
- f. ALTA Nomination for Henry Najda: has been sent in.

7. New Business

- a. Tilly Gamble-Altwasser Reappointment: **Motion to reappoint Tilly Gamble-Altwasser to the Board for a second three-year term: Karen/Elsie. Carried.**
- b. 2007 Budget revised: Shannon explained the changes that had been made to the 2007 budget based on the end results of the 2006 budget. She noted the need to decrease the budget amount for non-resident cardholder fees because both Gem and Duchess are in talks to potentially join the Shortgrass Library System. If either of these libraries join, we will have fewer non-residents using BPL. Additional adjustments were made to expenditure lines due to the decrease in this receipt line. Shannon will revise the total receipts and expenditures columns which had not been corrected to reflect the new totals. **Motion to approve the amended budget as circulated, once correction to totals is made: Joyce/Cathleen. Carried.**
- c. Alberta Library Conference April 24-27, 2007 in Jasper. One board member will attend with Shannon.
- d. Trade Show April 20-22, 2007: BPL is participating with SLS. Volunteers will be needed. Tilly reminded us we had discussed a book sale at the Trade Show. Shannon may work on a "Mystery grab bag book sale" similar to the one done at the Medieval Faire.
- e. CAP Program: The funding may end after 2007. Shannon wrote to MP Monte Solberg stating how the funding helped BPL and requesting that the program be continued.
- f. City of Brooks Lease Agreement: Shannon made two wording additions to the lease: Point 3c Alterations wording to read "----reasonable wear and tear excepted and and excepting those changes made that have been permitted or performed by the landlord." Point 3k Animals altered to read "-----person with other disabilities or for the performance of programs for special events."

8. Plan of Service Needs Assessment: Shannon provided two Needs Assessment surveys—one for in-house and one for out-of-house. Some wording changes were suggested. The in-house assessment will be completed during the next two weeks. Following discussion, Shannon will contact some local businesses regarding BPL having needs assessments filled in at their businesses. Volunteer board members and staff would assist in doing this. Shannon will let us know the dates that have been set and when help is needed.

The needs assessments are to be done to assist the Board in working on the Plan of Service in the upcoming months. Two Standing Committees have been tasked with discussing various aspects of the Plan of Service as follows:

Plan of Service Goals	Standing Committee Responsible	Committee Members
Collection	Policy Committee	Dino, Tilly, Joyce, Cathleen, Elsie
Public Relations and Partnerships	Human Resources Committee	Sheila, Michael, Karen, Gloria
Accessibility	Policy Committee	Dino, Tilly, Joyce, Cathleen, Elsie
Staff Development	Human Resources Committee	Sheila, Michael, Karen, Gloria
Governance	Policy Committee	Dino, Tilly, Joyce, Cathleen, Elsie


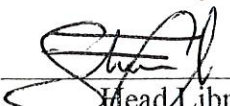
For the purposes of completing the Plan of Service, Gloria has joined the Human Resources Committee and Elsie has joined the Policy Standing Committee even though they are not normally part of those committees. Each committee is to set a date prior to the February Board meeting to begin the discussion of the Plan of Service goals for which they are responsible. As Head Librarian, Shannon will attend all Plan of Service meetings to help advise the committees.

The 2003 to 2007 Plan of Service is to be updated before the end of 2007.

9. Adjournment: **Motion to adjourn at 8:00 pm: Cathleen. Carried.**
 10. Next Board Meeting: Thursday, February 22, 2007.



 Chair

 Head Librarian

**Brooks Library Board
Finance Standing Committee Meeting
8:00 am January 16, 2007**

Present: Elsie Strach, and Shannon Vossepoel

Regrets: Dino Champlone

- 1) Meeting was called to order at 8:10 am.
- 2) Receipts and Expenditures for the month of December were discussed in detail and reviewed by the Committee. Items of Note:

Receipts:

- Multiple charitable receipt donations in December in memory of Wanda White, former Library Board member, Shortgrass Board member, and Foundation member, in the amount of \$1030.00 for large print, audiobooks, and a new CD Rack.
- Charitable receipt donation from Royal Canadian Legion Ladies Auxilliary in the amount of \$300.00 for large print and audiobooks.
- Charitable receipt donation in the amount of \$715.00 from MidWest – used to help fund the purchase of a new circ desk computer.
- Miscellaneous: Cheque from TAL deposited in error – meant to be paid out directly to Julia Reinhart (See Expenditures: Miscellaneous).

Expenditures:

- Non-Resident Fees paid out to Shortgrass (half of all non-resident fees collected as per our agreement).
 - Books purchased with donated funds.
 - Furnishings and Equipment: purchased a new computer for the circ desk, a magazine rack for the children's section, some new pamphlet holders, and some visual-based signage.
 - Library Supplies: purchased new audiobook binders and sleeves (with donated funds), new magazine binders, tape, and other sundries.
 - Administration and Travel: water for staff, staff holiday bonuses.
 - Staff Training: First Aid for Ronnie and Maxine.
 - Miscellaneous: Error with Julia Reinhart cheque from The Alberta Library.
- 3) Discussed 2007 budget in detail and made adjustments based on 2006 year-end budget lines.
 - 4) Meeting was adjourned at 9:00 am.

Brooks Library Board Budget
December 2006

Receipts	Annual Budget	Current Month	Total to Date
City of Brooks	137,813.00	0.00	137,813.00
HRDC – Summer Student	1,446.00	0.00	1,687.00
Province of Alberta	49,781.00	0.00	69,624.00*
Industry Canada - CAP V Grant	1,975.00	0.00	554.00
County of Newell Library Board	20,475.00	0.00	24,161.40**
Resident Cardholder Fees	16,000.00	1,140.00	16,468.18
Interest Income	0.00	0.00	0.00
Miscellaneous	200.00	402.48	402.48
Fines, books and services	20,500.00	1,762.37	18,264.16
Non-resident Cardholder Fees	3,000.00	180.00	2,080.00
Donations	14,000.00	2,220.00	20,912.20
Fundraisers	300.00	0.00	0.00
Adopt-a-magazine	2,200.00	100.00	2,500.00
Medieval Faire	0.00	0.00	1,150.00
GST Recovery	2,000.00	0.00	2,698.59
Total Revenue	269,690.00	5,804.85	298,315.01
Expenditures			
SLS Expense (Materials Allot.)	45,604.00	0.00	45,677.92
Shortgrass – Non-resident Fees	1,500.00	1,040.00	1,040.00
Dynix and Telecom (SLS)	3,500.00	572.91	2,844.64
Books & Materials	0.00	146.84	1,900.90
Furnishings and Equipment	12,000.00	2,753.50	16,944.73
Payroll Expense	800.00	100.00	693.50
Library Supplies	4,000.00	1,892.66	5,752.55
Administration & Travel	3,000.00	471.49	3,671.07
Program Expense	2,500.00	0.00	1,692.32
Medieval Faire	0.00	0.00	1,212.60
Repair & Maintenance	2,000.00	0.00	2,409.14
Rebinding	500.00	0.00	475.16
Staff Training	4,000.00	260.00	1,876.70
Telephone & Fax Expense	3,500.00	265.22	3,212.45
Copier & Computer Costs	2,000.00	413.12	1,711.52
Security Monitoring	600.00	25.00	400.00
Computer Main. Contracts	1,000.00	0.00	759.95
GST Expense	0.00	1.50	19.50
Freight & Postage	1,000.00	236.88	773.31
Professional Memberships	400.00	195.00	574.18
Publicity and Advertising	2,000.00	0.00	467.18

Audit and Insurance	6,500.00	0.00	8,190.00
Bank Charges	200.00	5.00	127.21
Miscellaneous	200.00	402.48	544.41
Wages (includes temp. staff)	149,286.00	13,282.58	157,293.83
EI Expense	4,000.00	374.84	4,218.62
CPP Expense	5,500.00	588.72	6,337.55
WCB Expense	600.00	0.00	299.48
AUMA Expense	4,000.00	792.57	2,840.22
LAPP Expense	8,500.00	449.71	7,127.76
AB Health Expense	1,000.00	92.40	1,010.24
Total Expenses	269,690.00	24,362.42	282,098.64

*Additional funding from the Province of Alberta in the amount of \$19,843.00 was part of a special one-time grant available to Public Libraries from the Province of Alberta for 2006-2007. This additional funding will be used to fund the new position of Training Coordinator as well as new equipment purchases and programming expenses.

**Additional funding from County of Newell Library Board in the amount of \$3,686.76 was part of special one-time grant available to Public Libraries from the Province of Alberta for 2006-2007.

Brooks Public Library
Balance Sheet As at 12/31/2006

ASSETS

CURRENT ASSETS

GIC Account	0.00
GST Recoverable	2,968.59
Building Fund	27,706.79
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	34,581.46
Accounts Receivable	236.59
TOTAL CURRENT ASSETS	<u>65,543.43</u>

TOTAL ASSETS

65,543.43

LIABILITIES

CURRENT LIABILITIES

Accounts Payable	1,722.88
MNP Accrual	1,500.00
GST Charged on Sales	0.00
GST Paid on Purchases	-3,194.28
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	-19.37
CPP Payable	-56.00
Income Tax Payable	258.55
L.A.P.P.	-183.18
AUMA Extended Health	0.03
AB Health Payable	79.20
W.C.B. Payable	0.00
Miscellaneous	0.00
TOTAL CURRENT LIABILITIES	<u>107.83</u>

TOTAL LIABILITIES

107.83

EQUITY

EARNINGS

Building Fund Reserves	28,314.20
Externally restricted	200.00
Retained Earnings	20,705.03
Current Earnings	16,216.37
CURRENT EARNINGS	<u>65,435.60</u>

TOTAL EQUITY

65,435.60

LIABILITIES AND EQUITY

65,543.43

Brooks Public Library
Income Statement 12/01/2006 to 12/31/2006

REVENUE

REVENUE	
Town of Brooks	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP Y1	0.00
County of Newell Library Board	0.00
Resident Cardholder Fees	1,140.00
Interest Income	0.00
Miscellaneous	402.48
Fines, Book Sales and Services	1,762.37
Non-resident Cardholder Fees	180.00
Charitable Receipt Donations	2,220.00
Fundraisers	0.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	<u>5,804.85</u>
TOTAL REVENUE	<u>5,804.85</u>

EXPENSE

EXPENSES	
SLS Expense (Materials)	0.00
SLS - Non-resident fees	1,040.00
SLS - Dynix and Telecom	572.91
Books and Materials	146.84
New Library Furnishings	2,753.50
Library Equipment	0.00
Payroll Expense	100.00
Library Supplies	1,892.66
Administration & Travel	471.49
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Rebinding, Microfilming, Laminating	0.00
Staff Training	260.00
Telephone and Fax Expense	265.22
Copier & Computer Costs	413.12
Security Monitoring	25.00
Computer Main. Contracts	0.00
GST Expense	1.50
Freight and Postage	236.88
Professional Memberships	195.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	5.00
Miscellaneous	402.48
Wages	13,282.58
Wage Reimbursement	0.00
EI Expense	374.84
CPP Expense	588.72
WCB Expense	0.00
AUMA Extended Health	792.57
L.A.P.P. Expense	449.71
AB Health Expense	92.40
TOTAL EXPENSES	<u>24,362.42</u>
TOTAL EXPENSE	<u>24,362.42</u>
NET INCOME	<u>-18,557.57</u>

Brooks Public Library
Income Statement 01/01/2006 to 12/31/2006

REVENUE

REVENUE	
Town of Brooks	137,813.00
HRDC - Summer Student	1,687.00
Province of Alberta	69,624.00
Industry Canada - CAP 3	554.00
Industry Canada - CAP Y1	0.00
County of Newell Library Board	24,161.40
Resident Cardholder Fees	16,468.18
Interest Income	0.00
Miscellaneous	402.48
Fines, Book Sales and Services	18,264.16
Non-resident Cardholder Fees	2,080.00
Charitable Receipt Donations	20,912.20
Fundraisers	0.00
Adopt-a-magazine	2,500.00
Medieval Faire	1,150.00
GST Recovery	2,698.59
TOTAL REVENUE	<u>298,315.01</u>
TOTAL REVENUE	<u>298,315.01</u>

EXPENSE

EXPENSES	
SLS Expense (Materials)	45,677.92
SLS - Non-resident fees	1,040.00
SLS - Dynix and Telecom	2,844.64
Books and Materials	1,900.90
New Library Furnishings	16,944.73
Library Equipment	0.00
Payroll Expense	693.50
Library Supplies	5,752.55
Administration & Travel	3,671.07
Recruitment Expense	0.00
Program Expense	1,692.32
Medieval Faire	1,212.60
Repair & Maintenance	2,409.14
Rebinding, Microfilming, Laminating	475.16
Staff Training	1,876.70
Telephone and Fax Expense	3,212.45
Copier & Computer Costs	1,711.52
Security Monitoring	400.00
Computer Main. Contracts	759.95
GST Expense	19.50
Freight and Postage	773.31
Professional Memberships	574.18
Publicity and Advertising	467.18
Audit and Insurance	8,190.00
Bank Charges	127.21
Miscellaneous	544.41
Wages	157,293.83
Wage Reimbursement	0.00
EI Expense	4,218.62
CPP Expense	6,337.55
WCB Expense	299.48
AUMA Extended Health	2,840.22
L.A.P.P. Expense	7,127.76
AB Health Expense	1,010.24
TOTAL EXPENSES	<u>282,098.64</u>
TOTAL EXPENSE	<u>282,098.64</u>
NET INCOME	<u>16,216.37</u>

Brooks Public Library

Reconciliation Transactions Detail Report 12/01/2006 to 12/31/2006

Account: 1080 Cash In Bank

Deposit No.: *** all ***

Cleared: Y, Deposit error: Y, Payment error: Y, NSF: Y, Reversed: Y, Void: Y, Adjustment: Y, Outstanding: Y

Date	Tran. No.	Comment	Source	Deposits	Withdrawals	Deposit No.	C	Status
12/06/2006	J567	Dec 2006, Brooks Home Hardware	2404	-	21.18		Y	Cleared
12/06/2006	J568	Dec 2006, Ben's Office Machines	2405	-	79.50		Y	Cleared
12/06/2006	J569	Dec 2006, Library Association of A...	2406	-	74.20		N	Outstanding
12/06/2006	J570	Dec 2006, Shortgrass Library Syst...	2407	-	23.81		Y	Cleared
12/06/2006	J571	Dec 2006, Brooks Computer Servi...	2408	-	53.00		Y	Cleared
12/06/2006	J572	Dec 2006, Canada Post	2409	-	54.06		Y	Cleared
12/01/2006	J584	Fines	Deposit	225.05	-		Y	Cleared
12/01/2006	J585	Resident Cardholder	Deposit	282.00	-		Y	Cleared
12/01/2006	J586	Non-Resident Cardholder	Deposit	120.00	-		Y	Cleared
12/01/2006	J587	Adopt-A-Magazine	Deposit	100.00	-		Y	Cleared
12/08/2006	J588	Fines	Deposit	477.57	-		Y	Cleared
12/08/2006	J589	Resident Cardholder	Deposit	264.00	-		Y	Cleared
12/08/2006	J590	Donation	Deposit	50.00	-		Y	Cleared
12/08/2006	J591	Donation (Wanda White)	Deposit	330.00	-		Y	Cleared
12/08/2006	J592	The Alberta Library	Deposit	402.48	-		Y	Reversed
12/13/2006	J595	December 2006, Xerox Canada Ltd.	2410	-	142.17		Y	Cleared
12/13/2006	J596	December 2006, Access Copyright	2411	-	84.80		Y	Cleared
12/18/2006	J597	December 2006, Royal Bank Visa	2412	-	782.64		Y	Cleared
12/18/2006	J598	December 2006, Telus Communic...	2413	-	281.13		Y	Cleared
12/18/2006	J599	December 2006, Shortgrass Librar...	2414	-	572.91		N	Outstanding
12/18/2006	J600	December 06, Shortgrass Library ...	2415	-	101.69		N	Outstanding
12/18/2006	J601	December 2006, Water Pure & Si...	2416	-	16.50		Y	Cleared
12/18/2006	J602	December 2006, Memory Lane Co...	2417	-	1,292.30		Y	Cleared
12/29/2006	J603	December 2006, City of Brooks	2418	-	1,132.22		N	Outstanding
12/29/2006	J604	December 2006, Alberta Health C...	2419	-	132.00		N	Outstanding
12/29/2006	J605	December 2006, Alberta Library Tr...	2420	-	125.00		N	Outstanding
12/29/2006	J606	December 2006, Bessie Jacowishen	2421	-	1,542.75		Y	Cleared
12/29/2006	J607	December 2006, Ronnie Adams	2422	-	1,168.79		N	Outstanding
12/29/2006	J608	December 2006, Shannon Christof...	2423	-	2,651.85		Y	Cleared
12/29/2006	J609	December 2006, Hope Keeping	2424	-	319.21		N	Outstanding
12/29/2006	J610	December 2006, Cathryn Krochak	2425	-	978.58		N	Outstanding
12/29/2006	J611	December 2006, Migs Lovlin	2426	-	534.35		N	Outstanding
12/29/2006	J612	December 2006, Maxine Meldrum	2427	-	1,572.21		N	Outstanding
12/29/2006	J613	December 2006, Patricia Neufeld	2428	-	183.70		N	Outstanding
12/29/2006	J614	December 2006, Tamara Van Horne	2429	-	1,472.88		N	Outstanding
12/29/2006	J615	December 2006, Canada Customs...	2430	-	3,264.58		N	Outstanding
12/29/2006	J616	December 2006, Local Authorities ...	2431	-	841.40		N	Outstanding
12/29/2006	J617	Dec 2006, Maxine Meldrum	2432	-	17.84		N	Outstanding
12/15/2006	J618	Fines	Deposit	252.00	-		Y	Reversed
12/15/2006	J619	Fines	Deposit	282.28	-		Y	Cleared
12/15/2006	J620	Donation	Deposit	100.00	-		Y	Cleared
12/26/2006	J621	Fines	Deposit	456.47	-		Y	Cleared
12/26/2006	J622	Resident Cardholder	Deposit	222.00	-		Y	Cleared
12/26/2006	J623	Donation	Deposit	1,590.00	-		Y	Cleared
12/29/2006	J624	Fines	Deposit	321.00	-		Y	Cleared
12/29/2006	J625	Resident Cardholder	Deposit	120.00	-		Y	Cleared
12/29/2006	J626	Non-Resident Cardholder	Deposit	60.00	-		Y	Cleared
12/29/2006	J627	Donation	Deposit	150.00	-		Y	Cleared
12/15/2006	J628	Reversing J618. Correction is J629.	ADJDeposit	-	252.00		Y	Adjustment
12/15/2006	J629	Resident Cardholders	Deposit	252.00	-		Y	Cleared
12/31/2006	J630	Dec 06, Shortgrass Library System	2433	-	1,040.00		N	Outstanding
12/31/2006	J631	Decem 2006, Shortgrass Library S...	2434	-	28.80		N	Outstanding
12/31/2006	J632	December 2006, Brooks Computer...	2435	-	53.00		N	Outstanding
12/08/2006	J633	Reversing J592. Correction is J634.	ADJDeposit	-	402.48		Y	Adjustment
12/08/2006	J634	The Alberta Library	Deposit	402.48	-		Y	Cleared
12/31/2006	J635	Dec 2006, Julia Reinhart	2436	-	402.48		N	Outstanding
12/31/2006	J636	Dec 2006, Memory Lane Computers	2437	-	210.94		N	Outstanding
12/31/2006	J637	December 06, Memory Lane Com...	2438	-	1,292.30		N	Outstanding
12/31/2006	J638	Decem 06, Shortgrass Library Sys...	2439	-	21.34		N	Outstanding
12/31/2006	J639	December 2006, Brodart	2440	-	2,319.89		N	Outstanding
12/31/2006	J640	Securtek	Debit	-	26.50		Y	Cleared
12/31/2006	J641	Destination Fee	Debit	-	5.00		Y	Cleared
12/08/2006	J642	Reversing J634. Correction is J643.	ADJDeposit	-	402.48		N	Outstanding
12/08/2006	J643	The Alberta Library	Deposit	402.48	-		N	Outstanding

Brooks Public Library

Reconciliation Transactions Detail Report 12/01/2006 to 12/31/2006

Account: 1080 Cash In Bank

Deposit No.: *** all ***

Cleared: Y, Deposit error: Y, Payment error: Y, NSF: Y, Reversed: Y, Void: Y, Adjustment: Y, Outstanding: Y

Date	Tran. No.	Comment	Source	Deposits	Withdrawals	Deposit No.	C	Status
				6,861.81	25,974.46			

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			Debits	Credits
12/06/2006	J567	2404, Dec 2006, Brooks Home Hardware		
		2100 GST Paid on Purchases	1.20	-
		5070 Library Supplies	19.98	-
		1080 Cash In Bank	-	21.18
12/06/2006	J568	2405, Dec 2006, Ben's Office Machines		
		2100 GST Paid on Purchases	4.50	-
		5070 Library Supplies	75.00	-
		1080 Cash In Bank	-	79.50
12/06/2006	J569	2406, Dec 2006, Library Association of Albert		
		2100 GST Paid on Purchases	4.20	-
		5210 Professional Memberships	70.00	-
		1080 Cash In Bank	-	74.20
12/06/2006	J570	2407, Dec 2006, Shortgrass Library System		
		5030 Books and Materials	23.81	-
		1080 Cash In Bank	-	23.81
12/06/2006	J571	2408, Dec 2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
12/06/2006	J572	2409, Dec 2006, Canada Post		
		2100 GST Paid on Purchases	3.06	-
		5200 Freight and Postage	51.00	-
		1080 Cash In Bank	-	54.06
12/01/2006	J584	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	225.05
		1080 Cash In Bank	225.05	-
12/01/2006	J585	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	282.00
		1080 Cash In Bank	282.00	-
12/01/2006	J586	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
12/01/2006	J587	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
12/08/2006	J588	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	477.57
		1080 Cash In Bank	477.57	-
12/08/2006	J589	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	264.00
		1080 Cash In Bank	264.00	-
12/08/2006	J590	Deposit, Donation		
		4170 Charitable Receipt Donations	-	50.00
		1080 Cash In Bank	50.00	-
12/08/2006	J591	Deposit, Donation (Wanda White)		
		4170 Charitable Receipt Donations	-	330.00
		1080 Cash In Bank	330.00	-
12/13/2006	J595	2410, December 2006, Xerox Canada Ltd.		
		2100 GST Paid on Purchases	8.05	-
		5160 Copier & Computer Costs	134.12	-
		1080 Cash In Bank	-	142.17
12/13/2006	J596	2411, December 2006, Access Copyright		
		2100 GST Paid on Purchases	4.80	-
		5160 Copier & Computer Costs	80.00	-
		1080 Cash In Bank	-	84.80

