JANUARY MEETING 1980

The regular meeting of the Brooks Public Library Board was held on January 15 with the following members present: J. Worms, C. Dunsmore, J. Sekella, J. Lutes, K. Armbruster, librarian.

The minutes of the December meeting were read and adopted.

The treasurer reported a bank balance of $6,541.47. J. Lutes moved and seconded by J. Sekella that we pay the bills. Carried.

Moved by C. Stark that we pay the Town $1,000.00 for 1979 and that we make a futher payment in June 1980 at which time our surplus will be known. Seconded by J. Lutes. Carried.

The board will send a letter to council recommending that Ronald MacDonald and Keith Hagen be appointed to the library board.

Thank you letter was received from Jeanne Ireland.

Karen gave her monthly report.

Adjournment moved by C. Stark.

BILLS

A.G.T.	$ 41.91	
Ulverscroft	380.00	
Marsh. Book Store	2.91	
Alberta Culture Library Services Re: Barbara Smucker	57.15	
Woodwards	354.70	
Royal Bank	855.02	
M.I.P. History Book	20.00	
Floral Flair	15.00	(Mrs. Embree)
W.H. Smith	900.74	
Gale Research	87.59	(U.S. money)
National Recording Co.	39.84	
Brooks Stat.	650.00	
Encyc. Brit.	49.14	
Quick Canadian Facts	4.75	
Alberta Book	1,620.65	
Green Hall	44.95	
Popular Science Book Club	6.45	
Popular Science Book Club	20.91	
Popular Mechanics	41.91	
Lowe Martin	231.59	
Town	1,000.00	

MINUTES FEBRUARY 1980

The Brooks Public Library Board held the monthly meeting on February 19. The following board members were present: Mary Ann MacIntyre, Ronald MacDonald, Chris Stark, Roger Kangas, Jeanne Lutes, K. Armbruster, Librarian.

The minutes of the January meeting were read and adopted.

The treasurer reported our account overdrawn and moved that we transfer $15,000.00 from term deposit to our current account. Seconded by C. Stark. Carried.

Jeanne Lutes moved we pay the following bills:

A.G.T.	$ 19.65
Forest Press	25.25
Anderbergs	8.28
Time Life	11.43
Field and Stream	16.00
Ideals Public	31.95
Smith Jewellery	20.92
Brooks Stationers	19.82
Moyer Vico	194.05
K. Armbruster	29.48
I.Dea. Book Centre	53.90

Karen gave her Annual Report which will be published in the Brooks Bulletin and given to the Town.

Roger Kangas moved, J. Lutes seconded that Karen present a report to the County Library Board. Carried.

Roger Kangas suggested that the treasurer do a financial analysis for 1978 and 1979. Roger Kangas moved that we accept the proposed budget in principal pending receiving our 1979 financial statement and receiving our government and Town grants. Seconded by J. Lutes. Carried.

A letter is to be sent to the Town Council requesting a 20% per capita grant for 1980.

C. Stark moved adjournment.

Brooks Public Library
Minutes - March 1980

Present - Mary Ann MacIntire
Jean-Ann Sekella
J. Fritts
Karen Armbruster
Cris Stark-Dunsmore

February minutes were adopted as read.
Karen reported that her letter requesting an increase in grant money went to the Town finance committee and that she will present a report to the County Council regarding same.

Moved by J. A. Sekella that we pay the following bills -
A.C.T. $14.65
WORK COMPENS. BOARD - 61.35
ALTA BOOK & NOVELTY - 12.43
MARSHALLS BOOK STORE - 17.50
LILI ODDLEIFSON - 54.95

The treasurer reported a bank balance of $13,420.54

Moved by C. Stark seconded by J. Fritts that we correct the January 1979 minutes to read
Lily Oddleifson to receive $4.00/hour
Liz Embree - $4.00/hour
Pat Henry - 3.75/hour (from $4.00/hour.)
Carried.
Karen presented a policy to the board re employees days off. Moved J. Fritts, sec. C. Stark that we accept the policy. Carried.

A book buying trip will take place before the end of March if possible.

Adjournement moved by
Mary-Ann MacIntire.

