

Minutes of the Brooks Library Board Regular Meeting  
Tuesday, February 10, 1981

The meeting was called to order by Keith Hagen at 7:20 P.M. in the library office. Keith Hagen, Karen Crumbster, Lorna Johansen, Ron M<sup>c</sup>Donald, Wanda White and Jeanette Sekilla were present.

Moved by J. Sekilla, seconded by L. Johansen, that the minutes be adopted as amended.

### Correspondence

The joint agreement with the County of Newell is ready for approval. The grant will be \$3.28 per capita. The County deducts \$0.28 and will contribute \$5.00 per capita. There will be no change in census figured for 1981.

The resignation of Marilyn Burton, library aide, was regretfully accepted.

Joe Forsyth plans to present a slide-tape presentation, March 11, on Co-operative Library Systems. He will be accompanied by Jane-Anne Summers who wishes to survey our library services.

Moved by W. White, seconded by R. M<sup>c</sup>Donald, that the meeting be arranged for the County office, with the Council Chambers, if free, as an alternate. Carried.

The Provincial Museum will be lending a series of feature case exhibits for one year. The exhibit will be changed four times in the year. There is no charge for this exhibit.

A donation of \$100.00 and a rare Haig Brown book has been received from Mr. Scamell.

Resolution forms for the Alberta Library Trustees Association Conference were distributed.

An expression of appreciation is to be sent to the Brooks Bulletin for the publication (free of charge) of the Brooks Library Board Annual Report.

Delegates for the ALTA Spring Conference at Jasper must register by March 25.

The next book buying trip is scheduled for the latter part of February.

Various dialects have posed language problems which have delayed implementation of the story-telling program for the Vietnamese.

The Heritage Program: Bea Petersen has been working with Blanche Coultis on local histories. Bea has visited the Glenbow to study their techniques of information gathering and storage. Permission to duplicate tapes at BCHS has been granted. A tape recorder has been purchased out of the Heritage fund.

Outreach: Debbie Nicholson has set up a regular schedule for storytime in various parts of the County. She also visits Newbrook Lodge and Pioneer Villa.

Keith  
Hayden

Moved by J. Schiller, seconded by R. McDonald, that a rate of 10¢/km be paid initially to the Outreach co-ordinator, with a review of rate and distance at the next meeting. Carried.

Wanda White moved that the meeting be adjourned at 8:35 P.M.

Minutes of the Brooks Library Board Regular Meeting  
Tuesday, March 10, 1981

The meeting was called to order by Chairman Keith Hagen at 7:15 PM in the library office. Keith Hagen, Karen Armbuster, Janne Franklin, Lorna Johansen, Ron McDonald, Mary Anne McDonald, Wanda White and Jananne Sekilla were present.

K. Hagen declared the minutes be adopted as read.

Moved by W. White, seconded by L. Johansen that EC's users of the Outtrack program be approached and requested to match our payment of eight cents per kilometre. Carried.

Approximately \$1400.00 was spent on print materials on the last book buying trip.

J. Forsythe will present a slide-tape presentation at 7:30 PM, Wednesday, March 11.

L. Johansen and K. Armbuster plan to attend the Conference in Jasper.

Canadian will be the language used for the story-telling program since it is most widely understood form.

A member of the Glenbow, assisted by Bev Peterson, will interview Norman Rust. The interview will provide a pattern for other interviews.

Debbie Nicholson, as part of the Outreach program, is also visiting the Brooks Health Centre and provides a pre-school story time.

The Summer Grant timetable was amended so that it begins June 1, 1981, instead of May 1, 1981. Re-application will have to be made.

The grant by the Town of Brooks, for 1981, will be \$ 2.30 per capita. Last year the grant payment was based on a population of 8873.

Moved by L. Johann, seconded by W. White, that Chairman Keith Hagen and Lead Librarian Karen Armbuster request a meeting with Town Council to request that the projected grant of \$ 21 850.00 (\$2.30/capita based on a projected population of 9500) be the minimum grant rather than the maximum. Carried.

