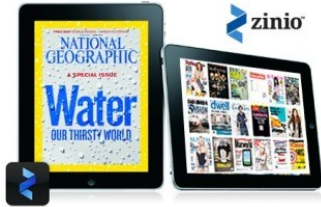


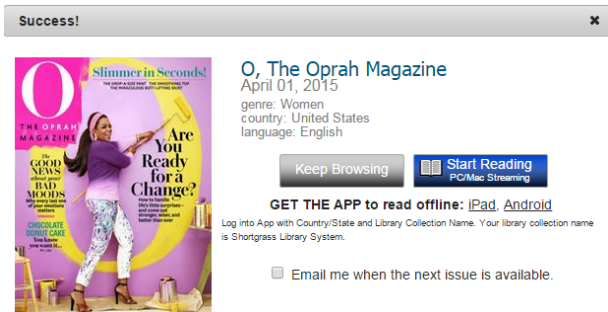
Getting Started with Zinio



Set up RB Magazines Account

1. On your internet browser, go to shortgrass.ca/zinio. If you're not in the library you will need to sign in with your library card and pin numbers.
2. In the top right hand corner click "Create New Account" and then fill in the form that appears.
3. After account creation you will be signed in and may browse by genre or use the search bar to find a magazine.
4. Click the "Checkout Now" icon (image of a magazine with a plus sign) once you have found a magazine you would like to read.
5. To find back issues, click on the magazine cover. When the new page opens you will see the newest issue at the top and the older ones below.

6. If you'd like to look for more magazines to check out click "Keep Browsing" or if you'd like to read the current one right away click "Start Reading."



Reading Magazines on Computers

1. Once you click the "Start Reading" button, the Zinio website will open up in a new internet tab and you will be able to read the magazine.
2. There will be arrows on either side of the magazine for you to advance pages. You may alternatively use the right and left arrows on your keyboard.
3. Anytime you would like to see your checked out magazines from the Shortgrass Zinio site, you can click on the "My Collection" link that is on the right hand side of the page, near the top.

4. The top left of the magazine is where you will find options for skipping to certain pages and entering full screen mode.

Reading Magazines on Android and iPad Devices



iPad and Android users: download the *Zinio for Libraries* app which allows you to download and read magazines that you have already checked out on the Shortgrass Zinio website. Once they are downloaded you will be able to read the magazines anytime, even while not connected to the internet.

When you open *Zinio for Libraries* for the first time these are the steps you will need to take:

1. Press “Log in.”
2. Select Canada as your country.
3. Select Alberta as your province.
4. Select Shortgrass Library System as the name of your library.
5. Sign in with the e-mail address and password you used to create your RB Magazines account.

Once you are logged in to the app you’ll see all of the magazines that you have checked out. You can download them by pressing the cloud and arrow icon located beneath the magazine.

While reading a magazine you may tap the center of the page to have your options show up at the top and bottom of the screen. For iPads: the “x” in the top left corner will take you back to the page that displays your checked out titles, and for Android devices you use the regular back arrow at the bottom of the screen.

Reading Magazines on Other Portable Devices (ie: iPhone, Windows etc.)



For devices other than iPad and Android, you will need to use the commercial *Zinio* app.

When you want a new magazine, you must always start at shortgrass.ca/zinio. If you try to select a magazine through the app, you will be prompted to pay for it.

1. Go into the app store on your device and do a search for “Zinio.”

The full title of the app will be called **Zinio - 5000+ Digital Magazines**

2. Download the app for free to your device.

3. Open the app and tap the “My Library” icon (looks like an open book).

4. If you have previously created a Zinio account you may now sign in. If you are a new user you will need to click where it says “Don’t have a Zinio account? Sign Up.” Use the same e-mail address and password as you used for the RB Magazines account.

6. Once you are signed in you will be brought to a list of your checked out magazines. Tap on the small arrow to download it to your device.

7. While reading a magazine you can turn the page by using a swiping motion on either side of the screen.

8. If newly checked out titles don’t appear in the app try signing out

and then back in again.

For Both Apps

It is important to remember that you will always be required to leave the app when you wish to checkout new magazines. Open an internet browser and visit shortgrass.ca/zinio to search for and checkout titles.

Need Help?

Zinio has a very useful help page on their website:

<http://ca.zinio.com/www/help/index.jsp>

You can even chat live with someone from Zinio if the button appears at the bottom of the help page. (If it does not, that means all agents are busy helping other people.)

You can also always direct questions to the library staff either in person or over the phone at: **403-502-8525**