April 15. 1980 - Minutes
Brooks Library Board

Present were - Mary Ann MacIntire
Ronald MacDonald
J. Warring
Keith Hagen
R. Kangas
C. Stark
J. Lutes
K. Armbruster

March minutes were adopted as read.
The treasurer reported a bank balance of $12,080.83.
C. Stark moved we pay the following bills -
BROOKS STATIONERS - $54.74
W.H. SMITH - 890.91
PARKLAND BOOK BINDERY - 95.97.57
REGENT BOOK CO. - 225.32
ULVERSCROFT. - 380.00
KINETIC FILM ENTERPRISES - 480.00
DE WINTON AND DISTRICT HIST. SOC. - 22.50
FIELD & STREAM - 16.00
POP. SCIENCE - 32.77
KAREN ARMBRUSTER (BUY TRIP EXPENSES) 60.80
" " JASPER CONFER. " 565.82.

Karen reported that her presentation to the County Council was successful and that our grant for Ward 5 will be $6,275.00 in 1980.

Roger Kangas moved, Keith Hagen seconded that we approve the revised proposed budget. Carried.
Mary Ann reported that the County has requested a copy of the budget, auditors report, library policy and by-laws. Karen to forward this information.

Karen reported that Mary Ann has donations for the library from Can. West. Nat Gas Co. and Slumberger for $25.00 each to be applied to the cost of a copier.
A donation of a cabinet for the library office was received from Dianne Mikula in memory of her Mother Mrs. Liz. Cochrane.

Excess and duplicate paperbacks are to be put on sale in the library.
A buying trip is planned for April or May.

Moved by J. Sutes, seconded by J. Worms that Karen and Lily attend the Annual Conference in Jasper April 30 to May 4th and that the board pay their expenses. Carried.

Moved by L. Kangas, seconded by Mary Ann that the library copier be available ~~for~~ only for people photocopying library material. Carried unanimously.

Roger K. moved J. Sutes seconded that the library charge 20¢ per copy for the use of the copier except for those copies initiated by the library staff. Carried unanimously.

The board decided that letters are to be written in May asking for donations for LARGE PRINT BOOKS from various service clubs and organizations.

Roger Kangas and J. Worms ~~tt~~ tendered their resignations which were accepted with regret.

Adjournment moved by
J. Worms.

Minutes of the Regular Meeting of the Brooks Library Board
Tuesday, May 20, 1980

The regular meeting was attended by Karen Armbruster, Chris Stark, Jeanne Lutes, and JanAnne Schella.

Moved by C. Stark, seconded by J. Schella, that the minutes of the April meeting be adopted as read. Carried

J. Lutes reported a bank balance of $9 928.00.

Karen Armbruster and Lily Oddleifson had a successful, one-day, book-buying trip in Calgary.

The ALTA (Alberta Library Trustee Association) Conference in Jasper was attended by K. Armbruster and Lily Oddleifson The four day conference was attended by five hundred delegates, over half of whom were trustees. A new Handbook was distributed. Seminars were available for both trustees and librarians.

It was suggested that a special meeting of the Board be held on Tuesday, June 3, 1980 to elect officers and to make a decision on the purchase of a photocopier.

Respectfully submitted,
JanAnne Schella
Temporary Secretary

Keith Hogen

Minutes of the Special Meeting of the Brooks Library Board
Tuesday, June 3, 1980

Acting Chairman Karen Armbruster called the meeting to order at 7:15 pm in the Library. Karen Armbruster, Chris Stark-Dunsmore, Keith Hagen, Ron MacDonald and Jeanne Sikella were present.

The transfer of signing authority was discussed at some length. Moved by K. Hagen, seconded by C. Stark-Dunsmore, that K. Armbruster and R. McDonald be two of the three signing officers. Carried.

Moved by R. McDonald, seconded by K. Hagen, that the Canon 200 photocopier, which was installed on a trial basis, be purchased. Carried.