The Region Auxiliary has donated sixty large print books to the library.

Mary Anne M. Dwyer moved that the meeting be adjourned at 8:45 AM.

Respectfully submitted  
Jasenne Sekella  
Secretary

Keith Hagen



Minutes of the Brooks Library Board Meeting  
Tuesday, April 7, 1981

The meeting was called to order by Chairman Keith Hagen at 7:10 P.M. in the Library Office. Keith Hagen, Karen Armbuster, Jan Franklin, Wayne Chapman, Lorne Johansen, Ron McDonald, Wanda White and Jeanne Schell were present.

K. Hagen declared the minutes be adopted as read.

Business Arising from the Minutes

K. Hagen presented a report of the Budget appeal to Council.

Moved by W. White, seconded by R. McDonald, that Councillors Jan Franklin and Wayne Chapman re-present the motion that the Library be granted the \$24 035.00 as initially requested in the 1981 Budget. Carried.

K. Armbuster agreed to attempt a survey of materials borrowed for school-related projects.

The request, to the ECS users of the Outreach Program, to share mileage costs (\$0.08 per km) met the following: Bassano - No; Scandia/Rainier - Yes; Rolling Hills, Rosemary, Duchess and Tilley sent no reply.

The Vietnamese Story Hour will be presented by My Quen (Cantonese) and How Chui (Vietnamese). The former is nineteen years of age, the latter is fifteen. They will be paid \$10.00 per week, each. The cost will be \$780.00. The Story Hour is from 10:00 - 11:00 A.M.

The purchase of a typewriter, at a cost of approximately \$1200.00 has yet to be accomplished.

Moved by R. M<sup>c</sup>Donald, recorded by W. White that \$1000.00 be invested in a term deposit until 22 May, 1981, and that \$7000.00 be in the current account. Carried.

Moved by Joan Franklin, recorded by Lorna Johansen, that information, re possible grants, be secured. Carried

#### Possible Grants

1. Year of the Disabled (Keith Bequist)
2. Alberta Handicapped Communication Society (Len Sealy; 471-5043, 420-2121)
3. Senior Citizens Grant, New Horizons (John Cairns)

Moved by L. Johansen, recorded by R. M<sup>c</sup>Donald that a Flex-o-line File and necessary supplies be purchased. Carried

The File is estimated to cost \$600.00, and the supplies will be approximately \$1000.00 initially.

Moved by W. White, recorded by J. Skelton, that the number of books borrowed at one time be limited to four, subject to the discretion of the librarian. Carried.

Moved by R. M<sup>c</sup>Donald, recorded by W. White, that the fine for an overdue book be \$0.05 per day, with a maximum fine of \$2.00 per book. Carried.

Business for future consideration

1. The extent to which we may provide curriculum materials for Brooks Community College students.
2. The possibility of providing copies of the Minutes of the Meetings of the Brooks Library Board to the Brooks Town Council.
3. Library Fees

R. Mc Donald moved that the meeting be adjourned at 10:00 P.M.

Respectfully submitted,

Jeanne Sekella  
Secretary

Keith Hagen



## LIBRARY BOARD MEETING

May 12, 1981

PRESENT: Keith Hagen, Chairman  
Wanda White  
Karen Armbruster  
Lorna Johansen

The minutes of the April 7 meeting were read. Keith moved the adoption of the April 7 meeting.

### OLD BUSINESS:

1. Library survey re: materials borrowed from the library for school-related projects: Karen reported that in a two week period, 56 requests for materials were made.

2. Outreach: Rolling Hills has agreed to pay the transportation costs for Debbie. No further replies have been received.

3. New typewriter: The new typewriter has arrived at a cost of \$1235.00 to be paid for by the 75th Anniversary Heritage Fund.

4. Term Deposit: The decision reached last meeting to deposit \$10,000 could not be done due to all monies due at the same time.

Moved by Wanda White that \$3,500 be placed in our chequing account and \$13,000 be reinvested in term deposit for 30 days, when the money comes due on May 22, 1981.