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			Debits	Credits
12/18/2006	J597	2412, December 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	4.11	-
		5070 Library Supplies	63.54	-
		5080 Administration & Travel	454.99	-
		5130 Staff Training	260.00	-
		1080 Cash In Bank	-	782.64
12/18/2006	J598	2413, December 2006, Telus Communications		
		2100 GST Paid on Purchases	15.91	-
		5140 Telephone and Fax Expense	265.22	-
		1080 Cash In Bank	-	281.13
12/18/2006	J599	2414, December 2006, Shortgrass Library Syste		
		5022 SLS - Dynix and Telecom	572.91	-
		1080 Cash In Bank	-	572.91
12/18/2006	J600	2415, December 06, Shortgrass Library System		
		5030 Books and Materials	101.69	-
		1080 Cash In Bank	-	101.69
12/18/2006	J601	2416, December 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
12/18/2006	J602	2417, December 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	73.15	-
		5050 New Library Furnishings	1,219.15	-
		1080 Cash In Bank	-	1,292.30
12/29/2006	J603	2418, December 2006, City of Brooks		
		2420 AUMA Extended Health	339.65	-
		5340 AUMA Extended Health	792.57	-
		1080 Cash In Bank	-	1,132.22
12/29/2006	J604	2419, December 2006, Alberta Health Care Insu		
		2440 AB Health Payable	39.60	-
		5360 AB Health Expense	92.40	-
		1080 Cash In Bank	-	132.00
12/29/2006	J605	2420, December 2006, Alberta Library Trustees		
		5210 Professional Memberships	125.00	-
		1080 Cash In Bank	-	125.00
12/29/2006	J606	2421, December 2006, Bessie Jacowishen		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,542.75
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	265.40
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	42.32
12/29/2006	J607	2422, December 2006, Ronnie Adams		
		5300 Wages	1,568.70	-
		1080 Cash In Bank	-	1,168.79
		2310 EI Payable	-	29.33
		2320 CPP Payable	-	63.21
		2330 Income Tax Payable	-	133.38
		2400 L.A.P.P.	-	105.89
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
12/29/2006	J608	2423, December 2006, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			Debits	Credits
12/29/2006	J609	2424, December 2006, Hope Keeping		
		5300 Wages	327.08	-
		1080 Cash In Bank	-	319.21
		2310 EI Payable	-	6.12
		2320 CPP Payable	-	1.75
12/29/2006	J610	2425, December 2006, Cathryn Krochak		
		5300 Wages	1,077.44	-
		1080 Cash In Bank	-	978.58
		2310 EI Payable	-	20.15
		2320 CPP Payable	-	38.90
		2330 Income Tax Payable	-	39.81
12/29/2006	J611	2426, December 2006, Migs Lovlin		
		5300 Wages	557.96	-
		1080 Cash In Bank	-	534.35
		2310 EI Payable	-	10.43
		2320 CPP Payable	-	13.18
12/29/2006	J612	2427, December 2006, Maxine Meldrum		
		5300 Wages	2,109.75	-
		1080 Cash In Bank	-	1,572.21
		2310 EI Payable	-	39.45
		2320 CPP Payable	-	90.00
		2330 Income Tax Payable	-	261.94
		2400 L.A.P.P.	-	142.41
		2420 AUMA Extended Health	-	3.74
12/29/2006	J613	2428, December 2006, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70
		2310 EI Payable	-	3.50
12/29/2006	J614	2429, December 2006, Tamara Van Horne		
		5300 Wages	1,830.15	-
		1080 Cash In Bank	-	1,472.88
		2310 EI Payable	-	34.22
		2320 CPP Payable	-	76.15
		2330 Income Tax Payable	-	195.51
		2420 AUMA Extended Health	-	38.19
		2440 AB Health Payable	-	13.20
12/29/2006	J615	2430, December 2006, Canada Customs and Reven		
		2310 EI Payable	267.74	-
		2320 CPP Payable	588.72	-
		2330 Income Tax Payable	1,444.56	-
		5310 EI Expense	374.84	-
		5320 CPP Expense	588.72	-
		1080 Cash In Bank	-	3,264.58
12/29/2006	J616	2431, December 2006, Local Authorities Pensio		
		2400 L.A.P.P.	391.69	-
		5350 L.A.P.P. Expense	449.71	-
		1080 Cash In Bank	-	841.40
12/29/2006	J617	2432, Dec 2006, Maxine Meldrum		
		5070 Library Supplies	17.84	-
		1080 Cash In Bank	-	17.84
12/15/2006	J619	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	282.28
		1080 Cash In Bank	282.28	-
12/15/2006	J620	Deposit, Donation		
		4170 Charitable Receipt Donations	-	100.00
		1080 Cash In Bank	100.00	-
12/26/2006	J621	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	456.47
		1080 Cash In Bank	456.47	-

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			Debits	Credits
12/26/2006	J622	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	222.00
		1080 Cash In Bank	222.00	-
12/26/2006	J623	Deposit, Donation		
		4170 Charitable Receipt Donations	-	1,590.00
		1080 Cash In Bank	1,590.00	-
12/29/2006	J624	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	321.00
		1080 Cash In Bank	321.00	-
12/29/2006	J625	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
12/29/2006	J626	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
12/29/2006	J627	Deposit, Donation		
		4170 Charitable Receipt Donations	-	150.00
		1080 Cash In Bank	150.00	-
12/15/2006	J629	Deposit, Resident Cardholders		
		4090 Resident Cardholder Fees	-	252.00
		1080 Cash In Bank	252.00	-
12/31/2006	J630	2433, Dec 06, Shortgrass Library System		
		5021 SLS - Non-resident fees	1,040.00	-
		1080 Cash In Bank	-	1,040.00
12/31/2006	J631	2434, Decem 2006, Shortgrass Library System		
		5070 Library Supplies	28.80	-
		1080 Cash In Bank	-	28.80
12/31/2006	J632	2435, December 2006, Brooks Computer Services		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
12/31/2006	J635	2436, Dec 2006, Julia Reinhart		
		5260 Miscellaneous	402.48	-
		1080 Cash In Bank	-	402.48
12/31/2006	J636	2437, Dec 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	11.94	-
		5160 Copier & Computer Costs	199.00	-
		1080 Cash In Bank	-	210.94
12/31/2006	J637	2438, December 06, Memory Lane Computers		
		2100 GST Paid on Purchases	73.15	-
		5050 New Library Furnishings	1,219.15	-
		1080 Cash In Bank	-	1,292.30
12/31/2006	J638	2439, Decem 06, Shortgrass Library System		
		5030 Books and Materials	21.34	-
		1080 Cash In Bank	-	21.34
12/31/2006	J639	2440, December 2006, Brodart		
		2100 GST Paid on Purchases	131.31	-
		5050 New Library Furnishings	315.20	-
		5070 Library Supplies	1,687.50	-
		5200 Freight and Postage	185.88	-
		1080 Cash In Bank	-	2,319.89
12/31/2006	J640	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
		1080 Cash In Bank	-	26.50
12/31/2006	J641	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
12/08/2006	J643	Deposit, The Alberta Library		
		4110 Miscellaneous	-	402.48
		1080 Cash In Bank	402.48	-
			<u>33,580.61</u>	<u>33,580.61</u>

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
01/06/2006	J1	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	258.49
		1080 Cash In Bank	258.49	-
01/06/2006	J2	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	240.00
		1080 Cash In Bank	240.00	-
01/06/2006	J3	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
01/06/2006	J4	Deposit, Town of Brooks		
		4020 Town of Brooks	-	34,453.25
		1080 Cash In Bank	34,453.25	-
01/13/2006	J5	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	404.62
		1080 Cash In Bank	404.62	-
01/13/2006	J6	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	282.00
		1080 Cash In Bank	282.00	-
01/13/2006	J7	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	80.00
		1080 Cash In Bank	80.00	-
01/13/2006	J8	Deposit, Donation		
		4170 Charitable Receipt Donations	-	8,000.00
		1080 Cash In Bank	8,000.00	-
01/18/2006	J9	2082, Jan2006, Alberta Library Trustees Assoc		
		5210 Professional Memberships	125.00	-
		1080 Cash In Bank	-	125.00
01/18/2006	J10	2083, Jan2006, Brooks Stationers		
		2100 GST Paid on Purchases	4.69	-
		5070 Library Supplies	66.95	-
		1080 Cash In Bank	-	71.64
01/18/2006	J11	2084, Jan2006, Shortgrass Library System		
		2100 GST Paid on Purchases	35.50	-
		5030 Books and Materials	507.14	-
		1080 Cash In Bank	-	542.64
01/18/2006	J12	2085, Jan 2006, The Brooks and County Chronic		
		2100 GST Paid on Purchases	1.96	-
		5220 Publicity and Advertising	28.00	-
		1080 Cash In Bank	-	29.96
01/18/2006	J13	2086, Jan2006, Foothills Library Association		
		5210 Professional Memberships	25.00	-
		1080 Cash In Bank	-	25.00
01/18/2006	J14	2087, Jan2006, Access Copyright		
		2100 GST Paid on Purchases	5.60	-
		5080 Administration & Travel	80.00	-
		1080 Cash In Bank	-	85.60
01/18/2006	J15	2088, Jan2006, Ikon Office Solution		
		2100 GST Paid on Purchases	1.41	-
		5160 Copier & Computer Costs	20.13	-
		1080 Cash In Bank	-	21.54
01/18/2006	J16	2089, Jan2006, Brooks Bulletin		
		2100 GST Paid on Purchases	15.09	-
		5070 Library Supplies	190.00	-
		5220 Publicity and Advertising	25.50	-
		1080 Cash In Bank	-	230.59
01/18/2006	J17	2090, Jan2006, Telus Communications		
		2100 GST Paid on Purchases	18.06	-
		5140 Telephone and Fax Expense	262.46	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
		1080 Cash In Bank	-	280.52
01/25/2006	J18	2091, Jan 2005, Royal Bank Visa		
		2100 GST Paid on Purchases	9.53	-
		5070 Library Supplies	136.16	-
		5080 Administration & Travel	300.00	-
		5130 Staff Training	260.00	-
		5250 Bank Charges	20.27	-
		1080 Cash In Bank	-	725.96
01/25/2006	J19	2092, Jan 2006, Alpha Vico Inc.		
		2100 GST Paid on Purchases	47.50	-
		5050 New Library Furnishings	678.52	-
		1080 Cash In Bank	-	726.02
01/25/2006	J20	2093, Jan 2005, The Brooks and County Chronic		
		2100 GST Paid on Purchases	1.96	-
		5220 Publicity and Advertising	28.00	-
		1080 Cash In Bank	-	29.96
01/25/2006	J21	2094, Jan 2006, Library Association of Albert		
		5210 Professional Memberships	50.00	-
		1080 Cash In Bank	-	50.00
01/25/2006	J22	2095, Jan 2006, Brooks Bulletin		
		2100 GST Paid on Purchases	1.79	-
		5220 Publicity and Advertising	25.50	-
		1080 Cash In Bank	-	27.29
01/20/2006	J23	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	358.01
		1080 Cash In Bank	358.01	-
01/20/2006	J24	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	324.00
		1080 Cash In Bank	324.00	-
01/31/2006	J25	2096, Jan06, Ronnie Adams		
		5300 Wages	1,718.00	-
		1080 Cash In Bank	-	1,264.64
		2310 EI Payable	-	32.13
		2320 CPP Payable	-	69.30
		2330 Income Tax Payable	-	167.86
		2400 L.A.P.P.	-	115.97
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
01/31/2006	J26	2097, Jan06, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,397.66
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	150.81
01/31/2006	J27	2098, Jan06, Bessie Jacowishen		
		5300 Wages	2,226.15	-
		1080 Cash In Bank	-	1,610.29
		2310 EI Payable	-	41.63
		2320 CPP Payable	-	95.76
		2330 Income Tax Payable	-	285.88
		2400 L.A.P.P.	-	150.27
		2420 AUMA Extended Health	-	42.32
01/31/2006	J28	2099, Jan06, Maxine Meldrum		
		5300 Wages	2,211.60	-
		1080 Cash In Bank	-	1,639.69
		2310 EI Payable	-	41.36
		2320 CPP Payable	-	95.04
		2330 Income Tax Payable	-	282.49
		2400 L.A.P.P.	-	149.28
		2420 AUMA Extended Health	-	3.74

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
01/31/2006	J29	2100, Jan06, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70
		2310 EI Payable	-	3.50
01/31/2006	J30	2101, Jan06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,822.68
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	872.84
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
01/31/2006	J31	2102, Jan06, Bruce Schmidt		
		5300 Wages	451.03	-
		1080 Cash In Bank	-	434.71
		2310 EI Payable	-	8.43
		2320 CPP Payable	-	7.89
01/31/2006	J32	2103, Jan06, Tamara Van Horne		
		5300 Wages	413.66	-
		1080 Cash In Bank	-	399.88
		2310 EI Payable	-	7.74
		2320 CPP Payable	-	6.04
01/31/2006	J33	2104, Jan06, Sharon Wilson		
		5300 Wages	639.74	-
		1080 Cash In Bank	-	627.78
		2310 EI Payable	-	11.96
01/31/2006	J34	2105, Jan06, Khethwen Woo		
		5300 Wages	298.22	-
		1080 Cash In Bank	-	292.32
		2310 EI Payable	-	5.58
		2320 CPP Payable	-	0.32
01/31/2006	J35	2106, Jan06, Canada Customs and Revenue Agenc		
		2310 EI Payable	263.55	-
		2320 CPP Payable	539.87	-
		2330 Income Tax Payable	1,759.88	-
		5310 EI Expense	368.97	-
		5320 CPP Expense	539.87	-
		1080 Cash In Bank	-	3,472.14
01/31/2006	J36	2107, Jan06, Local Authorities Pension Plan		
		2400 L.A.P.P.	705.84	-
		5350 L.A.P.P. Expense	810.41	-
		1080 Cash In Bank	-	1,516.25
01/31/2006	J37	2108, Jan2006, Canada Customs and Revenue Age		
		5320 CPP Expense	56.80	-
		1080 Cash In Bank	-	56.80
01/27/2006	J38	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	268.26
		1080 Cash In Bank	268.26	-
01/27/2006	J39	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	342.00
		1080 Cash In Bank	342.00	-
01/27/2006	J40	Deposit, Non Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
02/03/2006	J41	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	499.20
		1080 Cash In Bank	499.20	-
02/03/2006	J42	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	316.00
		1080 Cash In Bank	316.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
02/06/2006	J43	2109, Feb 2006, Ikon Office Solution		
		2100 GST Paid on Purchases	4.19	-
		5160 Copier & Computer Costs	59.80	-
		1080 Cash In Bank	-	63.99
02/06/2006	J44	2110, Feb 2006, Alberta Library Conference		
		5130 Staff Training	195.00	-
		1080 Cash In Bank	-	195.00
02/06/2006	J45	2111, Feb 2006, Ronnie Adams		
		2440 AB Health Payable	26.40	-
		5360 AB Health Expense	61.60	-
		1080 Cash In Bank	-	88.00
02/06/2006	J46	2112, Feb 2006, Alberta Health Care Insurance		
		2440 AB Health Payable	79.20	-
		5360 AB Health Expense	184.80	-
		1080 Cash In Bank	-	264.00
02/06/2006	J47	2113, Feb 2006, Brooks Stationers		
		2100 GST Paid on Purchases	9.43	-
		5050 New Library Furnishings	69.30	-
		5070 Library Supplies	65.43	-
		1080 Cash In Bank	-	144.16
02/06/2006	J48	2114, Feb 2006, Brooks Bulletin		
		2100 GST Paid on Purchases	1.79	-
		5220 Publicity and Advertising	25.50	-
		1080 Cash In Bank	-	27.29
02/06/2006	J49	2115, Feb 2006, Shortgrass Library System		
		2100 GST Paid on Purchases	2.35	-
		5030 Books and Materials	33.58	-
		1080 Cash In Bank	-	35.93
02/06/2006	J50	2116, Feb 2006, Brooks Home Hardware		
		2100 GST Paid on Purchases	0.77	-
		5070 Library Supplies	10.99	-
		1080 Cash In Bank	-	11.76
02/06/2006	J51	2117, Feb 2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.50	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.50
02/06/2006	J52	2118, Feb 2006, Esplanade Arts and Heritage C		
		5090 Program Expense	50.00	-
		1080 Cash In Bank	-	50.00
02/06/2006	J53	2119, Feb 2006, Can Media Inc.		
		5030 Books and Materials	63.13	-
		1080 Cash In Bank	-	63.13
02/06/2006	J54	2120, Feb 2006, Canada Post		
		2100 GST Paid on Purchases	1.75	-
		5200 Freight and Postage	25.00	-
		1080 Cash In Bank	-	26.75
01/31/2006	J55	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.75	-
		1080 Cash In Bank	-	26.75
01/31/2006	J56	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00
01/31/2006	J57	Debit, Destination fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
01/31/2006	J60	transfer, Funds from Lois Hole Program		
		1040 Building Fund	-	800.00
		5030 Books and Materials	800.00	-
01/31/2006	J61	transfer, Transfer from Lois Hole Program		
		1040 Building Fund	-	800.00
		5030 Books and Materials	800.00	-
01/31/2006	J62	Transfer, Transfer from Lois Hole Program		
		1040 Building Fund	-	800.00
		1080 Cash In Bank	800.00	-
01/31/2006	J63	Adjustment, For Funds from Lois Hole Program		
		1040 Building Fund	800.00	-
		5030 Books and Materials	-	800.00
01/31/2006	J64	Adjustment, Transfer from Lois Hole Program		
		1040 Building Fund	800.00	-
		5030 Books and Materials	-	800.00
02/24/2006	J65	2121, Feb 06, The Brooks and County Chronicle		
		2100 GST Paid on Purchases	1.96	-
		5220 Publicity and Advertising	28.00	-
		1080 Cash In Bank	-	29.96
02/24/2006	J66	2122, Feb 06, RBC Royal Bank VISA		
		5250 Bank Charges	9.94	-
		1080 Cash In Bank	-	9.94
02/24/2006	J67	2123, Feb 06, Brooks Bulletin		
		2100 GST Paid on Purchases	1.79	-
		5220 Publicity and Advertising	25.50	-
		1080 Cash In Bank	-	27.29
02/10/2006	J68	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	480.06
		1080 Cash In Bank	480.06	-
02/10/2006	J69	Deposit, Resident Cardholders		
		4090 Resident Cardholder Fees	-	420.00
		1080 Cash In Bank	420.00	-
02/10/2006	J70	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
02/10/2006	J71	Deposit, Donation		
		4170 Charitable Receipt Donations	-	231.50
		1080 Cash In Bank	231.50	-
02/10/2006	J72	Deposit, Shortgrass Library System		
		5300 Wages	-	2,342.05
		5210 Professional Memberships	-	50.82
		1080 Cash In Bank	2,392.87	-
02/17/2006	J73	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	238.14
		1080 Cash In Bank	238.14	-
02/17/2006	J74	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	390.00
		1080 Cash In Bank	390.00	-
02/17/2006	J75	Deposit, Donation		
		4170 Charitable Receipt Donations	-	1,000.00
		1080 Cash In Bank	1,000.00	-
02/24/2006	J76	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	257.15
		1080 Cash In Bank	257.15	-
02/24/2006	J77	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	354.00
		1080 Cash In Bank	354.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
02/24/2006	J78	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
02/24/2006	J79	Deposit, Dotion		
		4170 Charitable Receipt Donations	-	250.00
		1080 Cash In Bank	250.00	-
02/27/2006	J80	2124, Feb2006, Alberta Library Conference		
		5130 Staff Training	195.00	-
		1080 Cash In Bank	-	195.00
02/27/2006	J81	2125, Feb2006, University of Alberta		
		5030 Books and Materials	24.95	-
		1080 Cash In Bank	-	24.95
02/27/2006	J82	2126, Feb2006, Workers' Compensation Board AI		
		5330 WCB Expense	131.87	-
		1080 Cash In Bank	-	131.87
02/27/2006	J83	2127, Feb 2006, Julia Reinhart		
		5080 Administration & Travel	14.49	-
		5140 Telephone and Fax Expense	12.77	-
		1080 Cash In Bank	-	27.26
02/27/2006	J84	2128, Feb 2006, Telus Communications		
		2100 GST Paid on Purchases	18.36	-
		5140 Telephone and Fax Expense	264.00	-
		1080 Cash In Bank	-	282.36
02/27/2006	J85	2129, Feb2006, Ronnie Adams		
		2100 GST Paid on Purchases	1.18	-
		5090 Program Expense	15.66	-
		1080 Cash In Bank	-	16.84
02/27/2006	J86	2130, Feb2006, Bessie Jacowishen		
		2100 GST Paid on Purchases	3.36	-
		5050 New Library Furnishings	47.94	-
		1080 Cash In Bank	-	51.30
02/28/2006	J87	2131, Feb06, Ronnie Adams		
		5300 Wages	1,680.75	-
		1080 Cash In Bank	-	1,241.16
		2310 EI Payable	-	31.43
		2320 CPP Payable	-	67.45
		2330 Income Tax Payable	-	159.16
		2400 L.A.P.P.	-	113.45
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
02/28/2006	J88	2132, Feb06, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,397.66
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	150.81
02/28/2006	J89	2133, Feb06, Bessie Jacowishen		
		5300 Wages	2,037.00	-
		1080 Cash In Bank	-	1,490.88
		2310 EI Payable	-	38.09
		2320 CPP Payable	-	86.39
		2330 Income Tax Payable	-	241.82
		2400 L.A.P.P.	-	137.50
		2420 AUMA Extended Health	-	42.32
02/28/2006	J90	2134, Feb06, Maxine Meldrum		
		5300 Wages	1,891.50	-
		1080 Cash In Bank	-	1,437.60
		2310 EI Payable	-	35.37
		2320 CPP Payable	-	79.19
		2330 Income Tax Payable	-	207.92
		2400 L.A.P.P.	-	127.68

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
		2420 AUMA Extended Health	-	3.74
02/28/2006	J91	2135, Feb06, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70
		2310 EI Payable	-	3.50
02/28/2006	J92	2136, Feb06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,822.67
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	872.84
		2400 L.A.P.P.	-	290.33
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
02/28/2006	J93	2137, Feb06, Bruce Schmidt		
		5300 Wages	1,431.53	-
		1080 Cash In Bank	-	1,262.09
		2310 EI Payable	-	7.40
		2320 CPP Payable	-	56.42
		2330 Income Tax Payable	-	105.62
02/28/2006	J94	2138, Feb06, Tamara Van Horne		
		5300 Wages	529.10	-
		1080 Cash In Bank	-	507.46
		2310 EI Payable	-	9.89
		2320 CPP Payable	-	11.75
02/28/2006	J95	2139, Feb06, Sharon Wilson		
		5300 Wages	615.68	-
		1080 Cash In Bank	-	604.17
		2310 EI Payable	-	11.51
02/28/2006	J96	2140, Feb06, Khethwen Woo		
		5300 Wages	211.64	-
		1080 Cash In Bank	-	207.68
		2310 EI Payable	-	3.96
02/28/2006	J97	2141, Feb06, Canada Customs and Revenue Agenc		
		2310 EI Payable	252.37	-
		2320 CPP Payable	566.72	-
		2330 Income Tax Payable	1,738.17	-
		5310 EI Expense	353.32	-
		5320 CPP Expense	566.72	-
		1080 Cash In Bank	-	3,477.30
02/28/2006	J98	2142, Feb06, Local Authorities Pension Plan		
		2400 L.A.P.P.	668.96	-
		5350 L.A.P.P. Expense	847.99	-
		1080 Cash In Bank	-	1,516.95
03/03/2006	J99	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	328.23
		1080 Cash In Bank	328.23	-
03/03/2006	J100	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	258.00
		1080 Cash In Bank	258.00	-
03/03/2006	J101	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	140.00
		1080 Cash In Bank	140.00	-
02/28/2006	J102	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.75	-
		1080 Cash In Bank	-	26.75
02/28/2006	J103	Debit, Alberta Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
02/28/2006	J104	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
02/28/2006	J105	Debit, Service Fee		
		5250 Bank Charges	25.00	-
		1080 Cash In Bank	-	25.00
03/09/2006	J106	2143, Feb2006, The Brooks and County Chronicle		
		2100 GST Paid on Purchases	1.96	-
		5220 Publicity and Advertising	28.00	-
		1080 Cash In Bank	-	29.96
03/09/2006	J107	2144, Feb2006, Ikon Office Solution		
		2100 GST Paid on Purchases	1.86	-
		5160 Copier & Computer Costs	26.60	-
		1080 Cash In Bank	-	28.46
03/09/2006	J108	2145, Feb2006, Brooks Stationers		
		2100 GST Paid on Purchases	8.06	-
		5070 Library Supplies	115.15	-
		1080 Cash In Bank	-	123.21
03/09/2006	J109	2146, Feb2006, Shortgrass Library System		
		5030 Books and Materials	82.70	-
		1080 Cash In Bank	-	82.70
03/09/2006	J110	2147, Feb2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	8.40	-
		5060 Payroll Expense	120.00	-
		1080 Cash In Bank	-	128.40
03/09/2006	J111	2148, Feb2006, 918263 ALberta Ltd.		
		2100 GST Paid on Purchases	110.60	-
		5050 New Library Furnishings	1,580.00	-
		1080 Cash In Bank	-	1,690.60
03/09/2006	J112	2149, Feb2006, Xerox Canada Ltd.		
		2100 GST Paid on Purchases	349.65	-
		5050 New Library Furnishings	4,995.00	-
		1080 Cash In Bank	-	5,344.65
03/22/2006	J113	2150, Mar2006, City of Brooks		
		2420 AUMA Extended Health	332.46	-
		5340 AUMA Extended Health	775.89	-
		1080 Cash In Bank	-	1,108.35
03/22/2006	J114	2151, Mar2005, Royal Bank Visa		
		2100 GST Paid on Purchases	15.56	-
		5070 Library Supplies	136.60	-
		5080 Administration & Travel	79.59	-
		1080 Cash In Bank	-	231.75
03/22/2006	J115	2152, Mar2006, Telus Communications		
		2100 GST Paid on Purchases	18.49	-
		5140 Telephone and Fax Expense	268.55	-
		1080 Cash In Bank	-	287.04
03/22/2006	J116	2153, Mar2006, Brooks Community Adult Learnin		
		5220 Publicity and Advertising	50.00	-
		1080 Cash In Bank	-	50.00
03/22/2006	J117	2154, Mar2006, Shannon Christoffersen		
		2100 GST Paid on Purchases	1.28	-
		5080 Administration & Travel	16.96	-
		1080 Cash In Bank	-	18.24
03/22/2006	J118	2155, Mar2006, Julia Reinhart		
		2100 GST Paid on Purchases	1.40	-
		5080 Administration & Travel	25.35	-
		1080 Cash In Bank	-	26.75