Moved: the County of Newell 75 Anniversary Committee, and the Town of Brooks 75 Anniversary Committee, receive publicity through publication of photographs of the presentations of funds towards Library projects. (K. Hagen)(J. Sikella)

K. Armbruster reported that three students and a Co-ordinator have been hired for the Summer Project. One more full time employee for the Project is yet to be hired. Publicity has commenced. On June 11 and 12 a puppet show will be presented for the elementary students. The Summer Program will be outlined to Junior High students on Wednesday, June 4. The Program begins on July 2 or 3.

Pre-school story hour will finish June 10. Clubs for Crafters Cooking, Nature, and Magic will be held one hour per week during the summer.

Moved by K. Hagen, seconded by C. Stark-Dunsmore, that R. MacDonald present a comprehensive report, at the next meeting, on the coverage of the present insurance policy. Carried.

A thank you card to Ray Ludene, president, Prairie Pioneers should be sent soon.

Moved by K. Hagen, seconded by J. Schella that suitable mementos be presented to retiring Board members John Worms, Jeanne Lutes, and Roger Kangas. Carried.

Moved by K. Hagen, seconded by R. MacDonald, that the meeting be adjourned at 9:00 P.M.

Respectfully submitted
Jeanne Schella
Temporary Secretary

Keith Hagen

Meeting
Brooks Public Library Board
June 17, 1980

Acting Chairman Keith Hagen called the meeting to order at 7:00 p.m. Present at the meeting were:

K. Hagen
K. Armbruster
C. Stark-Dunsmore
L. Johansen
W. White
J. Sekella

The minutes of the June 3 meeting were read. Moved by J. Sekella, seconded by C. Stark-Dunsmore, that the minutes be adopted as read.

K. Armbruster reported that gifts for retiring board members had been purchased: an Ikora dish for J. Lutes and a wall plaque for J. Worms and R. Kangas. A coffee party is to be arranged for the presentation of the gifts.

R. MacDonald's report on insurance coverage was postponed. Present coverage is to be extended and revised, if necessary, at a later date.

The bill of sale for the copier has been presented to the County of Newell Alberta 75th Anniversary Committee.

The provincial grant has been set at $3.00 per capita. Deadline for submissions is August 31.

Election of Officers:

Chairman: Keith Hagen, nominated by C. Stark-Dunsmore. Moved by J. Sekella, seconded by C. Stark-Dunsmore that nominations cease. Carried.

Treasurer: R. MacDonald, nominated by Keith Hagen. Moved by C. Stark-Dunsmore, seconded by K. Hagen that nominations cease. Carried.

Secretary: J. Sekella, nominated by C. Stark-Dunsmore. Moved by K. Hagen, seconded by C. Stark-Dunsmore, that nominations cease. Carried.

Moved by K. Hagen, seconded by W. White, that a letter be sent to the County Library Board protesting the withholding of $0.35 per capita of the County grant and requesting a joint meeting to discuss this policy as soon as possible. Carried.

Moved by K. Hagen, seconded by K. Armbruster, that the next book buying trip be Tuesday, June 26, 1980. Carried.

Moved by K. Hagen, seconded by L. Johansen, that the secretary be the third signing officer for the Board. Carried.

The ten thousand dollar grant from the Brooks Alberta 75th Anniversary Committee is now available for the establishment of the Alberta section. Form letters will be sent to counties requesting information on published, or soon-to-be published histories. An inventory of local histories on hand will be done and a value estimate established.

The Summer Project, funded by a grant of thirteen thousand dollars, has begun the first stages of organization. There is a theme for each week of the program. Grades 4 - 6 will receive detailed information next week. The program begins Wednesday, July 2, 1980.

Moved by C. Stark-Dunsmore, seconded by W. White, that the meeting be adjourned. the meeting was adjourned at 9:15 p.m.

Respectfully submitted,
J. Sekella
Secretary

Keith Hagen

Meeting of the Brooks Library Board was held July 15th, 1980 at 7:00 p.m in the Public Library with the following present: Keith Hagen, Karen Armbruster, Ronald MacDonald, Lorna Johansen and Chris Stark Dunsmore.

Minutes of the previous meeting were read and Moved by Chris Stark Dunsmore seconded by Ronald MacDonald they be accepted as read. Carried.