Seconded by Lorna Johansen.

Carried.

5. Survey of grant possibilities:

a) Re: grants for the disabled: \$3,000 per project proposal is possible. June 15 is the deadline date for applications.

Wanda moved that an application be made to IYDP for large print books, cassettes, and self-help materials for a public awareness program and the use of disabled community persons.

Lorna Johansen seconded.

Carried.

It is also possible to obtain partial money from a \$3,000 fund available in S.E. Alberta for publicity. Karen will investigate this further.

b) New Horizons committee re: senior citizens: Karen is still investigating this avenue.

c) STEP Projects: Karen talked to the Manpower Dept. today and found out that a reply should be received shortly.

6. A donation of \$328.50 has been received from the Canadian Legion to be matched by the Ladies Auxiliary for large-print books. Pictures will be taken of the Auxiliary Group tomorrow.

7. The new file system is progressing.

#### LIBRARY CONVENTION REPORT:

Lorna and Karen reported that the Library Convention was superlative. They reported on various sessions - freedom of information, young adult literature, public relations and lobbying, use of volunteers, future videotex technology, etc. As well, the invited writers were excellent.

FINANCIAL STATEMENT OF RECEIPTS AND DISBURSEMENTS FROM JANUARY 1 TO APRIL 30, 1981: (see copy following)

#### CORRESPONDENCE:

Karen reports no new correspondence.

#### NEW BUSINESS:

1. Karen reports that the Library Act is going to be altered and that local boards are requested to review the revisions. Board members are requested to review this if desired.

2. Mrs. Ben Hiebert contacted Keith by telephone recently, Mrs. Hiebert is the contact person with regard to regionalization. A representative is requested for setting up a steering committee at a regional meeting on June 13.

Keith will inform Mrs. Hiebert that this time frame is not possible for Board members and to inform us of future meetings.

3. Discussion occurred on the current board policy concerning the financial aspects of the Board. Discussion will continue next meeting when more board members are present.

4. Keith informed the Board that the annual election will be held next meeting according to the policy of the Library Act.

Keith adjourned the meeting.

*Keith Hagen*

Minutes of the Brooks Library Board Special Meeting  
Tuesday, May 26, 1981

The meeting was called to order by Chairman Keith Hagen at 7:00 p.m. in the library office. Keith Hagen, Karen Armbruster, Jan Franklin, Lorna Johansen, Ron Mc Donald, Wanda White and Jeanne Sekella were present.

re: The Summer Fantastic Program

1. No grant is available this year.
2. Last year the grant received was \$10 463.00 for wages and \$2 180.00 for supplies.
3. A modified program will be attempted
  - a. Debbie Nicholson as co-ordinator
  - b. Diane Volk for 40 hours per week
  - c. Ages 9-12 : 9:00-10:30 a.m.  
Ages 6-8 : 10:30 a.m. - 12:00 p.m.
  - d. Possible budget

10 weeks wages	\$1600.00	(\$1280.00 for 8 weeks)
deductions	150.00	
supplies	250.00	
part-time student	?	
Total	\$ 2500.00	
  - e. Source of funds

repayment of town	\$ 1000.00
book budget	\$ 1000.00
travel, awards, etc.	\$ 500.00
Total	2500.00

Moved by W. White, seconded by R. Mc Donald, that we offer a modified Summer Fantastic Program, as outlined by Librarian Karen Armbruster, at a budgeted cost of \$2 500.00. Carried.

Monday, May 21, 1981  
The weather was quite good today.

The weather was quite good today. I went for a walk in the park. The children were very happy. We had a picnic under a big tree. The food was delicious. We stayed there until about 5:00 PM. The sun was setting. It was a very pleasant surprise.

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1500.00	Income
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The weather was quite good today. I went for a walk in the park. The children were very happy. We had a picnic under a big tree. The food was delicious. We stayed there until about 5:00 PM. The sun was setting. It was a very pleasant surprise.