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
03/22/2006	J119	2156, Mar2006, Engravables		
		2100 GST Paid on Purchases	0.91	-
		5080 Administration & Travel	13.00	-
		1080 Cash In Bank	-	13.91
03/22/2006	J120	2157, Mar 2006, City of Brooks		
		4190 Medieval Faire	50.00	-
		1080 Cash In Bank	-	50.00
03/10/2006	J122	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	269.13
		1080 Cash In Bank	269.13	-
03/10/2006	J123	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	342.00
		1080 Cash In Bank	342.00	-
03/10/2006	J124	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
03/10/2006	J125	Deposit, Donation		
		4170 Charitable Receipt Donations	-	200.00
		1080 Cash In Bank	200.00	-
03/10/2006	J126	Deposit, Donation		
		4170 Charitable Receipt Donations	-	35.00
		1080 Cash In Bank	35.00	-
03/10/2006	J127	Deposit, Donations		
		4170 Charitable Receipt Donations	-	575.62
		1080 Cash In Bank	575.62	-
03/17/2006	J128	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	269.74
		1080 Cash In Bank	269.74	-
03/17/2006	J129	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	192.00
		1080 Cash In Bank	192.00	-
03/10/2006	J131	Deposit, Shortgrass Library System		
		5130 Staff Training	-	87.50
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	2,602.52	-
03/31/2006	J132	2158, Mar06, Ronnie Adams		
		5300 Wages	1,904.85	-
		1080 Cash In Bank	-	1,381.67
		2310 EI Payable	-	35.62
		2320 CPP Payable	-	79.85
		2330 Income Tax Payable	-	211.03
		2400 L.A.P.P.	-	128.58
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
03/31/2006	J133	2159, Mar06, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,397.66
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	150.81
03/31/2006	J134	2160, Mar06, Bessie Jacowishen		
		5300 Wages	2,298.90	-
		1080 Cash In Bank	-	1,656.22
		2310 EI Payable	-	42.99
		2320 CPP Payable	-	99.36
		2330 Income Tax Payable	-	302.83

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

				Debits	Credits
		2400	L.A.P.P.	-	155.18
		2420	AUMA Extended Health	-	42.32
03/31/2006	J135	2161, Mar06, Cathryn Krochak			
		5300	Wages	461.76	-
		1080	Cash In Bank	-	444.71
		2310	EI Payable	-	8.63
		2320	CPP Payable	-	8.42
03/31/2006	J136	2162, Mar06, Maxine Meldrum			
		5300	Wages	2,328.00	-
		1080	Cash In Bank	-	1,713.18
		2310	EI Payable	-	43.53
		2320	CPP Payable	-	100.80
		2330	Income Tax Payable	-	309.61
		2400	L.A.P.P.	-	157.14
		2420	AUMA Extended Health	-	3.74
03/31/2006	J137	2163, Mar06, Patricia Neufeld			
		5300	Wages	218.40	-
		1080	Cash In Bank	-	214.32
		2310	EI Payable	-	4.08
03/31/2006	J138	2164, Mar06, Julia Reinhart			
		5300	Wages	4,301.00	-
		1080	Cash In Bank	-	2,822.67
		2310	EI Payable	-	80.43
		2320	CPP Payable	-	198.46
		2330	Income Tax Payable	-	872.84
		2400	L.A.P.P.	-	290.33
		2420	AUMA Extended Health	-	23.07
		2440	AB Health Payable	-	13.20
03/31/2006	J139	2165, Mar06, Tamara Van Horne			
		5300	Wages	1,202.50	-
		1080	Cash In Bank	-	1,077.67
		2310	EI Payable	-	22.49
		2320	CPP Payable	-	45.09
		2330	Income Tax Payable	-	57.25
03/31/2006	J140	2166, Mar06, Sharon Wilson			
		5300	Wages	711.88	-
		1080	Cash In Bank	-	698.57
		2310	EI Payable	-	13.31
03/31/2006	J143	2167, Mar06, Local Authorities Pension Plan			
		2400	L.A.P.P.	731.23	-
		5350	L.A.P.P. Expense	839.54	-
		1080	Cash In Bank	-	1,570.77
03/31/2006	J144	2168, Mar06, Canada Customs and Revenue Agenc			
		2310	EI Payable	281.88	-
		2320	CPP Payable	599.04	-
		2330	Income Tax Payable	1,904.37	-
		5310	EI Expense	394.61	-
		5320	CPP Expense	599.04	-
		1080	Cash In Bank	-	3,778.94
03/31/2006	J146	2170, Mar06, Brooks Home Hardware			
		2100	GST Paid on Purchases	0.94	-
		5100	Repair & Maintenance	13.47	-
		1080	Cash In Bank	-	14.41
03/31/2006	J148	2169, Mar06, Shortgrass Library System			
		5080	Administration & Travel	180.00	-
		1080	Cash In Bank	-	180.00
03/31/2006	J149	2171, Apr06, AALT Conference			
		5130	Staff Training	650.00	-
		1080	Cash In Bank	-	650.00
03/31/2006	J151	Debit, AB Health			
		5360	AB Health Expense	30.80	-
		2440	AB Health Payable	13.20	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

				<u>Debits</u>	<u>Credits</u>
		1080	Cash In Bank	-	44.00
03/31/2006	J152	Debit, Destination Fee			
		5250	Bank Charges	5.00	-
		1080	Cash In Bank	-	5.00
03/31/2006	J154	Debit, Securtek			
		5170	Security Monitoring	25.00	-
		5180	GST Expense	1.75	-
		1080	Cash In Bank	-	26.75
03/24/2006	J155	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	264.00
		1080	Cash In Bank	264.00	-
03/24/2006	J156	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	464.18
		1080	Cash In Bank	464.18	-
03/24/2006	J157	Deposit, Donations			
		4170	Charitable Receipt Donations	-	2,000.00
		1080	Cash In Bank	2,000.00	-
03/31/2006	J158	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	451.44
		1080	Cash In Bank	451.44	-
03/31/2006	J159	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	342.00
		1080	Cash In Bank	342.00	-
03/31/2006	J160	Deposit, Donation			
		4170	Charitable Receipt Donations	-	100.00
		1080	Cash In Bank	100.00	-
03/31/2006	J161	Deposit, Donation			
		4190	Medieval Faire	-	1,200.00
		1080	Cash In Bank	1,200.00	-
03/23/2006	J162	Deposit, Alberta Govt. Special Grant			
		4040	Province of Alberta	-	19,843.00
		1080	Cash In Bank	19,843.00	-
04/13/2006	J163	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	239.86
		1080	Cash In Bank	239.86	-
04/13/2006	J164	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	258.00
		1080	Cash In Bank	258.00	-
04/13/2006	J165	2172, Apr2006, Memory Lane Computers			
		2100	GST Paid on Purchases	198.21	-
		5050	New Library Furnishings	2,831.60	-
		1080	Cash In Bank	-	3,029.81
04/13/2006	J166	2173, Apr2006, Shortgrass Library System			
		5070	Library Supplies	28.80	-
		1080	Cash In Bank	-	28.80
04/13/2006	J167	2174, Apr2006, Brooks Computer Services Ltd.			
		2100	GST Paid on Purchases	3.50	-
		5060	Payroll Expense	50.00	-
		1080	Cash In Bank	-	53.50
04/13/2006	J168	2175, Apr2006, Esplanade Arts and Heritage Ce			
		5090	Program Expense	50.00	-
		1080	Cash In Bank	-	50.00
04/13/2006	J169	2176, Apr2006, Brooks Home Hardware			
		2100	GST Paid on Purchases	0.79	-
		5070	Library Supplies	11.31	-
		1080	Cash In Bank	-	12.10

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
04/13/2006	J170	2177, Apr2006, Royal Bank Visa		
		5250 Bank Charges	12.00	-
		1080 Cash In Bank	-	12.00
04/13/2006	J171	2178, Apr 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	2.93	-
		5050 New Library Furnishings	41.86	-
		5080 Administration & Travel	101.32	-
		5130 Staff Training	185.00	-
		1080 Cash In Bank	-	331.11
04/30/2006	J181	2188, April06, Canada Customs and Revenue Age		
		2310 EI Payable	264.79	-
		2320 CPP Payable	560.46	-
		2330 Income Tax Payable	1,769.76	-
		5310 EI Expense	370.71	-
		5320 CPP Expense	560.46	-
		1080 Cash In Bank	-	3,526.18
04/30/2006	J182	2189, April06, Local Authorities Pension Plan		
		2400 L.A.P.P.	675.05	-
		5350 L.A.P.P. Expense	775.05	-
		1080 Cash In Bank	-	1,450.10
04/25/2006	J183	2190, Apr 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	245.18	-
		5050 New Library Furnishings	3,465.00	-
		5100 Repair & Maintenance	37.50	-
		1080 Cash In Bank	-	3,747.68
04/25/2006	J184	2191, Apr2006, Brodart		
		2100 GST Paid on Purchases	83.79	-
		5070 Library Supplies	1,196.95	-
		1080 Cash In Bank	-	1,280.74
04/25/2006	J185	2192, Apr2006, Julia Reinhart		
		5080 Administration & Travel	110.10	-
		1080 Cash In Bank	-	110.10
04/25/2006	J186	2193, Apr2006, Water Pure & Simple		
		5070 Library Supplies	16.50	-
		1080 Cash In Bank	-	16.50
04/25/2006	J187	2194, Apr2006, Telus Communications		
		2100 GST Paid on Purchases	18.21	-
		5140 Telephone and Fax Expense	261.88	-
		1080 Cash In Bank	-	280.09
04/25/2006	J188	2195, Apr2006, Shannon Christoffersen		
		5090 Program Expense	11.97	-
		1080 Cash In Bank	-	11.97
04/07/2006	J189	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	290.70
		1080 Cash In Bank	290.70	-
04/07/2006	J190	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	306.00
		1080 Cash In Bank	306.00	-
04/07/2006	J191	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
04/07/2006	J192	Deposit, Shortgrass Library System		
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	2,515.02	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
04/07/2006	J193	Deposit, Town of Brooks		
		4020 Town of Brooks	-	34,453.25
		1080 Cash In Bank	34,453.25	-
04/28/2006	J195	2187, April06, Sharon Wilson		
		5300 Wages	596.44	-
		1080 Cash In Bank	-	585.29
		2310 EI Payable	-	11.15
04/28/2006	J197	2186, April06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,822.68
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	872.84
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
04/28/2006	J199	2185, April06, Tamara Van Horne		
		5300 Wages	769.60	-
		1080 Cash In Bank	-	731.55
		2310 EI Payable	-	14.39
		2320 CPP Payable	-	23.66
04/28/2006	J201	2184, April06, Patricia Neufeld		
		5300 Wages	198.90	-
		1080 Cash In Bank	-	195.18
		2310 EI Payable	-	3.72
04/28/2006	J203	2183, April06, Maxine Meldrum		
		5300 Wages	2,029.73	-
		1080 Cash In Bank	-	1,524.87
		2310 EI Payable	-	37.96
		2320 CPP Payable	-	86.03
		2330 Income Tax Payable	-	240.12
		2400 L.A.P.P.	-	137.01
		2420 AUMA Extended Health	-	3.74
04/28/2006	J205	2182, April06, Cathryn Krochak		
		5300 Wages	447.34	-
		1080 Cash In Bank	-	431.26
		2310 EI Payable	-	8.37
		2320 CPP Payable	-	7.71
04/28/2006	J207	2181, April06, Bessie Jacowishen		
		5300 Wages	2,007.90	-
		1080 Cash In Bank	-	1,472.51
		2310 EI Payable	-	37.55
		2320 CPP Payable	-	84.95
		2330 Income Tax Payable	-	235.04
		2400 L.A.P.P.	-	135.53
		2420 AUMA Extended Health	-	42.32
04/28/2006	J209	2180, April06, Shannon Christoffersen		
		5300 Wages	2,146.32	-
		1080 Cash In Bank	-	1,747.09
		2310 EI Payable	-	40.14
		2320 CPP Payable	-	91.81
		2330 Income Tax Payable	-	267.28
04/28/2006	J211	2179, April06, Ronnie Adams		
		5300 Wages	1,662.08	-
		1080 Cash In Bank	-	1,228.39
		2310 EI Payable	-	31.08
		2320 CPP Payable	-	67.84
		2330 Income Tax Payable	-	154.48
		2400 L.A.P.P.	-	112.19
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
05/02/2006	J212	2196, May06, Canada Post		
		2100 GST Paid on Purchases	7.14	-
		5200 Freight and Postage	102.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
		1080 Cash In Bank	-	109.14
05/02/2006	J213	2197, May06, City of Brooks		
		5080 Administration & Travel	21.40	-
		1080 Cash In Bank	-	21.40
04/21/2006	J215	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	326.02
		1080 Cash In Bank	326.02	-
04/21/2006	J216	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	294.00
		1080 Cash In Bank	294.00	-
04/28/2006	J217	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	384.98
		1080 Cash In Bank	384.98	-
04/28/2006	J218	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	324.00
		1080 Cash In Bank	324.00	-
04/28/2006	J219	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
04/28/2006	J220	Deposit, Landmark 99		
		5030 Books and Materials	-	411.31
		1080 Cash In Bank	411.31	-
05/05/2006	J221	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	426.34
		1080 Cash In Bank	426.34	-
05/05/2006	J222	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	300.00
		1080 Cash In Bank	300.00	-
05/05/2006	J223	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	140.00
		1080 Cash In Bank	140.00	-
05/05/2006	J224	Deposit, Donation-Brooks Kinette Club		
		4190 Medieval Faire	-	500.00
		1080 Cash In Bank	500.00	-
05/05/2006	J225	Deposit, Shortgrass Library System		
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	5,030.04	-
04/30/2006	J226	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.75	-
		1080 Cash In Bank	-	26.75
04/30/2006	J227	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00
04/30/2006	J228	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
05/12/2006	J229	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	365.84
		1080 Cash In Bank	365.84	-
05/12/2006	J230	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	180.00
		1080 Cash In Bank	180.00	-
05/19/2006	J231	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	255.81
		1080 Cash In Bank	255.81	-
05/19/2006	J232	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	342.00
		1080 Cash In Bank	342.00	-
05/19/2006	J233	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
05/23/2006	J234	2199, May2006, Telus Communications		
		2100 GST Paid on Purchases	18.40	-
		5140 Telephone and Fax Expense	264.49	-
		1080 Cash In Bank	-	282.89
05/23/2006	J235	2200, May2006, Brodart		
		2100 GST Paid on Purchases	3.06	-
		5070 Library Supplies	43.83	-
		1080 Cash In Bank	-	46.89
05/23/2006	J236	2201, May2006, CNL		
		2100 GST Paid on Purchases	53.20	-
		5175 Computer Main. Contracts	759.95	-
		1080 Cash In Bank	-	813.15
05/23/2006	J237	2202, May2006, Purolator		
		2100 GST Paid on Purchases	1.83	-
		5200 Freight and Postage	26.12	-
		1080 Cash In Bank	-	27.95
05/23/2006	J238	2203, May2006, Critical Control Solutions Inc		
		2100 GST Paid on Purchases	33.26	-
		5120 Rebinding, Microfilming, Laminating	475.16	-
		1080 Cash In Bank	-	508.42
05/23/2006	J239	2204, May2006, Shortgrass Library System		
		5070 Library Supplies	477.95	-
		1080 Cash In Bank	-	477.95
05/23/2006	J240	2205, May 2006, Shortgrass Library System		
		5030 Books and Materials	43.58	-
		1080 Cash In Bank	-	43.58
05/23/2006	J241	2206, May2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.50	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.50
05/23/2006	J242	2207, May2006, Engravables		
		2100 GST Paid on Purchases	0.46	-
		5070 Library Supplies	6.50	-
		1080 Cash In Bank	-	6.96
05/23/2006	J243	2208, May2006, City of Brooks		
		2420 AUMA Extended Health	110.82	-
		5340 AUMA Extended Health	258.63	-
		1080 Cash In Bank	-	369.45
05/23/2006	J244	2209, May2006, Brooks Home Hardware		
		2100 GST Paid on Purchases	0.36	-
		5070 Library Supplies	5.08	-
		1080 Cash In Bank	-	5.44

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
05/23/2006	J245	2210, May 2006, Meyers, Norris and Penny LLP		
		2100 GST Paid on Purchases	573.30	-
		5240 Audit and Insurance	8,190.00	-
		1080 Cash In Bank	-	8,763.30
05/23/2006	J246	2211, May2006, Julia Reinhart		
		2100 GST Paid on Purchases	0.51	-
		5200 Freight and Postage	7.33	-
		1080 Cash In Bank	-	7.84
05/23/2006	J247	2212, May2006, Sharon Wilson		
		2100 GST Paid on Purchases	0.21	-
		5070 Library Supplies	3.00	-
		1080 Cash In Bank	-	3.21
05/23/2006	J248	2213, mAY2006, The Alberta Library		
		2100 GST Paid on Purchases	41.22	-
		5070 Library Supplies	588.84	-
		1080 Cash In Bank	-	630.06
05/23/2006	J249	2214, May2006, Royal Bank Visa		
		2100 GST Paid on Purchases	22.05	-
		5080 Administration & Travel	1,025.95	-
		1080 Cash In Bank	-	788.00
		5130 Staff Training	-	260.00
05/31/2006	J250	2215, May06, Ronnie Adams		
		5300 Wages	1,805.25	-
		1080 Cash In Bank	-	1,318.79
		2310 EI Payable	-	33.76
		2320 CPP Payable	-	74.92
		2330 Income Tax Payable	-	187.83
		2400 L.A.P.P.	-	121.85
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
05/31/2006	J251	2216, May06, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,397.66
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	150.81
05/31/2006	J252	2217, May06, Bessie Jacowishen		
		5300 Wages	2,328.00	-
		1080 Cash In Bank	-	1,674.60
		2310 EI Payable	-	43.53
		2320 CPP Payable	-	100.80
		2330 Income Tax Payable	-	309.61
		2400 L.A.P.P.	-	157.14
		2420 AUMA Extended Health	-	42.32
05/31/2006	J253	2218, May06, Lesley Jensen		
		5300 Wages	1,017.38	-
		1080 Cash In Bank	-	962.43
		2310 EI Payable	-	19.03
		2320 CPP Payable	-	35.92
05/31/2006	J254	2219, May06, Cathryn Krochak		
		5300 Wages	769.60	-
		1080 Cash In Bank	-	731.55
		2310 EI Payable	-	14.39
		2320 CPP Payable	-	23.66
05/31/2006	J255	2220, May06, Maxine Meldrum		
		5300 Wages	2,313.45	-
		1080 Cash In Bank	-	1,703.99
		2310 EI Payable	-	43.26
		2320 CPP Payable	-	100.08
		2330 Income Tax Payable	-	306.22
		2400 L.A.P.P.	-	156.16
		2420 AUMA Extended Health	-	3.74