Business from Minutes

Letter written by Keith Hagen, Chairman, to T. Musgrove, Reeve of the County of Newell re the proposed administration fee to be witheld by the County Library Committee was read. No answer has yet been received to our request for a meeting with them.

Form letter to be sent to members of Counties and Towns in Southern Alberta regarding local history books was read. Librarian to send same at her convenience.

Ron MacDonald reported no action or information as yet received to clarify our insurance. The Committee composed of Keith Hagen, Ron MacDonald and Lorna Johansen will try to get this finished but meanwhile they are to bring the insurance on books etc., to 80% and obtain insurance on office equipment up to 100% value. They are to investigate the cost of 100% insurannee on the books etc.
The above was made as a motion by Chris Stark Dunsmore and seconded by Lorna Johansen and carried.

Report Librarian Karen Armbruster reported a very successful summer project going on with 90% of the budget now spent:

48 children took the Kitchen cooking program
60 children in magic
120 in remedial reading
60 nature class.

Report: Keith Hagen reported a very successful buying trip with about $2,500.00 spent.

Chris Dunsmore reported regarding the problem which arose from the change in the Census figures and the fact that we may now use the 1980 census in applying for the grant to the Provincial Government. The Town of Brooks has estimated their contribution to the Library at 2.30 on the 1979 Census figures when they struck their budget for 1980. It is not possible for town to come up with the additional funds and it was suggeste they bring the figure down to $2.07 for 1980 and use the 1980 census figures and they could then come up with the same monies as if they had used the 79 census at $2.30 . Considerable discussion took place and it was then MOVED,

"The Library Board will write the town to advise them they will co operate in this instance and accept the necessary reduction to $2.07 for 1980 (based on the 1980 census figures) but trust that the figure of $2.30 will apply as the base figure for next year and the town will keep this in mind and allocation be made when setting the budget for 1981, working with the $2.30 based and

estimating the increase for the 1981 census figure. It may be that the Library will be applying for an increase over the $2.30 grant in 1981 but it should be noted the 1980 figure should have been as passed by the Board and Council as $2.30.

Above motion moved by Chris Stark Dunsmore, seconded by Lorna Johansen, CARRIED.

The budget was revised to reduce by the amount lost by the change from $2.30 to $2.07 and it was moved by Ron MacDonald, seconded by Lorna Johansen that we accept the revised budget. CARRIED.

Moved by Lorna Johansen that the Library Board attend a meeting at the County of Newell office building September 9th, Tuesday at 8:00 p.m., to head discussion with Mr. J. Forsyth. Seconded by Chris Stark Dunsmore/ Carried.

Letter was read by Karen Armbruster regarding aChildren's Theatre Co., "Inner Stage" coming west in September. Karen is to check into this re the feasibility of obtaining same.

MOVED by Chris Stark Dunsmore the following bills be paid:

Cartoon Films		$643.00
Alberta Book		1,448.00
Longhorn Sports		36.00
Cypress Bus Machine	$4,648.50	
less	3,000.00	1,648.50
Greenhall Printing		39.70
Breden Products		30.95
Time Life		11.43
Woodwards		426.83
W.H.Smith		503.80
Popular Science		22.02.

SECONDED by Lorna Johansen, CARRIED.

Next meeting date will be August 12th, 7:00 p.m. at Library.

Meeting adjoruned on motion of Lorna Johansen at 9:00 p.m.

Keith Hagen

Minutes of the Brooks Library Board Regular Meeting
Tuesday, 12 August, 1980

President K. Hagen called the meeting to order at 8:00pm in the office. Present were Kitty Hagen, Karen Armbruster, Jan Franklin, Wanda White, Lorna Johansen, Mary-Anne McIntyre, Rose McDonald, and Jardanne Schiller.

The minutes were read by K. Armbruster. Moved by M. McIntyre, seconded by L. Johansen, that the minutes be adopted as read. Carried

Correspondence: July 15, a letter was received from Tom Musgrove, Chairman of the County of Newell Library Board. The Brooks Library Board is invited to attend the next meeting of the County Board in September.

A letter is to be sent to the Brooks Town Council accepting the lower value per person grant, but basing the per capita grant on the 1981 census.

