

The MINUTES of the Board Meeting of
the BROOKS PUBLIC LIBRARY, held at the
Town of Brooks, in the Province of
Alberta, the 19th day of August, A.D. 1975.

The BROOKS LIBRARY BOARD met on the above date with the
following members present:

J. M. WORMS
J. IRELAND
J. LUTES
K. ARMBRUSTER, Librarian

The minutes of the previous meeting were read and declared
adopted.

Correspondence was read from the Department of Culture, Youth
and Recreation requesting that we advise their department what we spent
the March 1975 grant on. A reply was sent stating that our grant was
used to buy shelving for the Library.

A letter was received from the Town of Brooks requesting that
we submit a list of names of possible replacements for Mrs. Crerar's
position on the Library Board. The secretary was instructed to reply
submitting the name of Mrs. Beatrice Peterson to replace Mrs. Crerar on
the Library Board.

Moved by J. Worms, seconded by J. Ireland, that we purchase
an attache case and a new minute book. Carried.

It was moved by J. Worms, seconded by J. Ireland, that we
send the Town of Brooks \$2,000.00 for the 1975 payment on furnishings,
Carried.

Moved by J. Worms, seconded by J. Ireland, that we approve
the purchase of supplies for decorating the Children's Section on a
Circus Carousel theme. Carried.

The Board decided that we have two people working in the
Library Tuesday and Thursday evenings as well as Saturday afternoon
and evening.

Mrs. Armbruster reported that a notice of the new rates for
country people will be published in the newspaper for September 1st,
and that signs will be posted in the Library advising the same. Mrs.
Armbruster also reported that Monday afternoons have been very busy
and that she will contact Mr. Phelps at the High School re Volunteer
help from students for the job experience program.

It was moved by J. Worms, seconded by J. Ireland, that
Mrs. Armbruster's wages be to \$4.00.00 per month retroactive July 1st,
1975. Mrs. Embree is to start work in September at a salary to be
discussed.

A book buying trip was arranged for Monday, September 8th, 1975. The next meeting is to be on the fourth Wednesday in September.

Adjournment was moved by J. Ireland.

James Jutes (SEC.)



BROOKS PUBLIC LIBRARY

Minutes - September 22, 1975.

The monthly meeting of the Brooks Library Board was held on September 22, 1975, with the following members present.

| | |
|----------|---------------|
| J. Worms | K. Armbruster |
| J. Lutes | B. Pederson |
| D. Smith | J. Ireland |

The minutes of the previous meeting were read and ammended to read as follows: The board decided that there should be two people working in the library Tuesday and Saturday evenings as well as Saturday afternoon.

The treasurer reported a balance of \$10,156.81. J. Worms moved and B. Pederson seconded that we pay the following bills:

| | |
|-------------------------------|----------|
| Ulverscroft | \$136.00 |
| Brooks Stationers | \$12.65 |
| Alta. Gov't Telephones | \$9.49 |
| R.R. Bowker Co. | \$66.43 |
| J. Lutes and K. Armbruster | \$21.05 |

A discussion of our furnishings account with the Town of Brooks followed. J. Worms moved, J. Ireland seconded that we forward to the town a cheque for \$4,657.00 on the condition that the Town of Brooks and the Library Board are in agreement on the statement and invoices of our furnishing account, and that we have a copy of same. Motion carried unanimously.

The following donations are included in the \$4,657.00. →

| | |
|----------------------|------------|
| Atlas Stand Donation | \$420.00 |
| Childrens Shelving | \$27.00 |
| Table | \$210.00 |
| Kinsmen Club | \$2,000.00 |

The board decided to advertize the drapes from the old library for sale on the Brooks Radio Station.

Brooks Public Library
Minutes - September 22, 1975

It was moved by J. Ireland, seconded by D. Smith that Mrs. Embree be paid a salary of \$100.00 per month. Carried.

It was moved by J. Ireland, seconded by D. Smith that we have Mr. Seitz check our bookkeeping system for possible improvements. Carried.

The board decided to set up a projected budget (January to June) before our books are audited in December.

A letter from the Medicine Hat Library was read stating that there is to be a meeting held in Calgary in October. No specific date was given.

D. Smith was appointed Vice Chairman.

THE MEETING WAS ADJOURNED BY J. W. DRMS.

Johnes
J. W. Drms

Booker T. Washington
November 2, 1892

It was moved by the Board of Trustees of the Tuskegee Institute, Georgia, to the following order of business:

1. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1892.

2. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1891.

3. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1890.

4. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1889.

5. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1888.

6. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1887.

7. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1886.

8. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1885.

9. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1884.

10. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1883.

11. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1882.

12. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1881.

13. To receive and read the report of the Board of Trustees of the Tuskegee Institute, Georgia, for the year ending September 30, 1880.

BROOKS PUBLIC LIBRARY

Minutes of meeting of October 24, 1975.

The Brooks Library Board met on the above date with the following members present:

D. Smith
B. Pederson
J. Ireland
J. Lutes
K. Armbruster, Librarian

The minutes of the September meeting were read and adopted.

The treasurer reported a balance of \$9,687.15.