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
05/31/2006	J256	2221, May06, Patricia Neufeld		
		5300 Wages	218.40	-
		1080 Cash In Bank	-	214.32
		2310 EI Payable	-	4.08
05/31/2006	J257	2222, May06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,822.68
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	872.84
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
05/31/2006	J258	2223, May06, Tamara Van Horne		
		5300 Wages	577.20	-
		1080 Cash In Bank	-	552.28
		2310 EI Payable	-	10.79
		2320 CPP Payable	-	14.13
05/31/2006	J259	2224, May06, Sharon Wilson		
		5300 Wages	683.02	-
		1080 Cash In Bank	-	670.25
		2310 EI Payable	-	12.77
05/31/2006	J260	2225, May06, Local Authorities Pension Plan		
		2400 L.A.P.P.	725.47	-
		5350 L.A.P.P. Expense	832.95	-
		1080 Cash In Bank	-	1,558.42
05/31/2006	J261	2226, May06, Canada Customs and Revenue Agenc		
		2310 EI Payable	292.83	-
		2320 CPP Payable	615.03	-
		2330 Income Tax Payable	1,827.31	-
		5310 EI Expense	409.96	-
		5320 CPP Expense	615.03	-
		1080 Cash In Bank	-	3,760.16
05/31/2006	J262	2227, May31,2006, Julia Reinhart		
		5080 Administration & Travel	66.00	-
		1080 Cash In Bank	-	66.00
05/31/2006	J263	2228, May06, Workers' Compensation Board Albe		
		5330 WCB Expense	125.80	-
		1080 Cash In Bank	-	125.80
05/31/2006	J264	2229, May06, Alberta Health Care Insurance PI		
		2440 AB Health Payable	79.20	-
		5360 AB Health Expense	184.80	-
		1080 Cash In Bank	-	264.00
05/31/2006	J265	2230, May06, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
05/31/2006	J266	2231, May06, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.50	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.50
05/31/2006	J267	2232, May31,2006, Sharon Wilson		
		5090 Program Expense	17.08	-
		1080 Cash In Bank	-	17.08
06/05/2006	J268	2233, June06, Anne Slade		
		5090 Program Expense	175.00	-
		1080 Cash In Bank	-	175.00
06/05/2006	J269	2234, Jun06, Doris Bircham		
		5090 Program Expense	100.00	-
		1080 Cash In Bank	-	100.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
06/05/2006	J270	2235, June2006, Doris Bircham		
		5030 Books and Materials	50.00	-
		1080 Cash In Bank	-	50.00
05/29/2006	J271	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	362.69
		1080 Cash In Bank	362.69	-
05/29/2006	J272	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	288.00
		1080 Cash In Bank	288.00	-
05/29/2006	J273	Deposit, WCB		
		5330 WCB Expense	-	209.79
		1080 Cash In Bank	209.79	-
05/29/2006	J274	Deposit, County of Newell		
		4060 County of Newell Library Board	-	3,686.76
		1080 Cash In Bank	3,686.76	-
06/02/2006	J275	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	339.56
		1080 Cash In Bank	339.56	-
06/02/2006	J276	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	210.00
		1080 Cash In Bank	210.00	-
06/02/2006	J277	Deposit, Shannon Christoffersen (Staff Order)		
		5030 Books and Materials	-	14.95
		1080 Cash In Bank	14.95	-
05/31/2006	J278	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.75	-
		1080 Cash In Bank	-	26.75
05/31/2006	J279	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00
05/31/2006	J280	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
06/09/2006	J281	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	276.00
		1080 Cash In Bank	276.00	-
06/09/2006	J282	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	350.26
		1080 Cash In Bank	350.26	-
06/09/2006	J283	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
06/09/2006	J284	Deposit, Admin and Travel		
		5080 Administration & Travel	-	252.90
		1080 Cash In Bank	252.90	-
06/09/2006	J285	Deposit, Donation		
		4170 Charitable Receipt Donations	-	4,000.00
		1080 Cash In Bank	4,000.00	-
06/16/2006	J286	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	285.75
		1080 Cash In Bank	285.75	-
06/16/2006	J287	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	186.00
		1080 Cash In Bank	186.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
06/16/2006	J288	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
06/23/2006	J289	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	458.44
		1080 Cash In Bank	458.44	-
06/23/2006	J290	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	300.00
		1080 Cash In Bank	300.00	-
06/23/2006	J291	2236, June 2006, Maxine Meldrum		
		5080 Administration & Travel	97.74	-
		1080 Cash In Bank	-	97.74
06/23/2006	J292	2237, Jun 2006, Shortgrass Library System		
		2100 GST Paid on Purchases	28.38	-
		5070 Library Supplies	43.20	-
		5080 Administration & Travel	420.00	-
		1080 Cash In Bank	-	491.58
06/23/2006	J293	2238, June 2006, All-Knight Security		
		2100 GST Paid on Purchases	7.00	-
		5170 Security Monitoring	100.00	-
		1080 Cash In Bank	-	107.00
06/23/2006	J294	2239, June 2006, Telus Communications		
		2100 GST Paid on Purchases	18.70	-
		5140 Telephone and Fax Expense	269.03	-
		1080 Cash In Bank	-	287.73
06/23/2006	J295	2240, June 2006, Smart Apple Media		
		2100 GST Paid on Purchases	5.17	-
		5020 SLS Expense (Materials)	73.92	-
		1080 Cash In Bank	-	79.09
06/23/2006	J296	2241, June 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	1.24	-
		5090 Program Expense	16.42	-
		1080 Cash In Bank	-	17.66
06/23/2006	J297	2242, June 2006, Lesley Jensen		
		2100 GST Paid on Purchases	3.61	-
		5090 Program Expense	51.56	-
		1080 Cash In Bank	-	55.17
06/23/2006	J298	2243, June 2006, Brooks Stationers		
		2100 GST Paid on Purchases	12.75	-
		5070 Library Supplies	63.14	-
		5160 Copier & Computer Costs	118.90	-
		1080 Cash In Bank	-	194.79
06/23/2006	J299	2244, June 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	48.13	-
		5160 Copier & Computer Costs	687.44	-
		1080 Cash In Bank	-	735.57
06/23/2006	J300	2245, June 2006, Wetaskiwin Public Library		
		5260 Miscellaneous	3.95	-
		1080 Cash In Bank	-	3.95
06/23/2006	J301	2246, June 2006, Shortgrass Library System		
		5030 Books and Materials	463.07	-
		1080 Cash In Bank	-	463.07
06/23/2006	J302	2247, June 2006, Anne Slade		
		5090 Program Expense	25.00	-
		1080 Cash In Bank	-	25.00
06/23/2006	J303	2248, JUNE 2006, Brodart		
		2100 GST Paid on Purchases	3.84	-
		5100 Repair & Maintenance	54.90	-
		1080 Cash In Bank	-	58.74

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
06/23/2006	J304	2249, June 2006, Saskatchewan Abilities Council		
		2100 GST Paid on Purchases	21.02	-
		5090 Program Expense	300.26	-
		1080 Cash In Bank	-	321.28
06/23/2006	J305	2250, Jun06, Shortgrass Library System		
		5020 SLS Expense (Materials)	22,802.00	-
		1080 Cash In Bank	-	22,802.00
06/30/2006	J306	2251, June06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,822.68
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	872.84
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
06/30/2006	J307	2252, June 2006, Ronnie Adams		
		5300 Wages	1,730.55	-
		1080 Cash In Bank	-	1,271.63
		2310 EI Payable	-	32.36
		2320 CPP Payable	-	71.22
		2330 Income Tax Payable	-	170.43
		2400 L.A.P.P.	-	116.81
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
06/30/2006	J308	2253, June 2006, Shannon Christoffersen		
		5300 Wages	2,304.85	-
		1080 Cash In Bank	-	1,857.89
		2310 EI Payable	-	43.10
		2320 CPP Payable	-	99.65
		2330 Income Tax Payable	-	304.21
06/30/2006	J309	2254, June 2006, Bessie Jacowishen		
		5300 Wages	2,226.15	-
		1080 Cash In Bank	-	1,610.29
		2310 EI Payable	-	41.63
		2320 CPP Payable	-	95.76
		2330 Income Tax Payable	-	285.88
		2400 L.A.P.P.	-	150.27
		2420 AUMA Extended Health	-	42.32
06/30/2006	J310	2255, June 06, Lesley Jensen		
		5300 Wages	1,576.38	-
		1080 Cash In Bank	-	1,483.31
		2310 EI Payable	-	29.48
		2320 CPP Payable	-	63.59
06/30/2006	J311	2256, June 2006, Cathryn Krochak		
		5300 Wages	625.30	-
		1080 Cash In Bank	-	597.10
		2310 EI Payable	-	11.69
		2320 CPP Payable	-	16.51
06/30/2006	J312	2257, June 06, Maxine Meldrum		
		5300 Wages	2,226.15	-
		1080 Cash In Bank	-	1,648.87
		2310 EI Payable	-	41.63
		2320 CPP Payable	-	95.76
		2330 Income Tax Payable	-	285.88
		2400 L.A.P.P.	-	150.27
		2420 AUMA Extended Health	-	3.74
06/30/2006	J313	2258, June 2006, Patricia Neufeld		
		5300 Wages	195.00	-
		1080 Cash In Bank	-	191.35
		2310 EI Payable	-	3.65

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
06/30/2006	J314	2259, June 2006, Tamara Van Horne		
		5300 Wages	846.56	-
		1080 Cash In Bank	-	795.76
		2310 EI Payable	-	15.83
		2320 CPP Payable	-	27.47
		2330 Income Tax Payable	-	7.50
06/30/2006	J315	2260, June 2006, Sharon Wilson		
		5300 Wages	452.14	-
		1080 Cash In Bank	-	443.68
		2310 EI Payable	-	8.46
06/30/2006	J316	2261, June 2006, Canada Customs and Revenue A		
		2310 EI Payable	308.26	-
		2320 CPP Payable	668.42	-
		2330 Income Tax Payable	1,926.74	-
		5310 EI Expense	431.55	-
		5320 CPP Expense	668.42	-
		1080 Cash In Bank	-	4,003.39
06/30/2006	J317	2262, June 2006, Local Authorities Pension PI		
		2400 L.A.P.P.	707.67	-
		5350 L.A.P.P. Expense	812.51	-
		1080 Cash In Bank	-	1,520.18
06/30/2006	J318	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	517.30
		1080 Cash In Bank	517.30	-
06/30/2006	J319	Deposit, Resident cardholders		
		4090 Resident Cardholder Fees	-	282.00
		1080 Cash In Bank	282.00	-
07/06/2006	J320	2263, Jul06, Shortgrass Library System		
		5022 SLS - Dynix and Telecom	2,271.73	-
		5030 Books and Materials	782.15	-
		1080 Cash In Bank	-	3,053.88
07/06/2006	J321	2264, Jul06, Xerox Canada Ltd.		
		5160 Copier & Computer Costs	160.83	-
		1080 Cash In Bank	-	160.83
07/06/2006	J322	2265, Jul06, Brooks Stationers		
		5100 Repair & Maintenance	64.15	-
		1080 Cash In Bank	-	64.15
07/29/2006	J323	2266, Jul06, Kathleen Davis-Lepage		
		5091 Medieval Faire	848.82	-
		1080 Cash In Bank	-	848.82
05/02/2006	J325	2198, May06, Bignote Entertainment Inc.		
		5091 Medieval Faire	363.78	-
		1080 Cash In Bank	-	363.78
07/06/2006	J326	2267, Jul06, Brooks Computer Services Ltd.		
		5060 Payroll Expense	53.50	-
		1080 Cash In Bank	-	53.50
07/06/2006	J327	2268, Jul06, Brooks Bulletin		
		5220 Publicity and Advertising	79.18	-
		1080 Cash In Bank	-	79.18
07/06/2006	J328	2269, July06, Bow Island Boys		
		5090 Program Expense	216.60	-
		1080 Cash In Bank	-	216.60
07/07/2006	J329	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	586.49
		1080 Cash In Bank	586.49	-
07/07/2006	J330	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	348.00
		1080 Cash In Bank	348.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
07/07/2006	J331	Deposit, GST Recovery		
		4220 GST Recovery	-	2,698.59
		1080 Cash In Bank	2,698.59	-
07/07/2006	J332	Deposit, Julia's - Secondment		
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	2,515.02	-
06/30/2006	J333	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.75	-
		1080 Cash In Bank	-	26.75
06/30/2006	J334	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00
06/30/2006	J335	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
06/22/2006	J338	Deposit, Alberta Government		
		4040 Province of Alberta	-	49,781.00
		1080 Cash In Bank	49,781.00	-
07/20/2006	J339	2270, July 2006, Canada Post		
		2100 GST Paid on Purchases	5.52	-
		5200 Freight and Postage	92.00	-
		1080 Cash In Bank	-	97.52
07/20/2006	J340	2271, July2006, George and Terry Goulet		
		5030 Books and Materials	39.90	-
		1080 Cash In Bank	-	39.90
07/20/2006	J341	2272, July2006, Shannon Christoffersen		
		5080 Administration & Travel	132.00	-
		1080 Cash In Bank	-	132.00
07/20/2006	J342	2273, July2006, Telus Communications		
		2100 GST Paid on Purchases	15.91	-
		5140 Telephone and Fax Expense	267.07	-
		1080 Cash In Bank	-	282.98
07/20/2006	J343	2274, July 2006, Brooks Bulletin		
		2100 GST Paid on Purchases	2.55	-
		5220 Publicity and Advertising	42.50	-
		1080 Cash In Bank	-	45.05
07/20/2006	J344	2275, July 2006, RBC Royal Bank VISA		
		2100 GST Paid on Purchases	8.37	-
		5200 Freight and Postage	119.58	-
		1080 Cash In Bank	-	127.95
07/20/2006	J345	2276, July 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	309.32	-
		5030 Books and Materials	4,418.92	-
		5080 Administration & Travel	68.27	-
		1080 Cash In Bank	-	4,796.51
07/20/2006	J346	2277, July 2006, Shortgrass Library System		
		4120 Fines, Book Sales and Services	18.62	-
		1080 Cash In Bank	-	18.62
07/20/2006	J347	2278, July 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
07/20/2006	J348	2279, July 2006, Brodart		
		2100 GST Paid on Purchases	6.78	-
		5070 Library Supplies	96.78	-
		1080 Cash In Bank	-	103.56
07/14/2006	J349	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	374.98
		1080 Cash In Bank	374.98	-
07/14/2006	J350	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	462.00
		1080 Cash In Bank	462.00	-
07/14/2006	J351	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
07/20/2006	J352	2280, July06, Dennis van Westerborg		
		5030 Books and Materials	30.00	-
		1080 Cash In Bank	-	30.00
07/31/2006	J353	2281, July 06, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,818.92
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	876.60
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
07/31/2006	J354	2282, July 06, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,400.15
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	148.32
07/31/2006	J355	2283, July 06, Ronnie Adams		
		5300 Wages	1,568.70	-
		1080 Cash In Bank	-	1,172.29
		2310 EI Payable	-	29.33
		2320 CPP Payable	-	63.21
		2330 Income Tax Payable	-	129.88
		2400 L.A.P.P.	-	105.89
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
07/31/2006	J356	2284, July 06, Bessie Jacowishen		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,546.25
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	261.90
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	42.32
07/31/2006	J357	2285, July 06, Lesley Jensen		
		5300 Wages	1,710.54	-
		1080 Cash In Bank	-	1,594.62
		2310 EI Payable	-	31.99
		2320 CPP Payable	-	70.23
		2330 Income Tax Payable	-	13.70
07/31/2006	J358	2286, July 06, Cathryn Krochak		
		5300 Wages	625.30	-
		1080 Cash In Bank	-	597.10
		2310 EI Payable	-	11.69
		2320 CPP Payable	-	16.51
07/31/2006	J359	2287, July 06, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70
		2310 EI Payable	-	3.50

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
07/31/2006	J360	2288, July 06, Maxine Meldrum		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,584.83
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	261.90
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	3.74
07/31/2006	J361	2289, July 06, Tamara Van Horne		
		5300 Wages	1,038.96	-
		1080 Cash In Bank	-	953.46
		2310 EI Payable	-	19.43
		2320 CPP Payable	-	36.99
		2330 Income Tax Payable	-	29.08
07/31/2006	J362	2290, July 06, Sharon Wilson		
		5300 Wages	567.58	-
		1080 Cash In Bank	-	556.97
		2310 EI Payable	-	10.61
07/31/2006	J363	2291, July06, Lesley Jensen		
		5090 Program Expense	69.92	-
		1080 Cash In Bank	-	69.92
07/31/2006	J364	2292, July06, Brooks and County Chronicle		
		2100 GST Paid on Purchases	30.00	-
		4190 Medieval Faire	500.00	-
		1080 Cash In Bank	-	530.00
07/31/2006	J365	2293, July06, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
07/31/2006	J366	2294, July06, Local Authorities Pension Plan		
		2400 L.A.P.P.	682.99	-
		5350 L.A.P.P. Expense	784.17	-
		1080 Cash In Bank	-	1,467.16
07/31/2006	J367	2295, July06, Canada Customs and Revenue Agen		
		2310 EI Payable	297.21	-
		2320 CPP Payable	633.90	-
		2330 Income Tax Payable	1,721.38	-
		5310 EI Expense	416.09	-
		5320 CPP Expense	633.90	-
		1080 Cash In Bank	-	3,702.48
07/21/2006	J368	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	406.67
		1080 Cash In Bank	406.67	-
07/21/2006	J369	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	522.00
		1080 Cash In Bank	522.00	-
07/21/2006	J370	Deposit, Non-Resident CAadholder		
		4140 Non-resident Cardholder Fees	-	80.00
		1080 Cash In Bank	80.00	-
07/21/2006	J371	Deposit, Town of Brooks		
		4020 Town of Brooks	-	34,453.25
		1080 Cash In Bank	34,453.25	-
07/21/2006	J372	Deposit, Donations		
		4170 Charitable Receipt Donations	-	500.00
		1080 Cash In Bank	500.00	-
07/28/2006	J373	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	452.09
		1080 Cash In Bank	452.09	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
07/28/2006	J374	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	390.00
		1080 Cash In Bank	390.00	-
07/28/2006	J375	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	600.00
		1080 Cash In Bank	600.00	-
07/28/2006	J376	Deposit, Copier		
		5160 Copier & Computer Costs	-	160.83
		1080 Cash In Bank	160.83	-
08/10/2006	J377	2296, Aug06, City of Brooks		
		5080 Administration & Travel	21.20	-
		1080 Cash In Bank	-	21.20
08/10/2006	J378	2297, Aug06, Alberta Health Care Insurance PI		
		2440 AB Health Payable	79.20	-
		5360 AB Health Expense	184.80	-
		1080 Cash In Bank	-	264.00
08/10/2006	J379	2298, Aug06, Shortgrass Library System		
		5030 Books and Materials	85.89	-
		1080 Cash In Bank	-	85.89
07/31/2006	J380	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		1080 Cash In Bank	-	25.00
		5180 GST Expense	1.50	-
		1080 Cash In Bank	-	1.50
07/31/2006	J381	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		1080 Cash In Bank	-	30.80
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	13.20
07/31/2006	J382	Debit, Bank Charge: Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
08/22/2006	J383	2299, August 2006, Brooks Stationers		
		2100 GST Paid on Purchases	1.49	-
		5070 Library Supplies	24.81	-
		1080 Cash In Bank	-	26.30
08/22/2006	J384	2300, August 2006, Julia Reinhart		
		2100 GST Paid on Purchases	0.83	-
		5070 Library Supplies	13.90	-
		1080 Cash In Bank	-	14.73
08/22/2006	J385	2301, August 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
08/22/2006	J386	2302, August 2006, Ben's Office Machines		
		2100 GST Paid on Purchases	4.50	-
		5100 Repair & Maintenance	75.00	-
		1080 Cash In Bank	-	79.50
08/22/2006	J387	2303, August 2006, Telus Communications		
		2100 GST Paid on Purchases	15.84	-
		5140 Telephone and Fax Expense	265.80	-
		1080 Cash In Bank	-	281.64
08/31/2006	J389	2305, August 2006, Ronnie Adams		
		5300 Wages	1,879.95	-
		1080 Cash In Bank	-	1,367.33
		2310 EI Payable	-	35.16
		2320 CPP Payable	-	78.62
		2330 Income Tax Payable	-	203.84
		2400 L.A.P.P.	-	126.90
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
08/31/2006	J390	2306, August 2006, Shannon Christoffersen		
		5300 Wages	1,646.32	-
		1080 Cash In Bank	-	1,400.15
		2310 EI Payable	-	30.79
		2320 CPP Payable	-	67.06
		2330 Income Tax Payable	-	148.32
08/31/2006	J391	2307, August 2006, Allan Gragasin		
		5300 Wages	740.74	-
		1080 Cash In Bank	-	704.66
		2310 EI Payable	-	13.85
		2320 CPP Payable	-	22.23
08/31/2006	J392	2308, August 2006, Bessie Jacowishen		
		5300 Wages	2,226.15	-
		1080 Cash In Bank	-	1,610.07
		2310 EI Payable	-	41.63
		2320 CPP Payable	-	95.76
		2330 Income Tax Payable	-	286.10
		2400 L.A.P.P.	-	150.27
		2420 AUMA Extended Health	-	42.32
08/31/2006	J393	2309, August 2006, Lesley Jensen		
		5300 Wages	1,084.46	-
		1080 Cash In Bank	-	1,024.94
		2310 EI Payable	-	20.28
		2320 CPP Payable	-	39.24
08/31/2006	J394	2310, August 2006, Cathryn Krochak		
		5300 Wages	846.56	-
		1080 Cash In Bank	-	801.97
		2310 EI Payable	-	15.83
		2320 CPP Payable	-	27.47
		2330 Income Tax Payable	-	1.29
08/31/2006	J395	2311, August 2006, Maxine Meldrum		
		5300 Wages	2,313.45	-
		1080 Cash In Bank	-	1,703.37
		2310 EI Payable	-	43.26
		2320 CPP Payable	-	100.08
		2330 Income Tax Payable	-	306.84
		2400 L.A.P.P.	-	156.16
		2420 AUMA Extended Health	-	3.74
08/31/2006	J396	2312, August 2006, Patricia Neufeld		
		5300 Wages	257.40	-
		1080 Cash In Bank	-	252.59
		2310 EI Payable	-	4.81
08/31/2006	J397	2313, Aug 2006, Julia Reinhart		
		5300 Wages	4,301.00	-
		1080 Cash In Bank	-	2,818.92
		2310 EI Payable	-	80.43
		2320 CPP Payable	-	198.46
		2330 Income Tax Payable	-	876.60
		2400 L.A.P.P.	-	290.32
		2420 AUMA Extended Health	-	23.07
		2440 AB Health Payable	-	13.20
08/31/2006	J398	2314, August 2006, Tamara Van Horne		
		5300 Wages	1,615.22	-
		1080 Cash In Bank	-	1,378.56
		2310 EI Payable	-	30.20
		2320 CPP Payable	-	65.52
		2330 Income Tax Payable	-	140.94
08/31/2006	J399	2315, August 2006, Sharon Wilson		
		5300 Wages	687.84	-
		1080 Cash In Bank	-	674.98
		2310 EI Payable	-	12.86

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
08/22/2006	J403	2304, August 2006, RBC Royal Bank VISA		
		2100 GST Paid on Purchases	1.95	-
		5090 Program Expense	14.50	-
		5260 Miscellaneous	17.98	-
		1080 Cash In Bank	-	9.92
		5030 Books and Materials	-	24.51
08/31/2006	J404	2316, August 2006, Canada Customs and Revenue		
		2310 EI Payable	329.09	-
		2320 CPP Payable	694.44	-
		2330 Income Tax Payable	1,963.93	-
		5310 EI Expense	460.73	-
		5320 CPP Expense	694.44	-
		1080 Cash In Bank	-	4,142.63
08/31/2006	J405	2317, August 2006, Local Authorities Pension		
		2400 L.A.P.P.	723.65	-
		5350 L.A.P.P. Expense	830.85	-
		1080 Cash In Bank	-	1,554.50
08/31/2006	J406	2318, August 2006, Brooks Computer Services L		
		2100 GST Paid on Purchases	3.60	-
		5060 Payroll Expense	60.00	-
		1080 Cash In Bank	-	63.60
08/31/2006	J407	2319, August 2006, Workers' Compensation Boar		
		5330 WCB Expense	125.80	-
		1080 Cash In Bank	-	125.80
08/31/2006	J408	2320, August 2006, Shortgrass Library System		
		5030 Books and Materials	106.67	-
		1080 Cash In Bank	-	106.67
08/31/2006	J409	2321, August 2006, Canada Post		
		2100 GST Paid on Purchases	6.12	-
		5200 Freight and Postage	102.00	-
		1080 Cash In Bank	-	108.12
09/02/2006	J410	2322, Sept 2006, City of Brooks		
		2420 AUMA Extended Health	443.32	-
		5340 AUMA Extended Health	1,034.48	-
		1080 Cash In Bank	-	1,477.80
08/04/2006	J411	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	535.89
		1080 Cash In Bank	535.89	-
08/04/2006	J412	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	390.00
		1080 Cash In Bank	390.00	-
08/04/2006	J413	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	300.00
		1080 Cash In Bank	300.00	-
08/11/2006	J414	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	226.52
		1080 Cash In Bank	226.52	-
08/11/2006	J415	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	378.00
		1080 Cash In Bank	378.00	-
08/11/2006	J416	Deposit, Donation		
		4170 Charitable Receipt Donations	-	25.00
		1080 Cash In Bank	25.00	-
08/11/2006	J418	Deposit, Shortgrass Library System		
		5030 Books and Materials	-	1,550.33
		5030 Books and Materials	-	3,177.91
		4045 Industry Canada - CAP 3	-	554.00
		5300 Wages	-	3,010.70
		5350 L.A.P.P. Expense	-	233.33
		5340 AUMA Extended Health	-	37.69