Reports: One hundred per cent of books and furnishings may be insured at an extra cost of $89.00 per year. Moved by L. Johansen, seconded by K. Hagen, that the extra cost of $89.00 be paid.

Treasurer: The town grant of $18000 plus has been received. The chequing account balance is $18076.39.

Photo-Copier: The written warranty and the written agreement to replace the cover has been received. Eleven thousand copies have been made.

Business Arising from the Minutes

Moved by W. White, seconded by M. McIntyre that 100% insurance on the Library's books and furnishings be obtained. Carried.

The County of Newell's decision to withhold $0.35 / per capita in grants was discussed at some length. K. Armbruster moved to table the matter. Carried.

Moved by W. White, seconded by L. Johansen, that all bills, except the balance on the copier, be paid. Carried

E and F Distributors	$649.85
Green-Hall Printing Ltd.	$110.95

The meeting was adjourned on a motion by J. Franklin at 9:45 p.m. Carried

Respectfully submitted,
Jantienne Schulte
Secretary

Keith Hagen

LIBRARY BOARD MEETING September 16, 1980

This meeting took place at the Brooks Public Library at 7:00 p.m.

Present: Keith Hagen - Chairman
Wanda White
Jean Franklin
Karen Armbruster - Head Librarian
Lorna Johansen - Acting Secretary

The August minutes were not read as the Secretary was absent due to illness.

Correspondence:

1. Information on the Kaleidescope 11 Conference was received.

   Wanda moved that Karen be financed for the Kaleidescope 11 Conference in Calgary, October 2, 3 and 4, 1980.
   Keith seconded.
   CARRIED.

2. Provincial Funding Grant: Joe Forsythe reports that the Brooks budget has been approved and will arrive in approximately six weeks.

3. Southern Alberta Library Regionalization: A letter was received from the Steering Committee investigating regionalization in Southern Alberta, requesting representation at a meeting to discuss same on Saturday, September 20 at the Public Library in Medicine Hat.

   Discussion of the pro's and con's of regionalization ensued. Some details:

   - 40,000 and preferably 60,000 population is required by provincial standards.
   - $6 per capita would be granted by the province vs the $3 granted at present.
   - $2 per capita is sent to the central library.
   - staff wages and book processing is done centrally.
   - book ordering is done centrally.
   - books are circulated and changed at intervals.
   - books presently owned by a library would remain in that library although loans could be made to other libraries.

   Karen, and possibly Keith, will attend the meeting on September 20.

4. Information Fair: A letter from P.S.S. was received informing us of the annual Information Fair scheduled for October 17 from 4:00 p.m. to 9 p.m. and October 18 from 10 a.m. to 6 p.m. at the Cassils Centre Mall. A booth was requested.

   It was agreed that Board members would aid in setting up, manning, and takin down the booth. Karen will inform Board members of times to work.

Old Business:

1. Administrative Costs: As requested, Karen contacted Joe Forsythe and obtained the following information:

   a) administrative costs are decided at the prerogative of library boards.
   b) no audited statement is necessary, except that which goes to the funding source.
   c) mileage and honararia can be given to any Board member as desired.

2. Karen reported that approximately $1000 was spent on the recent book buying trip to Calgary.

3. Karen reported that the Summer Fun Program finished at the end of August. The books have been audited and the program can be considered very successful.

Financial Report:

Keith moved the bills be paid.
Wanda seconded.
CARRIED.

Keith moved the meeting be adjourned at 8:00 p.m.