Moved by W. White, seconded by R. McDonald, that the \$2500.00 funding come from monies previously budgeted for books (\$1000.00), town repayment (\$1000.00) and the Christmas Staff Social (\$500.00). Carried.

### Other Business

Henry's Building Supply has offered to provide free rug samples for sitting on the lawn.

The FCSS (formerly PSS) will be approached to see if their Kids in Action program would be interested in bringing in feature films twice a month, at a cost of \$100.00 to \$150.00 per film.

The application form for the International Year of the Disabled Persons grant (\$3000.00) will be completed and submitted by K. Armbuster and L. Johansen.

The meeting was adjourned at 8:30 p.m. on a motion by K. Hagen.

Respectfully submitted,  
JanAnne Sekella  
Secretary

Keith Hagen

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Other business

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Minutes of the Regular Meeting of the Brooks Library Board  
Tuesday, June 9, 1981

A regular meeting of the Brooks Library Board was called to order at 7:00 PM in the Library Office, by Chairman Keith Hagen. Also present were Karen Armbuster, Jean Franklin, Lorna Johansen, Ron McDonald, Wanda White, and Jeannine Sekella.

Chairman K. Hagen declared the minutes adopted as presented.

Old Business

F. C. S. L. is prepared to lend the services of a part-time student, from 9:00 AM to noon, for the duration of the Summer Fantastic Program.

Indications are that the Kids in Action Program will provide funding for a feature movie twice a month.

K. Armbuster and L. Johansen are completing the International Year of the Disabled Person grant application.

Correspondence

The census figures for 1981 are (9049) nine thousand forty-nine. Last year (1980) there were (8873) eight thousand eight hundred seventy-three. Latest grant information indicates a payment of \$3.37 per capita.

A letter has been received from the Town of Brooks confirming a grant of (\$24,035.00) twenty-four thousand thirty-five dollars.

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### New Business

A book-buying trip to Calgary is planned for June 16, 1981. K. Armbruster and W. White will make the trip.

### Election of Officers

Chairman: W. White nominated by L. Johansen (withdrawn)  
K. Hagen nominated by W. White.

Moved by R. M<sup>c</sup>Donald, seconded by J. Sekella, that nominations cease. Carried. K. Hagen elected by acclamation.

Vice-Chairman: W. White nominated by L. Johansen.

Moved by R. M<sup>c</sup>Donald, seconded by J. Franklin, that nominations cease. Carried. W. White elected by acclamation.

Secretary: J. Sekella nominated by L. Johansen

Moved by W. White, seconded by R. M<sup>c</sup>Donald, that nominations cease. Carried. J. Sekella elected by acclamation.

Treasurer: R. M<sup>c</sup>Donald nominated by L. Johansen.

Moved by J. Franklin, seconded by W. White, that nominations cease. Carried. R. M<sup>c</sup>Donald elected by acclamation.

Keith Hagen thanked the board members and the librarian for their co-operation and support.

K. Hagen declared the meeting adjourned at 8:30 P.M.

Respectfully submitted,  
Jeanette Sekella  
Secretary

Keith Hagen

Dear Sir,  
I have the pleasure to inform you  
that the same has been done  
and is now in your hands.

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that the same has been done  
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Minutes of the Regular Meeting of the Brooks Library Board  
Tuesday, July 14, 1981

A regular meeting of the Brooks Library Board was called to order at 7:15 P.M. in the Library Office, by Chairman Keith Hagen. Present were Karen Ambruster, Lorna Johansen, Ron McDonald, Wanda White, and Jeananne Sekella.

K. Hagen declared the minutes adopted as presented.

Old Business: Acknowledgement that the I. Y. D. P. grant application was received, has been sent us.

We are grateful to the F. C. S.S. for the loan of a part-time student, however, the individual's effort and attitude could have been better.

The Kids in Action program has about 45 participants. Contributions from local businesses provide funds for the movie rentals.

Approximately \$1400.00 was spent on the June book-buying purchase.