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
		5360 AB Health Expense	-	21.56
		5310 EI Expense	-	39.41
		5320 CPP Expense	-	138.92
		1080 Cash In Bank	8,763.85	-
08/18/2006	J419	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	318.00
		1080 Cash In Bank	318.00	-
08/18/2006	J420	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	417.78
		1080 Cash In Bank	417.78	-
08/18/2006	J421	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
08/25/2006	J422	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	403.05
		1080 Cash In Bank	403.05	-
08/25/2006	J423	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	354.00
		1080 Cash In Bank	354.00	-
08/25/2006	J424	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
08/25/2006	J425	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	300.00
		1080 Cash In Bank	300.00	-
09/01/2006	J426	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	344.80
		1080 Cash In Bank	344.80	-
09/01/2006	J427	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	414.00
		1080 Cash In Bank	414.00	-
09/01/2006	J428	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	400.00
		1080 Cash In Bank	400.00	-
09/01/2006	J429	Deposit, Shortgrass Library System		
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	2,515.02	-
09/08/2006	J430	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	234.06
		1080 Cash In Bank	234.06	-
09/08/2006	J431	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	192.00
		1080 Cash In Bank	192.00	-
09/08/2006	J432	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	200.00
		1080 Cash In Bank	200.00	-
08/31/2006	J434	Debit, AB Health		
		5360 AB Health Expense	30.80	-
		2440 AB Health Payable	13.20	-
		1080 Cash In Bank	-	44.00
08/31/2006	J435	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
08/11/2006	J437	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
08/31/2006	J439	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-
		1080 Cash In Bank	-	26.50
09/14/2006	J440	2323, Sept 06, Grand and Toy		
		2100 GST Paid on Purchases	13.50	-
		5070 Library Supplies	224.98	-
		1080 Cash In Bank	-	238.48
09/14/2006	J441	2324, Sept 2006, 3M Canada Company		
		2100 GST Paid on Purchases	31.16	-
		5100 Repair & Maintenance	519.40	-
		1080 Cash In Bank	-	550.56
09/14/2006	J442	2325, Sept 06, Xerox Canada Ltd.		
		2100 GST Paid on Purchases	7.00	-
		5160 Copier & Computer Costs	116.74	-
		1080 Cash In Bank	-	123.74
09/14/2006	J443	2326, Sept 06, RBC Royal Bank VISA		
		2100 GST Paid on Purchases	20.13	-
		5080 Administration & Travel	30.50	-
		5130 Staff Training	185.00	-
		5260 Miscellaneous	120.00	-
		1080 Cash In Bank	-	355.63
09/14/2006	J444	2327, September 06, RBC Royal Bank VISA		
		5090 Program Expense	51.06	-
		1080 Cash In Bank	-	51.06
09/14/2006	J445	2328, Sept 06, Carr McLean		
		5050 New Library Furnishings	92.15	-
		5200 Freight and Postage	17.10	-
		1080 Cash In Bank	-	109.25
09/14/2006	J446	2329, Sept 06, Maxine Meldrum		
		2100 GST Paid on Purchases	1.25	-
		5090 Program Expense	20.85	-
		1080 Cash In Bank	-	22.10
09/14/2006	J447	2330, Sept 2006, Shannon Christoffersen		
		2100 GST Paid on Purchases	1.42	-
		5080 Administration & Travel	3.59	-
		5090 Program Expense	20.00	-
		1080 Cash In Bank	-	25.01
09/15/2006	J448	2331, Sept 06, Telus Communications		
		2100 GST Paid on Purchases	15.89	-
		5140 Telephone and Fax Expense	264.82	-
		1080 Cash In Bank	-	280.71
09/21/2006	J449	2332, Sept 2006, Brooks and County Chronicle		
		2100 GST Paid on Purchases	3.36	-
		5220 Publicity and Advertising	56.00	-
		1080 Cash In Bank	-	59.36
09/21/2006	J450	2333, Sept 2006, Brodart		
		2100 GST Paid on Purchases	4.90	-
		5070 Library Supplies	62.50	-
		5200 Freight and Postage	19.23	-
		1080 Cash In Bank	-	86.63
09/21/2006	J451	2334, Sept 2006, Shortgrass Library System		
		2100 GST Paid on Purchases	6.04	-
		5030 Books and Materials	100.63	-
		1080 Cash In Bank	-	106.67

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
09/21/2006	J452	2335, Sept 2006, Brooks Bulletin		
		2100 GST Paid on Purchases	1.53	-
		5220 Publicity and Advertising	25.50	-
		1080 Cash In Bank	-	27.03
09/29/2006	J453	2336, September 06, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89
09/29/2006	J454	2337, September 06, Ronnie Adams		
		5300 Wages	1,848.83	-
		1080 Cash In Bank	-	1,344.34
		2310 EI Payable	-	34.57
		2320 CPP Payable	-	77.08
		2330 Income Tax Payable	-	199.94
		2400 L.A.P.P.	-	124.80
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
09/29/2006	J455	2338, September 06, Allan Gragasin		
		5300 Wages	67.34	-
		1080 Cash In Bank	-	66.08
		2310 EI Payable	-	1.26
09/29/2006	J456	2339, September 06, Bessie Jacowishen		
		5300 Wages	2,109.75	-
		1080 Cash In Bank	-	1,533.63
		2310 EI Payable	-	39.45
		2320 CPP Payable	-	90.00
		2330 Income Tax Payable	-	261.94
		2400 L.A.P.P.	-	142.41
		2420 AUMA Extended Health	-	42.32
09/29/2006	J457	2340, September 06, Cathryn Krochak		
		5300 Wages	836.94	-
		1080 Cash In Bank	-	789.23
		2310 EI Payable	-	15.65
		2320 CPP Payable	-	26.99
		2330 Income Tax Payable	-	5.07
09/29/2006	J458	2341, September 06, Maxine Meldrum		
		5300 Wages	2,233.43	-
		1080 Cash In Bank	-	1,649.71
		2310 EI Payable	-	41.77
		2320 CPP Payable	-	96.12
		2330 Income Tax Payable	-	291.33
		2400 L.A.P.P.	-	150.76
		2420 AUMA Extended Health	-	3.74
09/29/2006	J459	2342, September 06, Patricia Neufeld		
		5300 Wages	210.60	-
		1080 Cash In Bank	-	206.66
		2310 EI Payable	-	3.94
09/29/2006	J460	2343, September 06, Tamara Van Horne		
		5300 Wages	1,428.58	-
		1080 Cash In Bank	-	1,245.50
		2310 EI Payable	-	26.71
		2320 CPP Payable	-	56.28
		2330 Income Tax Payable	-	100.09
09/29/2006	J461	2344, September 06, Sharon Wilson		
		5300 Wages	466.58	-
		1080 Cash In Bank	-	457.85
		2310 EI Payable	-	8.73
09/29/2006	J462	2345, September 06, Canada Customs and Revenue		
		2310 EI Payable	237.53	-
		2320 CPP Payable	505.28	-
		2330 Income Tax Payable	1,482.26	-
		5310 EI Expense	332.54	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
		5320 CPP Expense	505.28	-
		1080 Cash In Bank	-	3,062.89
09/29/2006	J463	2346, September 06, Local Authorities Pension		
		2400 L.A.P.P.	417.97	-
		5350 L.A.P.P. Expense	479.88	-
		1080 Cash In Bank	-	897.85
09/29/2006	J464	2347, September 06, Shortgrass Library System		
		5020 SLS Expense (Materials)	22,802.00	-
		1080 Cash In Bank	-	22,802.00
09/29/2006	J465	2348, September 06, Brooks Bulletin		
		2100 GST Paid on Purchases	4.68	-
		5070 Library Supplies	78.00	-
		1080 Cash In Bank	-	82.68
09/29/2006	J466	2349, September 06, Brooks Computer Services		
		2100 GST Paid on Purchases	3.60	-
		5060 Payroll Expense	60.00	-
		1080 Cash In Bank	-	63.60
09/29/2006	J467	2350, September 06, Sheila Tiegs		
		2100 GST Paid on Purchases	3.12	-
		5080 Administration & Travel	51.98	-
		1080 Cash In Bank	-	55.10
09/29/2006	J468	2351, September 06, Water Pure & Simple		
		5080 Administration & Travel	11.00	-
		1080 Cash In Bank	-	11.00
09/29/2006	J469	2352, September 06, Brodart		
		2100 GST Paid on Purchases	13.44	-
		5050 New Library Furnishings	198.00	-
		5200 Freight and Postage	26.07	-
		1080 Cash In Bank	-	237.51
09/29/2006	J470	2353, September 06, City of Brooks		
		2420 AUMA Extended Health	87.76	-
		5340 AUMA Extended Health	204.78	-
		1080 Cash In Bank	-	292.54
09/29/2006	J471	2354, Sept 2006, Brooks Stationers		
		2100 GST Paid on Purchases	0.42	-
		5070 Library Supplies	6.98	-
		1080 Cash In Bank	-	7.40
09/29/2006	J472	2355, September 06, Brooks Stationers		
		2100 GST Paid on Purchases	4.20	-
		5160 Copier & Computer Costs	69.95	-
		1080 Cash In Bank	-	74.15
09/29/2006	J473	2356, September 06, Docucom Limited Partnersh		
		2100 GST Paid on Purchases	98.68	-
		5100 Repair & Maintenance	1,644.72	-
		1080 Cash In Bank	-	1,743.40
09/15/2006	J474	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	335.42
		1080 Cash In Bank	335.42	-
09/15/2006	J475	Deposit, Resident Cardholders		
		4090 Resident Cardholder Fees	-	438.00
		1080 Cash In Bank	438.00	-
09/15/2006	J476	Deposit, Non-Resident Cardholders		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
09/15/2006	J477	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
09/22/2006	J478	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	273.55
		1080 Cash In Bank	273.55	-
09/22/2006	J479	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	258.00
		1080 Cash In Bank	258.00	-
09/22/2006	J480	Deposit, Town of Brooks		
		4020 Town of Brooks	-	34,453.25
		1080 Cash In Bank	34,453.25	-
09/22/2006	J481	Deposit, Donation		
		4170 Charitable Receipt Donations	-	100.00
		1080 Cash In Bank	100.00	-
09/22/2006	J482	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	200.00
		1080 Cash In Bank	200.00	-
09/29/2006	J483	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	261.41
		1080 Cash In Bank	261.41	-
09/29/2006	J484	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	324.00
		1080 Cash In Bank	324.00	-
10/01/2006	J485	2357, Oct 2006, Tamara Van Horne		
		5300 Wages	420.25	-
		1080 Cash In Bank	-	316.03
		2310 EI Payable	-	7.86
		2320 CPP Payable	-	6.36
		2330 Income Tax Payable	-	90.00
10/01/2006	J486	2358, Oct 2006, City of Brooks		
		5080 Administration & Travel	21.20	-
		1080 Cash In Bank	-	21.20
10/01/2006	J487	2359, October 06, City of Brooks		
		5080 Administration & Travel	21.20	-
		1080 Cash In Bank	-	21.20
09/30/2006	J488	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-
		1080 Cash In Bank	-	26.50
09/30/2006	J490	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
10/16/2006	J492	2360, Oct 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	14.07	-
		5050 New Library Furnishings	191.86	-
		5080 Administration & Travel	79.72	-
		1080 Cash In Bank	-	285.65
10/16/2006	J493	2361, Oct 2006, Brooks Stationers		
		2100 GST Paid on Purchases	3.54	-
		5160 Copier & Computer Costs	58.95	-
		1080 Cash In Bank	-	62.49
10/16/2006	J494	2362, Oct 2006, Shortgrass Library System		
		5070 Library Supplies	43.20	-
		1080 Cash In Bank	-	43.20
10/16/2006	J495	2363, October 06, Shortgrass Library System		
		5030 Books and Materials	80.76	-
		1080 Cash In Bank	-	80.76
10/16/2006	J496	2364, Oct 06, Brooks Stationers		
		2100 GST Paid on Purchases	3.60	-
		5160 Copier & Computer Costs	59.95	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
		1080 Cash In Bank	-	63.55
10/16/2006	J497	2365, October 06, Telus Communications		
		2100 GST Paid on Purchases	15.92	-
		5140 Telephone and Fax Expense	265.42	-
		1080 Cash In Bank	-	281.34
10/16/2006	J498	2366, October 06, Canadian Library Associatio		
		5210 Professional Memberships	230.00	-
		1080 Cash In Bank	-	230.00
10/06/2006	J500	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	336.00
		1080 Cash In Bank	336.00	-
10/06/2006	J501	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
10/06/2006	J502	Deposit, Adopt-a-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
10/06/2006	J503	Deposit, Donation		
		4170 Charitable Receipt Donations	-	100.00
		1080 Cash In Bank	100.00	-
10/06/2006	J504	Deposit, Shortgrass Library System		
		5300 Wages	-	2,150.50
		5350 L.A.P.P. Expense	-	166.67
		5340 AUMA Extended Health	-	26.92
		5360 AB Health Expense	-	15.40
		5310 EI Expense	-	56.30
		5320 CPP Expense	-	99.23
		1080 Cash In Bank	2,515.02	-
10/06/2006	J505	Deposit, County of Newell		
		4060 County of Newell Library Board	-	20,474.64
		1080 Cash In Bank	20,474.64	-
10/13/2006	J506	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	348.00
		1080 Cash In Bank	348.00	-
10/13/2006	J507	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	343.11
		1080 Cash In Bank	343.11	-
10/13/2006	J508	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
10/13/2006	J509	Deposit, Donation		
		4170 Charitable Receipt Donations	-	250.00
		1080 Cash In Bank	250.00	-
10/20/2006	J510	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	365.99
		1080 Cash In Bank	365.99	-
10/20/2006	J511	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	480.00
		1080 Cash In Bank	480.00	-
10/20/2006	J512	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
10/23/2006	J514	2368, Oct 06, Ruth Lee-Knight		
		5030 Books and Materials	20.00	-
		1080 Cash In Bank	-	20.00

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
10/23/2006	J516	2367, October 2006, Ruth Lee-Knight		
		5090 Program Expense	425.80	-
		1080 Cash In Bank	-	425.80
10/23/2006	J517	2369, October 2006, Shannon Christoffersen		
		5130 Staff Training	294.20	-
		1080 Cash In Bank	-	294.20
10/23/2006	J518	2370, October 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	1.20	-
		5160 Copier & Computer Costs	19.99	-
		1080 Cash In Bank	-	21.19
10/27/2006	J519	2371, October 2006, Alberta Library Trustees		
		5080 Administration & Travel	140.00	-
		1080 Cash In Bank	-	140.00
10/31/2006	J520	2372, Oct 2006, Ronnie Adams		
		5300 Wages	1,718.10	-
		1080 Cash In Bank	-	1,262.41
		2310 EI Payable	-	32.13
		2320 CPP Payable	-	70.61
		2330 Income Tax Payable	-	168.88
		2400 L.A.P.P.	-	115.97
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
10/31/2006	J521	2373, Oct 2006, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89
10/31/2006	J522	2374, Oct 2006, Bessie Jacowishen		
		5300 Wages	2,226.15	-
		1080 Cash In Bank	-	1,606.57
		2310 EI Payable	-	41.63
		2320 CPP Payable	-	95.76
		2330 Income Tax Payable	-	289.60
		2400 L.A.P.P.	-	150.27
		2420 AUMA Extended Health	-	42.32
10/31/2006	J523	2375, Oct 2006, Hope Keeping		
		5300 Wages	567.58	-
		1080 Cash In Bank	-	543.31
		2310 EI Payable	-	10.61
		2320 CPP Payable	-	13.66
10/31/2006	J524	2376, Oct 2006, Cathryn Krochak		
		5300 Wages	1,000.48	-
		1080 Cash In Bank	-	917.99
		2310 EI Payable	-	18.71
		2320 CPP Payable	-	35.09
		2330 Income Tax Payable	-	28.69
10/31/2006	J525	2377, Oct 2006, Migs Lovlin		
		5300 Wages	461.76	-
		1080 Cash In Bank	-	444.71
		2310 EI Payable	-	8.63
		2320 CPP Payable	-	8.42
10/31/2006	J526	2378, Oct 2006, Maxine Meldrum		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,581.33
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	265.40
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	3.74
10/31/2006	J527	2379, Oct 2006, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70

				<u>Debits</u>	<u>Credits</u>
		2310	EI Payable	-	3.50
10/31/2006	J528	2380, October 2006, Tamara Van Horne			
		5300	Wages	1,979.55	-
		1080	Cash In Bank	-	1,584.93
		2310	EI Payable	-	37.02
		2320	CPP Payable	-	97.99
		2330	Income Tax Payable	-	227.32
		2420	AUMA Extended Health	-	19.09
		2440	AB Health Payable	-	13.20
10/31/2006	J529	2381, Oct 2006, Canada Customs and Revenue Ag			
		2310	EI Payable	265.26	-
		2320	CPP Payable	577.42	-
		2330	Income Tax Payable	1,693.78	-
		5310	EI Expense	371.36	-
		5320	CPP Expense	577.42	-
		1080	Cash In Bank	-	3,485.24
10/31/2006	J530	2382, Oct 2006, Local Authorities Pension Pla			
		2400	L.A.P.P.	409.63	-
		5350	L.A.P.P. Expense	470.31	-
		1080	Cash In Bank	-	879.94
10/31/2006	J531	2383, Oct 06, Brooks Computer Services Ltd.			
		2100	GST Paid on Purchases	3.00	-
		5060	Payroll Expense	50.00	-
		1080	Cash In Bank	-	53.00
10/27/2006	J532	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	450.00
		1080	Cash In Bank	450.00	-
10/27/2006	J533	Deposit, Non-Resident Cardholder			
		4140	Non-resident Cardholder Fees	-	60.00
		1080	Cash In Bank	60.00	-
10/27/2006	J534	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	283.04
		1080	Cash In Bank	283.04	-
10/27/2006	J535	Deposit, Med Hat Pub-Ruth Lee-Knight			
		4170	Charitable Receipt Donations	-	37.08
		1080	Cash In Bank	37.08	-
10/27/2006	J536	Deposit, Credit Adjustment- Rotary Club of Brook			
		4170	Charitable Receipt Donations	-	1,188.00
		1080	Cash In Bank	1,188.00	-
11/03/2006	J537	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	292.10
		1080	Cash In Bank	292.10	-
11/03/2006	J538	Deposit, Resident Cardholder			
		4090	Resident Cardholder Fees	-	280.00
		1080	Cash In Bank	280.00	-
11/03/2006	J539	Deposit, Non-Resident Cardholder			
		4140	Non-resident Cardholder Fees	-	60.00
		1080	Cash In Bank	60.00	-
10/31/2006	J540	Debit, Securtek			
		5170	Security Monitoring	25.00	-
		5180	GST Expense	1.50	-
		1080	Cash In Bank	-	26.50
10/31/2006	J541	Debit, Destination Fee			
		5250	Bank Charges	5.00	-
		1080	Cash In Bank	-	5.00
10/06/2006	J542	Deposit, Fines			
		4120	Fines, Book Sales and Services	-	330.30
		1080	Cash In Bank	330.30	-

			Debits	Credits
10/06/2006	J546	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	330.30
		1080 Cash In Bank	330.30	-
11/21/2006	J547	2384, November 06, Telus Communications		
		5140 Telephone and Fax Expense	280.94	-
		1080 Cash In Bank	-	280.94
11/28/2006	J548	2385, Nov 2006, Maxine Meldrum		
		2100 GST Paid on Purchases	1.79	-
		5070 Library Supplies	55.78	-
		1080 Cash In Bank	-	57.57
11/28/2006	J549	2386, Nov 2006, Workers' Compensation Board A		
		5330 WCB Expense	125.80	-
		1080 Cash In Bank	-	125.80
11/28/2006	J550	2387, Nov 2006, RBC Royal Bank VISA		
		2100 GST Paid on Purchases	1.96	-
		5080 Administration & Travel	247.42	-
		5090 Program Expense	60.64	-
		1080 Cash In Bank	-	310.02
11/28/2006	J551	2388, Nov 2006, Engravables		
		2100 GST Paid on Purchases	0.39	-
		5080 Administration & Travel	6.50	-
		1080 Cash In Bank	-	6.89
11/28/2006	J552	2389, Nov 2006, Brooks Stationers		
		2100 GST Paid on Purchases	0.24	-
		5070 Library Supplies	3.98	-
		1080 Cash In Bank	-	4.22
11/28/2006	J553	2390, Nov 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
11/28/2006	J554	2391, November 06, Brooks Stationers		
		2100 GST Paid on Purchases	6.16	-
		5070 Library Supplies	42.60	-
		5160 Copier & Computer Costs	59.95	-
		1080 Cash In Bank	-	108.71
11/30/2006	J555	2392, Nov 2006, Ronnie Adams		
		5300 Wages	1,892.40	-
		1080 Cash In Bank	-	1,371.64
		2310 EI Payable	-	35.39
		2320 CPP Payable	-	79.24
		2330 Income Tax Payable	-	210.29
		2400 L.A.P.P.	-	127.74
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
11/30/2006	J556	2393, Nov 2006, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89
11/30/2006	J557	2394, Nov 06, Bessie Jacowishen		
		5300 Wages	2,197.05	-
		1080 Cash In Bank	-	1,588.35
		2310 EI Payable	-	41.08
		2320 CPP Payable	-	94.32
		2330 Income Tax Payable	-	282.68
		2400 L.A.P.P.	-	148.30
		2420 AUMA Extended Health	-	42.32
11/30/2006	J558	2395, Nov 2006, Hope Keeping		
		5300 Wages	461.76	-
		1080 Cash In Bank	-	444.71
		2310 EI Payable	-	8.63
		2320 CPP Payable	-	8.42

			Debits	Credits
11/30/2006	J559	2396, Nov 2006, Cathryn Krochak		
		5300 Wages	957.20	-
		1080 Cash In Bank	-	883.92
		2310 EI Payable	-	17.90
		2320 CPP Payable	-	32.94
		2330 Income Tax Payable	-	22.44
11/30/2006	J560	2397, Nov 2006, Migs Lovlin		
		5300 Wages	548.34	-
		1080 Cash In Bank	-	525.38
		2310 EI Payable	-	10.25
		2320 CPP Payable	-	12.71
11/30/2006	J561	2398, November 2006, Maxine Meldrum		
		5300 Wages	2,247.98	-
		1080 Cash In Bank	-	1,658.84
		2310 EI Payable	-	42.04
		2320 CPP Payable	-	96.84
		2330 Income Tax Payable	-	294.78
		2400 L.A.P.P.	-	151.74
		2420 AUMA Extended Health	-	3.74
11/30/2006	J562	2399, Nov 2006, Patricia Neufeld		
		5300 Wages	288.60	-
		1080 Cash In Bank	-	283.20
		2310 EI Payable	-	5.40
11/30/2006	J563	2400, Nov 2006, Tamara Van Horne		
		5300 Wages	1,942.20	-
		1080 Cash In Bank	-	1,569.76
		2310 EI Payable	-	36.32
		2320 CPP Payable	-	81.70
		2330 Income Tax Payable	-	222.13
		2420 AUMA Extended Health	-	19.09
		2440 AB Health Payable	-	13.20
11/30/2006	J564	2401, Nov 2006, Canada Customs and Revenue Ag		
		2310 EI Payable	262.46	-
		2320 CPP Payable	564.98	-
		2330 Income Tax Payable	1,473.03	-
		5310 EI Expense	367.45	-
		5320 CPP Expense	564.98	-
		1080 Cash In Bank	-	3,232.90
11/30/2006	J565	2402, Nov 2006, Local Authorities Pension Pla		
		2400 L.A.P.P.	610.96	-
		5350 L.A.P.P. Expense	594.41	-
		1080 Cash In Bank	-	1,205.37
11/30/2006	J566	2403, Nov 2006, Alberta Health Care Insurance		
		2440 AB Health Payable	79.20	-
		5360 AB Health Expense	184.80	-
		1080 Cash In Bank	-	264.00
12/06/2006	J567	2404, Dec 2006, Brooks Home Hardware		
		2100 GST Paid on Purchases	1.20	-
		5070 Library Supplies	19.98	-
		1080 Cash In Bank	-	21.18
12/06/2006	J568	2405, Dec 2006, Ben's Office Machines		
		2100 GST Paid on Purchases	4.50	-
		5070 Library Supplies	75.00	-
		1080 Cash In Bank	-	79.50
12/06/2006	J569	2406, Dec 2006, Library Association of Albert		
		2100 GST Paid on Purchases	4.20	-
		5210 Professional Memberships	70.00	-
		1080 Cash In Bank	-	74.20
12/06/2006	J570	2407, Dec 2006, Shortgrass Library System		
		5030 Books and Materials	23.81	-
		1080 Cash In Bank	-	23.81