Keith Hagen

Brooks Public Library Board
Brooks, Alberta

Statement of Receipts and Disbursements for the Nine Months Ended September 30, 1980

Cash on hand - January 1, 1980	492.46	
Term deposits - January 1, 1980	20000.00	
Opening Cash on Hand		2492.46
Receipts		
Grant - Town of Brooks	18367.00	
Grant - Province of Alberta	586.44	
A.A.R.N. Book Fund	249.19	
Donations	20.00	
Membership and Fines	2042.77	
Interest Income	852.60	
Total Receipts		22298.00
Total to Account For		47227.46
Disbursements		
Salaries and employee benefits	14971.13	
Books and Periodicals	14269.73	
Supplies	904.86	
Telephone	223.53	
Book repair	97.57	
Barbara Smucker lunch	100.58	
Christmas party and expenses	530.14	
Interest and bank charges	24.81	
Buying Trip expense	256.10	
Engraving and awards	87.84	
Meetings	84.43	
Workers compensation	61.35	
Insurance	241.00	
Convention	766.76	
Building renovations	190.00	
Draper Screen	129.50	
Desk	421.54	
Projector	649.85	
Huntastic program	250.00	
Post Office Box Rental	10.00	
Promotion	12.00	
Total Disbursements		34282.72
Cash on hand - September 30, 1980	44.74	
Term deposit - September 30, 1980	12500.00	
Ending Cash on hand		12944.74
Total Accounted For		47227.46

Minutes of the Brooks Library Board Regular Meeting
Tuesday, October 21, 1980

The meeting was called to order in the Library Office at 7:10 P.M by chairman Keith Hagen. Keith Hagen, Karen Armbruster, Lorna Johansen, Ron McDonald, Wanda White, and Jeanne Sekella were present.

Moved by L. Johansen, seconded by R. McDonald, that the minutes of the August meeting be adopted as read. Carried. The minutes of the September meeting were not available.

Correspondence
An invitation was received from an Ad-Hoc Steering Committee to select and send a delegate to discuss formation of a co-operative library system for south-eastern Alberta. The meeting will be Saturday, November 15, 1980, in the Medicine Hat Public Library. No delegate was named.

Gertrude Crerar of the Brooks Further Education Council requested a representative from the Brooks Library Board. Meetings are the third Wednesday of each month, in the Conference Room of the Provincial Building. W. White agreed to act as Board Representative.

The Alberta Culture grant of $26 619.00, and the County of Newell grant of $5 835.75 have been received.

November 15 to 22 is Children's Book Festival Week. Jan Little may be available November 15. Meals, accommodations, and transportation are to be paid by the Board.
Moved by W. White, seconded by J. Sekella, that we invite an Alberta author of elementary interest-level books during Children's Book Festival Week. Carried.

Joe Forsyth will be in Brooks on Tuesday, November 4, 1980, for a trustees orientation night. There will be a supper prior to the orientation. Moved by R. McDonald, seconded by L. Johansen, that Board members pay for their own meal. Carried.

Moved by W. White, seconded by L. Johansen, that we approve the applications to Canadian Community Service and Community Development Program for grants to hire three full time employees. Carried.
The Canadian Community Service Program is 100% of first year expenses, 66% of second year expenses, 33% of third year expenses.
The Community Development Program is for one year to hire one person as translator/story teller in library; one person for the community; one person for shut ins (elderly, incapacitated). Employment preference to the young, to women, to natives, to the handicapped.

Moved by W. White, seconded by R. McDonald, that the librarian's salary be increased to one thousand dollars per month retroactively from July 1, 1980 to December , 1980; and to eleven hundred dollars per month January 1, 1981 to June , 1981; and to twelve hundred dollars per month July 1, 1981. Carried.

Moved by J. Sekella, seconded by R. McDonald, that the hourly rate of pay for staff be as follows, effective immediately (first column), January 1, 1981 (second column)

Joan	$4.75/h	$5.00/h
Belinda	$4.25/h	$4.50/h
New employee	$4.00/h	$4.25/h

Carried.

The Workman's Compensation Board assessment has increased to $ 0.35 per

Moved by L. Johansen, seconded by R. McDonald, that the Library begin opening on Thursday evenings, from 7:00 to 9:00 PM as of January 1, 1981. Carried.

November will be amnesty months at the Brooks Public Library.

The meeting was adjourned at 10:45 P.M.

Respectfully submitted
Jeanette Sekella
Secretary

Keith Hagen

Minutes of the Brooks Library Board Regular Meeting
Tuesday, November 18, 1980

The meeting was called to order by Chairman Keith Hagen at 7:20 p.m. in the library office
Keith Hagen, Karen Armbruster, Lorna Johansen, Ron McDonald, Wanda White, and Jeanne Sekella were present.