New Business: The Employment Centre is trying to place a deaf girl to type, files and do office work. The government pays 85% of wage. Moved by W. White, seconded by L. Johansen, that Librarian K. Ambruster investigate the hiring of a handicapped girl, through the Employment Centre. Carried.

The next regular meeting will be Tuesday, September 8, 1981. The meeting was adjourned at 8:10 P.M. on a motion by R. McDonald.

Respectfully submitted,  
Jeananne Sekella, Secretary

Keith Hagen

Minutes of the Regular Meeting of the Board of Directors  
Monday, July 14, 1981

A regular meeting of the Board of Directors was called to order at 7:15 PM in the Library Office by Chairman John H. Johnson. Present were Chairman Johnson, Board Members Robert Johnson, William Johnson, and Secretary Robert Johnson.

Mr. Johnson reported the minutes of the previous meeting were approved.  
Old Business: Reappointment of Mr. J. D. P. as a past application was received.

The Board was grateful to the P.C.C. for the loan of a part-time student (honorary) for the individual effort and a thank you letter was sent.  
The Board in action program had about 42 participants. Contributions from local business groups were for the money center.  
Approximately \$1400.00 was spent on the June book buying purchase.

New Business: The Employment (Internal Training) to have a half year to type, fill out the official work. The government agency 88% of money by the state awarded by E. Johnson, that Johnson & Board members investigate the hiring of a bookkeeper and through the Employment Center Council.

The next regular meeting will be Monday, September 8, 1981. The meeting will be held at 7:15 PM on a regular basis by R. M. Johnson.

Respectfully submitted,  
Chairman Robert Johnson

Minutes of the Regular Meeting of the Brooks Library Board  
Tuesday, September 8, 1981

A regular meeting of the Brooks Library Board was called to order at 7:10 P.M. in the Library Office, by Vice-Chairman Wanda White. Present were Karen Armbruster, Jean Franklin, Lorna Johansen, Ron McDonald, Heather Miyachi, and Jeanne Schella.

W. White declared the minutes adopted as presented.

Old Business

A grant of \$750.00 has been received from the I.Y.D.P. Since the original submission was for \$2800.00 substantial revision of the project must be made. A report is to be submitted to the I.Y.D.P. at the conclusion of the project.

The status of employment for the handicapped girl is unresolved. Salary would be \$4.25 per hour and forty hours per week. Application for a subsidy of 85% of wages, for a six-month training period, will be made.

New Business

The survey of the library re accessibility to disabled persons has been received. The entrance and interior mobility were rated good. Suggestions for improvement were included and these are to be forwarded to Brooks Town Council.

Plant maintenance has traditionally been done by the town. Recently, a request for the installation of a replacement ballast in the washroom was refused.

Moved by R. McDonald, seconded by L. Johansen,

Minutes of the Regular Meeting of the Board of Directors  
Monday, September 8, 1921

A regular meeting of the Board of Directors was called to order at 7:10 P.M. in the Library Office by the Chairman, Mr. W. H. B. Brown, upon the report of the Secretary, Mr. J. H. B. Brown, and the Treasurer, Mr. W. H. B. Brown, and the following members present:

W. H. B. Brown, Chairman, Mr. J. H. B. Brown, Secretary, and Mr. W. H. B. Brown, Treasurer.

(Mr. Brown)

A report of \$750.00 has been received from the F. D. I. Co. for the purchase of a new office building. The amount of the report must be made. A report is also submitted to the F. D. I. Co. of the completion of the project.

The status of employment for the building project is as follows: The building would be \$750,000.00 and the cost of the building would be \$750,000.00. The building would be completed in 1922. The building would be completed in 1922. The building would be completed in 1922.

(Mr. Brown)

The amount of the report is \$750.00. The amount of the report is \$750.00. The amount of the report is \$750.00. The amount of the report is \$750.00. The amount of the report is \$750.00.

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Minutes by W. H. B. Brown, Secretary, and Mr. W. H. B. Brown, Treasurer.

that a letter be sent to Town Manager J. Wammet stating maintenance problem and requesting immediate repairs. Carried.