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			<u>Debits</u>	<u>Credits</u>
12/06/2006	J571	2408, Dec 2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
12/06/2006	J572	2409, Dec 2006, Canada Post		
		2100 GST Paid on Purchases	3.06	-
		5200 Freight and Postage	51.00	-
		1080 Cash In Bank	-	54.06
11/10/2006	J573	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	293.11
		1080 Cash In Bank	293.11	-
11/10/2006	J574	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	312.00
		1080 Cash In Bank	312.00	-
11/10/2006	J575	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	80.00
		1080 Cash In Bank	80.00	-
11/17/2006	J576	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	234.91
		1080 Cash In Bank	234.91	-
11/17/2006	J577	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	144.00
		1080 Cash In Bank	144.00	-
11/17/2006	J578	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
11/17/2006	J579	Deposit, HRDC_Summer Student		
		4030 HRDC - Summer Student	-	1,687.00
		1080 Cash In Bank	1,687.00	-
11/24/2006	J580	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	378.00
		1080 Cash In Bank	378.00	-
11/24/2006	J581	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	244.82
		1080 Cash In Bank	244.82	-
11/24/2006	J582	Deposit, Donations		
		4170 Charitable Receipt Donations	-	100.00
		1080 Cash In Bank	100.00	-
11/24/2006	J583	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
12/01/2006	J584	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	225.05
		1080 Cash In Bank	225.05	-
12/01/2006	J585	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	282.00
		1080 Cash In Bank	282.00	-
12/01/2006	J586	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
12/01/2006	J587	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
12/08/2006	J588	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	477.57
		1080 Cash In Bank	477.57	-

Brooks Public Library
All Journal Entries 01/01/2006 to 12/31/2006

			Debits	Credits
12/08/2006	J589	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	264.00
		1080 Cash In Bank	264.00	-
12/08/2006	J590	Deposit, Donation		
		4170 Charitable Receipt Donations	-	50.00
		1080 Cash In Bank	50.00	-
12/08/2006	J591	Deposit, Donation (Wanda White)		
		4170 Charitable Receipt Donations	-	330.00
		1080 Cash In Bank	330.00	-
11/30/2006	J593	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-
		1080 Cash In Bank	-	26.50
11/30/2006	J594	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
12/13/2006	J595	2410, December 2006, Xerox Canada Ltd.		
		2100 GST Paid on Purchases	8.05	-
		5160 Copier & Computer Costs	134.12	-
		1080 Cash In Bank	-	142.17
12/13/2006	J596	2411, December 2006, Access Copyright		
		2100 GST Paid on Purchases	4.80	-
		5160 Copier & Computer Costs	80.00	-
		1080 Cash In Bank	-	84.80
12/18/2006	J597	2412, December 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	4.11	-
		5070 Library Supplies	63.54	-
		5080 Administration & Travel	454.99	-
		5130 Staff Training	260.00	-
		1080 Cash In Bank	-	782.64
12/18/2006	J598	2413, December 2006, Telus Communications		
		2100 GST Paid on Purchases	15.91	-
		5140 Telephone and Fax Expense	265.22	-
		1080 Cash In Bank	-	281.13
12/18/2006	J599	2414, December 2006, Shortgrass Library Syste		
		5022 SLS - Dynix and Telecom	572.91	-
		1080 Cash In Bank	-	572.91
12/18/2006	J600	2415, December 06, Shortgrass Library System		
		5030 Books and Materials	101.69	-
		1080 Cash In Bank	-	101.69
12/18/2006	J601	2416, December 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
12/18/2006	J602	2417, December 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	73.15	-
		5050 New Library Furnishings	1,219.15	-
		1080 Cash In Bank	-	1,292.30
12/29/2006	J603	2418, December 2006, City of Brooks		
		2420 AUMA Extended Health	339.65	-
		5340 AUMA Extended Health	792.57	-
		1080 Cash In Bank	-	1,132.22
12/29/2006	J604	2419, December 2006, Alberta Health Care Insu		
		2440 AB Health Payable	39.60	-
		5360 AB Health Expense	92.40	-
		1080 Cash In Bank	-	132.00
12/29/2006	J605	2420, December 2006, Alberta Library Trustees		
		5210 Professional Memberships	125.00	-
		1080 Cash In Bank	-	125.00

			Debits	Credits
12/29/2006	J606	2421, December 2006, Bessie Jacowishen		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,542.75
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	265.40
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	42.32
12/29/2006	J607	2422, December 2006, Ronnie Adams		
		5300 Wages	1,568.70	-
		1080 Cash In Bank	-	1,168.79
		2310 EI Payable	-	29.33
		2320 CPP Payable	-	63.21
		2330 Income Tax Payable	-	133.38
		2400 L.A.P.P.	-	105.89
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
12/29/2006	J608	2423, December 2006, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89
12/29/2006	J609	2424, December 2006, Hope Keeping		
		5300 Wages	327.08	-
		1080 Cash In Bank	-	319.21
		2310 EI Payable	-	6.12
		2320 CPP Payable	-	1.75
12/29/2006	J610	2425, December 2006, Cathryn Krochak		
		5300 Wages	1,077.44	-
		1080 Cash In Bank	-	978.58
		2310 EI Payable	-	20.15
		2320 CPP Payable	-	38.90
		2330 Income Tax Payable	-	39.81
12/29/2006	J611	2426, December 2006, Migs Lovlin		
		5300 Wages	557.96	-
		1080 Cash In Bank	-	534.35
		2310 EI Payable	-	10.43
		2320 CPP Payable	-	13.18
12/29/2006	J612	2427, December 2006, Maxine Meldrum		
		5300 Wages	2,109.75	-
		1080 Cash In Bank	-	1,572.21
		2310 EI Payable	-	39.45
		2320 CPP Payable	-	90.00
		2330 Income Tax Payable	-	261.94
		2400 L.A.P.P.	-	142.41
		2420 AUMA Extended Health	-	3.74
12/29/2006	J613	2428, December 2006, Patricia Neufeld		
		5300 Wages	187.20	-
		1080 Cash In Bank	-	183.70
		2310 EI Payable	-	3.50
12/29/2006	J614	2429, December 2006, Tamara Van Horne		
		5300 Wages	1,830.15	-
		1080 Cash In Bank	-	1,472.88
		2310 EI Payable	-	34.22
		2320 CPP Payable	-	76.15
		2330 Income Tax Payable	-	195.51
		2420 AUMA Extended Health	-	38.19
		2440 AB Health Payable	-	13.20
12/29/2006	J615	2430, December 2006, Canada Customs and Reven		
		2310 EI Payable	267.74	-
		2320 CPP Payable	588.72	-
		2330 Income Tax Payable	1,444.56	-
		5310 EI Expense	374.84	-

**Brooks Library Board
Finance Standing Committee Meeting
8:00 am January 16, 2007**

Present: Elsie Strach, and Shannon Vossepoel

Regrets: Dino Champlone

- 1) Meeting was called to order at 8:10 am.
- 2) Receipts and Expenditures for the month of December were discussed in detail and reviewed by the Committee. Items of Note:

Receipts:

- Multiple charitable receipt donations in December in memory of Wanda White, former Library Board member, Shortgrass Board member, and Foundation member, in the amount of \$1030.00 for large print, audiobooks, and a new CD Rack.
- Charitable receipt donation from Royal Canadian Legion Ladies Auxilliary in the amount of \$300.00 for large print and audiobooks.
- Charitable receipt donation in the amount of \$715.00 from MidWest – used to help fund the purchase of a new circ desk computer.
- Miscellaneous: Cheque from TAL deposited in error – meant to be paid out directly to Julia Reinhart (See Expenditures: Miscellaneous).

Expenditures:

- Non-Resident Fees paid out to Shortgrass (half of all non-resident fees collected as per our agreement).
 - Books purchased with donated funds.
 - Furnishings and Equipment: purchased a new computer for the circ desk, a magazine rack for the children's section, some new pamphlet holders, and some visual-based signage.
 - Library Supplies: purchased new audiobook binders and sleeves (with donated funds), new magazine binders, tape, and other sundries.
 - Administration and Travel: water for staff, staff holiday bonuses.
 - Staff Training: First Aid for Ronnie and Maxine.
 - Miscellaneous: Error with Julia Reinhart cheque from The Alberta Library.
- 3) Discussed 2007 budget in detail and made adjustments based on 2006 year-end budget lines.
 - 4) Meeting was adjourned at 9:00 am.

Brooks Library Board Budget
December 2006

Receipts	Annual Budget	Current Month	Total to Date
City of Brooks	137,813.00	0.00	137,813.00
HRDC – Summer Student	1,446.00	0.00	1,687.00
Province of Alberta	49,781.00	0.00	69,624.00*
Industry Canada - CAP V Grant	1,975.00	0.00	554.00
County of Newell Library Board	20,475.00	0.00	24,161.40**
Resident Cardholder Fees	16,000.00	1,140.00	16,468.18
Interest Income	0.00	0.00	0.00
Miscellaneous	200.00	402.48	402.48
Fines, books and services	20,500.00	1,762.37	18,264.16
Non-resident Cardholder Fees	3,000.00	180.00	2,080.00
Donations	14,000.00	2,220.00	20,912.20
Fundraisers	300.00	0.00	0.00
Adopt-a-magazine	2,200.00	100.00	2,500.00
Medieval Faire	0.00	0.00	1,150.00
GST Recovery	2,000.00	0.00	2,698.59
Total Revenue	269,690.00	5,804.85	298,315.01
Expenditures			
SLS Expense (Materials Allot.)	45,604.00	0.00	45,677.92
Shortgrass – Non-resident Fees	1,500.00	1,040.00	1,040.00
Dynix and Telecom (SLS)	3,500.00	572.91	2,844.64
Books & Materials	0.00	146.84	1,900.90
Furnishings and Equipment	12,000.00	2,753.50	16,944.73
Payroll Expense	800.00	100.00	693.50
Library Supplies	4,000.00	1,892.66	5,752.55
Administration & Travel	3,000.00	471.49	3,671.07
Program Expense	2,500.00	0.00	1,692.32
Medieval Faire	0.00	0.00	1,212.60
Repair & Maintenance	2,000.00	0.00	2,409.14
Rebinding	500.00	0.00	475.16
Staff Training	4,000.00	260.00	1,876.70
Telephone & Fax Expense	3,500.00	265.22	3,212.45
Copier & Computer Costs	2,000.00	413.12	1,711.52
Security Monitoring	600.00	25.00	400.00
Computer Main. Contracts	1,000.00	0.00	759.95
GST Expense	0.00	1.50	19.50
Freight & Postage	1,000.00	236.88	773.31
Professional Memberships	400.00	195.00	574.18
Publicity and Advertising	2,000.00	0.00	467.18

Audit and Insurance	6,500.00	0.00	8,190.00
Bank Charges	200.00	5.00	127.21
Miscellaneous	200.00	402.48	544.41
Wages (includes temp. staff)	149,286.00	13,282.58	157,293.83
EI Expense	4,000.00	374.84	4,218.62
CPP Expense	5,500.00	588.72	6,337.55
WCB Expense	600.00	0.00	299.48
AUMA Expense	4,000.00	792.57	2,840.22
LAPP Expense	8,500.00	449.71	7,127.76
AB Health Expense	1,000.00	92.40	1,010.24
Total Expenses	269,690.00	24,362.42	282,098.64

*Additional funding from the Province of Alberta in the amount of \$19,843.00 was part of a special one-time grant available to Public Libraries from the Province of Alberta for 2006-2007. This additional funding will be used to fund the new position of Training Coordinator as well as new equipment purchases and programming expenses.

**Additional funding from County of Newell Library Board in the amount of \$3,686.76 was part of special one-time grant available to Public Libraries from the Province of Alberta for 2006-2007.

ASSETS

CURRENT ASSETS

GIC Account	0.00
GST Recoverable	2,968.59
Building Fund	27,706.79
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	34,581.46
Accounts Receivable	236.59
TOTAL CURRENT ASSETS	<u>65,543.43</u>

TOTAL ASSETS

65,543.43

LIABILITIES

CURRENT LIABILITIES

Accounts Payable	1,722.88
MNP Accrual	1,500.00
GST Charged on Sales	0.00
GST Paid on Purchases	-3,194.28
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	0.00
CPP Payable	-19.37
Income Tax Payable	-56.00
L.A.P.P.	258.55
AUMA Extended Health	-183.18
AB Health Payable	0.03
W.C.B. Payable	79.20
Miscellaneous	0.00
TOTAL CURRENT LIABILITIES	<u>107.83</u>

TOTAL LIABILITIES

107.83

EQUITY

EARNINGS

Building Fund Reserves	
Externally restricted	28,314.20
Retained Earnings	200.00
Current Earnings	20,705.03
CURRENT EARNINGS	<u>16,216.37</u>
	<u>65,435.60</u>

TOTAL EQUITY

65,435.60

LIABILITIES AND EQUITY

65,543.43

REVENUE

REVENUE

Town of Brooks	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP YI	0.00
County of Newell Library Board	0.00
Resident Cardholder Fees	0.00
Interest Income	1,140.00
Miscellaneous	0.00
Fines, Book Sales and Services	402.48
Non-resident Cardholder Fees	1,762.37
Charitable Receipt Donations	180.00
Fundraisers	2,220.00
Adopt-a-magazine	0.00
Medieval Faire	100.00
GST Recovery	0.00
TOTAL REVENUE	<u>5,804.85</u>
TOTAL REVENUE	<u>5,804.85</u>

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	1,040.00
SLS - Dynix and Telecom	572.91
Books and Materials	146.84
New Library Furnishings	2,753.50
Library Equipment	0.00
Payroll Expense	100.00
Library Supplies	1,892.66
Administration & Travel	471.49
Recruitment Expense	0.00
Program Expense	0.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Rebinding, Microfilming, Laminating	0.00
Staff Training	260.00
Telephone and Fax Expense	265.22
Copier & Computer Costs	413.12
Security Monitoring	25.00
Computer Main. Contracts	0.00
GST Expense	1.50
Freight and Postage	236.88
Professional Memberships	195.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	5.00
Miscellaneous	402.48
Wages	13,282.58
Wage Reimbursement	0.00
EI Expense	374.84
CPP Expense	588.72
WCB Expense	0.00
AUMA Extended Health	792.57
L.A.P.P. Expense	449.71
AB Health Expense	92.40
TOTAL EXPENSES	<u>24,362.42</u>
TOTAL EXPENSE	<u>24,362.42</u>
NET INCOME	<u>-18,557.57</u>

REVENUE

REVENUE	
Town of Brooks	137,813.00
HRDC - Summer Student	1,687.00
Province of Alberta	69,624.00
Industry Canada - CAP 3	554.00
Industry Canada - CAP YI	0.00
County of Newell Library Board	24,161.40
Resident Cardholder Fees	16,468.18
Interest Income	0.00
Miscellaneous	402.48
Fines, Book Sales and Services	18,264.16
Non-resident Cardholder Fees	2,080.00
Charitable Receipt Donations	20,912.20
Fundraisers	0.00
Adopt-a-magazine	2,500.00
Medieval Faire	1,150.00
GST Recovery	2,698.59
TOTAL REVENUE	<u>298,315.01</u>
TOTAL REVENUE	<u>298,315.01</u>

EXPENSE

EXPENSES	
SLS Expense (Materials)	45,677.92
SLS - Non-resident fees	1,040.00
SLS - Dynix and Telecom	2,844.64
Books and Materials	1,900.90
New Library Furnishings	16,944.73
Library Equipment	0.00
Payroll Expense	693.50
Library Supplies	5,752.55
Administration & Travel	3,671.07
Recruitment Expense	0.00
Program Expense	1,692.32
Medieval Faire	1,212.60
Repair & Maintenance	2,409.14
Rebinding, Microfilming, Laminating	475.16
Staff Training	1,876.70
Telephone and Fax Expense	3,212.45
Copier & Computer Costs	1,711.52
Security Monitoring	400.00
Computer Main. Contracts	759.95
GST Expense	19.50
Freight and Postage	773.31
Professional Memberships	574.18
Publicity and Advertising	467.18
Audit and Insurance	8,190.00
Bank Charges	127.21
Miscellaneous	544.41
Wages	157,293.83
Wage Reimbursement	0.00
EI Expense	4,218.62
CPP Expense	6,337.55
WCB Expense	299.48
AUMA Extended Health	2,840.22
L.A.P.P. Expense	7,127.76
AB Health Expense	1,010.24
TOTAL EXPENSES	<u>282,098.64</u>
TOTAL EXPENSE	<u>282,098.64</u>
NET INCOME	<u>16,216.37</u>

Brooks Public Library
Reconciliation Transactions Detail Report 12/01/2006 to 12/31/2006

Account: 1080 Cash In Bank
 Cleared: Y, Deposit error: Y, Payment error: Y, NSF: Y, Reversed: Y, Void: Y, Adjustment: Y, Outstanding: Y
 Deposit No.: *** all ***

Date	Tran. No.	Comment	Source	Deposits	Withdrawals	Deposit No.	C	Status
12/06/2006	J567	Dec 2006, Brooks Home Hardware	2404	-	21.18		Y	Cleared
12/06/2006	J568	Dec 2006, Ben's Office Machines	2405	-	79.50		Y	Cleared
12/06/2006	J569	Dec 2006, Library Association of A...	2406	-	74.20		N	Outstanding
12/06/2006	J570	Dec 2006, Shortgrass Library Syst...	2407	-	23.81		Y	Cleared
12/06/2006	J571	Dec 2006, Brooks Computer Servi...	2408	-	53.00		Y	Cleared
12/06/2006	J572	Dec 2006, Canada Post	2409	-	54.06		Y	Cleared
12/01/2006	J584	Fines	Deposit	225.05	-		Y	Cleared
12/01/2006	J585	Resident Cardholder	Deposit	282.00	-		Y	Cleared
12/01/2006	J586	Non-Resident Cardholder	Deposit	120.00	-		Y	Cleared
12/01/2006	J587	Adopt-A-Magazine	Deposit	100.00	-		Y	Cleared
12/08/2006	J588	Fines	Deposit	477.57	-		Y	Cleared
12/08/2006	J589	Resident Cardholder	Deposit	264.00	-		Y	Cleared
12/08/2006	J590	Donation	Deposit	50.00	-		Y	Cleared
12/08/2006	J591	Donation (Wanda White)	Deposit	330.00	-		Y	Cleared
12/08/2006	J592	The Alberta Library	Deposit	402.48	-		Y	Reversed
12/13/2006	J595	December 2006, Xerox Canada Ltd.	2410	-	142.17		Y	Cleared
12/13/2006	J596	December 2006, Access Copyright	2411	-	84.80		Y	Cleared
12/18/2006	J597	December 2006, Royal Bank Visa	2412	-	782.64		Y	Cleared
12/18/2006	J598	December 2006, Telus Communic...	2413	-	281.13		Y	Cleared
12/18/2006	J599	December 2006, Shortgrass Librar...	2414	-	572.91		N	Outstanding
12/18/2006	J600	December 06, Shortgrass Library ...	2415	-	101.69		N	Outstanding
12/18/2006	J601	December 2006, Water Pure & Si...	2416	-	16.50		Y	Cleared
12/18/2006	J602	December 2006, Memory Lane Co...	2417	-	1,292.30		Y	Cleared
12/29/2006	J603	December 2006, City of Brooks	2418	-	1,132.22		N	Outstanding
12/29/2006	J604	December 2006, Alberta Health C...	2419	-	132.00		N	Outstanding
12/29/2006	J605	December 2006, Alberta Library Tr...	2420	-	125.00		N	Outstanding
12/29/2006	J606	December 2006, Bessie Jacowishen	2421	-	1,542.75		Y	Cleared
12/29/2006	J607	December 2006, Ronnie Adams	2422	-	1,168.79		N	Outstanding
12/29/2006	J608	December 2006, Shannon Christof...	2423	-	2,651.85		Y	Cleared
12/29/2006	J609	December 2006, Hope Keeping	2424	-	319.21		N	Outstanding
12/29/2006	J610	December 2006, Cathryn Krochak	2425	-	978.58		N	Outstanding
12/29/2006	J611	December 2006, Migs Lovlin	2426	-	534.35		N	Outstanding
12/29/2006	J612	December 2006, Maxine Meldrum	2427	-	1,572.21		N	Outstanding
12/29/2006	J613	December 2006, Patricia Neufeld	2428	-	183.70		N	Outstanding
12/29/2006	J614	December 2006, Tamara Van Horne	2429	-	1,472.88		N	Outstanding
12/29/2006	J615	December 2006, Canada Customs...	2430	-	3,264.58		N	Outstanding
12/29/2006	J616	December 2006, Local Authorities ...	2431	-	841.40		N	Outstanding
12/29/2006	J617	Dec 2006, Maxine Meldrum	2432	-	17.84		N	Outstanding
12/15/2006	J618	Fines	Deposit	252.00	-		Y	Reversed
12/15/2006	J619	Fines	Deposit	282.28	-		Y	Cleared
12/15/2006	J620	Donation	Deposit	100.00	-		Y	Cleared
12/26/2006	J621	Fines	Deposit	456.47	-		Y	Cleared
12/26/2006	J622	Resident Cardholder	Deposit	222.00	-		Y	Cleared
12/26/2006	J623	Donation	Deposit	1,590.00	-		Y	Cleared
12/29/2006	J624	Fines	Deposit	321.00	-		Y	Cleared
12/29/2006	J625	Resident Cardholder	Deposit	120.00	-		Y	Cleared
12/29/2006	J626	Non-Resident Cardholder	Deposit	60.00	-		Y	Cleared
12/29/2006	J627	Donation	Deposit	150.00	-		Y	Cleared
12/15/2006	J628	Reversing J618. Correction is J629.	ADJDeposit	-	252.00		Y	Adjustment
12/15/2006	J629	Resident Cardholders	Deposit	252.00	-		Y	Cleared
12/31/2006	J630	Dec 06, Shortgrass Library System	2433	-	1,040.00		N	Outstanding
12/31/2006	J631	Decem 2006, Shortgrass Library S...	2434	-	28.80		N	Outstanding
12/31/2006	J632	December 2006, Brooks Computer...	2435	-	53.00		N	Outstanding
12/08/2006	J633	Reversing J592. Correction is J634.	ADJDeposit	-	402.48		Y	Adjustment
12/08/2006	J634	The Alberta Library	Deposit	402.48	-		Y	Cleared
12/31/2006	J635	Dec 2006, Julia Reinhart	2436	-	402.48		N	Outstanding
12/31/2006	J636	Dec 2006, Memory Lane Computers	2437	-	210.94		N	Outstanding
12/31/2006	J637	December 06, Memory Lane Com...	2438	-	1,292.30		N	Outstanding
12/31/2006	J638	Decem 06, Shortgrass Library Sys...	2439	-	21.34		N	Outstanding
12/31/2006	J639	December 2006, Brodart	2440	-	2,319.89		N	Outstanding
12/31/2006	J640	Securtek	Debit	-	26.50		Y	Cleared
12/31/2006	J641	Destination Fee	Debit	-	5.00		Y	Cleared
12/08/2006	J642	Reversing J634. Correction is J643.	ADJDeposit	-	402.48		N	Outstanding
12/08/2006	J643	The Alberta Library	Deposit	402.48	-		N	Outstanding