K. Hagen declared the minutes be adopted as corrected.

Business arising from the Minutes
Marilyn Burton has been employed

Francis Fraser, Alberta author, came November 17, 1980. She gave several presentations during the day; among them were Central Elementary, Eastbrook Elementary, and the Sorority, as well as being available at the library. Mrs. Fraser brought Access-produced video-tapes of her work

Correspondence
The Alberta Library Association fees are to be paid. The annual conference will be April 30, May 1, 2, 3, and 4 at Jasper Park Lodge. The conference this year is interprovincial with British Columbia, and Saskatchewan also participating. Revisions to the Library Act are imminent. A committee is considering possible changes.

The Brooks Kinettes Club has donated $250.00 to the library.
The Legion and Auxiliary are considering a donation of $1000.00 for large print books.

Moved by L. Johansen, seconded by R. McDonald, that the Staff Christmas Party be held at the L & G Steak Loft on December 15, 1980. Carried. Arrangements will be made by R. McDonald.

Moved by L. Johansen, seconded by W. White, that Library Board meetings be changed from the third Tuesday of each month to the second Tuesday of each month, as of January, 1981. Carried

Moved by W. White, seconded by Lorna Johansen, that the bills be paid. Carried.

Keith Hagen adjourned the meeting.

Respectfully submitted
Jeanne Sekulla
Secretary

Keith Hagen

Minutes of the Brooks Library Board Christmas Meeting
Monday, December 15, 1980

The meeting was called to order by Chairman Keith Hagen at 7:30pm at the Hagen residence. Keith Hagen, Karen Armbruster, Jan Franklin, Ron McDonald, Lorna Johansen, Wanda White, and JaeAnne Sekella were present.

K. Hagen declared the minutes be adopted as read.

Notification has been received that the library grant regulations for 1981 are the same as for 1980.

The special grant is awaiting the approval of B. Hargraves, M.P.

Moved by R. McDonald, seconded by L. Johansen, that the Bulls-Eye Series of high interest-low-vocabulary books (22 volumes) be purchased. Carried.

The funds for the purchase of local histories are presently invested in the Treasury Branch: a term deposit of $8000.00, and a current account of about $1300.00

K. Armbruster went to Calgary to purchase current best sellers and books released for the Christmas market. Approximately $1000.00 was spent.

Moved by L. Johansen, seconded by W. White, that the bills, except for the books purchased on the last book buying trip, be paid. Carried.

Bills

$ 12.95	Extension Library
$ 46.35	materials ($45.00 if paid promptly)
$ 26.25	Crown Mart
$ 29.20	remote control for slide projector
$ 88.74	Scotia Bank (for summer program)
$ 33.88	Brooks Stationers
$ 107.50	Visa (J. Forsyth supper)
$ 5.00	Brooks Bulletin
$ 312.00	supplies

The meeting was adjourned at 8:15 pm

Respectfully submitted
Jeanne Sebella
Secretary

Keith Hogan

BROOKS PUBLIC LIBRARY
PROPOSED BUDGET 1981

INCOME			
Fines, Donations, Bank Interest		4,000.00	
* Town Grant ($2.53 x 9,500)		24,035.00	
* Prov. Grant ($3.25 x 9,500)		30,875.00	
County Grant ($5.00 x 1,225)		6,125.00	
		$65,035.00	$65,035.00
EXPENSES			
Wages:			
Karen	13,800		
Joan $5.00/hr.	3,200		
Belinda $4.50	2,600		
* Marilyn $4.25-$4.50	4,500		
Supplemental summer help	3,500		
Canada Pension	600		
Extra hours, holiday pay	1,000		
	$29,200.00	29,200.00	
Books, Films, Periodicals		24,000.00	
Furnishings		2,000.00	
Telephone		500.00	
Book Repair		1,000.00	
Supplies		3,000.00	
Insurance		300.00	
Audit		200.00	
Travel, Awards, Service Charges, etc.		3,000.00	
Town Repayment		1,000.00	
		$64,200.00	$64,200.00
			$ 835.00