The 1981 Summer Fantastic Program handled 72 participants. A financial statement will be presented next month.

The next book-buying trip is tentatively scheduled for Wednesday, September 23, 1981.

The ad-hoc committee reviewing the proposed library legislation will be receiving submissions until mid-fall.

The forms for the Canada Community Development Program grant application have been received. Terminating projects rather than continuing service projects are required. K. Armbuster and L. Johansen will plan the application.

The meeting was adjourned at 8:40 P.M. on a motion by R. McDonald.

Respectfully submitted,  
Jeanette Sekella, Secretary.

Keith Hagen

Meeting Program Committee to discuss the  
status of the program and to report on the  
work done since the last meeting.

The 1981 Summer Committee Program  
will be held in the summer of 1981.  
The program will be held in the  
summer of 1981.

The next book-buying trip is tentatively  
planned for the weekend of September 2-3, 1981.

The book-buying committee is reviewing the  
program and will be receiving submissions  
for the next book-buying trip.

The forms for the Canada Community Development  
Program grant application have been received.  
The program grant application is now being  
reviewed by the committee. The program  
grant application is now being reviewed  
by the committee. The program grant  
application is now being reviewed by the  
committee.

The meeting was adjourned at 8:40 PM on  
September 1, 1981.

Respectfully submitted,  
John J. ...



Minutes of the Regular Meeting of the Brooks Library Board  
Tuesday, ~~November 12~~, 1981, October 13

A regular meeting of the Brooks Library Board was called to order at 7:00 P.M. by Chairman Keith Hagen, in the Library. Karen Ambuster, Lorna Johansen, Ross McDonald, Wanda White, and Jeanne Sekella were present.

K. Hagen declared the minutes adopted as presented.

Correspondence

A cheque for \$6000.00 has been received from the County of Newell # 4.

Report has been received from the office of Joe Forsythe

Old Business

The Summer Fantastic Program is complete.

A book-buying trip was accomplished last month.

Moved by W. White, seconded by L. Johansen, that the rate of pay for Belinda Koenig be \$5.00 per hour effective October 1, 1981. Carried.

Moved by W. White, seconded by L. Johansen, that there be a salary increase of 10%. Carried

New Business

W. White reported on the progress of the Co-Operative Library and its Steering Committee. The next meeting is in Brooks, at 10:00 AM, on Friday, November 20. Possible centres for the Co-Operative Library may be Medicine Hat, Redcliff, or Bow Island.

K. Hagen moved adjournment at 8:45 PM

Respectfully submitted; Jeanne Sekella, Secretary

Keith  
Hagen

Minutes of the meeting of the Board of Trustees  
Monday, October 13, 1981

The regular meeting of the Board of Trustees was called  
to order at 7:00 P.M. by Chairman Bill Johnson in the  
Library, Room 200, on Monday, October 13, 1981.  
Members present: Chairman Johnson, Board Members  
Bill Johnson, Bill Johnson, and Board Members.

The Board heard the minutes of the previous meeting.

Chairman Johnson  
A check for \$200.00 has been received from the County  
of Nevada.

Report has been received from the office of Joe...

Bill Johnson  
The Finance Committee has recommended that the  
Board buying this new equipment last month.

Motion by Bill Johnson, seconded by Bill Johnson, that the  
rate of pay for Bill Johnson's terming be \$2.00 per hour  
effective October 1, 1981. Carried.

Motion by Bill Johnson, seconded by Bill Johnson, that the  
be a salary increase of 10%. Carried.

Bill Johnson  
Bill Johnson reported on the progress of the...  
Library and the Library Committee. The next meeting  
is in October, at 10:00 A.M., on Friday, November 20, 1981.  
Action for the...  
Bill Johnson

Bill Johnson  
Bill Johnson reported on the progress of the...  
Library and the Library Committee. The next meeting  
is in October, at 10:00 A.M., on Friday, November 20, 1981.  
Action for the...  
Bill Johnson

Minutes of the Regular Meeting of the Brooks Library Board  
Tuesday, November 10, 1981

A regular meeting of the Brooks Library Board was called to order at 7:15 PM in the Library. Present were Keith Hagen (Chairman), Karen Armbruster, Ron McDonald, Wanda White, Richard Dobson, Jan Franklin, Heather Miyachi and Jeanne Schiller.