Reconciliation Transactions Detail Report 12/01/2006 to 12/31/2006

Account: 1080 Cash In Bank

Deposit No.: *** all ***

Cleared: Y, Deposit error: Y, Payment error: Y, NSF: Y, Reversed: Y, Void: Y, Adjustment: Y, Outstanding: Y

Date	Tran. No.	Comment	Source	Deposits	Withdrawals	Deposit No.	C	Status
				6,861.81	25,974.46			

Brooks Public Library
All Journal Entries 12/01/2006 to 12/31/2006

			Debits	Credits
12/06/2006	J567	2404, Dec 2006, Brooks Home Hardware		
		2100 GST Paid on Purchases	1.20	-
		5070 Library Supplies	19.98	-
		1080 Cash In Bank	-	21.18
12/06/2006	J568	2405, Dec 2006, Ben's Office Machines		
		2100 GST Paid on Purchases	4.50	-
		5070 Library Supplies	75.00	-
		1080 Cash In Bank	-	79.50
12/06/2006	J569	2406, Dec 2006, Library Association of Albert		
		2100 GST Paid on Purchases	4.20	-
		5210 Professional Memberships	70.00	-
		1080 Cash In Bank	-	74.20
12/06/2006	J570	2407, Dec 2006, Shortgrass Library System		
		5030 Books and Materials	23.81	-
		1080 Cash In Bank	-	23.81
12/06/2006	J571	2408, Dec 2006, Brooks Computer Services Ltd.		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
12/06/2006	J572	2409, Dec 2006, Canada Post		
		2100 GST Paid on Purchases	3.06	-
		5200 Freight and Postage	51.00	-
		1080 Cash In Bank	-	54.06
12/01/2006	J584	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	225.05
		1080 Cash In Bank	225.05	-
12/01/2006	J585	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	282.00
		1080 Cash In Bank	282.00	-
12/01/2006	J586	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
12/01/2006	J587	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
12/08/2006	J588	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	477.57
		1080 Cash In Bank	477.57	-
12/08/2006	J589	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	264.00
		1080 Cash In Bank	264.00	-
12/08/2006	J590	Deposit, Donation		
		4170 Charitable Receipt Donations	-	50.00
		1080 Cash In Bank	50.00	-
12/08/2006	J591	Deposit, Donation (Wanda White)		
		4170 Charitable Receipt Donations	-	330.00
		1080 Cash In Bank	330.00	-
12/13/2006	J595	2410, December 2006, Xerox Canada Ltd.		
		2100 GST Paid on Purchases	8.05	-
		5160 Copier & Computer Costs	134.12	-
		1080 Cash In Bank	-	142.17
12/13/2006	J596	2411, December 2006, Access Copyright		
		2100 GST Paid on Purchases	4.80	-
		5160 Copier & Computer Costs	80.00	-
		1080 Cash In Bank	-	84.80

			Debits	Credits
12/18/2006	J597	2412, December 2006, Royal Bank Visa		
		2100 GST Paid on Purchases	4.11	-
		5070 Library Supplies	63.54	-
		5080 Administration & Travel	454.99	-
		5130 Staff Training	260.00	-
		1080 Cash In Bank	-	782.64
12/18/2006	J598	2413, December 2006, Telus Communications		
		2100 GST Paid on Purchases	15.91	-
		5140 Telephone and Fax Expense	265.22	-
		1080 Cash In Bank	-	281.13
12/18/2006	J599	2414, December 2006, Shortgrass Library Syste		
		5022 SLS - Dynix and Telecom	572.91	-
		1080 Cash In Bank	-	572.91
12/18/2006	J600	2415, December 06, Shortgrass Library System		
		5030 Books and Materials	101.69	-
		1080 Cash In Bank	-	101.69
12/18/2006	J601	2416, December 2006, Water Pure & Simple		
		5080 Administration & Travel	16.50	-
		1080 Cash In Bank	-	16.50
12/18/2006	J602	2417, December 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	73.15	-
		5050 New Library Furnishings	1,219.15	-
		1080 Cash In Bank	-	1,292.30
12/29/2006	J603	2418, December 2006, City of Brooks		
		2420 AUMA Extended Health	339.65	-
		5340 AUMA Extended Health	792.57	-
		1080 Cash In Bank	-	1,132.22
12/29/2006	J604	2419, December 2006, Alberta Health Care Insu		
		2440 AB Health Payable	39.60	-
		5360 AB Health Expense	92.40	-
		1080 Cash In Bank	-	132.00
12/29/2006	J605	2420, December 2006, Alberta Library Trustees		
		5210 Professional Memberships	125.00	-
		1080 Cash In Bank	-	125.00
12/29/2006	J606	2421, December 2006, Bessie Jacowishen		
		5300 Wages	2,124.30	-
		1080 Cash In Bank	-	1,542.75
		2310 EI Payable	-	39.72
		2320 CPP Payable	-	90.72
		2330 Income Tax Payable	-	265.40
		2400 L.A.P.P.	-	143.39
		2420 AUMA Extended Health	-	42.32
12/29/2006	J607	2422, December 2006, Ronnie Adams		
		5300 Wages	1,568.70	-
		1080 Cash In Bank	-	1,168.79
		2310 EI Payable	-	29.33
		2320 CPP Payable	-	63.21
		2330 Income Tax Payable	-	133.38
		2400 L.A.P.P.	-	105.89
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
12/29/2006	J608	2423, December 2006, Shannon Christoffersen		
		5300 Wages	3,500.00	-
		1080 Cash In Bank	-	2,651.85
		2310 EI Payable	-	65.45
		2320 CPP Payable	-	158.81
		2330 Income Tax Payable	-	623.89

			Debits	Credits
12/29/2006	J609	2424, December 2006, Hope Keeping		
		5300 Wages		
		1080 Cash In Bank	327.08	-
		2310 EI Payable	-	319.21
		2320 CPP Payable	-	6.12
			-	1.75
12/29/2006	J610	2425, December 2006, Cathryn Krochak		
		5300 Wages		
		1080 Cash In Bank	1,077.44	-
		2310 EI Payable	-	978.58
		2320 CPP Payable	-	20.15
		2330 Income Tax Payable	-	38.90
			-	39.81
12/29/2006	J611	2426, December 2006, Migs Lovlin		
		5300 Wages		
		1080 Cash In Bank	557.96	-
		2310 EI Payable	-	534.35
		2320 CPP Payable	-	10.43
			-	13.18
12/29/2006	J612	2427, December 2006, Maxine Meldrum		
		5300 Wages		
		1080 Cash In Bank	2,109.75	-
		2310 EI Payable	-	1,572.21
		2320 CPP Payable	-	39.45
		2330 Income Tax Payable	-	90.00
		2400 L.A.P.P.	-	261.94
		2420 AUMA Extended Health	-	142.41
			-	3.74
12/29/2006	J613	2428, December 2006, Patricia Neufeld		
		5300 Wages		
		1080 Cash In Bank	187.20	-
		2310 EI Payable	-	183.70
			-	3.50
12/29/2006	J614	2429, December 2006, Tamara Van Horne		
		5300 Wages		
		1080 Cash In Bank	1,830.15	-
		2310 EI Payable	-	1,472.88
		2320 CPP Payable	-	34.22
		2330 Income Tax Payable	-	76.15
		2420 AUMA Extended Health	-	195.51
		2440 AB Health Payable	-	38.19
			-	13.20
12/29/2006	J615	2430, December 2006, Canada Customs and Reven		
		2310 EI Payable		
		2320 CPP Payable	267.74	-
		2330 Income Tax Payable	588.72	-
		5310 EI Expense	1,444.56	-
		5320 CPP Expense	374.84	-
		1080 Cash In Bank	588.72	-
			-	3,264.58
12/29/2006	J616	2431, December 2006, Local Authorities Pensio		
		2400 L.A.P.P.		
		5350 L.A.P.P. Expense	391.69	-
		1080 Cash In Bank	449.71	-
			-	841.40
12/29/2006	J617	2432, Dec 2006, Maxine Meldrum		
		5070 Library Supplies		
		1080 Cash In Bank	17.84	-
			-	17.84
12/15/2006	J619	Deposit, Fines		
		4120 Fines, Book Sales and Services		
		1080 Cash In Bank	-	282.28
			282.28	-
12/15/2006	J620	Deposit, Donation		
		4170 Charitable Receipt Donations		
		1080 Cash In Bank	-	100.00
			100.00	-
12/26/2006	J621	Deposit, Fines		
		4120 Fines, Book Sales and Services		
		1080 Cash In Bank	-	456.47
			456.47	-

			Debits	Credits
12/26/2006	J622	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	222.00
		1080 Cash In Bank	222.00	-
12/26/2006	J623	Deposit, Donation		
		4170 Charitable Receipt Donations	-	1,590.00
		1080 Cash In Bank	1,590.00	-
12/29/2006	J624	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	321.00
		1080 Cash In Bank	321.00	-
12/29/2006	J625	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	120.00
		1080 Cash In Bank	120.00	-
12/29/2006	J626	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
12/29/2006	J627	Deposit, Donation		
		4170 Charitable Receipt Donations	-	150.00
		1080 Cash In Bank	150.00	-
12/15/2006	J629	Deposit, Resident Cardholders		
		4090 Resident Cardholder Fees	-	252.00
		1080 Cash In Bank	252.00	-
12/31/2006	J630	2433, Dec 06, Shortgrass Library System		
		5021 SLS - Non-resident fees	1,040.00	-
		1080 Cash In Bank	-	1,040.00
12/31/2006	J631	2434, Decem 2006, Shortgrass Library System		
		5070 Library Supplies	28.80	-
		1080 Cash In Bank	-	28.80
12/31/2006	J632	2435, December 2006, Brooks Computer Services		
		2100 GST Paid on Purchases	3.00	-
		5060 Payroll Expense	50.00	-
		1080 Cash In Bank	-	53.00
12/31/2006	J635	2436, Dec 2006, Julia Reinhart		
		5260 Miscellaneous	402.48	-
		1080 Cash In Bank	-	402.48
12/31/2006	J636	2437, Dec 2006, Memory Lane Computers		
		2100 GST Paid on Purchases	11.94	-
		5160 Copier & Computer Costs	199.00	-
		1080 Cash In Bank	-	210.94
12/31/2006	J637	2438, December 06, Memory Lane Computers		
		2100 GST Paid on Purchases	73.15	-
		5050 New Library Furnishings	1,219.15	-
		1080 Cash In Bank	-	1,292.30
12/31/2006	J638	2439, Decem 06, Shortgrass Library System		
		5030 Books and Materials	21.34	-
		1080 Cash In Bank	-	21.34
12/31/2006	J639	2440, December 2006, Brodart		
		2100 GST Paid on Purchases	131.31	-
		5050 New Library Furnishings	315.20	-
		5070 Library Supplies	1,687.50	-
		5200 Freight and Postage	185.88	-
		1080 Cash In Bank	-	2,319.89
12/31/2006	J640	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-

			<u>Debits</u>	<u>Credits</u>
		1080 Cash In Bank	-	26.50
12/31/2006	J641	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
12/08/2006	J643	Deposit, The Alberta Library		
		4110 Miscellaneous	-	402.48
		1080 Cash In Bank	402.48	-
			<hr/>	<hr/>
			33,580.61	33,580.61

MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
February 22, 2007
HELD IN BROOKS PUBLIC LIBRARY

PRESENT: Dino Champlone (Chair), Shannon Vossepoel (Head Librarian), Joyce Aasen, Elsie Strach, Tilly Gamble-Altwasser, Michael Glynn Macdonald, Martin Shields

REGRETS: Karen Nelson, Gloria Evans, Cathleen Patterson, Sheila Tiegs

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Dino called the meeting to order at 6:31pm.
2. Introduce Terry Welsh, Recreation and Parks
 - a. New Signage for Library Building
 - i. Total cost of a brickwork sign with lighting = \$8,000-\$9,000 based on cost of supplies (signage = \$3,000-\$4,500; lighting = extra \$1,500; additional costs for brickwork and flowerbeds). Metal sign would be a cheaper alternative.
 - ii. Board is interested in having signage that complements City of Brooks signs. Terry will look into design plans that are in development for city parks and plan out complementary library signage. He will then come back to the board with a set design and cost.
 - b. Roofing
 - i. Trussing, an option previously mentioned by Terry, may not be possible due to new codes. An engineer's report would be required to proceed.
 - ii. Terry is currently considering the option of a "torch-down" membrane. At present, he is unable to find a construction company that would be able to take on the project. If the city proceeds with this plan for the roof, it would likely eat up city funds currently set aside to replace library carpeting and the update automatic door system.
3. Approval of Agenda: **Motion to approve the agenda: Joyce/Elsie. Carried.**
4. Consent Agenda: **Motion to approve January 2007 Board Meeting Minutes, the Finance Committee Report including receipts and expenditures for January 2007, and the Librarian's Report: Michael/Joyce. Carried.**
5. Correspondence
 - a. City of Brooks: Reappointment of Tilly Gamble Altwasser to BPL Library Board effective until February 6, 2010.
 - b. Patron suggestion: One from a youth.

6. Business Arising from the January 2007 Board meeting minutes
 - a. Alberta Libraries Centennial: This year is the 100th anniversary of Alberta libraries. Shannon has invited the City of Brooks Mayor and Councilors, The County of Newell Reeve and Councilors, MP Monty Solberg, MLA Lyle Oberg, and the Board and staff of the Shortgrass Library System. The date is set for Thursday, March 15th between 5:00pm and 7:30pm. Shannon will make a special presentation at 7:00pm to thank the City of Brooks, the County of Newell, and the Province of Alberta for their support.
 - b. Patron suggestion: Shannon has sent a response to James Martin thanking him for his suggestion and promising to continue purchasing Robert Munsch books. Response was sent on January 27, 2007.
 - c. Engineer's Residence/Library Parking Lot: Shannon spoke to Kevin Bridges at the EID regarding the EID's plans for the portion of the library parking lot owned by them. The EID does not currently have the land for sale, but will inform the Board immediately in the event that they decide to sell it. The EID will ensure that the Library Board and the City of Brooks have the option to purchase first. Shannon sent a letter to the EID as well to confirm this information in writing. Shannon also attended the first hearing for the Engineer's house to change the designation of the home from a residential lot to a direct control lot. Shannon will attend any further council meetings regarding the status of the home.
 - d. 2007 Budget: The 2007 budget has been amended and implemented.
 - e. Alberta Library Conference 2007: Shannon and Gloria will be attending on behalf of the Brooks Library Board.
 - f. Brooks and District Trade Show: Reminder that the trade show is April 20-22 and volunteers will be required. Shortgrass has also invited county library staff to participate, so some of them will be helping to cover the booth.
 - g. City of Brooks Lease Agreement: City of Brooks has accepted the changes requested by the Board. Lawyer Doug Bell asked if Clause 5(g), allowing either party to cancel the agreement prior to the end of the term, was necessary and the City has stated that it is standard in all of their agreements. **Motion to accept the City of Brooks Lease Agreement: Elsie/Joyce. Carried.**
7. Shortgrass Library System Report
 - a. Martin Shields, Harold Storlien, Julia Reinhart, and Anne Marie Phillipsen have been meeting with Duchess to pursue Duchess library joining Shortgrass.
 - b. Shortgrass has pledged participation in the Trade Show.
 - c. Shortgrass is in the process of creating a time capsule for the Centennial of the Alberta Libraries Act that will incorporate the history of all the member libraries.
 - d. Martin will be attending the Alberta Library Conference in place of Dwight Nagel, CEO of Shortgrass.
8. New Business
 - a. 2007 Annual Survey and 2006 Annual Report of Public Libraries: The annual report and survey has been completed. **Motion to approve the 2007 Annual Survey and 2006 Annual Report of Public Libraries: Joyce/Michael. Carried.**
 - b. Genealogy Society Tours: The Brooks Genealogy society has requested permission to set up a booth in the library and offer tours of the library's genealogy resources to people who are interested. Since the booth will be specifically library-related, the request falls within board policy, and this use is considered okay.

- c. **Head Librarian Review:** Shannon has reached the end of her probationary period. The review form will be e-mailed to board members to complete. Filled out forms will be returned to Dino who will compile them to present to Shannon.

9. **Plan of Service**

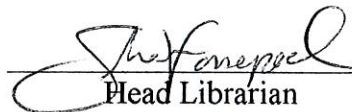
- a. **Needs Assessment:** The needs assessment is going well. There were 120 in-house surveys completed in conjunction with the annual report. Surveying at local businesses has been very positive. We have received approximately 30 from the Bandits' games, 50 from IGA, and 15 from Central School. The seniors' lodges and City Council have also been provided with surveys. Shannon will talk to service groups about filling out surveys as well. Intent is to finish surveying by mid-March at the latest.
- b. **Surveying Staff:** The Human Resources committee will meet with staff, likely at a scheduled staff meeting, to get their feedback on the Plan of Service.
- c. **Setting Our Values:** The following values were identified as fundamental to the goals of our library: service, accessibility, learning, enrichment, and diversity.
- d. **Reviewing our Current Goals:** Goals listed from the previous Plan of Service do not completely match our mission and vision. The following four goals were identified for the new Plan of Service: Excellence in Service, Universal Access, Innovation, and Lifelong Learning. Shannon will work the new goals into the outline for the new Plan of Service and will present a draft at the next board meeting.

10. **Adjournment: Motion to adjourn at 8:10 pm: Michael. Carried.**

11. **Next Board Meeting: Thursday, March 22, 2007.**



Chair



Head Librarian

**Brooks Library Board
Finance Standing Committee Meeting
8:00 am February 20, 2007**

Present: Dino Champlone, Elsie Strach, and Shannon Vossepoel

- 1) Meeting was called to order at 8:00 am.
- 2) Receipts and Expenditures for the month of January were discussed in detail and reviewed by the Committee. Items of Note:

Receipts for January:

- Received \$1000.00 donation from the Royal Purple No. 104.
- Received an Adopt-a-Magazine subscription early this year.

Expenditures for January:

- Library Supplies: binders, daytimer
 - Administration and Travel: LAA Conference Fees for Gloria Evans.
 - Program Expense: Gallery exhibit fees for January and February.
 - Staff Training: LAA Conference Fees for Shannon Vossepoel.
 - Copier and Computer Costs: Print Cartridge.
- 3) Meeting was adjourned at 8:30 am.

Finance Meeting Notes: January 2007

Receipts for January:

- Received \$1000.00 donation from the Royal Purple No. 104.
- Received an Adopt-a-Magazine subscription early this year.

Expenditures for January:

- Library Supplies: binders, daytimer
- Administration and Travel: LAA Conference Fees for Gloria Evans.
- Program Expense: Gallery exhibit fees for January and February.
- Staff Training: LAA Conference Fees for Shannon Vossepoel.
- Copier and Computer Costs: Print Cartridge.

Brooks Library Board Budget
January 2007

Receipts	Annual Budget	Current Month	Total to Date
City of Brooks	144,375.00		
HRDC – Summer Student	1,715.00		
Province of Alberta	49,781.00		
Province One Time Grant	23,528.00		
Industry Canada - CAP Grants	0.00		
County of Newell Library Board	20,475.00		
Resident Cardholder Fees	16,500.00	1,074.00	1,074.00
Interest Income	0.00		
Miscellaneous	200.00		
Fines, books and services	19,000.00	1,612.63	1,612.63
Non-resident Cardholder Fees	1,000.00	140.00	140.00
Donations	3,000.00	1000.00	1000.00
Fundraisers	300.00		
Adopt-a-magazine	2,200.00	100.00	100.00
Medieval Faire	0.00		
GST Recovery	2,500.00		
Total Revenue	284,574.00*	3,926.63	3,926.63
Expenditures			
SLS Expense (Materials Allot.)	46,764.00		
Shortgrass – Non-resident Fees	500.00		
Dynix and Telecom (SLS)	3,000.00		
Books & Materials (Donations)	0.00		
Furnishings and Equipment	1,926.00		
Payroll Expense	800.00		
Library Supplies	4,500.00	60.55	60.55
Administration & Travel	3,000.00	175.00	175.00
Program Expense	1,500.00	100.00	100.00
Medieval Faire	0.00		
Repair & Maintenance	2,000.00		
Rebinding	500.00		
Staff Training	3,750.00	225.00	225.00
Telephone & Fax Expense	3,500.00	266.54	266.54
Copier & Computer Costs	2,000.00	59.95	59.95
Security Monitoring	600.00	25.00	25.00
Computer Main. Contracts	1,000.00		
GST Expense	0.00	1.50	1.50
Freight & Postage	1,000.00		
Professional Memberships	500.00		
Publicity and Advertising	750.00		

Audit and Insurance	6,500.00		
Bank Charges	200.00	5.00	5.00
Miscellaneous	200.00		
Wages (includes temp. staff and VAC pay)	179,612.00	15,169.79	15,169.79
EI Expense	4,400.00	382.27	382.27
CPP Expense	6,000.00	623.43	623.43
WCB Expense	500.00		
AUMA Expense	3,000.00		
LAPP Expense	8,500.00	578.79	578.79
AB Health Expense	1,200.00		
Total Expenses	287,702.00*	17,672.82	17,672.82

*Brooks Public Library had a surplus budget in 2006 of \$3,128.00. These surplus funds will offset the 2007 deficit in the amount of \$3,128.00.