Moved by J. Ireland, seconded by B. Pederson, that we pay the following bills:

| | |
|------------------------|----------|
| Ulverscroft | \$ 24.00 |
| Woodwards (J. Lutes) | 47.14 |
| Green Hall | 6.00 |
| Brooks Stationers | 2.79 |
| Alta. Book and Novelty | 1,390.33 |
| Royal Canadian Legion | 72.80 |
| Smith Jewelery | 16.10 |
| Universal Book Bindery | 107.75 |
| Evelyn DeMille | 72.31 |
| A.G.T. | 8.09 |
| Drapes (Dry Cleaning) | 18.60 |

After a further discussion of our furnishing account with the Town of Brooks, the Board decided once again to forward a cheque for \$4,657.00, when we receive confirmation that the statement of our account given to Mr. Lindquist, has been accepted by the Town Council. (Copy attached to the September Minutes)

A letter was received from Woodward's stating that they have opened an account in the name of the Brooks Public Library.

Another letter was read from the Alberta Library Trustees Association regarding a meeting of Library Trustees in Red Deer on Saturday, November 8, 1975. Board members wishing to attend will contact D. Smith.

J. Ireland moved, seconded by B. Pederson, that we pay Karen's expenses to the Selection and Acquisitions Workshop in Lethbridge, November 3 to 5th; and that a substitute be hired in her absence.

The board decided to offer our old drapes to the Prairie Pioneer Association.

Moved by D. Smith, seconded by J. Ireland, that we put \$5,000.00 in a 30 day term deposit. Carried.

J. Ireland moved adjournment.

Juanita Jutes
D. Smith

BROOKS PUBLIC LIBRARY

Minutes of Meeting held on November 23, 1975.

The Brooks Public Library Board met on the above date with the following members present:

D. Smith
B. Pederson
J. Worms
J. Lutes
K. Armbruster - Librarian

Minutes of the October meeting were read and adopted.
The Treasurer reported a balance of \$3,910.00. B. Pederson moved, D. Smith seconded that we pay the following bills:

| | |
|-----------------------|---------|
| General News Co. Ltd. | \$22.39 |
| Woodward's Ltd. | 10.95 |
| Deldays | 8.00 |
| Brooks Stationers | 23.14 |

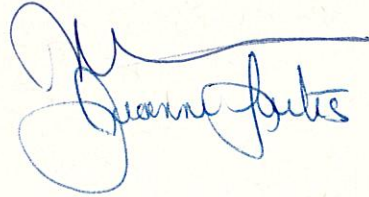
The secretary was instructed to contact Mr. Lindquist once again re our account with the Town of Brooks, which to this date, has not been paid. Confirmation of our account with the Town has not yet been received.

Karen reported that the workshop in Lethbridge was profitable and interesting and showed us the new soft cover children's books.

The December meeting will be held on December 11, 1975, with husbands and wives included after the meeting and at dinner later.

A book buying trip is scheduled for Monday, December 1st.

Adjournment moved by B. Pederson.



BROOKS PUBLIC LIBRARY

MINUTES OF THE MEETING HELD DECEMBER 11, 1975.

The Brooks Library Board met on the above date with the following members present:

D. Smith
J. Lutes
B. Pederson
K. Armbruster - Librarian

The minutes of the previous meeting were read and adopted. The treasurer reported a balance of \$3,647.87. Moved by B. Pederson, seconded by D. Smith that we pay the following bills:

| | |
|---------------------------------|---------|
| Brooks Stationers | \$ 6.23 |
| Green-Hall Printing Ltd. | 41.20 |
| Alberta Government Telephones | 9.00 |
| K. Armbruster | 75.00 |
| Royal Can. Geographical Society | 11.00 |

A letter was read from Mrs. J. MacCowan putting forth several points that she would like brought before the board. The secretary was instructed to write Mrs. MacCowan stating that we will be happy to issue receipts for her membership subscriptions, giving the reasons why the library is not open mornings, and our reasons for not having a Xerox machine for public use, as well as thanking her for her interest and concern.

A new statement from the Town of Brooks was received along with a letter from Mr. Lindquist and as we are still in disagreement on the amount outstanding in our account with the Town, Don Smith and Mrs. Dunsmore are to see Mr. Lindquist regarding the matter.

A letter was read from Miss Coultis of the High School proposing the following students as winners of the Brooks Public Library awards in French:

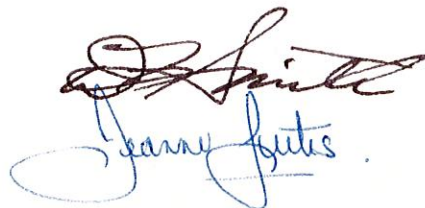
Grade 10 - Kelly Merkl
Grade 11 - Colleen Lester
Grade 12 - Charmaine Bowvier

Miss Coultis requests that a member of the board be present on December 22nd to present these awards.

It was moved by D. Smith, seconded by J. Lutes that the library subscribe to Hansard as well as copies of the proceedings of the Provincial Legislature in Edmonton. The Brooks School Board, Town Council and County of Newell are also to be asked for copies of the minutes of their meetings and all of these are to be contained in the library.

Moved by B. Pederson, seconded by J. Lutes that the library be closed on January 2, 1976.

Adjournment was moved by D. Smith.



The block contains two handwritten signatures. The top signature is in dark ink and appears to be 'D. Smith'. The bottom signature is in blue ink and appears to be 'J. Lutes'.