The Chairman declared the minutes adopted as corrected.

Correspondence

1. Alberta Book and Novelty is bankrupt.
2. Grant increase of 11% to \$3.75 this year.
3. Town of Brooks Board Representatives for 1981-82:  
Jan Franklin and Heather Miyachi.

Old Business

Moved by J. Franklin, seconded by W. White, that the members of the Steering Committee, consisting of W. White and R. Dobson, be authorized to approve in concept, the Co-Operative theory of library services, at the November 20 meeting of the South East Library Project. Carried.

The Kinettes suggest that the Board send in application for money (\$700.00 - \$750.00). Kinettes will ask the provincial government to match gift. This is to be submitted November 20 with a decision in mid-December.

Another possible source of funds: COMACT (Leona Ferguson).

Grant application for staff (Debbie Nicholson; Bea Petersen) has been received and decided upon but results have not yet been communicated to us.



Library Card holders now number approximately 6000.

The following suggestions were made for the preparation of the presentation to Town Council Finance Committee

1. List present services
2. List sources of revenues ( % or actual figures) and the discrepancy between costs and funding
3. List services which should but can't be provided
4. List projected costs for 1982
5. Indicate required funding

Moved by J. Sekula, seconded by W. White, that a presentation be prepared based on the Revised Proposed Budget & for 1982, including a breakdown of last year's expenditures and revenues, to be presented at the next regular meeting of the Brooks Library Board. Carried.

Thursday, November 19, 1981 Jan Truss, who writes for the Junior High level will be visiting Brooks as part of the Children's Book Week activities. The Board pays for a night's lodging and a trip to Lethbridge. Alberta Culture pays other expenses.

Moved by K. Armbruster, seconded by H. Miyauchi, that arrangements be made for Jan Truss to visit Brooks, November 19, as an event for Children's Book Week. Carried

Moved by R. Dobson, seconded by R. McDonald, that the librarian be requested to investigate the costs and possibility of bringing W. O. Mitchell to Brooks for an adult evening. Carried

The meeting was adjourned at 10:30 PM on a motion by J. Franklin  
Respectfully submitted; Janine Sekula; Secretary *Kurt Hagen*

Library Board. Below are some of the items...

- 1. List current members
- 2. List sources of revenue (to or actual figures) and the discrepancy between actual and funding
- 3. List various activities which have been conducted
- 4. List projected costs for 1982
- 5. Details regarding funding

Memo by P. Baker, recorded by G. W. Baker, that a presentation be prepared based on the above proposed Budget for 1982, including a breakdown of last year's expenditures and revenues, to be presented at the next regular meeting of the Library Board. Council.

Meeting November 19, 1981 for James, information for the Council will be coming from the part of the Children's Book Club activities. The Board was for a night's lodging and a trip to Washington. Library Culture group also experienced.

Memo by A. Baker, recorded by G. W. Baker, that arrangements be made for James to visit Board members, as an event for Children's Book Club. Council.

Memo by A. Baker, recorded by G. W. Baker, that the library be requested to investigate the costs and possibility of bringing W. B. Miller to books for an adult evening. Council.

The meeting was adjourned at 10:20 PM on motion of P. Baker. Respectfully submitted; James Baker, Secretary.

## Minutes of the Regular Meeting of the Brooks Library Board Wednesday, December 9, 1981

A regular meeting of the Brooks Library Board was called to order at 9:00 PM, at 48 McTab Park.

Present were Keith Hagen (Chairman), Karen Armbruster, Jan Franklin, Heather Miyachi, Lorna Johansen, Wanda White, Richard Dolson, and Jeanne Schellar.