Brooks Public Library
Balance Sheet As at 01/31/2007

ASSETS

CURRENT ASSETS

GIC Account	0.00
GST Recoverable	2,968.59
Building Fund	27,706.79
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	20,958.49
Accounts Receivable	<u>236.59</u>
TOTAL CURRENT ASSETS	<u>51,920.46</u>

TOTAL ASSETS

51,920.46

LIABILITIES

CURRENT LIABILITIES

Accounts Payable	1,722.88
MNP Accrual	1,500.00
GST Charged on Sales	0.00
GST Paid on Purchases	-3,217.50
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	-19.37
CPP Payable	-56.00
Income Tax Payable	258.55
L.A.P.P.	-183.19
AUMA Extended Health	106.88
AB Health Payable	118.80
W.C.B. Payable	0.00
Miscellaneous	<u>0.00</u>
TOTAL CURRENT LIABILITIES	<u>231.05</u>

TOTAL LIABILITIES

231.05

EQUITY

EARNINGS

Building Fund Reserves	28,314.20
Externally restricted	200.00
Retained Earnings	36,921.40
Current Earnings	<u>-13,746.19</u>
CURRENT EARNINGS	<u>51,689.41</u>

TOTAL EQUITY

51,689.41

LIABILITIES AND EQUITY

51,920.46

Brooks Public Library
Income Statement 01/01/2007 to 01/31/2007

REVENUE**REVENUE**

Town of Brooks	0.00
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP Y1	0.00
County of Newell Library Board	0.00
Resident Cardholder Fees	1,074.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	1,612.63
Non-resident Cardholder Fees	140.00
Charitable Receipt Donations	1,000.00
Fundraisers	0.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	<u>3,926.63</u>

TOTAL REVENUE 3,926.63

EXPENSE**EXPENSES**

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	0.00
Library Equipment	0.00
Payroll Expense	0.00
Library Supplies	60.55
Administration & Travel	175.00
Recruitment Expense	0.00
Program Expense	100.00
Medieval Faire	0.00
Repair & Maintenance	0.00
Rebinding, Microfilming, Laminating	0.00
Staff Training	225.00
Telephone and Fax Expense	266.54
Copier & Computer Costs	59.95
Security Monitoring	25.00
Computer Main. Contracts	0.00
GST Expense	1.50
Freight and Postage	0.00
Professional Memberships	0.00
Publicity and Advertising	0.00
Audit and Insurance	0.00
Bank Charges	5.00
Miscellaneous	0.00
Wages	15,169.79
Wage Reimbursement	0.00
EI Expense	382.27
CPP Expense	623.43
WCB Expense	0.00
AUMA Extended Health	0.00
L.A.P.P. Expense	578.79
AB Health Expense	0.00
TOTAL EXPENSES	<u>17,672.82</u>

TOTAL EXPENSE 17,672.82

NET INCOME -13,746.19

Brooks Public Library
Reconciliation Transactions Detail Report 01/01/2007 to 01/31/2007

Account: 1080 Cash In Bank

Deposit No.: *** all ***

Cleared: Y, Deposit error: Y, Payment error: Y, NSF: Y, Reversed: Y, Void: Y, Adjustment: Y, Outstanding: Y

Date	Tran. No.	Comment	Source	Deposits	Withdrawals	Deposit No.	C	Status
01/18/2007	J1	Jan 07, Brooks Stationers	2441	-	63.55		Y	Cleared
01/18/2007	J2	Jan 07, Royal Bank Visa	2442	-	64.18		Y	Cleared
01/18/2007	J3	Jan 07, Telus Communications	2443	-	282.53		Y	Cleared
01/18/2007	J4	Jan 07, Esplanade Arts and Herita...	2444	-	100.00		Y	Cleared
01/31/2007	J5	Jan 2007, Ronnie Adams	2445	-	1,368.20		N	Outstanding
01/31/2007	J6	Jan 2007, Shannon Vossepoel	2446	-	2,737.91		Y	Cleared
01/31/2007	J7	Jan 2007, Bessie Jacowishen	2447	-	1,730.55		Y	Cleared
01/31/2007	J8	Jan 2007, Hope Keeping	2448	-	454.00		Y	Cleared
01/31/2007	J9	Jan 2007, Cathryn Krochak	2449	-	1,247.41		N	Outstanding
01/31/2007	J10	Jan 2007, Migs Lovlin	2450	-	696.21		N	Outstanding
01/31/2007	J11	Jan 2007, Maxine Meldrum	2451	-	1,787.95		N	Outstanding
01/31/2007	J12	Jan 2007, Patricia Neufeld	2452	-	237.45		N	Outstanding
01/31/2007	J13	Jan 2007, Tamara Van Horne	2453	-	1,636.51		Y	Cleared
01/31/2007	J14	Jan 2007, Canada Customs and R...	2454	-	3,680.94		N	Outstanding
01/31/2007	J15	Jan 2007, Local Authorities Pensi...	2455	-	970.77		N	Outstanding
01/31/2007	J16	January 2007, Local Authorities P...	2456	-	59.94		N	Outstanding
01/31/2007	J17	January 2007, Alberta Library Con...	2457	-	400.00		N	Outstanding
01/02/2007	J23	Fines	Deposit	93.54	-		Y	Cleared
01/02/2007	J24	Resident Cardholder	Deposit	78.00	-		Y	Cleared
01/02/2007	J25	Non-Resident Cardholder	Deposit	80.00	-		Y	Cleared
01/05/2007	J26	Fines	Deposit	176.85	-		Y	Cleared
01/05/2007	J27	Resident Cardholder	Deposit	228.00	-		Y	Cleared
01/12/2007	J28		Deposit	443.66	-		Y	Cleared
01/12/2007	J29	Resident Cardholder	Deposit	252.00	-		Y	Cleared
01/12/2007	J30	Adopt-A-Magazine	Deposit	100.00	-		Y	Cleared
01/19/2007	J31	Fines	Deposit	411.55	-		Y	Cleared
01/19/2007	J32	Resident Cardholder	Deposit	150.00	-		Y	Cleared
01/19/2007	J33	Donations	Deposit	1,000.00	-		Y	Cleared
01/26/2007	J34	Fines	Deposit	487.03	-		Y	Cleared
01/26/2007	J35	Resident Cardholder	Deposit	366.00	-		Y	Cleared
01/26/2007	J36	Non-Resident Cardholder	Deposit	60.00	-		Y	Cleared
01/31/2007	J45	Securtek	Debit	-	26.50		Y	Cleared
01/31/2007	J46	Destination Fee	Debit	-	5.00		Y	Cleared
				3,926.63	17,549.60			

Brooks Public Library
All Journal Entries 01/01/2007 to 01/31/2007

			Debits	Credits
01/18/2007	J1	2441, Jan 07, Brooks Stationers		
		2100 GST Paid on Purchases	3.60	-
		5160 Copier & Computer Costs	59.95	-
		1080 Cash In Bank	-	63.55
01/18/2007	J2	2442, Jan 07, Royal Bank Visa		
		2100 GST Paid on Purchases	3.63	-
		5070 Library Supplies	60.55	-
		1080 Cash In Bank	-	64.18
01/18/2007	J3	2443, Jan 07, Telus Communications		
		2100 GST Paid on Purchases	15.99	-
		5140 Telephone and Fax Expense	266.54	-
		1080 Cash In Bank	-	282.53
01/18/2007	J4	2444, Jan 07, Esplanade Arts and Heritage Cen		
		5090 Program Expense	100.00	-
		1080 Cash In Bank	-	100.00
01/31/2007	J5	2445, Jan 2007, Ronnie Adams		
		5300 Wages	1,863.25	-
		1080 Cash In Bank	-	1,368.20
		2310 EI Payable	-	33.54
		2320 CPP Payable	-	77.79
		2330 Income Tax Payable	-	189.87
		2400 L.A.P.P.	-	125.75
		2420 AUMA Extended Health	-	41.70
		2440 AB Health Payable	-	26.40
01/31/2007	J6	2446, Jan 2007, Shannon Vossepoel		
		5300 Wages	3,605.00	-
		1080 Cash In Bank	-	2,737.91
		2310 EI Payable	-	64.89
		2320 CPP Payable	-	164.01
		2330 Income Tax Payable	-	638.19
01/31/2007	J7	2447, Jan 2007, Bessie Jacowishen		
		5300 Wages	2,400.00	-
		1080 Cash In Bank	-	1,730.55
		2310 EI Payable	-	43.20
		2320 CPP Payable	-	104.36
		2330 Income Tax Payable	-	317.50
		2400 L.A.P.P.	-	162.07
		2420 AUMA Extended Health	-	42.32
01/31/2007	J8	2448, Jan 2007, Hope Keeping		
		5300 Wages	471.38	-
		1080 Cash In Bank	-	454.00
		2310 EI Payable	-	8.48
		2320 CPP Payable	-	8.90
01/31/2007	J9	2449, Jan 2007, Cathryn Krochak		
		5300 Wages	1,410.34	-
		1080 Cash In Bank	-	1,247.41
		2310 EI Payable	-	25.39
		2320 CPP Payable	-	55.37
		2330 Income Tax Payable	-	82.17
01/31/2007	J10	2450, Jan 2007, Migs Lovlin		
		5300 Wages	731.12	-
		1080 Cash In Bank	-	696.21
		2310 EI Payable	-	13.16
		2320 CPP Payable	-	21.75
01/31/2007	J11	2451, Jan 2007, Maxine Meldrum		
		5300 Wages	2,430.00	-
		1080 Cash In Bank	-	1,787.95
		2310 EI Payable	-	43.74
		2320 CPP Payable	-	105.85
		2330 Income Tax Payable	-	324.63
		2400 L.A.P.P.	-	164.09
		2420 AUMA Extended Health	-	3.74

Brooks Public Library
All Journal Entries 01/01/2007 to 01/31/2007

			Debits	Credits
01/31/2007	J12	2452, Jan 2007, Patricia Neufeld		
		5300 Wages	241.80	-
		1080 Cash In Bank	-	237.45
		2310 EI Payable	-	4.35
01/31/2007	J13	2453, Jan 2007, Tamara Van Horne		
		5300 Wages	2,016.90	-
		1080 Cash In Bank	-	1,636.51
		2310 EI Payable	-	36.30
		2320 CPP Payable	-	85.40
		2330 Income Tax Payable	-	226.40
		2420 AUMA Extended Health	-	19.09
		2440 AB Health Payable	-	13.20
01/31/2007	J14	2454, Jan 2007, Canada Customs and Revenue Ag		
		2310 EI Payable	273.05	-
		2320 CPP Payable	623.43	-
		2330 Income Tax Payable	1,778.76	-
		5310 EI Expense	382.27	-
		5320 CPP Expense	623.43	-
		1080 Cash In Bank	-	3,680.94
01/31/2007	J15	2455, Jan 2007, Local Authorities Pension Pla		
		2400 L.A.P.P.	451.91	-
		5350 L.A.P.P. Expense	518.86	-
		1080 Cash In Bank	-	970.77
01/31/2007	J16	2456, January 2007, Local Authorities Pension		
		2400 L.A.P.P.	0.01	-
		5350 L.A.P.P. Expense	59.93	-
		1080 Cash In Bank	-	59.94
01/31/2007	J17	2457, January 2007, Alberta Library Conferenc		
		5080 Administration & Travel	175.00	-
		5130 Staff Training	225.00	-
		1080 Cash In Bank	-	400.00
01/02/2007	J23	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	93.54
		1080 Cash In Bank	93.54	-
01/02/2007	J24	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	78.00
		1080 Cash In Bank	78.00	-
01/02/2007	J25	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	80.00
		1080 Cash In Bank	80.00	-
01/05/2007	J26	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	176.85
		1080 Cash In Bank	176.85	-
01/05/2007	J27	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	228.00
		1080 Cash In Bank	228.00	-
01/12/2007	J28	Deposit, Fines, Book Sales and Services		
		4120 Fines, Book Sales and Services	-	443.66
		1080 Cash In Bank	443.66	-
01/12/2007	J29	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	252.00
		1080 Cash In Bank	252.00	-
01/12/2007	J30	Deposit, Adopt-A-Magazine		
		4185 Adopt-a-magazine	-	100.00
		1080 Cash In Bank	100.00	-
01/19/2007	J31	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	411.55
		1080 Cash In Bank	411.55	-

Brooks Public Library
All Journal Entries 01/01/2007 to 01/31/2007

			<u>Debits</u>	<u>Credits</u>
01/19/2007	J32	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	150.00
		1080 Cash In Bank	150.00	-
01/19/2007	J33	Deposit, Donations		
		4170 Charitable Receipt Donations	-	1,000.00
		1080 Cash In Bank	1,000.00	-
01/26/2007	J34	Deposit, Fines		
		4120 Fines, Book Sales and Services	-	487.03
		1080 Cash In Bank	487.03	-
01/26/2007	J35	Deposit, Resident Cardholder		
		4090 Resident Cardholder Fees	-	366.00
		1080 Cash In Bank	366.00	-
01/26/2007	J36	Deposit, Non-Resident Cardholder		
		4140 Non-resident Cardholder Fees	-	60.00
		1080 Cash In Bank	60.00	-
01/31/2007	J45	Debit, Securtek		
		5170 Security Monitoring	25.00	-
		5180 GST Expense	1.50	-
		1080 Cash In Bank	-	26.50
01/31/2007	J46	Debit, Destination Fee		
		5250 Bank Charges	5.00	-
		1080 Cash In Bank	-	5.00
			<u>24,749.83</u>	<u>24,749.83</u>

MINUTES OF REGULAR MEETING OF BROOKS PUBLIC LIBRARY BOARD
March 22, 2007
HELD IN BROOKS PUBLIC LIBRARY

PRESENT: Dino Champlone (Chair), Gloria Evans, Sheila Tiegs, Joyce Aasen, Shannon Vossepoel (Head Librarian), Tilly Gamble-Altwasser, Martin Shields, Karen Nelson, Cathleen Patterson, Michael Macdonald

REGRETS: Elsie Strach

VISION STATEMENT

Brooks Public Library: A vibrant and inspiring resource connecting our diverse community to the world.

MISSION STATEMENT

Brooks Public Library provides lifelong learning and enrichment opportunities with equitable access to high quality service, collections and facilities.

1. Call to Order: Dino called the meeting to order at 6:30 pm.
2. Approval of the Agenda: **Motion to approve the March 22, 2007, agenda: Sheila/Martin. Carried.**
3. Consent Agenda: **Motion to approve February 2007 Board Meeting minutes, Finance Committee Report including receipts and expenditures for February 2007, Policy Committee Report including amendment to Bylaw 5.1, and Librarian's Report: Cathleen/Tilly. Carried.**
4. Correspondence:
 - a. Shortgrass November 22, 2006, Board Meeting Minutes circulated
 - b. Shortgrass Library System Policy: circulated policy relating to staff and volunteers' use of computer resources and internet
 - c. Shortgrass Library System request for letter of support from BPL Chair relating to Rural Alberta's Development Fund/RISE (Rural Information Services initiative). Letter requested would declare BPL's support of the Shortgrass, Marigold, and Chinook Arch systems' request for financial assistance to help with creating a video conference network in all member libraries as well as funding for additional staff and increased hours. Shannon and Dino will follow up on this request.
 - d. Shortgrass Clippings: circulated
 - e. Orchard Manor: circulated a thank you to the library for the lunch time series they attended, Around the World in 28 Days, and that they look forward to next year's series.
 - f. Monte Solberg: Responded to BPL invitation to attend the Alberta Libraries Act Open House stating his inability to attend.
5. Shortgrass Library System Report: Martin reported there have been no SLS meetings since our last board meeting, so he had nothing to report.
6. Business Arising from the February 2007 Board Meeting Minutes

- a. Outdoor Signage: We went outside to discuss various places to install a sign. **Motion to request a sign be installed east of the evergreen tree on the north side of the road into the library: Cathleen/Sheila. Carried.**
 - b. Trade Show: April 20-22; Sheet circulated to sign up for a time slot or call Shannon later regarding times.
 - c. Lease Agreement between the City and BPL has been signed. The Agreement is valid for 5 years.
7. New Business
- a. Computer Internet Use Policy: Revision to Policy S.3. **Motion to approve the revision as printed: Joyce/Karen. Carried.**
 - b. Kevin Penney, Metal Artist: Shannon stated Kevin Penney has requested permission to build an outdoor metal sculpture for the library—free of charge and installed. Board members were in agreement that Shannon will discuss it further with Kevin regarding design and placement, etc.
 - c. Wireless Internet Access: Shannon gave background information on the need to check compatibility between SuperNet and Wireless Internet. Wireless Internet access may also be required to run new circulation equipment once our new integrated library system is installed this Fall. Shortgrass is looking into Wireless.
 - d. ILS Update: Until recently Horizon 8 was the system that we were switching to, but Shortgrass has found that Horizon 8 is nor releasable and they are now looking at Unicorn instead. The launch date for the new ILS is still October 17, 2007.
 - e. SLS Annual Meeting and Barbeque: June 20. Dino may attend. If he is unable, another Board member may attend.
 - f. Policy Committee Meeting: Shannon will email committee members along with Board Development committee members re possible meeting dates.
8. Discussion Session: Plan of Service—Shannon will email Board members asking for possible dates for each committee to meet. Committees are to consider the survey results relating to their portion of the Plan of Service. The following committees are in place:

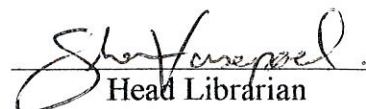
<u>Plan of Service Committee</u>	<u>Members</u>
Universal Access	Sheila, Michael, Karen, Gloria
Excellence in Service	Sheila, Michael, Karen, Gloria
Innovation	Dino, Elsie, Tilly, Joyce, Cathleen
Lifelong Learning	Dino, Elsie, Tilly, Joyce, Cathleen

9. Adjournment: **Motion to adjourn at 7:40 pm: Martin. Carried.**

10. Next Board Meeting: **6:30 pm Wednesday, April 25, 2007**



 Chair



 Head Librarian

**Brooks Library Board
Finance Standing Committee Meeting
8:00 am March 19, 2007**

Present: Dino Champlone, Elsie Strach, and Shannon Vossepoel

- 1) Meeting was called to order at 8:00 am.
- 2) Receipts and Expenditures for the month of February were discussed in detail and reviewed by the Committee. Items of Note:

Receipts for February:

- Received quarterly installment from City of Brooks
- Received three large donations: \$1000.00 from Cecil Blair, \$2000.00 from Jonathan Jaikaran, and \$343.00 from the Eastern Irrigation District's Carl Anderson Fund.

Expenditures for February:

- Library Furnishings and Equipment: new CD display unit, purchased with donations in memory of Wanda White; partial payment of DAISY reader (the majority was covered by a CAP grant); space heaters for the offices
 - Library Supplies: Post-It Notes.
 - Administration Expense: Water for office staff; police record check for new staff
 - Program Expense: Picnic table rental for Medieval Faire (deposit); craft supplies for children's programs
 - Copier and Computer Costs: Print Cartridges.
 - Freight and Postage: stamps, shipping for new computer equipment.
- 3) Meeting was adjourned at 8:30 am.

Finance Meeting Notes: February 2007

Receipts for ^{February}January:

- Received quarterly installment from City of Brooks
- Received three large donations: \$1000.00 from Cecil Blair, \$2000.00 from Jonathan Jaikaran, and \$343.00 from the Eastern Irrigation District's Carl Anderson Fund.

Expenditures for ^{February}January:

- Library Furnishings and Equipment: new CD display unit, purchased with donations in memory of Wanda White; partial payment of DAISY reader (the majority was covered by a CAP grant); space heaters for the offices
- Library Supplies: Post-It Notes.
- Administration Expense: Water for office staff; police record check for new staff
- Program Expense: Picnic table rental for Medieval Faire (deposit); craft supplies for children's programs
- Copier and Computer Costs: Print Cartridges.
- Freight and Postage: stamps, shipping for new computer equipment.

Brooks Library Board Budget
February 2007

Receipts	Annual Budget	Current Month	Total to Date
City of Brooks	144,375.00	36,093.75	36,093.75
HRDC – Summer Student	1,715.00		
Province of Alberta	49,781.00		
Province One Time Grant	23,528.00		
Industry Canada - CAP Grants	0.00		
County of Newell Library Board	20,475.00		
Resident Cardholder Fees	16,500.00	1,338.00	2,412.00
Interest Income	0.00		
Miscellaneous	200.00		
Fines, books and services	19,000.00	1,341.33	2,953.96
Non-resident Cardholder Fees	1,000.00	300.00	440.00
Donations	3,000.00	3,343.00	4,343.00
Fundraisers	300.00		
Adopt-a-magazine	2,200.00		100.00
Medieval Faire	0.00		
GST Recovery	2,500.00		
Total Revenue	284,574.00*	42,416.08	46,342.71
Expenditures			
SLS Expense (Materials Allot.)	46,764.00		
Shortgrass – Non-resident Fees	500.00		
Dynix and Telecom (SLS)	3,000.00		
Books & Materials (Donations)	0.00		
Furnishings and Equipment	1,926.00	1095.55	1095.55
Payroll Expense	800.00	125.00	125.00
Library Supplies	4,500.00	28.22	88.77
Administration & Travel	3,000.00	36.50	211.50
Program Expense	1,500.00	71.89	171.89
Medieval Faire	0.00		
Repair & Maintenance	2,000.00		
Rebinding	500.00		
Staff Training	3,750.00		225.00
Telephone & Fax Expense	3,500.00	266.34	532.88
Copier & Computer Costs	2,000.00	119.90	179.85
Security Monitoring	600.00	25.00	50.00
Computer Main. Contracts	1,000.00		
GST Expense	0.00	1.50	3.00
Freight & Postage	1,000.00	156.23	156.23
Professional Memberships	500.00		
Publicity and Advertising	750.00	18.14	18.14

Audit and Insurance	6,500.00		
Bank Charges	200.00	5.00	10.00
Miscellaneous	200.00		
Wages (includes temp. staff and VAC pay)	179,612.00	13,474.43	28,644.22
EI Expense	4,400.00	339.56	721.83
CPP Expense	6,000.00	564.57	1,188.00
WCB Expense	500.00	241.61	241.61
AUMA Expense	3,000.00	498.68	498.68
LAPP Expense	8,500.00	483.21	1,062.00
AB Health Expense	1,200.00	184.80	184.80
Total Expenses	287,702.00*	17,736.13	35,408.95

*Brooks Public Library had a surplus budget in 2006 of \$3,128.00. These surplus funds will offset the 2007 deficit in the amount of \$3,128.00.

Brooks Public Library
Balance Sheet As at 02/28/2007

ASSETS

CURRENT ASSETS

GIC Account	0.00
GST Recoverable	2,968.59
Building Fund	27,706.79
Furn. & Shelving Reserve	0.00
Cash On Hand/Float	50.00
Cash In Bank	45,426.01
Accounts Receivable	<u>236.59</u>
TOTAL CURRENT ASSETS	<u>76,387.98</u>

TOTAL ASSETS 76,387.98

LIABILITIES

CURRENT LIABILITIES

Accounts Payable	1,722.88
MNP Accrual	1,500.00
GST Charged on Sales	0.00
GST Paid on Purchases	-3,283.48
GST Paid on Books	0.00
New Account	0.00
Accounts Payable	0.00
Vacation Payable	0.00
EI Payable	-19.37
CPP Payable	-56.00
Income Tax Payable	258.55
L.A.P.P.	-183.19
AUMA Extended Health	0.03
AB Health Payable	79.20
W.C.B. Payable	0.00
Miscellaneous	<u>0.00</u>
TOTAL CURRENT LIABILITIES	<u>18.62</u>

TOTAL LIABILITIES 18.62

EQUITY

EARNINGS

Building Fund Reserves	28,314.20
Externally restricted	200.00
Retained Earnings	36,921.40
Current Earnings	<u>10,933.76</u>
CURRENT EARNINGS	<u>76,369.36</u>

TOTAL EQUITY 76,369.36

LIABILITIES AND EQUITY 76,387.98

Brooks Public Library
Income Statement 01/01/2007 to 02/28/2007

REVENUE

REVENUE

Town of Brooks	36,093.75
HRDC - Summer Student	0.00
Province of Alberta	0.00
Industry Canada - CAP 3	0.00
Industry Canada - CAP Y1	0.00
County of Newell Library Board	0.00
Resident Cardholder Fees	2,412.00
Interest Income	0.00
Miscellaneous	0.00
Fines, Book Sales and Services	2,953.96
Non-resident Cardholder Fees	440.00
Charitable Receipt Donations	4,343.00
Fundraisers	0.00
Adopt-a-magazine	100.00
Medieval Faire	0.00
GST Recovery	0.00
TOTAL REVENUE	<u>46,342.71</u>

TOTAL REVENUE

46,342.71

EXPENSE

EXPENSES

SLS Expense (Materials)	0.00
SLS - Non-resident fees	0.00
SLS - Dynix and Telecom	0.00
Books and Materials	0.00
New Library Furnishings	345.55
Library Equipment	750.00
Payroll Expense	125.00
Library Supplies	88.77
Administration & Travel	211.50
Recruitment Expense	0.00
Program Expense	171.89
Medieval Faire	0.00
Repair & Maintenance	0.00
Rebinding, Microfilming, Laminating	0.00
Staff Training	225.00
Telephone and Fax Expense	532.88
Copier & Computer Costs	179.85
Security Monitoring	50.00
Computer Main. Contracts	0.00
GST Expense	3.00
Freight and Postage	156.23
Professional Memberships	0.00
Publicity and Advertising	18.14
Audit and Insurance	0.00
Bank Charges	10.00
Miscellaneous	0.00
Wages	28,644.22
Wage Reimbursement	0.00
EI Expense	721.83
CPP Expense	1,188.00
WCB Expense	241.61
AUMA Extended Health	498.68
L.A.P.P. Expense	1,062.00
AB Health Expense	184.80
TOTAL EXPENSES	<u>35,408.95</u>

TOTAL EXPENSE

35,408.95

NET INCOME

10,933.76