K. Hagen declared the minutes be adopted as presented.

The Kinetics have tabled our application for monies for large print books.

### Correspondence

The Board received a note of thanks from Karen and Joe Armbruster.

Michelle Grainger has communicated dissatisfaction with the inter-library loan service.

The grant application has been approved, for the hiring of two persons.

### Reports

Author Jan Truss was slated to speak to children and sorority. Despite numerous problems with arrangements, she proved to be a good writer and an excellent speaker. Her latest book is due in January.

Co-operative Libraries: A workshop seminar is scheduled for February 19, 1982 in Medicine Hat. Material, re the setting up of co-operatives, has been received from Alberta Library Board. Jane-Anne Summers is the Library Consultant from Edmonton.





COMACT will supply \$150.00 towards children's large print books.

### New Business

Moved by W. White, seconded by J. Franklin, that L. Johansen prepare the application to Services for the Handicapped (Doug Jensen), for funds for large print books or such. [A two-page rationale is required.] Carried

Budget: The proposed budget will be presented to the General Government Services Committee. Further information to be included: the portion of the budget financed by outside grants; circulation figures for 1979, 1980 and 1981 (to date). After January 1, 1982, this material, plus an audited statement and the annual report will be presented to Town Council.

Moved by R. Dobson, seconded by W. White, that the proposed budget, with amendments as discussed, be submitted to the General Government Services Committee. Carried

Reference books, Encyclopaedia Britannica and World Book encyclopaedia were purchased on the recent book-buying trip.

Richard and Marie Dobson are moving to Calgary soon. The Board wishes them well in their new home. Richard's branch is on Southland Drive and Mackod Trail.

J. Franklin moved adjournment at 10:00 P.M.

Respectfully submitted  
Janet Schella, Secretary

Keth Hagen

Contract will supply \$150.00 towards children's  
large print books

For Business  
March 1st to 15th, 1981, recorded by P. Thompson, 11/14  
to determine amount of application for services for the  
to be supplied (large print) for funds for large print  
books and (to the large print) in regularity, can be

Budget: The proposed budget will be presented to the  
General Government Council Committee. Further  
information to be included: the portion of the budget  
financial in other reports: circulation figures for 1980  
1980 and 1981 (total). After January 1, 1981, this  
material plus an updated statement and the amount  
report will be presented to the Council.

March 1st, R. Brown recorded by P. Thompson that the  
proposed budget with amendments as discussed, be  
submitted to the General Government Council Committee (attached)

Approved books, correspondence, Britannica and other  
books correspondence was discussed on the recent book  
meeting.

Richard and Marie Brown are moving to Chicago soon  
The Board will be held in this area soon. Richard  
Brown is on the Board since our March 1st.

P. Thompson is moving apartment at 12:00 PM.

Respectfully submitted,  
Pamela J. Williams, Secretary

Brooks Public Library Board  
Brooks, Alberta

Statement of Receipts and Disbursements for the Four Months Ended April 30/81

Cash on General Account - January 1	(975.39)	
Term Deposits - January 1	32,500.00	
<u>Total Cash on Hand - Opening</u>		31,524.61

RECEIPTS

Fines and Memberships	1,037.12	
Interest Income	564.44	
Equipment Rental	200.00	
<u>Total Receipts</u>		1,801.56
<u>Total to Account For</u>		<u>33,326.17</u>

DISBURSEMENTS

Salaries and Employee Benefits	8,326.88	
Books and Periodicals	6,699.62	
Convention Expenses	711.65	
Supplies	481.56	
Telephone	231.97	
Book Repair	223.70	
Freight	98.97	
Buying trip expense	74.78	
Workers compensation	74.32	
Bank Charges	47.76	
Miscellaneous	22.95	
<u>Total Disbursements</u>		16,994.16

Cash on General Account - April 30	(3,167.99)	
Term Deposits - April 30	19,500.00	
<u>Total Cash on Hand</u>		16,332.01
<u>Total Accounted For</u>		<u>33,326.17</u>